

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
April 22, 2015**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:40 p.m.

Members Present: Dr. Michelle Bholat
Dr. Noel Chun
Jane Diehl
Dr. Robert Grossman

Members Absent: Vanessa Poster

Legal Counsel Present: Bob Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Dr. Grossman opened the meeting and invited Dr. Michelle Bholat, Board Member, to lead the salute to the flag.	
Public Discussion	Dr. Grossman asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
Review and Approval of the Minutes of the March 25, 2015 Regular Meeting	The Board reviewed the Minutes of the March 25, 2015 Regular Meeting.	After review, it was Moved and Seconded (Chun/Diehl) to approve the minutes of the March 25, 2015 Regular Meeting. Dr. Bholat, Dr. Chun, Ms. Diehl, and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried
Program and Staff Reports A. Center for Health and Fitness Update	Dr. Grossman invited Ms. Cindy Foster, General Manager of AdventurePlex and the Center for Health and Fitness, to the podium. Ms. Foster provided the Board with an overview of the Center for Health and Fitness and how it plays a role in creating a healthy beach community: <ul style="list-style-type: none"> • Services • Uniqueness of model, including 	

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	<p>evidence-based practice</p> <ul style="list-style-type: none"> • Role in community and asset to community • Impact on members • Demographics of membership 	
<p>B. Chief Executive Officer</p>	<p>Dr. Grossman invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors.</p> <p>Ms. Burden discussed</p> <ul style="list-style-type: none"> • Geriatric Social Work Education Consortium (GSWEC) MSW interns in Community Services Department—Ms. Burden invited the Board members to view the posters that are on display in Beach Cities Room. • Elevator repair in 514 N. Prospect building—first elevator almost done and starting another at \$180,000 approved for each elevator. • Energy update—With coordination by Charles Dunn Real Estate Services, Southern California Edison will hire two new vendors to do audit to see if we can do retro re-commissioning of energy system, if we can use other equipment and to investigate solar energy • Senior living update—Mr. Leslie Dickey will be starting full-time on May 27th as Project Manager. He has experience managing multi-million dollar public projects with a clean procurement process. • The Fiscal Year 2015-16 Operating Budget will be taken to the Finance Committee and the Board in May. Due to wrapping up capital projects, the Operating budget will be similar to the current budget in terms of services. The Capital Budget will be reviewed in the June 25, 2015 Board of Directors Meeting. Ms. Burden thanked Ms. Misty Cheng, Interim Finance Director, and Ms. Valerie Lee, Administrative Services Manager, for their help with budget preparation. • Special mention to Blue Zones Project and the Communications Department for having the walking group on the cover of Parade Magazine, the CNN show, and the Mindfulness workshop that had over 500 in attendance. 	

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	<ul style="list-style-type: none"> • The Properties Committee will probably be meeting more frequently starting in June 2015. 	
C. Chief Medical Officer	<p>Dr. Grossman invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora discussed:</p> <ul style="list-style-type: none"> • Wyland Challenge for Water Conservation pledge that all three beach cities are participating in—She encouraged residents to pledge online to reduce human impact on the earth. • Support for our local partners <ul style="list-style-type: none"> ○ Mindfulness workshop was in partnership with the City of Redondo Beach, providing the use of the Performing Arts Center as an in-kind donation • Beach Cities Medical Reserve Corps members, now a part of the Los Angeles Medical Reserve Corps, volunteered to help the Community Services Department with its project on emergency preparedness for frail older adults. • Thank you to Board of Directors, Blue Zones Project and Communications for their support on the vaccination campaign. 	
D. Legal Counsel	Mr. Lundy had no report.	
Community Health Committee	<p>Dr. Bholat reviewed the topics the Committee Health Committee discussed at the April 22, 2015 meeting:</p> <ul style="list-style-type: none"> • Domestic Violence Update <ul style="list-style-type: none"> ○ Dr. Santora gave a presentation on intimate partner violence. • LGBTQI mental health issues <ul style="list-style-type: none"> ○ Presentation by Dr. Santora and a local parent of a gay son. <p>Dr. Bholat mentioned that a future discussion topic may be the possibility of legalization of marijuana and its impact on children and adolescents.</p>	
Strategic Planning Committee	<p>This item was taken out of order.</p> <p>Dr. Bholat reported that the Strategic Planning Committee was scheduled to meet on Monday, April 27, 2015, but will be rescheduled due to lack of a quorum.</p>	

