

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
April 28, 2010**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:40 p.m.

Members Present: Dr. Noel Chun
Joanne Edgerton
Dr. Robert Grossman
Vanessa I. Poster

Members Absent: Marie Corr

Legal Counsel Present: Robert Lundy
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Call to Order</p> <p>Public Discussion</p>	<p>Ms. Vanessa Poster opened the meeting and led the salute to the flag.</p> <p>Ms. Poster asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.</p>	
<p>Review and Approval of the Minutes of the March 31, 2010 Regular Meeting</p>	<p>Ms. Poster announced that this item will be taken out of order.</p> <p>The Board reviewed the minutes of the March 31, 2010 Regular Meeting.</p> <p>Ms. Poster stated that on Page 7 of the Minutes of March 31, 2010, she would like the minutes to reflect exactly what she, Ms. Corr and Ms. Edgerton's stated positions were with regard to the Sand Dune issue.</p> <p>Ms. Edgerton made a motion to approve the minutes of the March 31, 2010 minutes as amended.</p>	<p>After review, it was Moved and Seconded (Edgerton/Grossman) to approve the minutes of the March 31, 2010 Regular Meeting as amended. Motion Carried</p>
<p>Community Partner Presentation</p>	<p>Ms. Poster invited Ms. Marilyn Rafkin, Director of Older Adults Services, to the podium.</p>	

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<p>Recognition: Honor Retiring Volunteers Presentation of Certificates</p> <p>Presentation: 24Hr Home Care: Donation for Holiday Gift Bags: David Allberby, Ryan Iwamoto, Tyner Brennemen-Slay</p>	<p>Ms. Rafkin stated that Ms. Beth Perkins, a volunteer who was to be honored this evening, was not in attendance and she would like to defer this presentation in the event Ms. Perkins arrives later in the meeting.</p> <p>Ms. Rafkin invited Ms. Kerianne Lawson, Care Management Coordinator, to join her at the podium.</p> <p>Ms. Rafkin introduced Mr. David Allerby, Mr. Ryan Iwamoto and Mr. Tyner Brenneman-Slay, principals of 24Hr Home Care to the podium.</p> <p>Messrs. Allerby, Iwamoto and Brenneman-Slay presented the District with a check in the amount of \$592.08 that was donated by twenty of their clients who chose the District as a recipient for the Holiday Gift Bag program.</p>	
<p>Staff Reports</p> <p>Chief Medical Officer</p>	<p>Ms. Poster invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora presented an overview of the District's Steppin' Out walking campaign. The results will be announced at the next meeting of the Board of Directors.</p> <p>Ms. Poster invited Ms. Jackie Berling, Director of Human Resources, to the podium.</p> <p>Ms. Berling presented an overview of the District's staff participation in the Steppin' Out campaign, that resulted in 6,700,000 steps walked.</p> <p>Dr. Santora presented an update on the District's research and evaluation agenda. Dr. Santora reported that she been working with University of California Los Angeles School of Public Health in identifying students who can work together with the District in analyzing the data that we have gathered from our various programs.</p> <p>Dr. Santora presented an overview of the Vitality City/Blue Zone program and the application process in the District's quest to become the next Vitality City.</p>	

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<p>Chief Executive Officer</p>	<p>Ms. Susan Burden, Chief Executive Officer, acknowledged that the City Managers and Superintendents of Schools of the three beach cities have agreed to send letters of commitment to participate in the Vitality City application.</p> <p>Ms. Burden reported that the Local Use Vehicle (LUV) program is moving forward and the Case Managers will soon begin using the LUV's when visiting their clients.</p> <p>Ms. Burden reported that she, Ms. Poster and Dr. Grossman will be representing the District at the annual meeting of the Association of California Healthcare Districts (ACHD), where Dr. Grossman will be nominated to serve on ACHD's Board.</p> <p>Ms. Burden announced that the annual Volunteer Brunch will be held on Saturday, May 8, 2010 at 10:00 a.m. at American Martyrs Church in Manhattan Beach and requested the participation of the Board of Directors in this event.</p> <p>Ms. Burden expressed her appreciation to staff for their efforts in promoting and coordinating the Steppin' Out walking campaign and their support for the Vitality City application.</p> <p>Ms. Burden reported that staff has been working on the Budget for Fiscal Year 2010-2011. A draft of the budget will be presented to the Finance Committee at their meeting on Monday, May 17, 2010. The budget will then be presented to the Board of Directors at the May 26, 2010 board meeting.</p> <p>Ms. Burden presented an overview of the status of the District's granting process that included: Public grants to the Fire Departments, Police Departments and School Districts; Vendor relationships; and Micro Enrichment grants.</p> <p>Ms. Burden presented a status report on discussions with the Redondo Beach Unified School District (RBUSD) regarding the aquatics program. Ms. Burden reported that RBUSD will take responsibility for all academic and student related aquatics, all children's public swim programs and all adult swim programs.</p>	

