

Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

Fiscal Year 2016–17 Budget

The funding to create a healthy beach community.

Adopted May 25, 2016

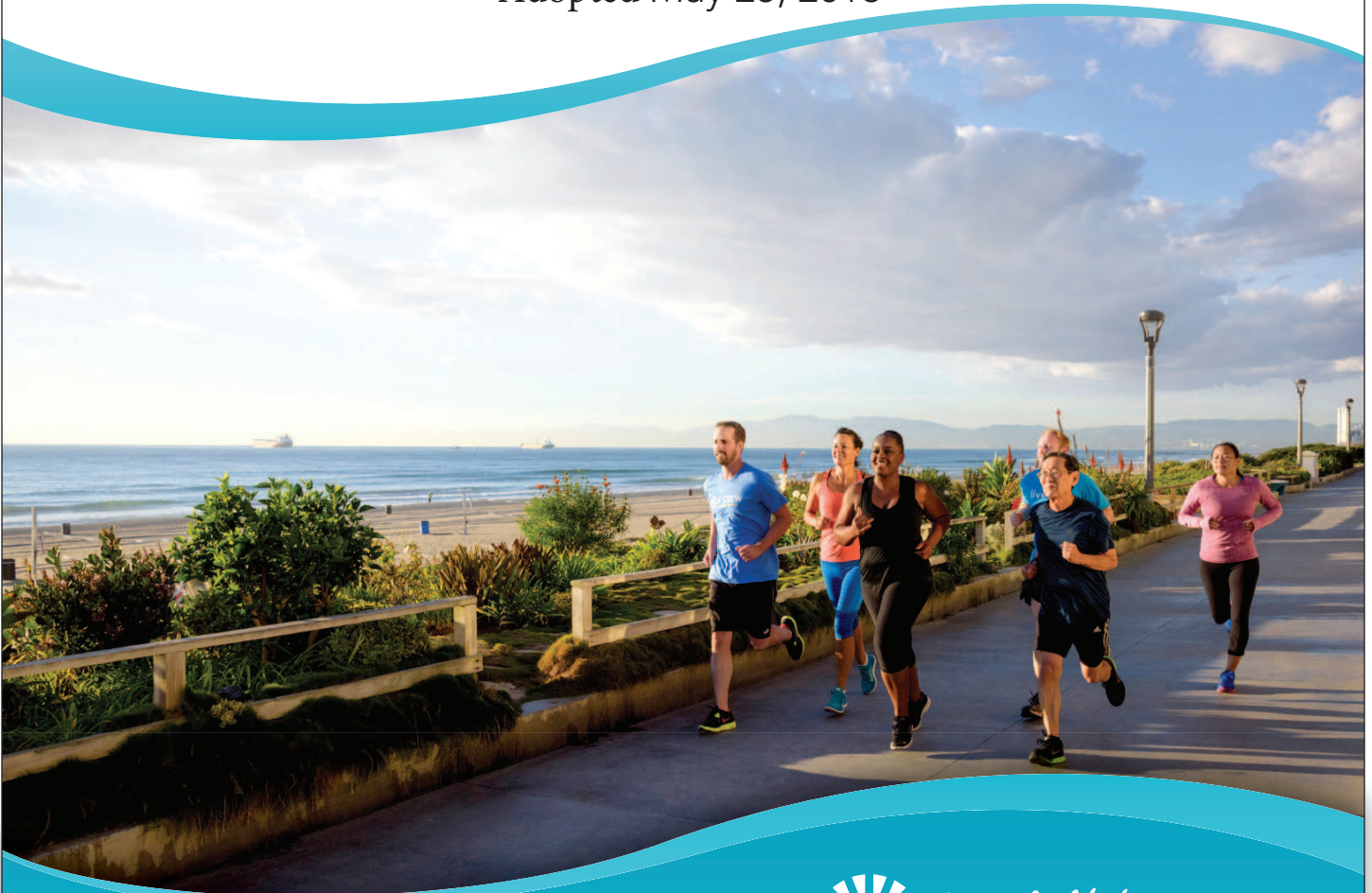


Table of Contents

	<u>Page#</u>
Board of Directors, District Executive Leadership	1
Budget Awards	2
District General Information and Overview	
Budget Message	3
Budget Adoption Resolution.....	10
Health Priorities	13
District Profile / Demographics.....	15
Summary Charts.....	17
Personnel, Organization Chart.....	21
Community Funded Services	30
District-wide Information	
District-wide Financial Summaries	32
Funding Sources	37
Capital Expenditures	40
Department, Account and Control Structure Overview	42
Departmental Information	
Lifespan Services	44
Youth Services	48
Blue Zone Project	51
Community Services	54
Fitness Centers	57
AdventurePlex	60
Center for Health & Fitness	63
Administrative Support Services.....	66
Supplementary Information	
Budget Process and Timeline	77
Budget Accounting Basis	77
Description of Funds.....	79
Budget Fund Summary	81
Glossary of Budget Terms	85
Acronyms	94

Beach Cities Health District

District Officials

July 2016



Michelle Bholat, M.D.,
MPH
President Pro Tem



Noel Chun, M.D.,
Secretary-Treasurer



Jane Diehl,
President



Lenore Bloss,
Board Member



Vanessa Poster,
Board Member

BOARD OF DIRECTORS

Jane Diehl, President
Michelle Bholat, M.D., MPH, President Pro Tem
Noel Chun, M.D., Secretary-Treasurer
Vanessa Poster, Board Member
Lenore Bloss, Board Member

Length of Service

2 years
2 years
9 years
18 years
1 year

DISTRICT EXECUTIVE LEADERSHIP

Susan Burden, Chief Executive Officer
William Kim, M.D., Chief Medical Advisor
Jackie Berling, Chief Wellness Officer
Monica Suua, Chief Financial Officer

11 years
1 year
13 years
1.5 Years

FINANCE DEPARTMENT

Juliana Jenkins, Sr. Accountant
Patty Cortez, Payroll Accountant
Charlnisha Garnett, Staff Accountant

11 years
1 year
1 Year



Susan Burden
CEO



William Kim, M.D.
CMA



Jackie Berling
CWO



Monica Suua
CFO



This is the 9th consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

BCHD FY2016-17 Budget



Budget Message

May 19, 2016

FY2016-17 BUDGET MESSAGE

This budget serves the Beach Cities Health District's vision "A healthy beach community" and mission "To enhance community health through partnerships, programs and services for people who live and work in Hermosa, Manhattan and Redondo Beach." focusing on the board-approved strategic health priorities. In this message, you will read about the district-wide budget; the support material provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year's budget, discusses steps to improve our capacity to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. Refer to the Table of Contents for guidance to read about specific topics. This District Budget becomes the guide for services and financial activity for the year July 1st 2016 through June 30th, 2017.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year's budgeted revenue increases 3% compared to prior year, providing for all existing services within a balanced budget. The District's budget this year projects services at a total delivery cost of \$11.6 million on a property tax base of \$3.2 million. This leveraging is made possible by the supplemental funding streams of user fees, leases, investments and public-private partnership revenues. The high degree of user-fee participation is an indicator that residents find value in the health services offered by the District.

Beach Cities Health District will leverage \$3.2 million from Property Taxes to provide \$11.6 million in services to the community in 2016-17

Budget Summary

The District budget increased revenues adjusts for the economics of recovering property values, continued low interest rates, and volatile partnership revenues, while maintaining the span of existing services throughout the community.

