

**REGULAR MEETING  
BOARD OF DIRECTORS  
BEACH CITIES HEALTH DISTRICT  
April 24, 2013**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:40 p.m.

Members Present: Dr. Noel Chun  
Marie Corr  
Joanne Edgerton  
Dr. Robert Grossman  
Vanessa Poster

Members Absent:

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman  
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p><b>Call to Order</b></p> <p><b>Public Discussion</b></p>	<p>Ms. Joanne Edgerton opened the meeting and invited Dr. Lisa Santora, Chief Medical Officer, to lead the salute to the flag.</p> <p>Ms. Edgerton asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.</p>	
<p><b>Review and Approval of the Minutes of the March 27, 2013 Regular Meeting</b></p>	<p>The Board reviewed the minutes of the March 27, 2013 Regular Meeting.</p> <p>Ms. Marie Corr stated that there is a correction to the March 27, 2013 minutes.</p> <p>On Page 5 under Strategic Planning Committee, it should read: <b>Ms. Poster</b> reported that the Strategic Planning Committee members are going to be polled for their availability for a meeting on Tuesday, April 16, 2013.</p>	<p>After review, it was <b>Moved and Seconded</b> (Corr/Chun) to approve the Minutes of the March 27, 2013 Regular Meeting, as amended. Ms. Corr, Dr. Chun, Ms. Edgerton and Ms. Poster voted yes. Dr. Grossman was not in attendance. <b>Motion Carried</b></p>
<p><b>Staff Reports</b></p> <p><b>Chief Executive Officer</b></p>	<p>Ms. Susan Burden, Chief Executive Officer, referred the Board to events on the Community Events Calendar:</p> <p>◆April 27 – Annual Volunteer Appreciation Brunch at American Martyrs in Manhattan Beach</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p><b>Chief Medical Officer</b></p>	<ul style="list-style-type: none"> <li>◆ May 6 – Community Health Committee Meeting</li> <li>◆ May 20 – Policy Committee Meeting</li> <li>◆ May 28 – Finance Committee Meeting</li> </ul> <p>Ms. Burden reported that the concept of “Beach Cities Open Streets” that was presented at the March 27, 2013 Board of Directors meeting has been postponed until next year due to the lack of planning time.</p> <p>Ms. Burden reported that due to the efforts of Dr. Lisa Santora, Chief Medical Officer, the District’s community partner, Project Touch, is now in compliance and has met all of the criteria necessary for grantee status.</p> <p>Ms. Burden reported that it is anticipated that the District’s Operating and Capital Budget for Fiscal Year 2013-14 will have an excess in revenue. Ms. Burden stated that she will be bringing to the Board some revenue packages for their consideration.</p> <p>Ms. Edgerton invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora Lisa, Chief Medical Officer, presented an update on the Affordable Care Act Community Forum that was sponsored by the League of Women Voters of the Beach Cities, Beach Cities Health District, Manhattan Beach Senior Citizens Resources Committee, and the City of Manhattan Beach Older Adults Program. The forum, at the Joslyn Community Center in Manhattan Beach, was free of charge and open to the public. Dr. Santora reported that the forum was an education and information session that provided details on the changes and effects that the Affordable Care Act will have on the health of the community. An informative panel presentation featured perspectives from hospitals, insurers, and physicians by the following panelists:</p> <ul style="list-style-type: none"> <li>◆ Dr. Santora, Chief Medical Officer, Beach Cities Health District (also served as moderator)</li> <li>◆ Dr. Gerald Kominski, Director, UCLA Center for Health Policy Research</li> <li>◆ Robin Camrin, Vice President, Torrance Memorial Hospital</li> <li>◆ Dr. Romilla Batra, Vice President and Medical Director, SCAN Health Plan</li> <li>◆ Dr. Barbara Carnes, Medical Director, Kaiser South Bay Medical Center</li> </ul>	

