

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Ms. Burden reported that the Manhattan Beach C.E.R.T. Association, Inc. received two Beach Cities Health District Micro-Enrichment Grants and under Mr. Butts' leadership, many lives have been changed through CPR and C.E.R.T. training.</p> <p>Mr. Butts stated that the two Micro-Enrichment Grants enabled the Manhattan Beach C.E.R.T. Association to train up to thirty people in CPR and AED and to purchase EMT backpacks with medical supplies for Manhattan Beach Fire Department's smaller vehicles. Mr. Butts presented Ms. Edgerton with a certificate of appreciation from the Manhattan Beach C.E.R.T. Association in recognition of Beach Cities Health District's service and support to the organization.</p> <p>Ms. Edgerton stated that it is an honor to receive the award on behalf of the Beach Cities Health District.</p> <p>Ms. Marie Corr, Board Member, arrived at the meeting during Mr. Butts' presentation.</p> <p>Ms. Edgerton announced to the Board of Directors that Blue Zones tee shirts are available for the Redondo Beach Chamber of Commerce 36th Annual Super Bowl 10K/5K to be held on Sunday, February 2, 2014.</p>	
<p>Election of Officers for the Board of Directors President, President Pro-Tem, Secretary Treasurer</p>	<p>Ms. Edgerton called for nominations for the office of Board President for 2014.</p> <p>Ms. Vanessa Poster nominated Dr. Noel Chun. There were no further nominations and Ms. Edgerton closed the nominations.</p> <p>Dr. Noel Chun was elected to the office of President for 2014 and the gavel was turned over to him.</p> <p>Dr. Chun called for nominations for the office of President Pro Tem.</p> <p>Ms. Marie Corr nominated Ms. Vanessa Poster. There were no further nominations and Dr. Chun closed the nominations.</p> <p>Ms. Poster was elected to the office of President Pro Tem for 2014.</p>	<p>It was Moved and Seconded (Poster/Corr) to elect Dr. Noel Chun to the office of President for 2014. Motion Carried Unanimously</p> <p>It was Moved and Seconded (Corr/Edgerton) to elect Vanessa Poster to the office of President Pro Tem for 2014. Motion Carried Unanimously</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Dr. Chun called for nominations for the office of Secretary/Treasurer.</p> <p>Ms. Vanessa Poster nominated Ms. Joanne Edgerton. There were no further nominations and Dr. Chun closed the nominations.</p> <p>Ms. Edgerton was elected to the office of Secretary/Treasurer for 2014.</p>	<p>It was Moved and Seconded (Poster/Corr) to elect Joanne Edgerton to the office of Secretary/Treasurer for 2014.</p> <p>Motion Carried Unanimously</p>
<p>Review and Approval of the Minutes of the November 18, 2013 Regular Meeting</p>	<p>The Board reviewed the minutes of the November 18, 2013 Regular Meeting.</p>	<p>After review, it was Moved and Seconded (Poster/Corr) to approve the Minutes of the November 18, 2013 Regular Meeting.</p> <p>Motion Carried Unanimously</p>
<p>Beach Cities Health District Staff Recognition</p> <p>Ten Year Anniversary Kelly Olin, Real Estate Services</p> <p>Five Year Anniversary Ryan Lyse, Communications</p>	<p>Dr. Chun invited Mr. Steve Groom, Chief Financial Officer, to the podium.</p> <p>Mr. Groom invited Ms. Kelly Olin, Senior Manager, Real Estate Services, to the podium.</p> <p>Mr. Groom presented an overview of Ms. Olin's job responsibilities in maintaining and keeping the campus property in working order. Mr. Groom expressed his appreciation to Ms. Olin for her ten years of service to the Beach Cities Health District.