Comparison to Prior Year Budget					
	FY16-17 Budget	FY15-16 Budget	\$ Variance	%	
Revenue Funding	\$ 12,156,000	\$ 11,752,000	\$ 404,000	3%	
Operating Expenditures	(11,639,000)	(10,985,000)	(654,000)	-6%	
Net Operating Income	\$ 517,000	\$ 767,000	\$ (250,000)	-33%	
Capital Expenditures	(1,288,000)	(1,344,000)	56,000	4%	
Net Income / <Loss>	\$ (771,000)	\$ (577,000)	\$ (194,000)	-25%	

Financial highlights of the FY2016-17 budget are:

- 1) Achieves increased funding of \$404,000 through management of partnership income, leasing property tax and user fees
- 2) Covers the anticipated one-time expenses for the Board election and increases in expenses, most significantly in facilities costs
- 3) Includes continued capital investments in the 514 building and IT infrastructure
- 4) Using a modified accrual method of accounting to be consistent with best practices for governmental entities, the governmental accounting standards board (GASB), and generally accepted governmental accounting standards (GAGAS)

Revenue Comparison to Prior Year Budget

	FY16-17	FY15-16	\$	%
	<u>Budget</u>	<u>Budget</u>	<u>Variance</u>	
Leases	2,967,000	2,950,000	17,000	1%
Property Tax	3,231,000	3,091,000	140,000	5%
Interest	976,000	932,000	44,000	5%
Partnership	2,162,000	2,322,000	(160,000)	-7%
User Fees	2,765,000	2,398,000	367,000	15%
Other	55,000	59,000	(4,000)	-7%
Total Revenue	<u>\$12,156,000</u>	<u>\$11,752,000</u>	<u>\$ 404,000</u>	<u>3%</u>

Program accomplishments this budget provides are:

- Achievement of Blue Zones Project Community Certification by the cities of Hermosa Beach, Manhattan Beach and Redondo Beach. Community Certification represents the culmination of concerted efforts across the multiple sectors, from schools to restaurants to worksites, to build a community where the healthy choice is the default choice.
- Partnership with local school districts to create healthy school environments where our youngest residents develop into physically, socially, and emotionally healthy adults, prepared to become contributing members of society.
- Promote active independent aging and strategies that make our community become more age-friendly through professional care management, volunteer programs, and evidence-based home- and community-based programs and services.
- Ensure access to health care and increase health literacy for qualifying beach cities residents through assistance with enrollment in Covered California.
- Increase youth physical activity at our AdventurePlex facility, making fitness fun and serving over 2,790 through summer camp and 29,556 through drop-in play over the year.
- Continue to deliver community fitness center services, enrolling 540 new members delivering 7,996 exercise class encounters, and 6,253 personal training sessions, measurably improving active aging.

Population Served in the Beach Cities

City	Population	%
Redondo Beach	67,511	55%
Manhattan Beach	35,534	29%
Hermosa Beach	19,725	16%
	<u>122,770</u>	<u>100%</u>
Age Category	Population	%
Youth	26,342	21%
Adult	81,745	67%
Senior	14,683	12%
	<u>122,770</u>	<u>100%</u>
<i>Per US Census Bureau, 2010-2014</i>		

The District's health priorities are an integral part of this budget. Across the three lifespan categories of youth, adult and older adults, specific health targets remain at the core of this budget, including services for the uninsured or underinsured.

Economic Issues Facing the District

After years of slight decline in the average assessed valuation by the Los Angeles County Tax Assessor following 2008-09, property tax remitted to BCHD has started increasing steadily since 2012-13, and is continuing to trend positively. The current year property tax receipts are 2% better than FY15-16 budget and FY16-17 is forecasted to be 3% better than current year actual receipts.

The depressed interest rate market continues to affect the District's Interest Revenue. District investments continue to mature only to be re-invested at current, lower, rates, which lowers the average portfolio yield. Interest on Notes Receivable related to leases from Lazar Ducot, and Beach Cities Child Development Center are at contracted rates. PFM Asset Management forecasts next year's average portfolio return to average 1.45% (last year's was 1.21%).

Budget and Comprehensive Annual Financial Reporting Awards

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for eight consecutive years from the California Society of Municipal Finance Officers and continues to be the only California healthcare district to do so.

This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.



District Funding

Funding sources come from five main categories: Property Tax (24 percent), User Fees (23 percent), Lease revenue (24 percent), Partnership Revenue (18 percent), and Interest on Investments (8 percent).

User Fee revenue is normally projected on the basis of historic usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and AdventurePlex. User Fee revenues are forecast to increase \$367,000 or 15 percent over 2015-16 Budget. AdventurePlex increases \$330,000 (32 percent) and Center for Health & Fitness increases \$37,000 (3 percent).

Property Tax actual remittances are increasing slightly, 2016-17 over prior year is forecast to increase 5 percent over prior year budget, based on consultant-provided data and the experience and forecasts of our overlapping cities.

Diversified Funding Sources

	FY16-17 Budget	
Leases	2,967,000	24%
Property Tax	3,231,000	27%
Interest	976,000	8%
Partnership	2,162,000	18%
User Fees	2,765,000	23%
Other	55,000	0%
Total Revenue	\$12,156,000	100%

Lease revenues are projected on the basis of existing leases. The increase for FY2016-17, as shown at table to right, is a combination of increased rent at the 514 Prospect main campus, less two known vacancies.

We are actively searching for a new tenant for the vacant space on the 3rd floor located at 514 N. Prospect Avenue. A three-year property management agreement was signed with Charles Dunn Real Estate Services, Inc., in December 2014, to provide management services to the building, which replaced the costs of three full-time staff members. Beach District Surgery Center agreed to a three year re-lease term last year. Cancer Care Associates/Torrance Health Associates have agreed to an increase in leased space by 156 square feet last year. South Bay Family Health Care at Artesia Blvd. agreed to a new five year lease term last year as well at Artesia Blvd.

Lease Revenue Sources

	FY16-17 Budget	FY15-16 Budget	\$ Variance	%
514 Prospect Campus	\$2,149,000	\$2,138,000	\$11,000	1%
1837 PCH (Sunrise)	280,000	280,000	-	0%
2114 Artesia (SBFHC)	178,000	174,000	4,000	2%
601 PCH (Leap & Bound)	160,000	158,000	2,000	1%
Prospect One - Ducot Parking	200,000	200,000	-	0%
Total Lease Revenue	\$2,967,000	\$2,950,000	\$17,000	1%

Partnership revenue is comprised of the District's 80% joint venture partnership with Sunrise Senior Living, Hermosa Beach, and 5% joint venture partnership with Beach District Surgery Center, located within our own 514 building. Sunrise provides their calendar-year budget from which we base our budget and is forecast an average of \$164,667 per month. This is a 4% increase from prior year. The Surgery Center is budgeted to average \$15,500 per month based on current results.

Investment revenue is a function of lease-related notes receivable and a portfolio of investments. The interest income from lease-related notes are recorded per amortization schedules and are therefore predictable. Maturing bonds in the portfolio are subject to reinvestment risk at the prevailing market rates. PFM Asset Management, the District's investment manager, is forecasting a 1.45% average return on district investments under their management, up from last year's 1.21%. The decrease in interest from the long-term Ducot note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule. These factors, combined, will result in a \$44,000, or 5.0%, increase in budgeted interest revenue.

Investment Earnings

	FY16-17 Budget	FY15-16 Budget	\$ Variance	%
Investment Portfolio	408,000	314,000	94,000	30%
LAIF	8,000	8,000	-	0%
Ducot NR	545,000	592,000	(47,000)	-8%
BC Child Development NR	15,000	18,000	(3,000)	-17%
Total Interest Revenue	\$ 976,000	\$ 932,000	\$ 44,000	5%

Commitment to Existing Services

The Health District's General Fund serves the residents of Hermosa Beach, Manhattan Beach and Redondo Beach. This budget ensures the delivery of evidence-based programs and services to improve health across the lifespans according to the mission and vision of the District. Based on the Health Priorities established for 2016-2019, the District has established the following departments that operates more than 20 different programs in the community, employs around 170 employees, full-time and part-time, and engages more than 600 volunteers.

