

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
November 19, 2014**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:45 p.m.

Members Present: Dr. Noel Chun
Joanne Edgerton
Dr. Robert Grossman
Vanessa Poster

Members Absent:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Ms. Vanessa Poster opened the meeting and invited Ms. Jane Diehl, newly appointed member of the Board of Directors of the Beach Cities Health District, to lead the salute to the flag.	
Public Discussion	<p>M. Poster invited Ms. Diehl to the podium.</p> <p>Ms. Diehl stated that she is excited about joining the Board of Directors in January 2015. Ms. Diehl stated that she is fortunate that since she had no opponents, she was appointed by the Los Angeles County Board of Supervisors. Ms. Diehl reported that she served on the Redondo Beach Unified School District's Board of Education for ten years and is a physical therapist, and has worked in the medical community for thirty years. Ms. Diehl stated that she is thrilled to be at a place that is positive and can do so many great things.</p> <p>Ms. Poster asked if there were any other public items for discussion that are not on the agenda. No one from the public stepped forward.</p>	
Review and Approval of the Minutes of the October 29,	The Board reviewed the Minutes of the October 29, 2014 Regular Meeting.	After review, it was Moved and Seconded

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2014 Regular Meeting		(Edgerton/Grossman) to Approve the Minutes of the October 29, 2014 Regular Meeting. Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Dr. Chun was not in attendance. Motion Carried
Beach Cities Health District Staff Recognition: Ten Year Anniversary, Bernadette Johnson, Center for Health and Fitness	<p>Ms. Poster invited Ms. Cindy Foster, General Manager of the Center for Health and Fitness and AdventurePlex, and Ms. Bernadette Johnson, Manager of Member Services for the Center for Health and Fitness, to the podium.</p> <p>Ms. Foster presented an overview of Ms. Johnson's nine and a half years of service in the Human Resources Department and commended her for efforts in helping employees navigate their benefits and assisting managers in recruiting and hiring quality talent and her six months in the Center for Health and Fitness.</p> <p>Ms. Johnson expressed her appreciation to the Board for the opportunity to work at the District for the past ten years.</p> <p>Ms. Poster stated that one of the things that she is most proud of is the District's awards for being a healthy workplace and every time we have someone come up for five, ten, or fifteen year recognitions, that's part of what makes this such a great place to work and you are the people who make that happen.</p>	
Program and Staff Reports: Center for Health and Fitness Update	<p>Ms. Poster invited Ms. Cindy Foster, General Manager of the Center for Health and Fitness and AdventurePlex, to the podium.</p> <p>Ms. Foster presented an overview of the Center for Health and Fitness (CHF), entitled, "A Healthy Beach Community Through Fitness". Ms. Foster's presentation covered the number of CHF members, classes offered, class participants, number of visits each month, the older adult member population, and the role CHF plays in the health of the community.</p>	

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<p>Presentation of Award to Beach Cities Health District for Healthcare Certification by Mr. Tom Petersen, Executive Director, Association of California Healthcare Districts</p>	<p>Dr. Chun arrived at the meeting at the conclusion of Ms. Foster's presentation.</p> <p>This Agenda item was taken out of order.</p> <p>Dr. Chun invited Mr. Tom Petersen, Executive Director, Association of California Healthcare Districts, to the podium</p> <p>Dr. Robert Grossman welcomed Mr. Petersen, who served as the Chief Executive Officer of the Association of California Healthcare Districts, and is now associated with the Alpha Fund.</p> <p>Mr. Petersen stated that he is present this evening on behalf of the Board of Directors of the Association of California Healthcare Districts (ACHD) to present ACHD's award for Best Practices in Governance to the Beach Cities Health District. Mr. Petersen presented an overview of the application process for this award. Mr. Petersen reported that the Beach Cities Health District's application was very comprehensive and was approved in record time.</p> <p>Mr. Petersen presented a plaque to the Board of Directors in recognition of Beach Cities Health District for Best Practices in Governance.</p> <p>Ms. Burden commended Ms. Marilyn Rafkin, Assistant to CEO—Special Projects, for her efforts in compiling the information that led to the District's award.</p> <p>A photo opportunity with the Board of Directors followed Mr. Petersen's presentation.</p>	
<p>Program and Staff Reports:</p> <p>Vaccination Presentation</p>	<p>These Agenda items were taken out of order.</p> <p>Dr. Santora provided the Board with an update on vaccinations. She explained that the Community Health Committee had raised concerns about the increasing levels of vaccination refusal in local schools. The Community Health Committee requested that the Board</p>	