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	<p>RBUSD would like to partner with the District on aquatics programming for seniors. Ms. Burden reported that until an agreement is signed, it cannot be included in the budget and would have to come back to the Board as a separate budget item for consideration.</p> <p>Ms. Burden reported that she, Mr. Steve Groom, Chief Financial Officer, and Ms. Kelly Olin, Senior Manager, Real Estate Services, are currently assessing the ten top healthcare development companies in connection with the Master Planning process for the future development of the 514 North Prospect Avenue campus.</p> <p>Ms. Burden reported that at the Strategic Planning Committee meeting on May 3, 2010, a condensed version of the planning process for 2015 will be presented highlighting current population numbers, projected population numbers, targets for who we are currently serving and who we are targeting to serve. Each age span director will talk about the trends in their field and what they will need to address their programming needs in 2015.</p> <p>Ms. Burden reported that the Strategic Planning Retreat will be held on Friday, May 21, 2010 at AdventurePlex.</p> <p>Ms. Poster referred to the Service Delivery Report. Ms. Poster requested an explanation as to why the numbers on Adult Mental Health services is so low.</p> <p>Ms. Burden invited Dr. Santora and Ms. Lauren Nakano, Senior Manager for the Center for Health Connection (CHC), to the podium.</p> <p>Ms. Nakano stated that the requests for mental health services are not going down but the ability to process the requests and authorizations is cyclical.</p>	
Legal Counsel	Mr. Lundy had no report.	
Community Health Committee	<p>Ms. Poster reported that she chaired the meeting of the Community Health Committee on April 20, 2010.</p> <p>The committee discussed the following topics:</p> <ul style="list-style-type: none"> ◆Dr. Santora reported on the Steppin' Out campaign. 	

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	<ul style="list-style-type: none"> ◆The South Bay Bicycle Coalition gave a presentation on their grant to create a bicycle path plan in the community. ◆Discussed South Bay Coalition for the Homeless. There will be a South Bay Connect Day on June 30th, which is a health and resource fair for the homeless. ◆CHC Participant Handbook that is available on the bchd.org website. ◆Thuy Kidsu presented an overview of the new GrowWell program 	
<p>Community Partner Presentation Recognition: Honor Retiring Volunteers Presentation of Certificates</p>	<p>Ms. Poster announced that this item will be taken out of order.</p> <p>Ms. Poster invited Ms. Marilyn Rafkin, Director of Older Adult Services, to the podium. Ms. Rafkin announced that Ms. Beth Perkins is being honored for her years of service upon her retirement as a Peer Counselor.</p> <p>Ms. Rafkin invited Ms. Ronda Thomas, coordinator for the Peer Counseling program, to the podium.</p> <p>Ms. Thomas presented an overview of Ms. Perkins' dedication and compassion to the clients she served.</p> <p>Ms. Perkins was presented with a Certificate of Appreciation.</p>	
<p>Finance Committee Treasurer's Report</p> <p>Approve Checks No. 48195 through 48460, Totaling \$499,951.09 for Accounts Payable for the Month of March 2010</p>	<p>Ms. Edgerton reported that the Finance Committee is being polled for a meeting on Monday, May 17, 2010. The committee will discuss the proposed Budget for Fiscal Year 2010.</p> <p>Ms. Edgerton invited Mr. Steve Groom, Chief Financial Officer, to the podium to give an update on the CALPERS retirement plan.</p>	<p>It was Moved and Seconded (Edgerton/Chun) to approve Checks No. 48195 through 48460, Totaling \$499,951.09 for Accounts Payable for the Month of March 2010. Motion Carried</p>