Lifespan Services – Youth Services and School Health

BCHD has moved toward an outcomes-focused funding model with our local school districts. The model aligns with a shared vision of "Whole School, Whole Community, Whole Child" and aims to create a health-promoting school environment. This vision includes nutrition,

physical activity promotion, stress reduction, mindfulness, and substance use and bully-prevention. By focusing on these health behaviors, we hope to impact the lives of the students, administrators, teachers, custodial and maintenance staff, school counselors, school nurses, nutrition services workers, and family through our services and collaborations with our community partnerships.

Lifespan Services – Blue Zones Project

The Blue Zones Project® has evolved through several phases of implementation: 1) creating general awareness and buy-in; 2) solidifying key partnerships; 3) increasing community engagement; and, 4) fully integrating into BCHD operations. This year, our focus is engaging and activating our whole community. We want to “be where residents are at” and create opportunities to build social connectedness. One notable accomplishment this year was achieving Blue Zone Community Certification which creates a foundation to further measurable health outcomes in the community.

Lifespan Services - Community Services

Community Services continues to expand its work through its role as a Covered California enrollment entity. Certified enrollment specialists work closely with beach cities residents to help them navigate the local health care and social service system and provide health literacy education. Our work supporting active, independent aging has also advanced through the implementation of new evidence-based programs and services in the community, including Tai Chi, Memory Club, Powerful Tools for Caregivers and chronic disease self-management.

Fitness Services – AdventurePlex

AdventurePlex’s health priorities are to increase physical activity, promote healthy eating and prevent obesity. The Manhattan Beach facility offers drop in play for children and families, a variety of classes, ongoing special events and accredited seasonal camps for children when schools are not in session and toddler programming. AdventurePlex revenues are budgeted to increase by \$329,563 compared to prior year budget, due to the launch of “Toddler Town”, a new toddler interactive play program. Overall, expenses are forecast to increase by \$306,624. These increased costs are due to Toddler Town staffing and operating expenses, and the State of California minimum wage increase. Toddler Town provides a safe and stimulating environment for toddlers, ages 0-5, to engage in child-directed “pretend-play,” fostering positive parent-child interaction. AdventurePlex is unique in the community for commitment to credentialed staff and supervision.

Fitness Services – Center for Health & Fitness

The Center for Health and Fitness (CHF) is a community-based, health and fitness facility that emphasizes rehabilitation for individuals with chronic illnesses and cancer and general fitness for older adults, underactive, first-time or inconsistent exercisers of all ages, as well as offering memberships to the general public. Programs offered include Pilates, yoga, and group exercise classes, specialized personal training, small group training, nutrition, massage and classes for Silver Sneakers. User fee revenues are budgeted to increase by \$37,338 compared to prior year budget, primarily due to growth of personal training programming, and expenses are forecast to increase by \$59,166. The unfavorable variance is due to laundry service fee increases of \$21,828.

Administrative Services

Administrative Services is comprised of Executive, Human Resources, Communications, IT, Finance, and Property. Human Resources includes Volunteer Management; Property also includes the administration of Prospect One Corp.

Special Revenue Fund

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in this budget is comprised solely of interest income and expense related to the long-term lease of property on which the medical office buildings are located. The interest revenue pertains to the 30-year note receivable from Ducot and the interest expense relates to the 30-year note payable to Ducot.

Capital Expenditures

The District defines Capital Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred. A Capital Expenditure Budget will be represented in a separate document from the Operational Budget.

Major projects for FY2016-17 include 514 Prospect campus like main breaker upgrade, new cooling tower, building elevator modernization. AdventurePlex has capital improvements for the stair-case to Toddler Town. And the District is investing in IT infrastructure.

Conclusion

This budget:

- Preserves and enhances the wide array of existing school and many community health services.
- Addresses the economic hurdles of consumer demand, low interest rates and volatile partnership revenues.
- Achieves a revenue improvement of \$404,000 or 3 percent over last year's budget.
- Funds increased operating expenses of \$654,000 or 6.0 percent over last year's budget.
- Provides for expenditures of \$11.6 million to deliver health and wellness services on a property tax base of \$3.2 million.

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Susan Burden
CEO
Beach Cities Health District

Monica Suua
CFO
Beach Cities Health District

BCHD FY2016-17 Budget

Budget Adoption Resolution

RESOLUTION NO. 535

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2016 - 2017**

WHEREAS, a preliminary budget for Fiscal Year 2016-17, July 1, 2016 to June 30, 2017, has been prepared by the Chief Executive Officer and staff; and

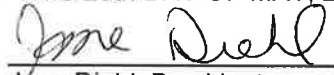
WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2016-17.

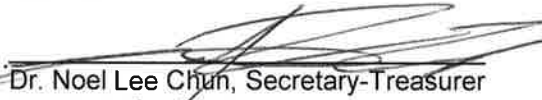
NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2016-17.
2. That the amounts designated in the final FY 2016-17 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - (a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.
 - (b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.
 - (c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.
 - (d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.
4. That this resolution shall become effective as of, on and after the 1st day of July, 2016.

PASSED, APPROVED, AND ADOPTED THIS 25th DAY OF MAY, 2016.


Jane Diehl, President
Board of Directors
Beach Cities Health District

ATTEST:


Dr. Noel Lee Chun, Secretary-Treasurer
Board of Directors
Beach Cities Health District

**Beach Cities Health District
District Total Rollup
Budget 2016-17**

	Budget FY16-17	Budget FY15-16	Budget FY14-15	Budget FY13-14
Property Tax Revenue	3,231,756	3,091,224	2,838,000	2,676,000
Lease Revenue	2,967,155	2,949,918	2,723,555	2,515,835
Interest Revenue	975,681	931,990	935,239	986,442
Limited Partnership Revenue	2,161,600	2,322,000	2,224,300	2,185,700
User Fees Revenue	2,764,853	2,397,952	2,579,033	2,640,466
Other Revenue	54,500	59,379	84,300	139,524
TOTAL REVENUE	12,155,545	11,752,463	11,384,427	11,143,967
Cost Of Goods Sold	33,252	30,242	61,929	135,882
Payroll	5,853,685	5,712,152	5,798,336	5,604,771
General & Administrative	444,381	454,195	479,913	518,753
Human Resources Related	282,041	252,349	257,377	177,822
Information Systems	163,989	144,584	127,535	207,062
Community Relations	526,469	525,496	699,066	626,798
Facilities Expenses	1,011,771	905,528	504,251	370,029
Professional Services	1,551,851	1,220,272	1,112,849	1,177,446
Interest and Other	402,495	449,683	446,391	476,715
Funds & Grants	1,368,743	1,358,040	1,451,049	1,367,495
TOTAL OPERATING EXPENSES	11,638,677	11,052,541	10,938,696	10,662,773
NET INCOME (LOSS) BEFORE CAPEX	516,868	699,922	445,731	481,194
Capital Expenditures	2,892,521	916,000	445,700	244,200
NET INCOME (LOSS)	(2,375,653)	(216,078)	31	236,994

BCHD FY2016-17 Budget

Health Priorities

Health Priorities 2016–2019



YOUTH

Nutrition and exercise

Mindfulness, social-emotional learning and stress reduction

Substance use prevention

Support evidence-based tobacco control policies

Bullying prevention

ADULTS

Nutrition and exercise

Mindfulness, social-emotional learning and stress reduction

Substance abuse prevention

Support evidence-based tobacco control policies

End-of-life planning

OLDER ADULTS

Nutrition and exercise

Mindfulness, social-emotional learning and stress reduction

Substance abuse prevention

Support evidence-based tobacco control policies

Dementia programing

BCHD FY2016-17 Budget

District Profile / Demographics

Date: July 1, 2016

Profile/Demographics

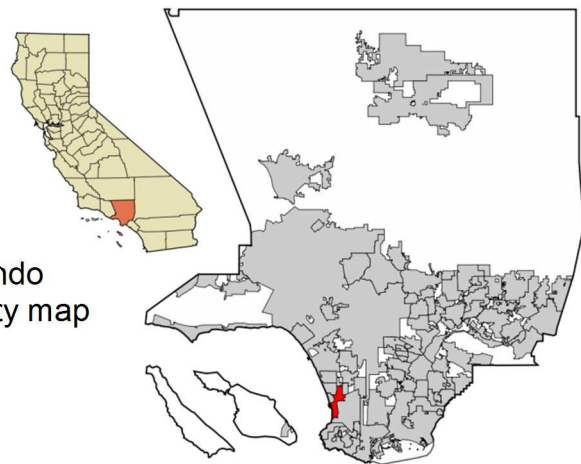
Established

The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

Governing Body
Board of Five Directors

Cities Served -

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in Los Angeles County map on right).



