

**REGULAR MEETING
BOARD OF DIRECTORS
BEACH CITIES HEALTH DISTRICT
January 30, 2013**

A Regular Meeting of the Board of Directors of the Beach Cities Health District was called to order in the Beach Cities Room of the Beach Cities Health Center at 6:50 p.m.

Members Present: Marie Corr
Dr. Noel Chun
Joanne Edgerton
Dr. Robert Grossman
Vanessa Poster

Members Absent:

Legal Counsel Present: Robert Lundy, Hooper, Lundy & Bookman
Staff Present: Susan Burden, CEO

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Call to Order	Dr. Robert Grossman opened the meeting and invited The Honorable Mike Gin, Mayor of the City of Redondo Beach, CA, to lead the salute to the flag.	
Public Discussion	Dr. Grossman asked if any member of the public would like to address the Board on any issue not on the agenda. No one from the public stepped forward.	
Swearing in of Board Members Marie Corr Dr. Robert Grossman Vanessa Poster	Dr. Grossman invited The Honorable Mike Gin, Mayor of the City of Redondo Beach, CA, to administer the Oath of Office to the three new members of the Board of Directors. The Honorable Mike Gin, Mayor of the City Redondo Beach, CA, administered the Oath of Office to Ms. Marie Corr, Dr. Robert Grossman and Ms. Vanessa Poster, who were sworn in as a group to begin a new term of office.	
Election of Officers for the Board of Directors President, President Pro-Tem, Secretary Treasurer	Dr. Grossman called for nominations for the office of Board President for 2013. Ms. Vanessa Poster nominated Ms. Joanne Edgerton. There were no further nominations and Dr. Grossman closed the nominations. Ms. Joanne Edgerton was elected to the office of President for 2013 and the gavel was turned over to her.	It was Moved and Seconded (Poster/Corr) to elect Joanne Edgerton to the office of President for 2013. Motion Carried Unanimously

