

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Older Adult Services Holiday Gift Bags Program</p>	<p>Ms. Marie Corr arrived at the meeting at 6:45 p.m.</p> <p>Ms. Poster invited Ms. Marilyn Rafkin, Director of Older Adult Services, and Ms. Kerianne Lawson, Care Management Coordinator, to the podium.</p> <p>Ms. Rafkin and Ms. Lawson presented an overview of the Holiday Gift Bag program that benefits 250 seniors in the community. Ms. Lawson stated that the gift bags are being assembled on Monday December 6th and will be delivered from December 7th through December 23rd by volunteers from various civic and community organizations.</p>	
<p>Program and Staff Reports</p> <p>Chief Medical Officer</p> <p>Vitality City Blueprint Update: Justin Smith, Director of Healthways\Blue Zones Vitality Partnership and Joel Spoonheim, Director of the Healthways/Blue Zones Vitality City Initiative</p> <p>Chief Executive Officer</p>	<p>Ms. Poster invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora presented an overview of the Vitality City project and introduced Mr. Justin Smith, Director of Healthways\Blue Zones Vitality Partnership.</p> <p>Mr. Smith introduced Mr. Joel Spoonheim Director of the Healthways/Blue Zones Vitality City Initiative.</p> <p>Mr. Spoonheim presented an overview of the Vitality City project that embodies the Community, Social Network, Habitat and Inner Self. Mr. Spoonheim presented a time line for the blueprint development process from November 2010 through March 31, 2011.</p> <p>Ms. Susan Burden, Chief Executive Officer, announced that Ms. Lauren Nakano, Senior Manager of the Center for Health Connection, has been appointed to represent the District on the Vitality City project team. Ms. Burden reported that recruiting has begun for a licensed clinical social worker to fill Ms. Nakano's position.</p> <p>Ms. Burden announced that the Los Angeles County Board of Supervisors approved the appointments of Ms. Joanne Edgerton and Dr. Noel Chun for their next term in office to the</p>	

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	<p>Board of Directors and they will be sworn in at the January 26, 2011 Board of Directors meeting.</p> <p>Ms. Burden reported that she and Ms. Edgerton attended the National Business Coalition on Health Conference in Washington, D.C. Ms. Burden stated that she, Mr. Ben Leedle, Chief Executive Officer of Healthways, Inc. and Mr. Dan Buettner of Blue Zones, spoke at the event.</p> <p>Ms. Edgerton commended Ms. Burden for her presentation at the event.</p> <p>Ms. Burden reported that, at the direction of the Board, a Request For Proposal was issued for a consulting firm to provide the District with a Medical Profile Report.</p> <p>Ms. Burden expressed her appreciation to Dr. Grossman for acting on behalf of the District in obtaining a reduction in the District's Association of California Healthcare Districts (ACHD) membership dues for 2011.</p>	
Legal Counsel	Mr. Hatch had no report.	
<p>Properties Committee</p> <p>Introduction to Potential New Lessees: Beach Cities Child Development Center Owners: Hanif and Zohra Haji</p> <p>Discussion and Potential Action Item:</p> <p>Authorize the CEO to Negotiate and Execute Lease and Loan Agreements with Beach Cities Child Development Center for Lower Level at 514</p>	<p>Dr. Chun introduced Mr. Hanif and Ms. Zohra Haji, owners of the Beach Cities Child Development Center.</p> <p>Mr. Steve Groom, Chief Financial Officer, presented an overview of the business model of the Beach Cities Child Development Center and their proposed plan to lease space in the Lower Level of the 54 N. Prospect Avenue property for a second center.</p> <p>Ms. Haji presented an overview of the operations of the Beach Cities Child Development Center and the plans for the new facility.</p> <p>After review and discussion, Dr. Chun made a motion to Authorize the CEO to Negotiate and Execute Lease and Loan Agreements with Beach Cities Child Development Center for Lower Level at 514 N. Prospect Avenue, Redondo Beach: Such Agreements Shall Authorize Tenant Improvements of \$200,000.00</p>	<p>After review, it was Moved and Seconded (Chun/Corr) to Authorize the CEO to Negotiate and Execute Lease and Loan Agreements with Beach</p>

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<p>N. Prospect Avenue, Redondo Beach: Such Agreements Shall Authorize Tenant Improvements of \$200,000.00 and a Construction Loan Not to Exceed \$420,000.00</p> <p>Discussion and Potential Action Item:</p> <p>Authorization for Additional Funds Not to Exceed \$140,000.00 to Contract for Relocation of Silverado Laundry and Construction of a Sidewalk at 514 N. Prospect Avenue, Redondo Beach</p> <p>Discussion and Potential Action Item:</p> <p>Authorization for Additional Funds Not to Exceed \$65,000.00 to Contract with a Consulting Firm to Provide BCHD with a Medical Profile Report</p>	<p>and a Construction Loan Not to Exceed \$420,000.00.</p> <p>After review and discussion, Dr. Chun made a motion to approve Authorization for Additional Funds Not to Exceed \$140,000.00 to Contract for Relocation of Silverado Laundry and Construction of a Sidewalk at 514 N. Prospect Avenue, Redondo Beach.</p> <p>After review and discussion, Dr. Chun made a motion to Approve Authorization for Additional Funds Not to Exceed \$65,000.00 to Contract with a Consulting Firm to Provide BCHD with a Medical Profile Report</p>	<p>Cities Child Development Center for Lower Level at 514 N. Prospect Avenue, Redondo Beach: Such Agreements Shall Authorize Tenant Improvements of \$200,000.00 and a Construction Loan Not to Exceed \$420,000.00.</p> <p>Motion Carried Unanimously</p> <p>After review, it was Moved and Seconded (Chun/Corr) to approve Authorization for Additional Funds Not to Exceed \$140,000.00 to Contract for Relocation of Silverado Laundry and Construction of a Sidewalk at 514 N. Prospect Avenue, Redondo Beach.</p> <p>Motion Carried Unanimously</p> <p>After review, it was Moved and Seconded (Chun/Edgerton) to Approve Authorization for Additional Funds Not to Exceed \$65,000.00 to Contract with a Consulting Firm to Provide BCHD with a Medical Profile Report.</p> <p>Motion Carried Unanimously</p>
<p>Community Health Committee</p> <p>Action Item:</p> <p>Appointment of Community Member to the Community Health Committee</p>	<p>Ms. Corr made a motion to approve the appointment of Ms. JoAnna Papageorgiou to the Community Health Committee, effective November 18, 2010 through June 30, 2012.</p>	<p>It was Moved and Seconded (Corr/Chun) to approve the appointment of Ms. JoAnna Papageorgiou to the Community Health</p>