Location -

The Beach Cities Health District is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX).

POPULATION SERVED IN THE BEACH CITIES

<i>City</i>	<i>Population</i>	<i>%</i>
Redondo Beach	67,511	55%
Manhattan Beach	35,534	29%
Hermosa Beach	19,725	16%
	122,770	100%

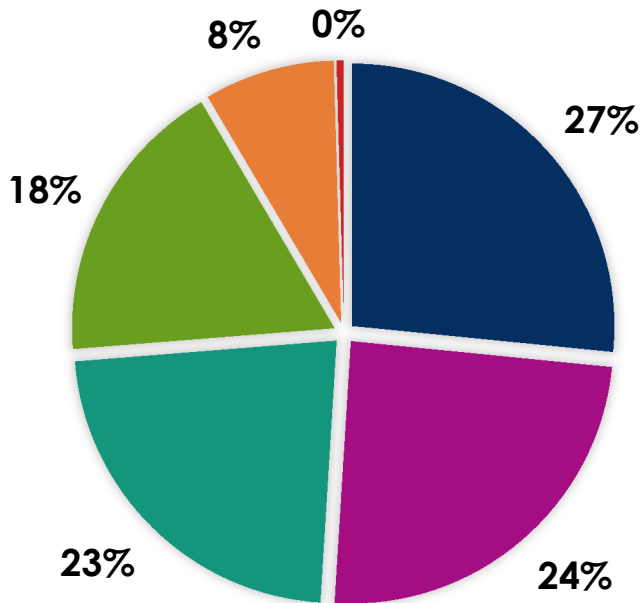
<i>Age Category</i>	<i>Population</i>	<i>%</i>
Youth	26,342	21%
Adult	81,745	67%
Senior	14,683	12%
	122,770	100%

US Census Bureau, 2010-2014 American Community Survey 5-year estimates

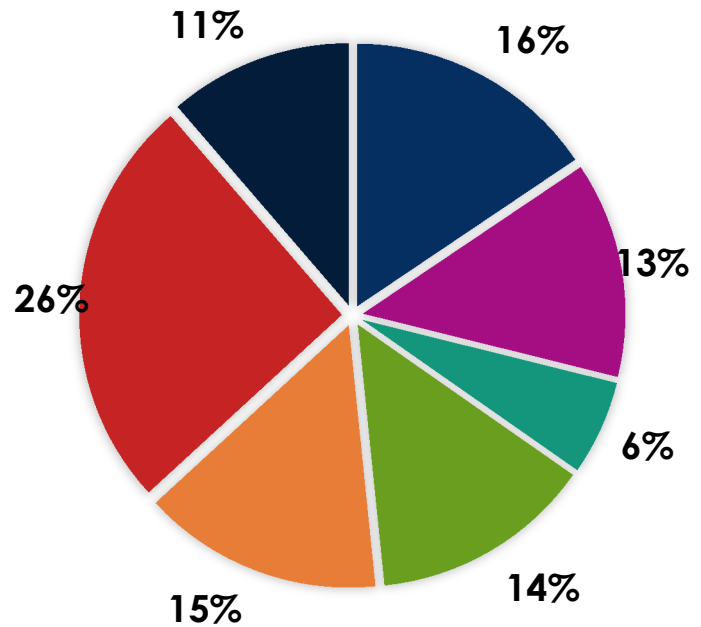
BCHD FY2016-17 Budget

Summary Charts







REVENUES










EXPENSES



REVENUES

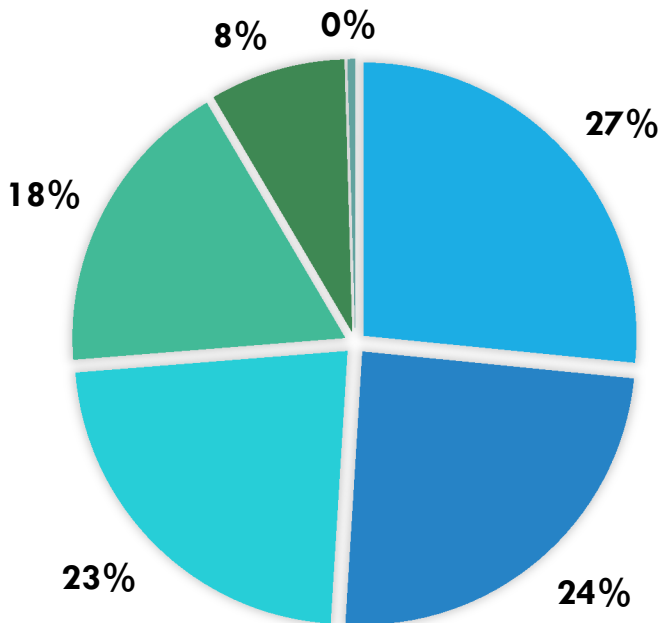
Property Tax	3,231,000	27%	
Leases	2,967,000	24%	
User Fees	2,765,000	23%	
Partnership	2,162,000	18%	
Interest	976,000	8%	
Other	55,000	0%	
Total Revenue	\$ 12,156,000	100%	

EXPENSES

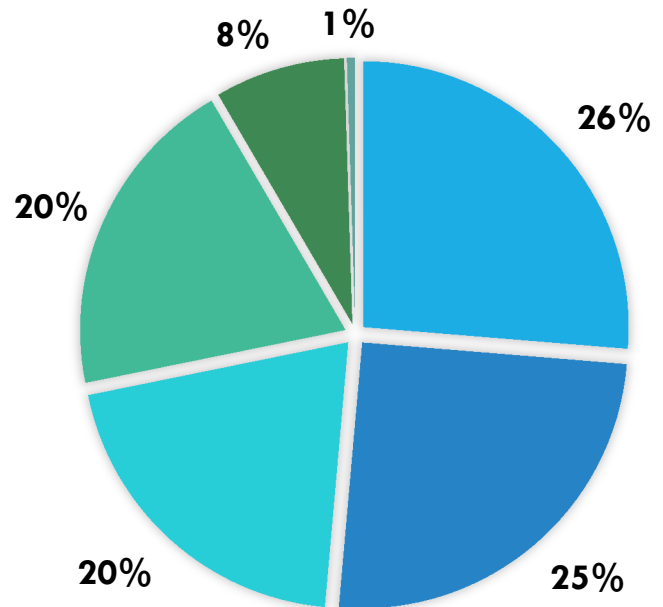
Community services	1,812,000	16%	
Youth Services	1,550,000	13%	
Blue Zones	679,000	6%	
Center for Health & Fitness	1,590,000	14%	
Adventure Plex	1,721,000	15%	
Support Services	2,971,000	26%	
Property Operations	1,316,000	11%	
Total Revenue	\$ 11,639,000	100%	

