

**REGULAR MEETING  
BOARD OF DIRECTORS  
BEACH CITIES HEALTH DISTRICT  
May 25, 2011**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:40 p.m.

Members Present: Marie Corr  
Dr. Noel Chun  
Joanne Edgerton  
Vanessa Poster

Members Absent: Dr. Robert Grossman

Legal Counsel Present: Robert Lundy  
Staff Present: Susan Burden, CEO

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION OR FOLLOW-UP</b>
<p><b>Call to Order</b></p> <p><b>Public Discussion</b></p>	<p>Ms. Marie Corr opened the meeting and invited Mr. Michael Shaw, Director of Communications to lead the salute to the flag.</p> <p>Ms. Corr asked if any member of the public would like to address the Board on any issue not on the agenda.</p> <p>Mr. Richard Strom, a resident of Manhattan Beach, stepped forward. Mr. Strom referenced a memo he distributed to the Board stating his concerns regarding the seeming conflict between Section 10 of the contract with Healthways, Inc. and the general principal that information generated, all or in part, through use of taxpayer money, needs to be placed and kept in the public domain. Mr. Strom requested that the Board read and respond to his memo.</p>	
<p><b>Review and Approval of the Minutes of the April 27, 2011 Regular Meeting</b></p>	<p>The Board reviewed the minutes of the April 27, 2011 Regular Meeting.</p>	<p>After review, it was <b>Moved and Seconded</b> (Chun/Corr) to approve the minutes of the April 27, 2011 Regular Meeting. Ms. Corr, Dr. Chun, and Ms. Edgerton voted yes. Ms. Poster abstained as she was not in attendance at the April 27, 2011 meeting. Dr. Grossman was not in attendance. <b>Motion Carried</b></p>

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<b>Volunteer Recognition and Presentation</b>	<p>Ms. Corr invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora presented the first Earl Eastcott MVP Award to Mr. Earl Eastcott in appreciation for his many hours of dedicated service at the Center for Health and Fitness and to the District.</p> <p>Mr. Eastcott expressed his appreciation and stated that he enjoys what he does and looks forward to continuing in the future.</p>	
<p><b>Program and Staff Reports</b></p> <p><b>Chief Medical Officer</b></p> <p><b>Presentation &amp; Discussion Item: Use of Claims Data/Cost as an Indicator of Project Evaluation for the Vitality City Initiative</b></p> <p><b>Steppin' Out Walking Campaign Update</b></p> <p><b>Chief Executive Officer</b></p>	<p>Ms. Corr invited Dr. Santora to the podium.</p> <p>Dr. Santora presented an overview of the Steppin' Out walking challenge. Dr. Santora reported that in this year's Steppin' Out walking challenge, we exceed last year's number of steps walked by approximately 23,000,000.</p> <p>Dr. Santora introduced Mr. Justin Smith, Co-Leader, Healthways   Blue Zones Vitality Movement.</p> <p>Mr. Smith presented an update on the progress, of the timeline in the Blueprint. He explained the use of claims/data cost as an indicator of project evaluation for the Vitality City Initiative.</p> <p>Ms. Corr invited Mr. Michael Shaw, Director of Communications, to the podium.</p> <p>Mr. Shaw presented an overview of the results of 2011 Steppin' Out walking challenge. Mr. Shaw reported that 340,600,000 steps were walked in 2011, which is 23,500,000 more than in 2010.</p> <p>Ms. Susan Burden, Chief Executive Officer, congratulated the Vitality City team and Ms. Lauren Nakano for their efforts in establishing one hundred walking groups ("Moais") in the community.</p> <p>Ms. Burden expressed her appreciation to Mr. Eastcott for his commitment to the District.</p> <p>Ms. Burden expressed her appreciation to the</p>	