</p> <p>Ms. Olin expressed her appreciation to the Board of Directors, Ms. Burden and Mr. Groom for recognizing her service at Beach Cities Health District.</p> <p>Dr. Chun invited Ms. Cristan Higa, Director of Communications, to the podium.</p> <p>Ms. Higa invited Mr. Ryan Lyse, Graphics and Advertising Coordinator, to the podium.</p> <p>Ms. Higa presented an overview of Mr. Lyse's accomplishments and commended him for his creativity and the positive impact his work has had in the community.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Mr. Lyse stated that he considers himself very lucky to work at the District and enjoys coming to work every day.</p>	
<p>Chief Medical Officer</p> <p>Presentation: Gallup Healthways Well Being Index Beach Cities 2013</p>	<p>Dr. Chun invited Dr. Lisa Santora, Chief Medical Officer, to the podium.</p> <p>Dr. Santora introduced Mr. Dan Witters, Research Director of the Gallup Healthways Well Being Index, and invited him to the podium.</p> <p>Mr. Witters presented the results of the Gallup Healthways Well-Being Index for 2013 that was gleaned from 1,205 completed phone surveys that were conducted from September 18-October 15, 2013, across the three Beach Cities: Manhattan Beach (479), Redondo Beach (482), and Hermosa Beach (244). Mr. Witters reported that overall well-being remains high, although Redondo Beach's well-being decreased due to decreased scores in work environment.</p> <p>A discussion period followed Mr. Witter's presentation.</p>	
<p>Staff Reports</p> <p>Chief Executive Officer</p>	<p>Dr. Chun invited Ms. Susan Burden, Chief Executive Officer, to address the Board of Directors.</p> <p>Ms. Burden expressed her appreciation to Mr. Witters for his presentation and to the Healthways, Inc. team, who are present: Ms. Ann Kent, Managing Director of the Blue Zones Project and Ms. Katie McClure, Executive Director Community Programs, Blue Zones Project Innovations, for their efforts on this project.</p> <p>Ms. Burden referred the Board to a new section in the CEO report, Community Policy Update, that covers activities, meetings and initiatives that BCHD is engaged in with the three beach cities, e.g., the City of Manhattan Beach's comprehensive non-smoking ban.</p> <p>Ms. Burden commended Ms. Heather Hocking, Center for Health Connection Coordinator, and her team for their efforts in connecting the community with Covered California.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
	<p>Ms. Burden reported that the Center for Health and Fitness has undergone renovations with new flooring and equipment.</p> <p>Ms. Burden updated the Board on the progress of the relocation of Older Adult Services and the Administrative Offices. Ms. Burden reported that Medical Asset Management has been contracted as the leasing agent for the space on the 3rd Floor of 514 N. Prospect Avenue once it becomes vacant.</p> <p>Ms. Burden reported that the UCLA Clinic has had a successful opening. The clinic has seen many more patients than had been anticipated and three more physicians have been added to the staff. In addition to primary care, the clinic offers specialty care in Family Medicine, Internal Medicine, Cardiology, Dermatology and Rheumatology.</p> <p>Ms. Burden referred the Board to the Community Events Calendar for upcoming events that they may want to calendar.</p>	
Legal Counsel	Mr. Lundy had no report.	
Community Health Committee	Dr. Robert Grossman reported that the Community Health Committee did not meet.	