Revenues







2016 - 17









2015 - 16



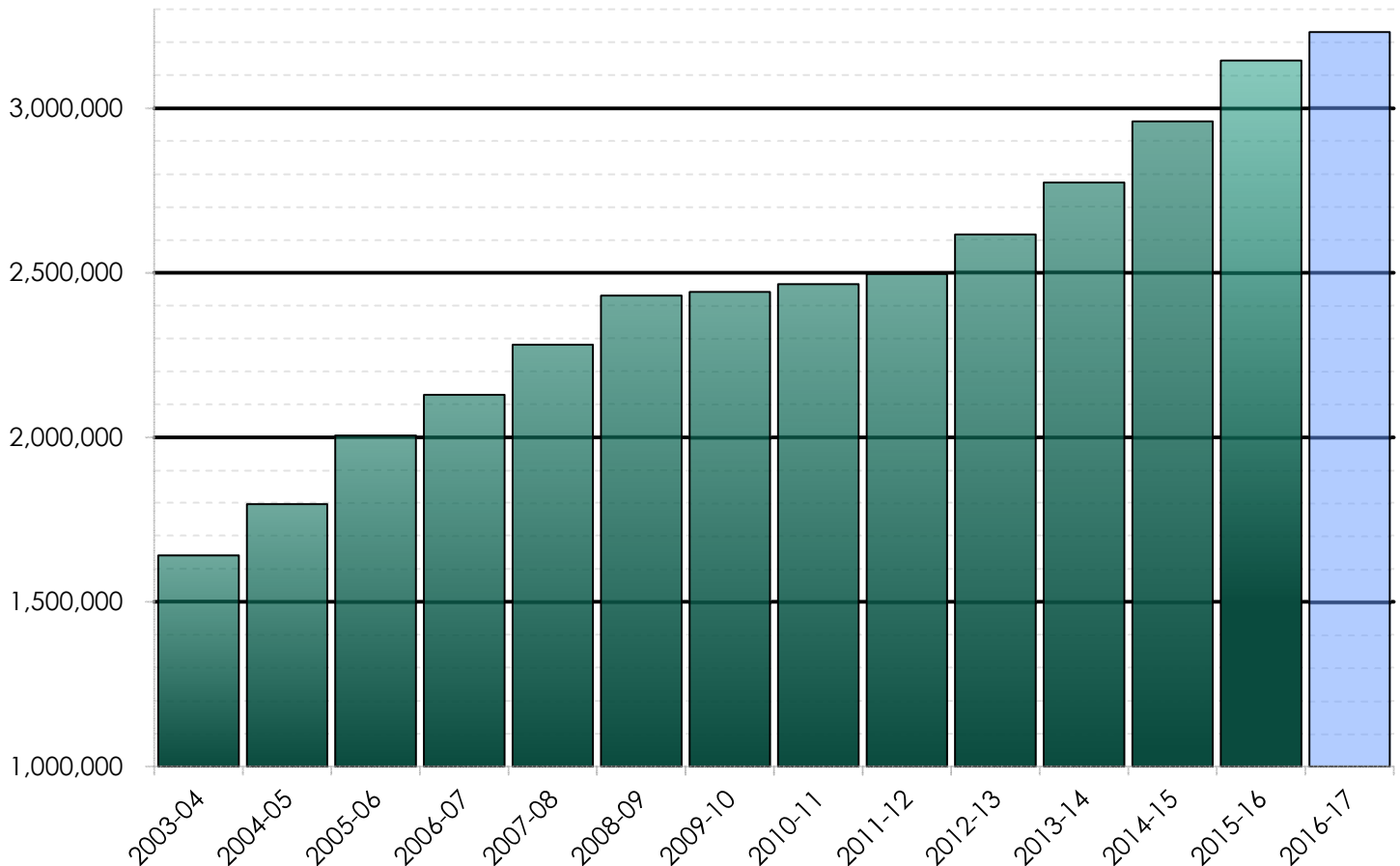
FY16-17 Budget

Property Tax	3,231,000	27%	
Leases	2,967,000	24%	
User Fees	2,765,000	23%	
Partnership	2,162,000	18%	
Interest	976,000	8%	
Other	55,000	0%	
Total Revenue	\$ 12,156,000	100%	

FY15 - 16 Budget

Property Tax	3,091,000	26%	
Leases	2,950,000	25%	
User Fees	2,398,000	20%	
Partnership	2,322,000	20%	
Interest	932,000	8%	
Other	59,000	1%	
Total Revenue	\$11,752,000	100%	

Property Tax Trend and Budget

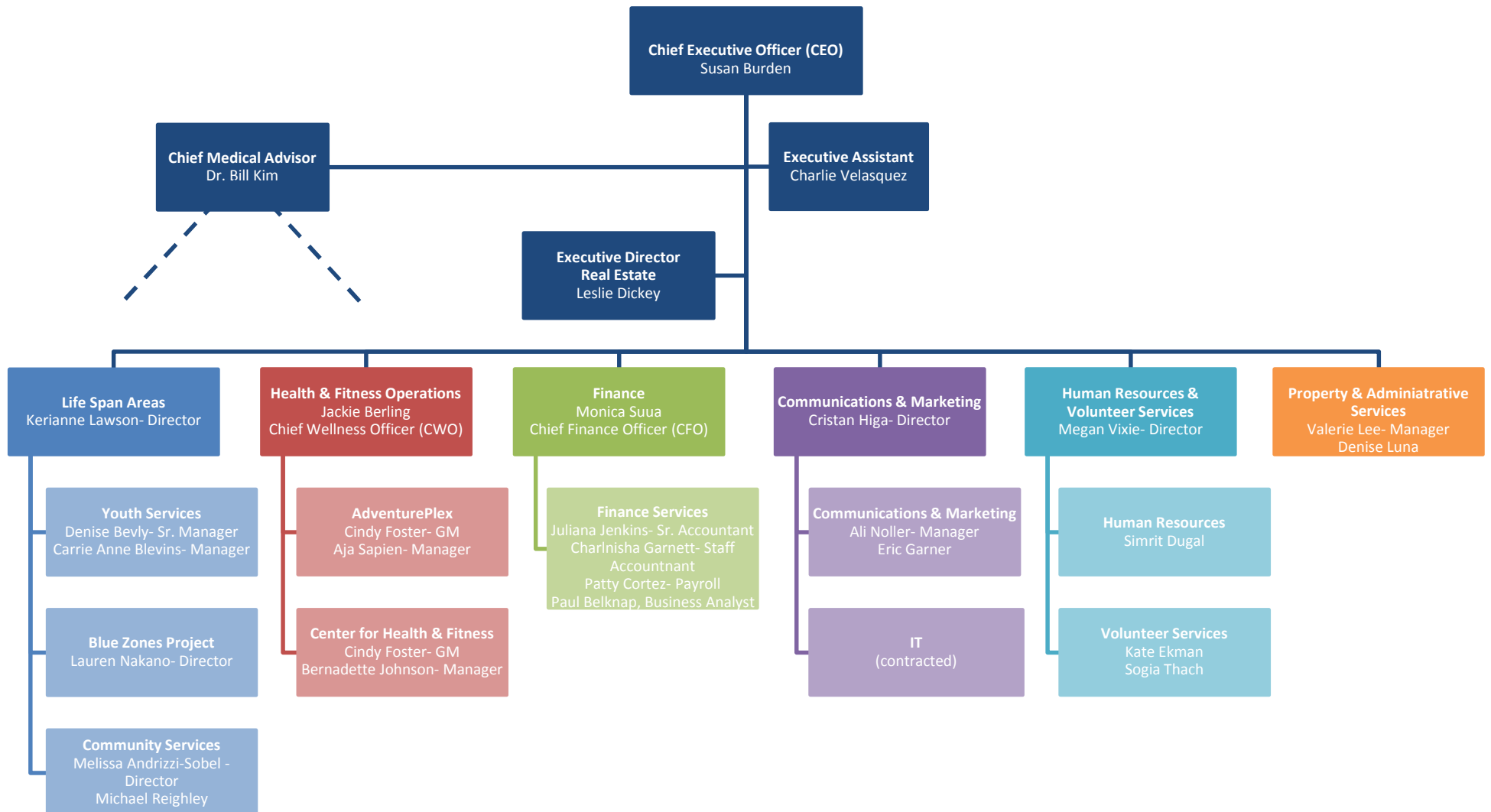


		\$	\$ incr	% incr
2003-04	Actual	1,615,000		
2004-05	Actual	1,754,000	139,000	8.6%
2005-06	Actual	1,868,000	114,000	6.5%
2006-07	Actual	2,041,000	173,000	9.3%
2007-08	Actual	2,164,000	123,000	6.0%
2008-09	Actual	2,324,000	160,000	7.4%
2009-10	Actual	2,321,000	(3,000)	-0.1%
2010-11	Actual	2,349,000	28,000	1.2%
2011-12	Actual	2,497,000	148,000	6.3%
2012-13	Actual	2,617,000	120,000	4.8%
2013-14	Actual	2,775,000	158,000	6.0%
2014-15	Actual	2,838,000	63,000	2.3%
2015-16	Actual	3,146,000	308,000	10.9%
2016-17	Budget	3,232,000	86,000	2.7%