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	<p>Board for their participation in the Strategic Development day.</p> <p>Ms. Burden reported that she attended the Association of California Healthcare Districts' annual meeting in Incline Village, Nevada.</p> <p>Ms. Burden reported that she and Ms. Joanne Edgerton represented the District at a meeting of the Midwest Business Group on Health in Chicago where she was invited to speak.</p> <p>Ms. Burden referred the Board to the following events on the Community Events Calendar:</p> <ul style="list-style-type: none"> <li>◆ June 11<sup>th</sup> BCHD Volunteer Brunch</li> <li>◆ June 28<sup>th</sup> Properties Committee Meeting</li> </ul> <p>Ms. Burden reported that, at the request of Dr. Grossman, a meeting of the Community Health Committee is being planned in June 2011 where Dr. Santora will present her request for a staff Epidemiologist position.</p> <p>Ms. Burden reported that due to a religious holiday, the September Board of Directors meeting will be held on September 21, 2011.</p>	
<b>Legal Counsel</b>	Mr. Lundy had no report.	
<b>Community Health Committee</b>	Ms. Edgerton reported that a meeting of the Community Health Committee is being planned for June 2011.	
<p><b>Finance Committee Treasurer's Report</b></p> <p><b>Approve Checks No. 51374 through 51590 totaling \$478,398.16 for Accounts Payable for the Month of April 2011</b></p> <p><b>Discussion &amp; Potential Action Item: Review and Approval of District Budget for</b></p>	<p>Mr. Groom presented an overview of the District Budget for Year Ending June 30, 2012 including the following topics:</p>	<p>After review, it was <b>Moved</b> and <b>Seconded</b> (Edgerton /Poster) to Approve Checks No. 51374 through 51590 totaling \$478,398.16 for Accounts Payable for the Month of April 2011.</p> <p>Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman was not in attendance.</p> <p><b>Motion Carried</b></p>

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<p data-bbox="154 170 454 233"><b>Year Ending June 30, 2012</b></p> <p data-bbox="154 1478 462 1740"><b>Action Item: Approve Resolution No. 518 of the Beach Cities Health District Adopting the Final Operating and Capital Budget for the Fiscal Year 2011-2012</b></p>	<ul data-bbox="521 174 1091 772" style="list-style-type: none"> <li>◆Energy project Payback</li> <li>◆Vitality City Investment</li> <li>◆Planning for 2015</li> <li>◆Lease Revenue Forecast</li> <li>◆Additional Recovery of Building Operating Expenses</li> <li>◆Budget Summary</li> <li>◆Comparison to Prior Year Budget</li> <li>◆Revenue Overview</li> <li>◆Limited Partnership Revenue</li> <li>◆User Fee Revenue and Related Expenses</li> <li>◆Indirect Overhead</li> <li>◆Interest Revenue</li> <li>◆Salaries &amp; Benefits</li> <li>◆Capital Expenditures</li> <li>◆Continuity of Services</li> <li>◆What’s Not in the Budget</li> </ul> <p data-bbox="513 808 1127 1037">Mr. Groom concluded that the 2011-12 Budget:  1. Leverages \$2.5 million from taxes into \$10 million in services  2. Is a balanced budget except for \$600,000 Vitality City Commitment  3. Shows Revenue Growth: An additional \$1.2 million in revenue for 2015.</p> <p data-bbox="513 1077 1143 1176">After review and discussion, Ms. Edgerton made a motion to approve the District Budget for Year Ending June 30, 2012,</p> <p data-bbox="513 1478 1135 1644">After review and discussion, Ms. Poster made a motion to Approve Resolution No. 518 of the Beach Cities Health District Adopting the Final Operating and Capital Budget for the Fiscal Year 2011-2012.</p>	<p data-bbox="1167 1077 1520 1440">After review, it was <b>Moved Seconded</b> (Edgerton/Poster) to Approve the District Budget for Year Ending June 30, 2012. Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman was not in attendance.  <b>Motion Carried</b></p> <p data-bbox="1167 1478 1520 1877">After review, it was <b>Moved and Seconded</b> (Poster/Corr) to Approve Resolution No. 518 of the Beach Cities Health District Adopting the Final Operating and Capital Budget for the Fiscal Year 2011-2012. Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman</p>

