

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
February 26, 2014**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:45 p.m.

Members Present: Marie Corr
Dr. Noel Chun
Joanne Edgerton
Dr. Robert Grossman
Vanessa Poster

Members Absent:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

| AGENDA ITEM | DISCUSSION | ACTION OR FOLLOW-UP |
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| <p>Call to Order</p> <p>Public Discussion</p> | <p>Dr. Noel Chun opened the meeting and invited Dr. Robert Grossman, BCHD Board Member, to lead the salute to the flag.</p> <p>Dr. Chun asked if any member of the public would like to address the Board on any issue not on the agenda.</p> <p>Ms. Hedi Alavi, owner of Studio Pulse in Redondo Beach, stepped forward. Ms. Alavi presented an overview of the Studio Plus' Team Champions, a cycling team that is looking for ways to help the annual AIDS Lifecycle Ride. Ms. Alavi requested that the Board of Directors consider a Micro-Enrichment Grant for Team Champions in support of the AIDS Lifecycle Ride.</p> | |
| <p>Review and Approval of the Minutes of the January 29, 2014 Regular Meeting</p> | <p>The Board reviewed the minutes of the January 29, 2014 Regular Meeting.</p> | <p>After review, it was Moved and Seconded (Poster/Grossman) to approve the Minutes of the January 29, 2014 Regular Meeting. Dr. Chun, Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance. Motion Carried</p> |

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| <p>Appointment of Board Members to BCHD Committees</p> <p>A. Community Health Committee</p> <p>B. Finance Committee</p> <p>C. Policy Committee</p> <p>D. Strategic Planning Committee</p> | <p>Dr. Chun announced the following appointments of Board Members to BCHD Committees:</p> <p><u>Community Health Committee:</u> Dr. Robert Grossman, Chair Ms. Joanne Edgerton, 2nd Chair</p> <p><u>Finance Committee:</u> Ms. Joanne Edgerton, Chair Dr. Noel Chun, 2nd Chair</p> <p><u>Policy Committee:</u> Ms. Marie Corr, Chair Ms. Vanessa Poster, 2nd Chair</p> <p><u>Strategic Planning Committee:</u> Ms. Vanessa Poster, Chair Ms. Marie Corr, 2nd Chair</p> <p>Dr. Chun announced that the appointments of Board Members to the Properties Committee will be on the Agenda for the March 26, 2014 Board of Directors meeting.</p> <p>Ms. Poster made a motion to concur with the appointments of BCHD Board Members to BCHD Committees.</p> | <p>It was Moved and Seconded (Poster /Grossman) to concur with the appointments of BCHD Board Members to BCHD Committees.</p> <p>Motion Carried Dr. Chun. Ms. Edgerton, Dr. Grossman, and Ms. Poster voted yes. Ms. Corr was not in attendance.</p> |
| <p>Staff Reports</p> <p>Chief Executive Officer</p> | <p>Dr. Chun announced that this Agenda Item will be taken out of order to wait for the arrival of Dr. Nadereh Pourat, Director of Research, for UCLA Center for Health Policy Research.</p> <p>Dr. Chun invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors.</p> <p>Ms. Burden announced that Ms. Cristan Higa, Director of Communications, will be presenting a demonstration to the Board of the new on-line Board of Directors Events Calendar.</p> | |

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| <p>Chief Medical Officer Presentation: Report Regarding Update on Contracted Projects for FY 2014 From UCLA Center for Health Policy Research: Dr. Nadereh Pourat, Director of Research</p> | <p>Ms. Burden reported that she is pleased with the progress and accomplishments that the new Blue Zones Project team has made since BCHD took over the project in November, 2013. Ms. Burden commended Dr. Lisa Santora, Chief Medical Officer, for hiring the best team to date.</p> <p>Ms. Burden announced that, with the exception of the Finance Committee, who met in January 2014, the newly appointed committee chairs will be contacted to schedule dates and times for meetings of their respective committees.</p> <p>Ms. Burden reported that South Bay Family Health Care (SBFHC) has given notice that at the end of April they will be vacating the Artesia Blvd. property. SBFHC is looking for new space and we are in discussions with them on the possibility of leasing space in the 514 N. Prospect Avenue building. Medical Asset Management is the leasing agent for both the Artesia Blvd. property and the 514 N. Prospect Avenue building.</p> <p>Ms. Burden reported that she has been in discussions with the current Properties Committee members, Dr. Chun and Dr. Grossman, regarding the District's long search to find some organizations that might want to do new development work with us on medical office space. However, because of what is happening at this time in the healthcare landscape, she will be talking to the Properties Committee about shifting the District's landscape more toward the development of senior housing that, at this time, looks like it has more long-term stability for the District.</p> <p>Ms. Corr arrived at the meeting during Ms. Burden's presentation.</p> <p>Dr. Chun invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora commended Ms. Barbara-Ramsey Duke on her work with the Blue Zones restaurants and announced that the plant-based dinner was provided by Doma Kitchen.</p> <p>Dr. Santora presented an overview of the board-approved contract with UCLA Center for Health Policy for the purpose of evaluating the process</p> | |