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Ms. Edgerton called for nominations for the office of Secretary/Treasurer.</p> <p>Ms. Edgerton nominated Dr. Noel Chun. There were no further nominations and Ms. Edgerton closed the nominations.</p> <p>Dr. Noel Chun was elected to the office of Secretary/Treasurer for 2013.</p> <p>Ms. Edgerton called for nominations for the office of President Pro Tem.</p> <p>Ms. Marie Corr nominated Ms. Vanessa Poster. There were no further nominations and Ms. Edgerton closed the nominations.</p> <p>Ms. Vanessa Poster was elected to the office of President Pro Tem for 2013.</p>	<p>It was Moved and Seconded (Edgerton/Poster) to elect Dr. Noel Chun to the office of Secretary/Treasurer for 2013. Motion Carried Unanimously</p> <p>It was Moved and Seconded (Corr/Chun) to elect Vanessa Poster to the office of President Pro Tem for 2013. Motion Carried Unanimously</p>
<p>Beach Cities Health District Staff Recognition</p> <p>Ten Year Anniversary Harvey Diamond, Center for Health and Fitness</p> <p>Five Year Anniversary Aja Sapien, AdventurePlex</p>	<p>Ms. Edgerton invited Ms. Cindy Foster, General Manager of the Center for Health and Fitness and AdventurePlex, to the podium.</p> <p>Ms. Foster commended Mr. Harvey Diamond for his ten years of service and for exemplifying the District's Core Value of Compassion.</p> <p>Mr. Diamond stated that his philosophy is to keep healthy by diet and exercising and it is very satisfying to work in an atmosphere that supports his beliefs.</p> <p>Ms. Foster presented an overview of Ms. Aja Sapien's job responsibilities and commended her for her many professional accomplishments during her tenure at AdventurePlex.</p> <p>Ms. Sapien stated that she is proud to be part of such a great organization and that she looks forward to many more years of service.</p>	
<p>Chief Medical Officer</p> <p>Presentations: Gallup Healthways Well Being Index Beach Cities 2012</p>	<p>Ms. Edgerton invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora introduced Mr. Dan Witters, Principal, Gallup, and invited him to the podium.</p> <p>Mr. Witters presented the results of the Gallup Healthways Well-Being Index that were gleaned from 1,206 completed phone surveys</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Blue Zones Project Beach Cities Engagement Plan</p>	<p>conducted in October 2012 across the three Beach Cities: Manhattan Beach (404), Redondo Beach (408), and Hermosa Beach (394).</p> <p>Dr. Santora invited Ms. Paige Lapen, Engagement Specialist, Blue Zones Project, to the podium.</p> <p>Ms. Lapen presented an overview of the Blue Zones Project Beach Cities Engagement Plan that included 2013 Strategies and a summary of the accomplishments to date of the Blue Zones Project.</p> <p>Ms. Poster departed the meeting at the conclusion of Ms. Lapen’s presentation.</p>	
<p>Review and Approval of the Minutes of the November 28, 2012 Regular Meeting</p>	<p>The Board reviewed the minutes of the November 28, 2012 Regular Meeting.</p>	<p>After review, it was Moved and Seconded (Grossman/Chun) to approve the Minutes of the November 28, 2012 Regular Meeting. Ms. Corr, Dr. Chun, Ms. Edgerton and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>Staff Reports</p> <p>Chief Executive Officer</p>	<p>Ms. Susan Burden, Chief Executive Officer, stated that in light of the length of the Agenda, she referred the Board of Directors to her written Chief Executive Officer report.</p>	
<p>Legal Counsel</p>	<p>Mr. Lundy had no report.</p>	
<p>Community Health Committee</p>	<p>Ms. Edgerton reported that the Community Health Committee did not meet.</p>	
<p>Finance Committee Treasurer’s Report</p> <p>Approve Checks No. 55831 through 56025 totaling \$352,347.26 for Accounts Payable for the Month of November 2012</p>	<p>Dr. Chun reported that the Finance Committee met on Monday, January 28, 2013.</p>	<p>It was Moved and Seconded (Grossman/Corr) to approve Checks No. 55831 through 56025 totaling \$352,347.26 for Accounts Payable for the Month of November 2012. Ms. Corr, Dr. Chun, Ms. Edgerton, and Dr. Grossman voted yes. Ms. Poster was not in</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p data-bbox="155 237 483 432">Approve Checks No. 56026 through 56248 totaling \$688,228.39 for Accounts Payable for the Month of December 2012</p> <p data-bbox="155 741 456 800">Discussion and Potential Action Item:</p> <p data-bbox="155 842 456 1066">Review and Approval of Independent Audit, Financial Statements for Fiscal Year ended June 30, 2012, Moss, Levy, & Hartzheim CPA's</p>	<p data-bbox="513 842 1125 1003">Dr. Chun reported that at the Finance Committee meeting on January 28, 2013. The committee reviewed the Independent Audit and recommended approval to the Board of Directors.</p> <p data-bbox="513 1045 1133 1207">Dr. Chun invited Mr. Steve Groom, Chief Financial Officer, to the podium to present a brief recap of the financial results for the benefit of the Board of Directors prior to voting on the Independent Audit.</p> <p data-bbox="513 1249 1125 1411">Mr. Groom stated that the financial results are contained in the audit. The purpose of the Independent Audit was to review both our internal controls and the reasonableness of the report.</p> <p data-bbox="513 1453 1101 1572">After review, Dr. Grossman made a motion to approve the Independent Audit, Financial Statements for Fiscal Year Ended June 30, 2012, Moss, Levy, & Hartzheim, CPA's.</p>	<p data-bbox="1167 136 1325 163">attendance.</p> <p data-bbox="1167 170 1378 197">Motion Carried</p> <p data-bbox="1167 237 1520 667">It was Moved and Seconded (Grossman/Chun) to approve Checks No.56026 through 56248 totaling \$688,228.39 for Accounts Payable for the Month of December 2012. Ms. Corr, Dr. Chun, Ms. Edgerton, and Dr. Grossman voted yes. Ms. Poster was not in attendance.</p> <p data-bbox="1167 674 1378 701">Motion Carried</p> <p data-bbox="1167 1446 1520 1877">After review, it was Moved and Seconded (Grossman/Corr to approve the Independent Audit, Financial Statements for Fiscal Year Ended June 30, 2012, Moss, Levy, & Hartzheim, CPA's. Ms. Corr, Dr. Chun, Ms. Edgerton and Dr. Grossman voted yes. Ms. Poster was not in</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Discussion and Potential Action Item:</p> <p>Review and Approval of Amended Investment Policy Recommended by the Finance Committee on November 20, 2012</p> <p>Presentation and Discussion Item:</p> <p>Midyear Review of Financial Results of Six Months Ending December 31, 2012</p>	<p>Ms. Corr made a motion to approve the Amended Investment Policy.