<p>Finance Committee Treasurer's Report</p> <p>Action Item: Approve Checks No. 58887 through 59106 totaling \$382,061.19 for Accounts Payable for the Month of November 2013.</p> <p>Action Item: Approve Checks No. 59107 through 59337 totaling \$482,010.09 for Accounts Payable for the Month of December 2013</p>	<p>Dr. Chun reported that the Finance Committee met on Monday, January 27, 2014. The committee reviewed the Independent Audit prepared by Moss, Levy, & Hartzheim, CPA's.</p>	<p>It was Moved and Seconded (Poster/Edgerton) to Approve Checks No. 58887 through 59106 totaling \$382,061.19 for Accounts Payable for the Month of November 2013. Motion Carried Unanimously</p> <p>It was Moved and Seconded (Edgerton/Corr) to Approve Checks No. 59107 through 59337 totaling \$482,010.09 for Accounts Payable for the Month of December 2013. Motion Carried Unanimously</p>

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
<p>Discussion and Potential Action Item: Review and Approval of Independent Audit, Financial Statements for Fiscal Year Ended June 30, 2013, Moss, Levy & Hartzheim, CPA's</p>	<p>Dr. Chun stated that prior to voting on the independent audit, he would like Mr. Steve Groom, Chief Financial Officer, to present a report on the findings of the audit.</p> <p>Mr. Groom presented an overview of the results of the Independent Audit Financial Statements for Fiscal Year Ended June 30, 2013 by Moss, Levy & Hartzheim, CPA's. Mr. Groom stated that once the audit has been approved by the Board of Directors it will be posted on the BCHD website.</p> <p>After review, Ms. Edgerton made a motion to approve the Independent Audit, Financial Statements for Fiscal Year Ended June 30, 2013, Moss, Levy, & Hartzheim, CPA's.</p>	<p>After review, it was Moved and Seconded (Edgerton/Poster) to approve the Independent Audit, Financial Statements for Fiscal Year Ended June 30, 2013, Moss, Levy, & Hartzheim, CPA's. Motion Carried Unanimously</p>
<p>Presentation and Discussion Item: Mid-Year Review of Financial Results of Six Months Ending December 31, 2013</p>	<p>Mr. Groom presented a midyear review of the financial results of six months ending December 31, 2013. Mr. Groom reported that Revenue is under budget by \$20,000 and Expenses are favorable by \$46,000 so, in total, the District is ahead of budget by \$26,000. Mr. Groom reviewed the components of Revenue in detail and highlighted Capital Projects that have been completed and are in process as of this date.</p> <p>Ms. Burden reported that within the next five years several hundred thousand dollars will be spent on upgrading the elevators in the 514 N. Prospect Avenue building.</p>	
<p>Policy Committee</p>	<p>Ms. Poster reported that the Policy Committee did not meet.</p>	
<p>Properties Committee</p>	<p>Dr. Chun reported that the Properties Committee did not meet.</p>	
<p>Strategic Planning Committee</p>	<p>Ms. Corr reported that the Strategic Planning Committee did not meet.</p> <p>Ms. Burden reported that BCHD committee meetings will be scheduled once the new committee chairs have been appointed at the February 26, 2014 Board of Directors Meeting.</p>	
<p>Old Business</p>	<p>There were no reports.</p>	
<p>New Business</p>	<p>There were no reports.</p>	

AGENDA ITEM	DISCUSSION	ACTION OR FOLLOW-UP
Board Member Reports	<p>Dr. Chun reported that he attended the Finance Committee Meeting.</p> <p>Ms. Edgerton reported that she attended the following meeting/events:</p> <ul style="list-style-type: none"> ◆Finance Committee Meeting ◆Redondo Beach Round Table Luncheon <p>Ms. Poster reported that she attended the Redondo Beach Round Table Luncheon.</p> <p>Dr. Grossman reported that he attended the following meetings:</p> <ul style="list-style-type: none"> ◆American Heart Association in Dallas ◆Association of California Healthcare Districts <p>Ms. Corr reported that she participated in the following events:</p> <ul style="list-style-type: none"> ◆LiveWell Kids Program ◆Redondo Beach Domestic Violence toy drive 	
Announcements/ Questions and Referrals to Staff	There were no reports.	
Adjournment	Ms. Poster moved to adjourn the meeting.	There being no further business. Ms. Poster Moved to adjourn the meeting. Meeting adjourned at 8:00 p.m.

The next Regular Meeting of the Beach Cities Health District Board of Directors is scheduled for Wednesday, February 26, 2014 at 6:30 p.m. in the Beach Cities Room of the Beach Cities Health Center, located at 514 N. Prospect Avenue, Redondo Beach, California