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<p>Finance Committee Treasurer's Report</p> <p>1. Action Item: Approve Checks No. 62891 through 63077 totaling \$349,452.87 for Accounts Payable for the Month of March 2015</p>	<p>Dr. Chun stated the Finance Committee is scheduled to meet on May 19, 2015, to review the proposed Fiscal Year 2015-2016 BCHD Budget.</p> <p>Ms. Diehl made a motion to approve Checks No. 62891 through 63077 totaling \$349,452.87 for Accounts Payable for the Month of March 2015.</p>	<p>It was Moved and Seconded (Diehl/Bholat) to approve Checks No. 62891 through 63077 totaling \$349,452.87 for Accounts Payable for the Month of March 2015. Dr. Bholat, Dr. Chun, Ms. Diehl, and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>Policy Committee</p>	<p>Ms. Burden reported that the Policy Committee did not meet.</p>	
<p>Properties Committee</p>	<p>Dr. Grossman reported that the Properties Committee did not meet.</p>	
<p>Old Business</p> <p>Discussion and Action Item: Association of California Healthcare Districts' Annual Meeting, May 6-8, 2015, Monterey Plaza Hotel & Spa, Monterey, CA Appointment of Delegate and Alternate Delegate</p>	<p>Dr. Chun made a motion to appoint Vanessa Poster as the Delegate to the Association of California Healthcare Districts' Annual Meeting on May 6-8, 2015 in Monterey, CA.</p> <p>After discussion, the Board declined to nominate an Alternate Delegate.</p>	<p>It was Moved and Seconded (Chun/Diehl) to appoint Ms. Vanessa Poster as Delegate to the Association of California Healthcare Districts' Annual Meeting, May 6-8, 2015, Monterey Plaza Hotel & Spa, Monterey, CA. Dr. Bholat, Dr. Chun, Ms. Diehl, and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>New Business</p>	<p>There was no New Business.</p>	
<p>Board Member Reports</p>	<p>Ms. Diehl reported that she attended:</p> <ul style="list-style-type: none"> • Spirit of Wellness • Manhattan Beach CERT training where she accepted an award for BCHD for giving Micro-Enrichment Grants to the CERT program • Mindfulness Workshop 	

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	<p>Dr. Bholat reported that she did not attend any events. Dr. Grossman reported that he did not attend any events.</p> <p>Dr. Chun reported that he did not attend any events but that he and his daughter joined the Torrance TERRA, a group for short wave radio operators regarding emergency response.</p>	
<p>Announcements/ Questions and Referrals to Staff</p>	<p>There were no announcements or questions and referrals to staff.</p>	
<p>Closed Session:</p> <p>Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation Title: Chief Executive Officer</p>	<p>Mr. Lundy clarified for the Board that the Closed Session is specifically for performance evaluation of the Chief Executive Officer and not for determining compensation or benefits. Compensation and benefits must be discussed in open session.</p> <p>At 7:30 p.m. the meeting went into Closed Session.</p> <p>Government Code, Section 54957 Personnel Matters Public Employee Performance Evaluation Title: Chief Executive Officer</p>	
<p>Open Session:</p> <p>Approve Compensation and Benefits for Chief Executive Officer</p>	<p>Open Session resumed at 8:15 p.m.</p> <p>The Board of Directors discussed the compensation for the Chief Executive Officer in accordance with the criteria set forth in the Beach Cities Health District's Policy 2190, Annual Performance of the Chief Executive Officer. The Board of Directors' evaluation of the Chief Executive Officer included a written evaluation from each member of the Board of Directors.</p> <p>Based on the Board of Directors' evaluation of Ms. Burden's professional performance and management skills, Ms. Burden achieved a score of 5.0 out of 5.0. Ms. Burden's performance qualified her to receive a 4.0% merit increase in her base salary that is in line with the annual merit budget approved by the Board of Directors and extended her employment to October 31, 2016.</p> <p>After review and discussion, Jane Diehl made a motion to approve a merit increase of 4.0% in the base salary of the Chief Executive Officer</p>	<p>After review, it was Moved and Seconded (Diehl/Bholat) to approve a</p>

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	and extended her employment to October 31, 2016.	merit increase of 4.0% in the base salary of the Chief Executive Officer and extended her employment to October 31, 2016. Dr. Bholat, Dr. Chun, Ms. Diehl, and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried
Adjournment	Dr. Grossman moved to adjourn the meeting.	There being no further business, Dr. Grossman Moved to adjourn the meeting. Meeting adjourned at 8:20 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday May 27, 2015 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California