BCHD FY2016-17 Budget

Personnel

DISTRICT OVERALL



Beach Cities Health District
 Budget - Personnel FTE Summary
 Average FTEs

	Salaries FY17	Budget FY17	Budget FY16	Budget FY15	Budget FY14	Budget FY13
Administration						
Exec/Admin/Work Well	\$430,617	3.60	3.95	2.17	2.00	3.00
Real Estate	\$263,715	1.90	1.90			
Finance/IT	\$397,939	4.70	4.50	7.50	7.43	6.86
HR/Volunteers	\$264,335	4.00	3.00	3.00	5.00	5.00
Health Promotion	\$389,470	5.63	5.50	5.00	3.00	3.00
	\$ 1,746,076	19.83	18.85	17.67	17.43	17.86
Lifespan Services						
Lifespan Admin	\$217,747	3.00	2.00	0.89	0.75	0.75
Youth Services	\$329,698	4.75	5.13	4.58	8.14	7.76
Blue Zones Project	\$277,876	4.00	5.00	5.00	6.00	2.00
Community Services	\$576,231	10.17	11.50	12.25	10.33	10.50
	\$ 1,401,553	21.92	23.63	22.72	25.22	21.01
Fitness Centers						
AdventurePlex	\$708,633	22.98	19.66	20.10	21.89	20.60
Center for Health & Fitness	\$924,860	17.38	16.67	19.44	16.12	17.50
	\$ 1,633,493	40.36	36.33	39.54	38.01	38.10
District Total	\$4,781,122	82.10	78.80	79.93	80.66	76.97

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
Executive Office														
170 Chief Executive Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Executive Assistant to CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Assistant to CEO-Special Projects	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20	2.20	26.40	2.20
Executive Admin														
125 Administrative Services Manager	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
125 Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	13.20	1.10
Human Resources														
110 Director of Human Resources	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
110 Human Resources Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Purpose & Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Purpose & Engagement Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
150 Director of Human Resources	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	48.00	4.00
IT														
130 Data & Business Operations Analyst	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
Work Well														
140 Chief Wellness Officer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
140 Data & Business Operations Analyst	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
Finance														
120 Payroll/Payables Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Sr. Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Data & Business Operations Analyst	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
120 Staff Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	4.50	54.00	4.50
Health Promotion (Communications)														
160 Events & Communications Associate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Director of Communications	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Sr. Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Sr. Communications Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Communications Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Admin.Asst.II-Health Promotion/Communication	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
	5.63	5.63	5.63	5.63	5.63	5.63	5.63	5.63	5.63	5.63	5.63	5.63	67.50	5.63
Real Estate														
730 Executive Director of Real Estate - CIP	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	0.80	9.60	0.80
730 Executive Director of Real Estate	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
730 Administrative Services Manager	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	0.90	10.80	0.90
	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	2.90	34.80	1.90
Lifespan Services - Admin														
405 Director of Life Span Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
405 Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
405 Program Evaluation Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	36.00	3.00
Lifespan- Community Services														
200 Administrative Assistant II	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.50	0.63
200 Care Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
200 Care Manager II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
200 Director of Community Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Information & Referral Programs Coordinator	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	0.33	4.00	0.33
200 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
200 Instructor	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	0.12	1.44	0.12
200 Instructor	0.31	0.31	0.31	0.31	0.31	0.31	0.31	0.31	0.31	0.31	0.31	0.31	3.72	0.31
200 Intake Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Intake Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Volunteer Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	10.17	122.02	10.17
Lifespans- Blue Zones Project														
800 Director of Blue Zones Project	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Community Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Community Policy Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
800 Grocery & Restaurant Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	48.00	4.00
Lifespans- Youth Services														
410 Sr. Manager, Youth Services	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 LiveWell Programs Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 School Health Programs Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Health Educator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
410 Garden Coordinator	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	4.75	57.00	4.75
Fitness Centers - Center for Health & Fitness														
605 Chief Wellness Officer	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	4.50	0.38
605 Data & Business Operations Analyst	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
611 Clubhouse Staff	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 Clubhouse Staff	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.30	0.28
611 General Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	2.16	0.18
611 Instructor	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	0.14	1.68	0.14
611 Instructor	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	0.28	3.36	0.28
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.48	0.04
611 Instructor	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.42	0.04
611 Instructor	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	0.16	1.92	0.16
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	0.21	2.52	0.21
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.56	0.13
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.90	0.08
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
611 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
611 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
611 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
611 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Instructor	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
611 Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
611 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
611 Instructor	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
611 Member Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Member Services Representative- CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Member Services Representative- CHF	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Member Services Representative- CHF	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
611 Member Services Representative- CHF	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	0.29	3.48	0.29
611 Member Services Representative- CHF	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
611 Member Services Representative- CHF	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
611 Member Services Representative- CHF	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Member Services Representative- CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Member Services Representative- CHF	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
611 Member Services Representative Lead	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 CHF Programs Supervisor 50% 611	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Personal Trainer ML1- Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Medical Exercise Training	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.25	0.02
612 Medical Exercise Training	-	-	-	0.20	-	0.20	-	0.20	-	0.20	-	0.20	1.00	0.08
612 Medical Exercise Training	-	-	0.20	-	0.20	-	0.20	-	0.20	-	0.20	-	1.00	0.08
612 Medical Exercise Training	-	-	0.05	-	0.05	-	0.05	-	0.05	-	0.05	-	0.25	0.02
612 Medical Exercise Training	-	-	-	0.10	-	0.10	-	0.10	-	0.10	-	0.10	0.50	0.04
612 Personal Trainer- Floor Time	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
612 Personal Trainer ML1- Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Personal Trainer ML1- Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Personal Trainer ML1- Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Personal Trainer ML1- Floor Time	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
612 Personal Trainer ML2- Floor Time	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
612 Personal Trainer ML2- Floor Time	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
612 Personal Trainer--ML1 Training	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	0.35	4.20	0.35
612 Personal Trainer--ML1 Training	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
612 Personal Trainer--ML1 Training	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
612 Personal Trainer--ML1 Training	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
612 Personal Trainer--ML1 Training	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
612 Personal Trainer--ML2 Training	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
612 Personal Trainer--ML2 Training	0.57	0.57	0.57	0.57	0.57	0.57	0.57	0.57	0.57	0.57	0.57	0.57	6.84	0.57
612 Personal Trainer-Training	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	4.56	0.38
612 Small Group Training	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
612 Small Group Training	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
612 Small Group Training	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
612 Small Group Training	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
612 Small Group Training	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
612 Small Group Training	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
613 Instructor	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	1.32	0.11
613 Instructor	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
613 Instructor	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
613 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
613 Instructor	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	0.11	1.32	0.11
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	0.19	2.28	0.19
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.66	0.06
614 Instructor	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.06	0.72	0.06
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09	1.08	0.09
614 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
614 Instructor	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.02	0.24	0.02
614 Instructor	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
614 Instructor	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
615 CHF Programs Supervisor 50% 611	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
615 Instructor	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
615 Well Being Assessment	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.30	0.03
615 Well Being PT Session	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.90	0.08
615 Instructor	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.78	0.07
	16.63	16.63	16.93	16.93	16.93	16.93	16.93	16.93	16.93	16.93	16.93	16.93	202.56	17.38
Fitness Centers - Adventure Plex														
605 Chief Wellness Officer	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	0.38	4.50	0.38
605 Data & Business Operations Analyst	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	0.13	1.50	0.13
631 Adventure Staff (Adventure Leader)	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.84	0.07
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.04	0.17
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
631 Adventure Staff (Adventure Leader)	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 Adventure Staff (Adventure Leader)	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.84	0.07
631 Adventure Staff (Adventure Leader)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
631 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 General Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
631 Member Services Representative - Aplex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
631 Member Services Representative - Apex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Apex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Apex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Representative - Apex	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
631 Member Services Specialist	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	8.88	0.74
632 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.15	0.11	0.15	0.13	0.13	0.13	0.13	0.13	0.12	1.73	0.14
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	-	-	0.12	0.15	0.13	0.15	0.15	0.15	0.15	0.15	0.15	-	1.30	0.11
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.15	0.10	0.15	0.10	0.10	0.10	0.10	0.10	0.12	1.57	0.13
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	-	-	-	-	-	-	-	-	-	0.12	0.57	0.05
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.23	0.22	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.12	1.47	0.12
632 Adventure Staff (Outdoors)	0.24	0.23	0.10	0.15	0.13	0.15	0.15	0.15	0.15	0.15	0.15	0.12	1.87	0.16
632 Adventure Staff (Outdoors)	0.23	0.22	-	-	-	-	-	-	-	-	-	0.12	0.57	0.05
632 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
632 Instructor- Group Exercise II	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.03	0.36	0.03
632 Safe Sitter Instructor	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.12	0.01
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	1.20	0.10
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 Adventure Staff (Events)	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.60	0.05
633 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
633 AdventurePlex Supervisor	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
633 Events Specialist	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	8.88	0.74
633 Events Specialist	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	0.63	7.56	0.63
634 AdventurePlex Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
634 Assistant Camp Director	1.00	1.00	-	-	0.13	0.28	0.15	-	-	-	-	0.65	3.21	0.27
634 Assistant Camp Director	1.00	1.00	-	-	0.13	0.28	0.15	-	-	-	-	0.65	3.21	0.27
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.80	0.80	-	-	0.13	0.28	0.15	-	-	-	-	0.50	2.66	0.22
634 Camp Staff (Year 2)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25

