

**REGULAR MEETING  
BOARD OF DIRECTORS  
BEACH CITIES HEALTH DISTRICT  
November 16<sup>th</sup>, 2016**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:35 p.m.

Members Present: Dr. Michelle Bholat  
Jane Diehl  
Lenore Bloss  
Vanessa Poster

Members Not Present: Dr. Noel Chun

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman  
Staff Present: Tom Bakaly, CEO

| <b>AGENDA ITEM</b>  | <b>DISCUSSION</b>  | <b>ACTION OR FOLLOW-UP</b>   |
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| <b>I. Call to Order-Salute to the Flag</b>  | Ms. Jane Diehl opened the meeting and asked Mr. Tom Bakaly to lead the salute to the flag.   |  |
| <b>II. Public Discussion</b>  | Ms. Diehl asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.  |  |
| <b>III. Review and Approval of Minutes of the October 26<sup>th</sup>, 2016 Regular Meeting</b> | The Board reviewed the Minutes of the October 26 <sup>th</sup> , 2016 Special Meeting.   | It was <b>Moved and Seconded</b> (Poster/Bloss) to approve the minutes of the October 26 <sup>th</sup> , 2016 Regular Meeting. Ms. Diehl, Ms. Poster and Ms. Bloss voted yes. Dr. Chun and Dr. Bholat were not present.<br><b>Motion Carried</b> |
| <b>IV. Program and Staff Reports</b><br><br><b>A. Chief Executive Officer</b>                   | Ms. Diehl invited Mr. Tom Bakaly, Chief Executive Officer, to address the Board of Directors<br><br>Mr. Bakaly referred the Board to the written report.<br><br>Mr. Bakaly highlighted the following: <ul style="list-style-type: none"> <li>• Congratulations to Ms. Poster, Ms.</li> </ul> |  |

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|  | <p>Bloss and Ms. Diehl on their re-election as Beach Cities Health District Board Members</p> <ul style="list-style-type: none"> <li>• Thank you to staff for the first fifteen days in the Chief Executive Officer Role</li> <li>• Took part in Small Group Training, Toddler Town Visit, Adventurelex Visit, Weird Food Moai, and a Case Visit with a social worker from Community Services</li> <li>• Thank you to Charlie Velasquez, Executive Assistant, for setting up committee meetings and calendar organization</li> <li>• Little Hoover Commission had a round table meeting today and we were unable to attend so we will contact them and get an update. We sent out a letter talking about what we do with a copy of our Annual Report and Blue Zones information. They seemed intrigued with Blue Zones so we will visit them in December to meet</li> <li>• Setting up a meeting with Sunrise Properties within the next two weeks to report back to the Properties Committee</li> <li>• Commended staff for the Planks and Thanks commitment</li> </ul> |                     |
| <p><b>B. Community Services Update</b></p> | <p>Dr. Bholat arrived during this item.</p> <p>Ms. Diehl invited Ms. Kerianne Lawson, Director of Life Span Services and Melissa Andrizzi-Sobel, Director of Community Services to the Podium.</p> <p>Ms. Lawson and Ms. Andrizzi-Sobel highlighted The following:</p> <ul style="list-style-type: none"> <li>• Covered California Update <ul style="list-style-type: none"> <li>○ Heard from the state that Covered CA is not in jeopardy</li> <li>○ Financial Assistance is still protected by the law and rates will not change</li> <li>○ In the last year we funded \$8,397 in medical visits</li> <li>○ Over the last 3 years we averaged about 325 people per year</li> </ul> </li> <li>• Lyft Update</li> </ul>  |                     |

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|                 | <ul style="list-style-type: none"> <li>○ Their program was designed to target the medical providers. Lyft driver would take seniors to their appointment and then when it's over the receptionist would call the Lyft to take them back home.</li> <li>○ BCHD has done something similar, but with taxi vouchers</li> <li>○ In our partnership with 24 Hour Homecare, they have become a dispatch hub for Uber whom they have a contract with. Our care managers will contact them and provide all the info they need and they will set up the rides with Uber for the clients. When the client returns home from their medical appointments, 24 Hour Homecare will do a follow up call to see how the ride went and ask about customer services. They will provide a survey for us so we can dive deeper into the results.</li> <li>○ Lyft did not have a similar third party infrastructure</li> <li>• Holiday Gift Bag Drive <ul style="list-style-type: none"> <li>○ Currently assessing and identifying 250 clients this year</li> <li>○ Extend our deepest appreciation to the Board and Bob Lundy for their generous donations</li> <li>○ Deep appreciation to our community partners, Fire Departments, Police Departments, vendors and Girl Scouts for donating and volunteering their time</li> <li>○ Bags will include post-its, pens, pads, dish towels, soup and detergent</li> </ul> </li> </ul> <p>Dr. Bholat asked how many Full Time Employees (FTE's) we are allocating for 24 Hour Homecare and how many clients we believe we would be serving. Ms. Lawson responded that we will not assign an FTE which is why we are partnering with 24 Hour Homecare. She continued that we would service 7-15 people a month.</p> |                       |
| <b>C. Human</b> | Ms. Diehl invited Ms. Megan Vixie, Director of   | There was a lot of di |