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<p>Chief Executive Officer</p>	<p>receive a briefing on vaccinations. Dr. Santora explained the Vaccine Adverse Event Reporting System (VAERS) and emphasized the low numbers or reports as compared to lives saved by vaccines. She described the goals of the 2010 National Vaccine Goal, which included a global focus on vaccine delivery. Dr. Santora then described the specific needs in the beach cities concerning vaccinations. There has been an increasing trend in vaccination refusal among parents in the Manhattan Beach Unified School District (MBUSD), from <1% in 1998 to a high of 7.5% in 2013. She describes how decreasing vaccination coverage increases the risk of contracting vaccine preventable disease.</p> <p>A discussion period followed Dr. Santora's presentation. Dr. Grossman recommended that a position on Vaccinations be placed on the Agenda for discussion at the next meeting of the Community Health Committee.</p> <p>Ms. Burden welcomed Ms. Jane Diehl and stated that she looks forward to working with her in January 2015.</p> <p>Ms. Burden reported that the final Election results will not be certified until December 2, 2014. Election information can be obtained on www.lavote.net.</p> <p>Ms. Burden announced that at 6:00 p.m. prior to the January 28, 2015 Board of Directors Meeting, there will be a Reception to welcome new Board members and to express our appreciation to former serving members of the Board.</p> <p>Ms. Burden reported that Dan Buettner is visiting the beach cities this week, accompanied by a National Geographic photographer, to document the District's success with the Blue Zones Project (BZP). They will also be attending our Strategic Development Day on Friday, November 21, 2014. Mr. Buettner will be</p>	<p>Referred to Community Health Committee</p>

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	<p>presenting an update on the various BZP projects that have signed up or are in the process of development: Naples, Florida, Fort Worth, Texas, Hawaii, Oregon, Iowa, and Palm Springs, California.</p> <p>Ms. Burden presented an update on the new concept development on the second floor at AdventurePlex. The title of the new concept is "Toddler Town".</p> <p>Ms. Burden congratulated Ms. Megan Vixie on her promotion to Director of Human Resources. Ms. Vixie will be reporting directly to the Chief Executive Officer.</p> <p>Ms. Burden announced that Ms. Jackie Berling's new title is Chief Wellness Officer. Ms. Berling will be responsible for business development for the Center for Health and Fitness and AdventurePlex.</p>	
Legal Counsel	Mr. Lundy had no report.	
Community Health Committee	Dr. Grossman reported that the Community Health Committee did not meet. Once the election results are certified on December 2, 2014, the committee members will be polled for their availability for a meeting in January, 2015.	
Finance Committee/ Treasurer's Report 1. Action Item: Approve Checks No. 61694 through 61996 Totaling \$582,585.05 For Accounts Payable For the Month of October 2014	Ms. Edgerton reported that when the election results are certified on December 2, 2014, the Finance Committee members will be polled for their availability for a Monday meeting in January, 2015.	It was Moved and Seconded (Poster/Grossman) to Approve Checks No. 61694 through 61996 totaling \$582,585.05 for Accounts Payable for the Month of October 2014. Motion Carried
Policy Committee	Ms. Poster reported that the Policy Committee met on November 10, 2014. On this evening's agenda there are two (2) Revised Board Policies, nineteen (19) Revised Board of Directors Policies, and	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>1. Action Item: Approve Board Policies:</p> <p>a. Revised Policy Number 1000: Purpose of Board Policies</p> <p>b. Revised Policy Number 1010: Adoption/Amendment of Policies</p>	<p>two (2) Human Resources Policies for approval.</p> <p>Ms. Poster presented an overview of Revised Policy Number 1000: Purpose of Board Policies and Revised Policy Number 1010: Adoption/Amendment of Policies.</p> <p>Ms. Poster made a motion to approve Revised Policy Number 1000: Purpose of Board Policies.</p> <p>Ms. Poster made a motion to approve Revised Policy Number 1010: Adoption/Amendment of Policies.</p>	<p>After review, it was Moved and Seconded (Poster/Edgerton) to approve Revised Policy Number 1000: Purpose of Board Policies. Motion Carried</p> <p>After review, it was Moved and Seconded (Poster/Grossman) to approve Revised Policy Number 1010: Adoption/Amendment of Policies. Motion Carried</p>
<p>2. Action Item: Approve Board of Directors Policies:</p> <p>a. Revised Policy Number 2010: Swearing in of Board Members</p> <p>b. Revised Policy Number 2020: Election of Officers for the Board of Directors</p> <p>c. Revised Policy Number 2030: Appointment of Board Members to Committees</p> <p>d. Revised Policy Number 2040: Attendance at Meetings</p> <p>e. Revised Policy Number 2050: Basis of Authority</p> <p>f. Revised Policy Number</p>	<p>Ms. Poster presented a brief overview of the changes, most not substantive, as follows:</p> <p>Revised Board of Directors Policies, 2010, 2020, 2030, 2040, 2050, 2060, 2070, 2080, 2090, 2100, 2110, 2120, 2130, 2140, 2150, 2160, 2170, 2180, 2190.</p> <p>Ms. Poster made a motion to approve Revised Board of Directors Policy numbers 2010, 2020, 2030, 2040, 2050, 2060, 2070, 2080, 2090, 2100, 2110, 2120, 2130, 2140, 2150, 2160, 2170, 2180, 2190. Ms. Poster stated that based upon the advice of Legal Counsel, Revised Board Policy 2080, Board Meetings, be approved with the proviso that a Board Resolution be placed on the Agenda of the January 28, 2015 Board of Directors Meeting, changing the regular meeting date from the last Wednesday of the month to the fourth Wednesday of the month.</p>	<p>It was Moved and Seconded (Poster/Grossman) to approve Revised Board of Directors Policy numbers 2010, 2020, 2030, 2040, 2050, 2060, 2070, 2080, 2090, 2100, 2110, 2120, 2130, 2140, 2150, 2160, 2170, 2180, 2190. Ms. Poster stated that based upon the advice of Legal Counsel, Revised Board Policy 2080, Board Meetings, be approved with the proviso that a Board Resolution be placed on the Agenda of the January 28, 2015 Board of Directors Meeting, changing</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>2060: Filling a Vacancy on the Board</p> <p>g. Revised Policy Number 2070: Board Meeting Agenda</p> <p>h. Revised Policy Number 2080: Board Meetings</p> <p>i. Revised Policy Number 2090: Rules of Order for Board and Committee Meetings</p> <p>j. Revised Policy Number 2100: Board Meeting Conduct</p> <p>k. Revised Policy Number 2110: Board Actions and Decisions</p> <p>l. Revised Policy Number 2120: Minutes of Board Meetings</p> <p>m. Revised Policy Number 2130: Reimbursement of Elected Officials for Participation in Community Events</p> <p>n. Revised Policy Number 2140: Training, Education and Conferences</p> <p>o. Revised Policy Number 2150: Retirement Gifts for Board Members</p> <p>p. Revised Policy Number 2160: Board Advocacy</p> <p>q. Revised Policy Number 2170: Ethics Training</p> <p>r. Revised Policy Number 2180: Code of Ethics</p>		<p>the regular meeting date from the last Wednesday of the month to the fourth Wednesday of the month.</p> <p>Motion Carried</p> <p>Resolution changing the date of the regular meeting of the BCHD Board of Directors</p>