Beach Cities Health District
Budget 16-17 - Personnel - FTE summary

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total	Avg.
634 Camp Staff (Year 2)	0.80	0.80	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.94	0.25
634 Camp Staff (Year 2)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3 or more)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
634 Camp Staff (Year 3)	0.81	0.81	0.04	0.04	0.13	0.28	0.15	0.12	-	0.08	-	0.50	2.96	0.25
635 Instructor- Group Exercise II	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	3.60	0.30
635 Mom&Baby, Mom&Tot Yoga	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.08	0.96	0.08
635 Toddler Town - Instructor	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	2.16	0.18
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Attendent	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - High Performer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - On Schedule	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - On Schedule	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - On Schedule	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
635 Toddler Town Events - On Schedule	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
	32.40	32.29	18.90	19.08	20.42	22.80	20.78	19.97	18.53	19.49	18.53	26.52	269.71	22.98
Total FTE Hours	91.77	91.66	78.57	78.75	80.09	82.47	80.45	79.64	78.20	79.16	78.20	86.19	985.19	82.10

BCHD FY2016-17 Budget

Community Funded Services

Beach Cities Health District
Contract Services & Case Management Services
Budget FY 2016-17

Account	Description	FY 16-17 BUDGET	FY 15-16 BUDGET	FY 14-15 BUDGET	FY 13-14 BUDGET	FY 12-13 BUDGET
Contract Services - Senior						
1-200-200-5930-07	City of RB Senior/Adult Disabled Health Fair	4,483	4,483	4,483	4,483	4,483
1-200-200-5930-24	South Bay Adult Care Center	9,324	9,324	9,324	9,324	9,324
1-200-200-5930-29	The Center for the Partially Sighted	4,372	4,373	4,373	4,373	4,373
1-200-200-5930-31	The Salvation Army Meals on Wheels	58,032	58,045	58,045	58,045	58,045
1-200-200-5930-33	YMCA - Senior Nutrition	25,000	25,000	20,000	20,000	17,520
1-200-200-5930-34	RB Sr. Aid Program	-	4,872	4,410	4,124	5,952
	Senior Subtotal	101,211	106,097	100,635	100,349	99,697
Contract Services - Youth						
1-400-410-5930-10	HBCSD - Healthy Schools	94,091	101,000	110,000	109,134	26,442
1-400-410-5930-11	HBCSD - School Based	6,000	6,000	6,000		30,360
1-400-410-5930-15	MBUSD - Healthy Schools	189,520	196,429	275,000	273,912	95,376
1-400-410-5930-16	MBUSD - School Based	21,000	21,000	21,000		83,184
1-400-410-5930-20	RBUSD - Healthy Schools	361,091	368,000	368,000	242,895	127,398
1-400-410-5930-21	RBUSD - School Based	36,000	36,000	36,000		115,452
1-400-410-5930-22	RBUSD - SARB 16	14,892	14,892	14,892	14,892	14,892
	Youth Subtotal	722,594	743,321	830,892	640,833	493,104
Contract Services - Sr/CHC						
1-400-405-5930-39	South Bay Families Connected	30,000	-	-	-	-
1-200-200-5930-02	City of HB Paramedic services	21,840	21,840	21,840	21,840	21,840
1-200-200-5930-03	City of MB Paramedic services	29,364	29,364	29,364	29,364	29,364
1-200-200-5930-04	City of RB Paramedic services	48,000	48,000	48,000	48,000	48,000
1-200-200-5930-08	City of RB Police Dept.DV Program	39,816	17,100	17,100	17,100	13,272
1-200-200-5930-05	SB Youth Project Touch	-	-	-	32,991	32,991
1-200-200-5930-28	St. Andrew's Church Homeless/Needy	2,618	2,616	2,616	2,616	2,119
1-200-200-5930-30	Hospice Fndation/ The Gathering Place	40,800	40,800	40,800	40,800	33,062
1-200-200-5930-32	Wellness Community/Cancer Support	45,396	45,402	45,402	45,402	45,402
	Health Connection Subtotal	257,834	205,122	205,122	238,113	226,050
Contract Services - Board						
1-100-170-5930-00	MicroGrant	45,000	45,000	45,000	45,000	40,000
	Board subtotal	45,000	45,000	45,000	45,000	40,000
	Grants total	1,126,639	1,099,540	1,181,649	1,024,295	858,851
Case Managed Services - Senior						
		1,126,639	1,126,639	-		
1-200-200-5935-00	Senior Health Fund	222,000	218,400	203,300	190,000	170,000
		222,000	218,400	203,300	190,000	170,000
Case Managed Services - Sr/CHC						
1-200-200-5936-50	Adult Medical	6,204	26,200	26,200	65,200	90,200
1-200-200-5936-65	Adult Individual	-	-	16,000	40,000	68,402
1-200-200-5937-50	Child Medical	3,000	3,000	3,000	7,500	17,691
1-200-200-5937-65	Child Individual	-	-	10,000	25,000	51,978
1-200-200-5937-70	Child Dental	2,400	2,400	2,400	6,000	18,065
		11,604	31,600	57,600	143,700	246,336
	Case Management Total	233,604	250,000	260,900	333,700	416,336
		1,360,243	1,349,540	1,442,549	1,357,995	1,275,187

BCHD FY2016-17 Budget



District-wide Financial Summaries



Live Well. Health Matters.