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		was not in attendance. <b>Motion Carried</b>
<b>Policy Committee</b>	Ms. Corr reported that the Policy Committee did not meet.	
<b>Properties Committee</b>	<p>Dr. Chun reported that the Ad Hoc Properties Committee met and there is nothing to report at this time.</p> <p>A meeting of the Properties Committee is scheduled for Tuesday, June 28, 2011. The committee will review the results of the medical assessment survey of the community that was conducted by Amerimed.</p>	
<b>Strategic Planning Committee</b>	<p>Ms. Poster reported that a Strategic Development Day was held on Friday, May 20, 2011 from 8:00 a.m. to 12:30 p.m. at AdventurePlex. Dr. Michael Matthews, Superintendent of Manhattan Beach Unified School District, gave a presentation: "Leading a 21<sup>st</sup> Century Organization". Mr. Larry Krutchik, Senior Vice President of Public Affairs of Allison &amp; Partners led two group activity sessions: "Working with the Press". Ms. Poster led two group activity sessions: "It's Your Time to Lead, Now What?"</p>	
<b>Old Business</b>  <b>Update on Attendance at Association of California Healthcare Districts' Annual Meeting on May 11-13, 2011 at Incline Village, NV</b>	<p>Ms. Poster reported that she, Dr. Grossman and Ms. Burden attended the annual meeting of the Association of California Healthcare Districts (ACHD) in Incline Village, Nevada. Ms. Poster stated that the meeting is an opportunity to meet and network with other health districts and present BCHD.</p>	
<b>New Business</b>	<p>Mr. Lundy stated that there is an error in Resolution No 518; in Section 5 (d) it cross-references Section 3(b) and there is no 3(b) it is intended to cross reference 5(b).</p> <p>Ms. Poster made a motion to modify Resolution No. 518 Section 5(d) changing Section 3(b) to Section 5(b).</p>	<p>It was <b>Moved</b> and <b>Seconded</b> (Poster/Edgerton) to modify Resolution No. 518 Section 5(d) changing Section 3(b) to Section 5(b). Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman was not in attendance. <b>Motion Carried</b></p>
<b>Board Member Reports</b>	<p>Ms. Edgerton reported that she attended the following meetings/events:</p> <ul style="list-style-type: none"> <li>◆Midwest Business Group on Health in Chicago</li> <li>◆Leadership Manhattan Beach Class of</li> </ul>	

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	<p>2011 Bike Rack Unveiling (BCHD sponsored with a Micro-Enrichment Grant)</p> <ul style="list-style-type: none"> <li>◆ Strategic Development Day</li> <li>◆ Finance Committee Meeting</li> </ul> <p>Ms. Corr reported that she attended the Strategic Development Day.</p> <p>Ms. Poster reported that she attended the following meetings:</p> <ul style="list-style-type: none"> <li>◆ Strategic Development Day</li> <li>◆ Association of California Healthcare Districts' Meeting</li> </ul> <p>Dr. Chun reported that he attended the following meetings/events:</p> <ul style="list-style-type: none"> <li>◆ Strategic Development Day</li> <li>◆ Ad Hoc Properties Committee Meeting</li> <li>◆ Finance Committee Meeting</li> <li>◆ Vitality City Advisory Board Meeting</li> </ul> <p>Dr. Chun reported the Vitality City Advisory Board is going to meet on a quarterly basis and he will report back to the board as to the outcome of the proceedings.</p> <p>Ms. Poster stated that perhaps we could agendize the Vitality City Advisory Board report.</p>	
<b>Announcements/ Questions and Referrals to Staff</b>	There were no reports.	
<b>Closed Session</b>  <b>Government Code Section 54957 Personnel Matters Public Employee Performance Evaluation</b> <b>Title: Chief Executive Officer</b>	<p>At 8:00 p.m. the meeting went into Closed Session. Closed Session: Conference with Legal Counsel.</p> <p>Government Code Section 54957 Personnel Matters Public Employee Performance Evaluation Title: Chief Executive Officer</p>	
<b>Open Session</b>  <b>Approve Compensation and Benefits for Chief Executive Officer and Potential Amendment to Term and Other Provisions of CEO</b>	<p>Open Session resumed at 9:45 p.m.</p> <p>Ms. Corr made a motion to approve an increase of 3.5% in the base salary of the Chief Executive Officer and to extend the Chief Executive Officer's Employment Contract for an additional year through March 31, 2016. The distribution of the 3.5% salary increase will be at the Chief</p>	<p>After review, it was <b>Moved</b> and <b>Seconded</b> (Corr/Chun) to approve an increase of 3.5% in the base salary of the Chief Executive Officer and to</p>

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<b>Employment Contract</b>	Executive Officer's discretion to either her base salary or a 401(k) plan.	extend the Chief Executive Officer's Employment Contract for an additional year through March 31, 2016. The distribution of the 3.5% salary increase will be at the Chief Executive Officer's discretion to either her base salary or a 401(k) plan. Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman was not in attendance. <b>Motion Carried</b>
<b>Adjournment</b>	Ms. Corr moved to adjourn the meeting.	There being no further business, Ms. Corr <b>Moved</b> to adjourn the meeting. Meeting adjourned at 9:50 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, June 29, 2011 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California