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| <p><b>Resources Update</b></p>   | <p>Human Resources to the podium.</p> <p>Ms. Vixie highlighted the following:</p> <ul style="list-style-type: none"> <li>• Volunteer Service Department <ul style="list-style-type: none"> <li>○ Two Purpose and Engagement Coordinators who are assigned to the departments to help coordinate the volunteer program</li> <li>○ Their roles include to track Policy and procedures, volunteer screenings, record keeping, and evaluations</li> <li>○ Talent Management section that includes engagement, onboarding, training and development, performance management and recognition</li> <li>○ Partnerships with community partners and corporate partnerships</li> <li>○ The District hosts over 600 volunteers throughout the year, providing over 30,000 hours of service</li> <li>○ 75% of the volunteers are female, 55% are over the age of 60, 54% hold a college degree, 22% have volunteered with us for over 5 years</li> <li>○ 65% of the volunteers come from the Beach Cities</li> <li>○ Shift in focus from moving Volunteer Services to be seen as an internal support function and to be seen as a Community Health Program</li> </ul> </li> </ul> |                     |
| <p><b>D. Legal Council</b></p>   | <p>Mr. Lundy reported that their firm is doing a briefing on healthcare in light of the new Trump administration.</p>   |                     |
| <p><b>V. Committee Reports</b></p> <p><b>A. Community Health Committee</b></p> | <p>Dr. Bholat reported that the Community Health Committee met on Thursday, November 10<sup>th</sup>, 2016. The following items were on the agenda:</p> <ul style="list-style-type: none"> <li>• Presentation on Prevention of Addiction in the Beach Cities</li> <li>• Presentation on Introduction of Community Partner: South Bay Families Connected</li> </ul>  |                     |

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| <p><b>1. <u>Receive and File:</u><br/>Minutes of the<br/>June 6<sup>th</sup>, 2016,<br/>Community Health<br/>Committee<br/>Meeting</b></p>   | <ul style="list-style-type: none"> <li>• Presentation on Marijuana Prevention from Beach Cities Prevention Community Council</li> </ul> <p>Dr. Bholat stated that we have an opening on the Community Health Committee as we had Mr. Mitch Ward resign from the committee.</p> <p>The Board received and Dr. Bholat noted to file the Minutes of the June 6<sup>th</sup>, 2016, Community Health Committee Meeting</p> | <p>The Board received and Ms. Diehl noted to file the Minutes of the June 6<sup>th</sup>, 2016, Community Health Committee Meeting</p>  |
| <p><b>B. Finance Committee/<br/>Treasurer's Report</b></p> <p><b>1. <u>Action Item:</u><br/>Approve Checks<br/>No. 67034 through<br/>No. 67245, totaling<br/>\$384,448.49 for<br/>Accounts Payable<br/>for the month of<br/>October 2016</b></p> | <p>Ms. Diehl reported that the Finance Committee did not meet. We will solicit dates from the committee chairs for the next meeting in the first quarter of 2017.</p> <p>Ms. Diehl recommended approval of Checks No. 67034 through No. 67245, totaling \$384,448.49 for Accounts Payable for the month of October 2016.</p>   | <p>It was <b>Moved and Seconded</b> (Poster/Bholat) to approve Checks No 67034 through No. 67245, totaling \$384,448.49 for Accounts Payable for the month of October 2016. Meeting. Ms. Diehl, Dr. Bholat, Ms. Poster and Ms. Bloss voted yes. Dr. Chun was not present.<br/><b>Motion Carried</b></p> |
| <p><b>C. Policy Committee</b></p>  | <p>Ms. Poster reported that the Policy Committee meets on an as-needed basis. We are soliciting dates from the chairs for the next meeting in December or January.</p>   |   |
| <p><b>D. Properties<br/>Committee</b></p>  | <p>Ms. Diehl reported that the Properties Committee met on Tuesday, November 15<sup>th</sup>, 2016. The following items were on the agenda:</p> <ul style="list-style-type: none"> <li>• Discussion on referencing BCHD at the AdventurePlex facility's exterior signage. Staff is in the researching stages and looking at the least expensive film to place on the BCHD</li> </ul>                                   |   |