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	Mr. Groom presented an overview of the District's participation in the CALPERS retirement plan.	
Policy Committee	Ms. Edgerton reported that the Policy Committee did not meet.	
Properties Committee	Dr. Chun reported that the Properties Committee did not meet; however, there are several leasing negotiations underway.	
Strategic Planning Committee	<p>Ms. Poster reported that the Strategic Planning Committee is scheduled to meet on Monday, May 3, 2010. The Committee will discuss the Six Month Work Plan and the Vitality City application.</p> <p>Ms. Poster made a motion to approve the appointment of Ms. Kathleen Paralusz to the Strategic Planning Committee, effective April 29, 2010 through June 30, 2012.</p> <p>Ms. Poster stated that we are in the process of looking for representatives from the Community Health Committee and Finance Committee to serve as liaisons to the Strategic Planning Committee.</p>	<p>It was Moved and Seconded (Poster/Grossman) to approve the appointment of Ms. Kathleen Paralusz to the Strategic Planning Committee, effective April 29, 2010 through June 30, 2012.</p> <p>Motion Carried</p>
Old Business	There were no reports.	
New Business	<p>Ms. Poster stated that due to the fact there will not be full board attendance at the May and June Board meetings, she requested staff to poll the Board to schedule a Special Meeting of the Board of Directors in mid June 2010 to discuss the Performance Evaluation of the Chief Executive Officer.</p> <p>Ms. Poster stated that she is going to attend the Volunteer Brunch; however, she will have to leave early to attend a memorial service for Mr. Richard Foy. Ms. Poster requested that other Board members fill in for her.</p> <p>Ms. Edgerton recommended that the District look into providing child care for District staff. Ms. Poster directed staff to research Ms. Edgerton's recommendation.</p>	

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Board Member Reports	<p>Dr. Chun reported that he attended the following event/meeting:</p> <ul style="list-style-type: none"> ◆ Pier to Pier Walkathon for the Richstone Family Center ◆ Manhattan Beach Coordinating Council meeting <p>Dr. Grossman reported that he attended the following meeting:</p> <ul style="list-style-type: none"> ◆ Manhattan Beach City Council meeting to present the Steppin' Out program <p>Ms. Poster reported that she attended the following events/meetings:</p> <ul style="list-style-type: none"> ◆ Redondo Beach School Board and Redondo Beach City Council to present the Steppin' Out program ◆ Women in Business Conference ◆ For Our Children fundraising event ◆ Met with Lillian Kawsasaki, alternate representative to LAFCO <p>Ms. Edgerton reported that she attended the following meetings/events:</p> <ul style="list-style-type: none"> ◆ Manhattan Beach School Board meeting to present the Steppin' Out program ◆ Manhattan Beach Coordinating Council luncheon ◆ Earth Day where she accepted an award on behalf of the District ◆ Manhattan Beach City Council meeting and gave her position on the Sand Dune park issue 	
Announcements/ Questions and Referrals to Staff	There were no reports.	
	At 7:55 p.m. Ms. Poster called for a five minute recess.	
Closed Session Closed Session Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiators Property: 514 North Prospect Avenue, Redondo Beach, CA District Negotiator: Susan Burden Negotiating Parties: Silverado Senior Living and Beach Cities Health	<p>At 8:00 p.m. the meeting went into Closed Session.</p> <p>Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiators Property: 514 North Prospect Avenue, Redondo Beach, CA District Negotiator: Susan Burden Negotiating Parties: Silverado Senior Living and Beach Cities Health District Under Negotiation: Lease of additional space and amendment to existing lease: Instructions to negotiator will concern lease payments and terms of payment.</p>	

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District Under Negotiation: Lease of additional space and amendment to existing lease: Instructions to negotiator will concern lease payments and terms of payment.		
Open Session Report on Action Taken in Closed Session	Open Session resumed at 8:40 p.m.	There was no report on Action Taken.
Adjournment	Ms. Poster moved to adjourn the meeting in memory of Richard Foy.	There being no further business, Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 8:45 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, May 26, 2010 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California