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| <p>Presentation: On-Line Board of Directors Events Calendar</p> | <p>and outcome of multiple BCHD programs. Dr. Santora invited Dr. Nadereh Pourat, Director of Research for the UCLA Center for Health Policy to the podium to report on the progress of the evaluation project.</p> <p>Dr. Pourat presented an overview of the evaluation goals, status, next steps and preliminary findings of the following BCHD programs:</p> <ul style="list-style-type: none"> ◆Care Management For Older Adults ◆LiveWell Tots ◆LiveWell Kids ◆Project Alert <p>A discussion period followed Dr. Pourat's presentation.</p> <p>Dr. Chun invited Ms. Cristan Higa, Director of Communications, to the podium.</p> <p>Ms. Higa presented an overview of the available features and how to navigate the new Smartsheet on-line Board of Directors Events Calendar. The calendar includes an on-line RSVP function and automatic notifications of new or revised events. This calendar will now work to provide notice to the Board of Directors of all events. Individual e-mails will no longer be generated.</p> <p>A discussion followed Ms. Higa's presentation. The Board asked that the following features be added to the calendar: Vacations, Reminders of Events, and Automatic Population of Outlook Calendars.</p> | |
| <p>Legal Counsel</p> | <p>Mr. Lundy had no report.</p> | |
| <p>Community Health Committee</p> | <p>Dr. Grossman reported that the Community Health Committee did not meet.</p> | |
| <p>Finance Committee Treasurer's Report</p> <p>Approve Checks No. 59338 through 59695 totaling \$1,003,758.24 for Accounts Payable for the Month of January 2014</p> | | <p>It was Moved and Seconded (Edgerton/Poster) to Approve Checks No. 59338 through 59695 totaling \$1,003,758.24 for Accounts Payable for the Month of January 2014. Motion Carried Unanimously</p> |

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| Policy Committee | Ms. Poster reported that the Policy Committee did not meet. | |
| Properties Committee | Dr. Chun reported that the Properties Committee did not meet. | |
| Strategic Planning Committee | Ms. Corr reported that the Strategic Planning Committee did not meet. | |
| Old Business | There were no reports. | |
| New Business Discussion Item: Potential Change in the Meeting Date of the May 28, 2014 Board of Directors Meeting Due to the Fact that the Association of California Healthcare Districts' Annual Meeting Commences on the Same Date | Ms. Poster and Ms. Corr reported that they will be attending the Association of California Healthcare Districts' Annual Meeting, therefore, they will not be attending the May 28, 2014 Board of Directors Meeting. | Direction was given to Staff to poll the board members for their availability on a different date to insure that there will be a quorum. |
| Board Member Reports | <p>Ms. Edgerton reported that she once again ran the Super Bowl 5K and that she recently started a new job.</p> <p>Dr. Chun had no report.</p> <p>Ms. Poster reported that she attended the following meeting/event:</p> <ul style="list-style-type: none"> ◆TEDx Redondo Beach Event ◆Redondo Beach State of the City Breakfast <p>Dr. Grossman attended the TEDx Redondo Beach Event.</p> <p>Ms. Corr reported that she participated in the following programs:</p> <ul style="list-style-type: none"> ◆MindUp Program in the Redondo Unified School District ◆BCHD LiveWell Kids Program | |
| Announcements/ Questions and Referrals to Staff | Dr. Chun announced that as per the board approved Annual Chief Executive Officer Performance Evaluation Procedure, he is going to be the Board Evaluator for this year's process. The Performance Evaluation for the Chief Executive Officer will be done at the April 30, 2014 Board of Directors meeting. At the March 26, 2014 board meeting, he will remind the board of his intent to distribute the evaluation package and the necessary return times for the board. Dr. Chun requested that the board members give him as much lead time as possible so he can incorporate everything and put together the best direction possible to staff. | |

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| Adjournment | Dr. Chun moved to adjourn the meeting in memory of Elouise Walborn Brinegar, loving grandmother of Kerianne Lawson, Director of Older Adult Services. | There being no further business, Dr. Chun Moved to adjourn the meeting. Meeting adjourned at 7:40 p.m. |

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, March 26, 2014 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California