</p> <p>Dr. Chun invited Mr. Steve Groom, Chief Financial Officer, to the podium.</p> <p>Mr. Groom presented a midyear review of the financial results of six months ending December 31, 2012. Mr. Groom reported that Revenue and Expenses are favorable to budget.</p>	<p>attendance. Motion Carried</p> <p>It was Moved and Seconded (Corr/Grossman) to approve the Amended Investment Policy. Ms. Corr, Dr. Chun, Ms. Edgerton and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>Policy Committee</p> <p>Discussion and Potential Action Item:</p> <p>Revised Policy Number 2130 For: Reimbursement of Elected Officials for Participation in Community Events</p> <p>Discussion and Potential Action Item:</p> <p>Review of New Annual Chief Executive Officer Performance Evaluation Procedure</p>	<p>Ms. Corr reported that the Policy Committee met on Tuesday, November 27, 2012.</p> <p>The Board discussed reimbursement of Board members for attendance at meetings. Reimbursement for meetings is included in the bylaws. Mr. Bob Lundy, Legal Counsel, recommended adding the authorization to implement the bylaws for meeting reimbursement at the February 27, 2013 Board of Directors Meeting. Mr. Lundy will review the statute and report back in February.</p> <p>Ms. Edgerton made a motion to approve the New Annual Chief Executive Officer Performance Evaluation Procedure.</p>	<p>It was Moved and Seconded (Edgerton/Chun) to approve the New Annual Chief Executive Officer Performance Evaluation Procedure. Ms. Corr, Dr. Chun, Ms. Edgerton and</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Action Item:</p> <p>Approve Human Resource Polices</p> <p>a. Revised Policy Number 3410: Leave of Absence – Medical</p> <p>b. Revised Policy Number 3420: Leave of Absence – Non-Medical</p> <p>c. Revised Policy Number 3610: Internal Postings and Transfers</p> <p>d. Revised Policy Number: 3620: Educational Assistance</p> <p>e. Revised Policy Number 3810: Guidelines on Accepting and Providing Gifts, Entertainment and Services</p> <p>f. Revised Policy Number: 3910: Severance</p>	<p>Ms. Edgerton invited Ms. Jackie Berling, Chief Resources Officer, to the podium.</p> <p>Ms. Berling presented a summary of each of the Human Resource Policies a. through f.</p> <p>Mr. Lundy stated that Revised Policy Number 3810: Guidelines on Accepting and Providing Gifts, Entertainment should be amended as follows:</p> <p>Current: 3810.1 It is the policy of the Beach Cities Health District to comply with or exceed the limitations of the California Political Reform Act.</p> <p>Amended: 3810.1 It is the policy of the Beach Cities Health District to comply with the limitations of the California Political Reform Act.</p> <p>Ms. Corr made a motion to approve Human Resource Policies a. through f. including the amendment to Policy Number 3810.1.</p>	<p>Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p> <p>It was Moved and Seconded (Corr/Chun) approve Human Resource Policies a. through f. including the amendment to Policy Number 3810.1. Ms. Corr, Dr. Chun, Ms. Edgerton and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>
<p>Action Item:</p> <p>Deletion of Policy Article V.: Personnel Recruitment</p>	<p>Ms. Corr made a motion to approve the deletion of Policy Article V.: Personnel Recruitment.</p>	<p>It was Moved and Seconded (Corr/Grossman) to approve the deletion of Policy Article V.: Personnel Recruitment. Ms. Corr, Dr. Chun, Ms. Edgerton and Dr. Grossman voted yes. Ms. Poster was not in attendance. Motion Carried</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Properties Committee	Dr. Chun reported that the Properties Committee did not meet.	
Strategic Planning Committee	Ms. Corr reported that the Strategic Planning Committee did not meet.	
Old Business	There were no reports.	
New Business	There were no reports.	
Board Member Reports	<p>Dr. Chun reported that he attended the following events:</p> <ul style="list-style-type: none"> ◆Blue Zones Project Mayor’s Cook-Off Challenge ◆Finance Committee Meeting ◆Welcome Itoman Delegation Dinner ◆Blue Zones Project Media Messaging Training <p>Dr. Grossman reported that he attended the Blue Zones Project Mayor’s Cook-Off Challenge</p> <p>Ms. Edgerton reported that she attended the Blue Zones Project Media Messaging Training. Ms. Edgerton announced that she will be attending the Association of California Healthcare Districts’ Trustee Orientation in Sacramento.</p> <p>Ms. Corr reported that she attended/participated in the following events:</p> <ul style="list-style-type: none"> ◆Blue Zones Project Mayor’s Cook-Off Challenge ◆LiveWell Kids and Walking School Bus Programs. 	
Announcements/ Questions and Referrals to Staff	There were no reports.	
Closed Session Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator District Negotiator: Susan Burden, Chief Executive Officer Property: 1107 Vincent Street, Redondo Beach, CA 90277 Negotiating Parties: Redondo Beach Unified School District and Beach Cities Health District Under Negotiation:	<p>At 8:55 p.m. the meeting went into Closed Session.</p> <p>Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator District Negotiator: Susan Burden, Chief Executive Officer</p> <p>Property: 1107 Vincent Street, Redondo Beach, CA 90277</p> <p>Negotiating Parties: Redondo Beach Unified School District and Beach Cities Health District</p> <p>Under Negotiation: Both Price and Terms of Payment for Lease of Property</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Both Price and Terms of Payment for Lease of Property		
Open Session	Open Session resumed at 9:25 p.m.	There was no report on action taken.
Adjournment	Dr. Grossman moved to adjourn the meeting.	There being no further business, Dr. Grossman Moved to adjourn the meeting. Meeting adjourned at 9:30 p.m.

The next Regular Meeting of the Beach Cities Health
 District Board of Directors is scheduled for
 Wednesday, February 27, 2013 at 6:30 p.m. in the
 Beach Cities Room of the Beach Cities Health Center, located at
 514 N. Prospect Avenue, Redondo Beach, California