

**SPECIAL MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
August 6, 2015**

A Special Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Community Services Conference Room of the Beach Cities Health Center at 6:06 p.m.

Members Present: Dr. Michelle Bholat
Jane Diehl
Vanessa Poster

Members Absent: Dr. Noel Chun

Legal Counsel Present: None
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Ms. Poster opened the meeting and led the salute to the flag.	
Public Discussion	Ms. Poster asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
Review and Approval of the Minutes of the July 22, 2015 Regular Meeting	The Board reviewed the Minutes of the July 22, 2015 Regular Meeting.	After review, it was Moved and Seconded (Diehl/Bholat) to approve the minutes of the July 22, 2015 Regular Meeting. Dr. Bholat, Ms. Poster and Ms. Diehl voted yes. Dr. Chun was not in attendance. Motion Carried
Program and Staff Reports A. Chief Executive Officer	Ms. Poster invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors. Ms. Burden explained that this special meeting is being called because of the untimely passing of Dr. Robert Grossman, member of the Board of Directors. She announced that there will be a memorial open to the public at 3:00 p.m. on August 23 rd at the Shade Hotel in Manhattan Beach. She announced that notices of meetings will be	

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	<p>sent out to Board members via an Outlook notice in addition to email.</p> <p>According to County of Los Angeles rules, if a decision is made to appoint a new Board member for Dr. Grossman's position, the appointment must be done prior to September 22, 2015. If an appointment is not made by that date, the County Supervisor will make the appointment.</p> <p>The process for making an appointment is to place a notice in the newspaper and on the website. Applicants will be asked to submit an application and a resumé. Details are in Policy 2080, Filling a Vacancy on the Board. Applicants will have the right to contact the sitting Board members prior to the meeting where the appointment will be chosen. She asked how each Board member would like to be contacted and the responses were:</p> <p style="padding-left: 40px;">Ms. Poster—email Ms. Diehl—email or phone Dr. Bholat—email</p> <p>If the Board decides to hold a special election, according to the Los Angeles County Registrar/Recorder, the election would be in April 2016. Since that would be the only local election that day, BCHD would have to carry the entire cost of the election. The estimate is \$1.1 million. The person elected in April 2016 would serve until the end of Dr. Grossman's term, the end of November 2016. The person elected would have to file again in July 2016 to run in the November 2016 election for the four-year term.</p>	
<p>New Business</p> <p>1. <u>Announcement</u></p> <p>Acknowledge the Death of Dr. Robert Grossman, Board Member, on July 23, 2015 and decide on the process to fill the vacancy</p>	<p>See Chief Executive Officer's report above.</p>	

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<p>2. Action Items</p> <p>a. Determine whether to fill Board vacancy by appointment or by election</p> <p>b. Determine process for appointment of new Board member</p> <p>c. Approve Resolution No. 534 requesting the Board of Supervisors of the County of Los Angeles to permit the Registrar-Recorder/County Clerk to render election services for an election of Beach Cities Health District to be held on April 12, 2016. Limit candidate statements to two hundred (200) Words. Require each candidate to pay the costs of the candidate's statement in advance</p> <p>d. Determine Date of Special Board Meeting</p>	<p>Ms. Poster made a motion to fill the vacancy by appointment at the Board meeting in September 2015.</p> <p>Ms. Poster asked if Ms. Burden knew what Dr. Chun's wishes were. Ms. Burden reported that Dr. Chun would like an election but realized that it was not pragmatic. Dr. Chun is available for a meeting on September 14th or 15th.</p>	<p>After review, it was Moved and Seconded (Poster/Diehl/) to fill the Board vacancy by appointment at the Board meeting on September 15, 2015. Dr. Bholat, Ms. Poster and Ms. Diehl voted yes. Dr. Chun was not in attendance.</p> <p>Motion Carried</p>
<p>Board Member Reports</p>	<p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • World Special Olympics Dinner • Lifeguard Medal of Honor Dinner, where 	

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	<p>she presented the lifetime achievement award</p> <ul style="list-style-type: none"> • Meeting with State Assemblyman David Hadley • Redondo Beach-Torrance Lion's Club, where she made a presentation on BCHD services • California 101 Art Show at the AES facility • Condolence call to Dr. Grossman's family <p>Ms. Poster reported that she attended:</p> <ul style="list-style-type: none"> • World Special Olympics Dinner • Meeting with State Assemblyman David Hadley <p>Dr. Bholat reported that she attended:</p> <ul style="list-style-type: none"> • World Special Olympics dinner, and as part of UCLA Health, did physicals for Special Olympics athletes • Condolence call to Dr. Grossman's family <p>Ms. Burden announced that Dr. Grossman's family has asked that a memorial fund be set up in his memory for school health education in Hermosa Beach. The funds will be designated to maintaining the sustainability of the garden at Hermosa View School. To date, approximately \$1,400 has been donated.</p>	
Announcements/ Questions and Referrals to Staff	There were no announcements or questions and referrals to staff.	
Adjournment	Ms. Poster moved to adjourn the meeting,	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 6:16 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Monday, September 15, 2015 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California