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| <p><b>1. <u>Receive and File:</u><br/>Minutes of the<br/>May 19<sup>th</sup>, 2016,<br/>Properties<br/>Committee<br/>Meeting</b></p>   | <p>doors</p> <ul style="list-style-type: none"> <li>• Update on the Healthy Living Community for Older Adults</li> </ul> <p>Ms. Diehl continued that staff will return at the next meeting with a summary of the Sunrise Assisted Living agreement.</p> <p>The Board received and Ms. Diehl noted to file the Minutes of the May 19<sup>th</sup>, 2016, Properties Committee Meeting</p>  | <p>The Board received and Ms. Diehl noted to file the Minutes of the May 19<sup>th</sup>, 2016, Properties Committee Meeting</p>              |
| <p><b>E. Ad-Hoc Properties Committee</b></p>   | <p>Ms. Diehl reported that the Ad Hoc Properties did not meet.</p>  |   |
| <p><b>F. Strategic Planning Committee</b></p> <p><b>1. <u>Receive and File:</u><br/>Minutes of the<br/>February 8<sup>th</sup>, 2016,<br/>Strategic Planning<br/>Committee<br/>Meeting</b></p> | <p>Ms. Bloss reported that the Strategic Planning Committee met on Wednesday, November 9<sup>th</sup>, 2016. The following items were on the agenda:</p> <ul style="list-style-type: none"> <li>• Review of approved 2016-2019 Health Priorities <ul style="list-style-type: none"> <li>○ Current program alignment</li> <li>○ Future programming considerations</li> </ul> </li> <li>• Presentation on Teen Wellness &amp; Substance Abuse Program from South Bay Families Connected</li> <li>• Discussion on content and date for the next Strategic Planning Development Half Day</li> </ul> <p>The Board received and Ms. Diehl noted to file the Minutes of the February 8<sup>th</sup>, 2016, Strategic Planning Committee Meeting.</p> | <p>The Board received and Ms. Diehl noted to file the Minutes of the February 8<sup>th</sup>, 2016, Strategic Planning Committee Meeting.</p> |
| <p><b>VI. Old Business</b></p>   | <p>There was no Old Business</p>  |   |
| <p><b>VII. New Business</b></p>  | <p>Ms. Diehl reposted that on January 10<sup>th</sup>, 2017 we will hold a Wine @ 5 at Baileen as a community event in an honor of Mr. Bakaly joining BCHD as Chief Executive Officer.</p>  |   |
| <p><b>VIII. Board Member Reports</b></p>   | <p>Ms. Bloss reported that she attended:</p> <ul style="list-style-type: none"> <li>• Wine @ 5</li> <li>• Leadership Redondo Chamber Event</li> </ul>   |   |

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|--|---|--|
|  | <ul style="list-style-type: none"> <li>• Properties Committee</li> <li>• Strategic Planning Committee</li> </ul> <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> <li>• Leadership Redondo Chamber Event</li> <li>• Susan’s Scarewell Party</li> <li>• Community Health Committee</li> <li>• Strategic Planning Committee</li> </ul> <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> <li>• Community health Committee</li> <li>• ACHD Board Meeting</li> </ul> <p>Dr. Chun was not in attendance.</p> <p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> <li>• Properties Committee Meeting</li> <li>• Susan’s Scarewell Party</li> </ul> |  |
| <b>IX. Announcements/<br/>Questions and Referrals<br/>to Staff</b> | There were no announcements/questions and referrals to staff.   |  |
| <b>X. Adjournment</b>  | Ms. Diehl moved to adjourn the meeting.   | There being no further business, Ms. Diehl <b>Moved</b> to adjourn the meeting. Meeting adjourned at 7:33 p.m. |

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, January 25<sup>th</sup>, 2017 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health District, located at 514 N. Prospect Avenue, Redondo Beach, California