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		Committee, effective November 18, 2010 through June 30, 2012. Motion Carried Unanimously
<p>Finance Committee Treasurer's Report</p> <p>Approve Checks No. 49982 through 50175 totaling \$404,907.33 for Accounts Payable for the Month of October 2010</p>	<p>Ms. Joanne Edgerton reported that the District is currently favorable to budget and that a midyear report will be presented at the January 26, 2011 Board of Directors meeting.</p>	<p>It was Moved and Seconded (Edgerton/Grossman) to Approve Checks No. 49982 through 50175 totaling \$404,907.33 for Accounts Payable for the Month of October 2010 Motion Carried Unanimously</p>
<p>Policy Committee</p> <p>1. Action Item: Approve Financial Policies:</p> <p>a. Approve Revised Policy Number 6100: Financial Operations</p> <p>b. Approve Revised Policy Number 6140: Disbursement of Funds</p> <p>c. Approve New Policy Number 6160: Purchasing</p> <p>d. Approve New Policy Number 6180: Credit Card Usage</p> <p>e. Approve New Policy Number 6190: Customer Payment Arrangements</p>	<p>Ms. Corr reported that the Policy Committee met and the following polices are on the agenda for review and approval.</p> <p>Ms. Corr made a motion to approve the following Financial Policies: Revised Policy Number 6100: Financial Operations Revised Policy Number 6140: Disbursement of Funds New Policy Number 6160: Purchasing New Policy Number 6180: Credit Card Usage New Policy Number 6190: Customer Payment Arrangements</p>	<p>It was Moved and Seconded (Corr/Edgerton) to approve the following Financial Policies:</p> <p>a. Approve Revised Policy Number 6100: Financial Operations b. Approve Revised Policy Number 6140: Disbursement of Funds c. Approve New Policy Number 6160: Purchasing d. Approve New Policy Number 6180: Credit Card Usage e. Approve New Policy Number 6190: Customer Payment Arrangements Motion Carried Unanimously</p>

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<p>2. Action Item: Approve New Policy Number 2180: Code of Ethics</p> <p>3. Action Item: Approve Revised Policy Number 4100: Travel and Reimbursement</p>	<p>After review and discussion, the Board tabled this item for further review when Mr. Robert Lundy, Legal Counsel, is present.</p> <p>Ms. Corr made a motion to approve Revised Policy Number 4100: Travel and Reimbursement.</p>	<p>It was Moved and Seconded (Corr/Edgerton) to approve Revised Policy Number 4100: Travel and Reimbursement. Motion Carried Unanimously</p>
Strategic Planning Committee	Ms. Poster reported that the Strategic Planning Update meeting is on Friday, November 19, 2010, at the Alta Vista Community Center from 8:30 a.m. – 12:30 p.m.	
Old Business	There were no reports.	
New Business	There were no reports.	
Board Member Reports	<p>Dr. Chun reported that he attended the following events:</p> <ul style="list-style-type: none"> ◆Dedication of the Redondo Beach Veteran's Memorial ◆Manhattan Beach City Council Meeting in support of the Vitality City project ◆Arts in our Schools fund raiser at the Manhattan Beach Country Club <p>Dr. Grossman reported that he attended the following meetings/events:</p> <ul style="list-style-type: none"> ◆ Dedication of the Redondo Beach Veteran's Memorial ◆ Dedication of the Aquatics Center at Redondo Union High School ◆South Bay Family Health Care Fifth Annual Excellence in Healthcare Gala ◆Manhattan Beach City Council Meeting in support of the Vitality City project <p>Ms. Corr reported that she attended the Policy Committee meeting.</p> <p>Ms. Poster reported that she attended the following meetings/events:</p> <ul style="list-style-type: none"> ◆South Bay Family Health Care Fifth Annual Excellence in Healthcare Gala ◆Spoke at a Jane Harman event regarding local healthcare issues ◆Spoke at the 6th Bi-National Mayors Summit 	

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	<p>Ms. Edgerton reported that she attended the following meetings/events:</p> <ul style="list-style-type: none"> ◆South Bay Family Health Care Fifth Annual Excellence in Healthcare Gala ◆6th Bi-National Mayors Summit ◆ Dedication of the Aquatics Center at Redondo Union High School, where she presented a plaque on behalf of the District ◆Hermosa Beach Community Gardens meeting ◆National Business Coalition on Health Conference in Washington, D.C. ◆Manhattan Beach Coordinating Council Luncheon (Upcoming) 	
Announcements/ Questions and Referrals to Staff	There were no reports.	
Adjournment	Ms. Poster moved to adjourn the meeting in memory of the late Mr. Richard Casey and Ms. Anita Gates.	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 8:30 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, January 26, 2011 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California