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	<p>A question and answer session followed the presentations.</p> <p>Dr. Robert Grossman arrived at the meeting at 6:50 p.m. during Dr. Santora's presentation.</p>	
<b>Legal Counsel</b>	Mr. Lundy had no report.	
<b>Community Health Committee</b>	Dr. Grossman reported that the Community Health Committee is scheduled to meet on Monday, May 6, 2013, at 6:30 p.m. in the 3 <sup>rd</sup> Floor Board Room.	
<b>Finance Committee Treasurer's Report</b>  <b>Approve Checks No. 56771 through 57027 totaling \$399,877.11 for Accounts Payable for the Month of March 2013</b>	Dr. Chun reported that the Finance Committee is scheduled to meet on Tuesday, May 28, 2013, at 6:30 p.m., in the 3 <sup>rd</sup> Floor Board Room, to review the FY 2013-2014 budget.	<p>It was <b>Moved and Seconded</b> (Chun/Poster) to Approve Checks No. 56771 through 57027 totaling \$399,877.11 for Accounts Payable for the Month of March 2013.</p> <p><b>Motion Carried Unanimously</b></p>
<b>Policy Committee</b>  <b>Discussion Item:</b>  <b>Development of a Procedure to Assist the Board of Directors to Address the Formation of an Advocacy Position</b>	<p>Ms. Poster announced that the Policy Committee is scheduled to meet on Monday, May 20, 2013, at 5:30 p.m., in the 3<sup>rd</sup> Floor Board Room.</p> <p>Ms. Poster referred the Board to Ms. Burden's memo regarding Board Advocacy. Ms. Poster stated that this topic was a Discussion Item on the Agenda for the March 27, 2013 Board of Directors meeting, however, since it requires a super majority (four out of five votes) which we did not have at that meeting, it is being brought back to the board for discussion. The board members discussed the feasibility of either maintaining the Board Advocacy Policy No. 2160 and/or developing a board procedure to evaluate the impact that taking a stand might have on the overall mission of the Beach Cities Health District. After review and discussion, it was recommended that this item be referred to staff to draft an Advocacy Procedure for review by the Policy Committee.</p>	
<b>Properties Committee</b>	Dr. Chun reported that the Properties Committee is scheduled to meet on Wednesday, May 1, 2013, at 6:30 p.m. in the 3 <sup>rd</sup> Floor Board Room.	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<b>Strategic Planning Committee</b>	Ms. Corr reported that the Strategic Planning Committee met on April 16, 2013. Dr. Santora presented an update on: The Board Approved Health Priorities; The Blue Zones Plan Post Contract Ending in 2013; and the BCHD Activities in Response to the Affordable Care Act.	
<b>Old Business</b>	There were no reports.	
<b>New Business</b>	There were no reports.	
<b>Board Member Reports</b>	<p>Ms. Corr reported that she attended the Strategic Planning Committee meeting.</p> <p>Dr. Grossman reported that he attended the following meetings/events:</p> <ul style="list-style-type: none"> <li>◆Earth Day Symposium</li> <li>◆Association of California Healthcare District's Legislative Day Sacramento, where he also participated in the following meetings: Board of Directors, Advocacy Committee, and Governance Committee.</li> <li>◆One-day seminar on Sleep Disorders</li> <li>◆One and a half-day seminar on Cardiac Dys-Synchronization Therapy</li> </ul> <p>Ms. Poster reported that she attended the following events:</p> <ul style="list-style-type: none"> <li>◆Redondo Beach Round Table Luncheon</li> <li>◆Redondo Beach State of the City Event</li> <li>◆Sustainability and Green Expo</li> <li>◆Participated in the Blue Zones Focus Group on the BZP Website</li> <li>◆Strategic Planning Committee meeting</li> </ul> <p>Dr. Chun had no report.</p> <p>Ms. Edgerton reported that she attended the Redondo Beach State of the City Event.</p>	
<b>Announcements/ Questions and Referrals to Staff</b>	Ms. Edgerton announced that during the Association of California Healthcare District's (ACHD) Annual Meeting, a delegate and an alternate delegate need to be selected to represent Beach Cities Health District on all voting matters at the ACHD Annual Meeting. Ms. Edgerton stated that she will appoint the delegates and the Appointment of Delegate form will be sent via e-mail to ACHD.	
<b>Closed Session</b>  <b>Government Code, Section 54957 Personnel Matters Public Employee</b>	<p>At 7:15 p.m. the meeting went into Closed Session.</p> <p>Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<b>Performance Evaluation Title Chief Executive Officer</b>	Title Chief Executive Officer	
<b>Open Session:</b>  <b>Approve Compensation and Benefits for Chief Executive Officer</b>	<p>Open Session resumed at 9:05 p.m.</p> <p>The Board of Directors discussed the salary and compensation for the Chief Executive Officer in accordance with the criteria set forth in the Beach Cities Health District's Policy 2190, Annual Performance of the Chief Executive Officer. The Board of Directors' evaluation of the Chief Executive Officer included a written evaluation from each member of the Board of Directors.</p> <p>Based on the Board of Directors' evaluation of Ms. Burden's professional performance and management skills, Ms. Burden achieved a score of 4.9 out of 5.0. Ms. Burden's performance qualified her to receive a 4.0% merit increase in her base salary that is in line with the annual merit budget approved by the Board of Directors.</p> <p>After review and discussion, Dr. Noel Chun made a motion to approve a merit increase of 4.0% in the base salary of the Chief Executive Officer.</p>	<p>After review, it was <b>Moved and Seconded</b> (Chun/Edgerton) to approve a merit increase of 4.0% in the base salary of the Chief Executive Officer. <b>Motion Carried Unanimously</b></p>
<b>Adjournment</b>	Ms. Edgerton moved to adjourn the meeting.	There being no further business, Ms. Edgerton <b>Moved</b> to adjourn the meeting. Meeting adjourned at 9:15 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, May 29, 2013 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California