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<p>s. Revised Policy Number 2190: Annual Performance Review of the Chief Executive Officer</p> <p>3. Action Item: Approve Human Resource Policies:</p> <p>a. New Policy Number 3095: Social Media</p> <p>b. Revised Policy Number 3825: Alcohol & Drug Abuse</p>	<p>Ms. Poster presented a brief overview of New Policy Number 3095: Social Media.</p> <p>Ms. Poster made a motion to approve New Policy Number 3095: Social Media.</p> <p>Ms. Poster presented an overview of Revised Policy Number 3825: Alcohol & Drug Abuse. Ms. Poster explained that she would like to further amend the policy to remove any specific reference to marijuana and to specify compliance with “either” state or federal law, but not “both”. Changes were also recommended in the sections on inspection or search on District premises.</p> <p>After review and discussion, the board referred Revised Policy Number 3825 back to the Policy Committee for further review.</p>	<p>After review, it was Moved and Seconded (Poster/Edgerton) to approve New Policy Number 3095: Social Media. Motion Carried</p> <p>Referred to Policy Committee</p>
<p>Properties Committee</p>	<p>Dr. Chun reported that the Properties Committee did not meet.</p>	
<p>Strategic Planning Committee</p>	<p>Ms. Poster reported that there will be a Strategic Development Half-Day meeting on Friday, November 21, 2014 at the Crown Plaza Hotel in Redondo Beach, from 8:30 a.m. – 11:30 a.m. Dan Buettner will be making a presentation: Wisdom Circle: Lessons Learned and there will be breakout sessions.</p>	
<p>Old Business</p>	<p>There were no reports.</p>	
<p>New Business</p>	<p>There were no reports.</p>	
<p>Board Member Reports</p>	<p>Ms. Edgerton had no report.</p> <p>Dr. Chun reported his attendance at the following meetings:</p>	

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	<ul style="list-style-type: none"> ◆Finance Committee ◆Policy Committee <p>Ms. Poster reported that she attended the following meetings:</p> <ul style="list-style-type: none"> ◆Policy Committee ◆Meeting with staff to discuss the Agenda for Strategic Development Day. <p>Dr. Grossman had no report.</p>	
Announcements/Questions and Referrals to staff	There were no reports.	
Adjournment	Dr. Chun moved to adjourn the meeting.	There being no further business, Dr. Chun Moved to adjourn the meeting. Meeting adjourned at 8:05 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, January 28, 2015 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California