Beach Cities Health District District Total Rollup Budget 2016-17		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 4020-	Property Tax Revenue	3,231,756	3,091,224	105%	2,838,000	2,676,000	3,145,703	103%
	TOTAL TAX REVENUE	3,231,756	3,091,224	105%	2,838,000	2,676,000	3,145,703	103%
				-				
--- 4110-	Lease Revenue	2,967,155	2,949,918	101%	2,723,555	2,515,835	2,943,874	101%
--- 4140-	Interest Revenue	975,681	931,990	105%	935,239	986,442	1,049,908	93%
--- 4150-	Limited Partnership Revenue	2,161,600	2,322,000	93%	2,224,300	2,185,700	2,083,332	104%
	TOTAL INVESTMENT REVENUE	6,104,436	6,203,908	98%	5,883,094	5,687,977	6,077,113	100%
--- 4210	Revenue - Classes / Group	132,419	200,360	66%	636,242	596,661	137,312	96%
--- 4220	Membership Revenue	886,057	856,719	103%	872,875	806,445	866,212	102%
--- 4230	Individual/Consult/Single-Day	1,260,719	893,198	141%	859,260	880,966	1,134,852	111%
--- 4250	Childcare Revenue	12,800	12,727	101%	16,459	20,172	13,974	92%
--- 4260	Food/Beverage Revenue	40,348	33,932	119%	110,031	242,134	27,998	144%
--- 4270	Camp Revenue	350,680	324,226	108%	-	-	342,322	102%
--- 4280	Facility Rental	74,624	67,695	110%	73,185	84,235	61,119	122%
--- 4290	Retail Revenue	7,206	9,095	79%	10,981	9,853	4,194	172%
	TOTAL USER FEES REVENUE	2,764,853	2,397,952	115%	2,579,033	2,640,466	2,587,983	107%
--- 4390-	Misc. Revenue	-	-	-	-	55,252	19,895	0%
--- 4310-	Memorial Donations Revenue	8,500	8,500	100%	8,620	8,620	2,676	318%
--- 4320-	Grants	46,000	50,879	90%	75,640	75,640	50,964	90%
--- 4999-	Transfers in (out)	-	-	-	40	12	-	-
	TOTAL OTHER REVENUE	54,500	59,379	92%	84,300	139,524	73,535	74%
	TOTAL REVENUE	12,155,546	11,752,463	103%	11,384,427	11,143,967	11,884,334	102%
--- 5610-	COGS - Cost of Goods Sold - non-food	13,782	13,490	102%	9,873	23,874	17,856	77%
--- 5620-	Cafe Supplies - cost of good sold - food	19,470	16,752	116%	52,056	112,008	15,101	129%
	TOTAL COST OF GOODS SOLD	33,252	30,242	110%	61,929	135,882	32,957	101%
--- 5010-	Salaries - Reg FT-Ben	3,325,496	3,480,349	96%	3,453,294	3,282,744	3,073,746	108%
--- 5015-	Salaries - Reg PT - Ben	370,935	381,649	97%	325,644	266,820	343,830	108%
--- 5018-	Salaries - Reg PT - PERS-only	89,999	7,354	1224%	69,172	60,445	119,574	75%
--- 5020-	Salaries - Reg PT - no Ben	477,138	389,851	122%	381,693	441,912	412,257	116%
--- 5025-	Salaries - Temporary PT - No Ben	24,960	32,175	78%	-	-	17,456	143%
--- 5030-	Salaries - Instructors - no Ben	322,866	281,090	115%	314,818	340,811	265,668	122%
--- 5035-	Cafeteria Plan Contribution	459,556	455,597	101%	443,592	436,914	431,210	107%
--- 5040-	Payroll Taxes	328,182	348,448	94%	295,015	287,976	293,546	112%
--- 5050-	LTD Insurance Premiums	8,880	8,701	102%	8,844	9,444	9,177	97%
--- 5055-	Pension Benefits	414,233	279,337	148%	442,414	426,105	370,260	112%
--- 5060-	Unemployment Benefits	29,000	45,000	64%	60,000	50,000	4,778	607%
--- 5065-	Employee Incentive Bonus	-	-	-	-	100	26,912	0%
--- 5070-	Employee Service Awards Expense	2,440	2,600	94%	3,850	1,500	1,610	152%
	TOTAL PAYROLL	5,853,685	5,712,151	102%	5,798,336	5,604,771	5,370,025	109%
--- 5210-	Consumables (food used as supplies)	21,778	27,392	80%	20,530	18,350	17,310	126%
--- 5215-	Insurance - General	235,162	249,364	94%	257,141	250,484	207,596	113%
--- 5220-	Employee Travel/Parking	34,836	33,120	105%	33,380	39,656	29,659	117%
--- 5222-	Client transportation	16,125	16,125	100%	16,125	16,125	14,978	108%
--- 5225-	Office Supplies	17,950	28,936	62%	25,875	34,006	35,204	51%
--- 5227-	Gym/Locker room Supplies	28,164	17,904	157%	22,027	14,249	32,261	87%
--- 5228-	Program Supplies	55,712	51,715	108%	70,254	95,733	103,153	54%
--- 5229-	Janitorial supplies	33,694	28,699	117%	33,141	32,020	38,211	88%
--- 5230-	Other Supplies	960	940	102%	1,440	18,130	2,221	43%
	TOTAL GEN & ADMIN EXPENSES	444,381	454,195	98%	479,913	518,753	480,594	92%
--- 5110-	Employee Retention & Recognition	6,625	2,345	283%	7,833	8,561	7,197	92%
--- 5111-	Employee Wellness	35,612	35,100	101%	48,800	23,300	24,294	147%
--- 5115-	ADP Payroll Processing Fees	58,440	70,000	83%	54,500	30,366	57,299	102%
--- 5120-	Education & Training Seminars	22,439	23,483	96%	63,220	44,851	22,059	102%
--- 5125-	Insurance - Worker's Comp	77,222	90,300	86%	36,276	35,616	81,030	95%
--- 5130-	Recruitment	53,227	12,557	424%	18,916	13,458	32,051	166%
--- 5140-	Tuition Reimbursement	17,799	8,000	222%	15,372	11,300	6,308	282%
--- 5145-	Uniforms	10,677	10,564	101%	12,460	10,370	8,424	127%
	TOTAL HUMAN RESOURCES EXPE	282,041	252,349	112%	257,377	177,822	238,663	118%
--- 5311-	IT Server Equipment	4,500	2,000	225%	-	5,000	424	1061%
--- 5312-	IT Workstations	10,000	10,000	100%	9,000	14,700	9,564	105%
--- 5313-	Presentational Equipment	500	-	-	2,000	1,800	-	-
--- 5314-	Phone Equipment	6,600	6,900	96%	2,300	4,900	3,327	198%
--- 5315-	IT Repair & Maint Parts	1,440	1,188	121%	1,500	720	635	227%
--- 5316-	IT Website / Internet Equipment	-	3,000	0%	-	36,500	1,000	0%
--- 5317-	IT Monitors & Printers	500	1,400	36%	2,160	11,160	2,972	17%
--- 5320-	IT Network Expense	-	2,200	0%	-	2,200	-	-
--- 5330-	IT Software Expense	140,449	117,896	119%	110,575	130,082	139,544	101%
	TOTAL MIS EXPENSES	163,989	144,584	113%	127,535	207,062	157,467	104%

Beach Cities Health District
District Total Rollup
Budget 2016-17

		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 5410-	Advertising	139,200	161,168	86%	177,488	138,311	143,209	97%
--- 5415-	Community Education Materials	2,004	2,000	100%	14,000	20,000	561	357%
--- 5420-	Community Outreach	59,850	44,050	136%	76,500	85,910	30,233	198%
--- 5425-	Internet / Intranet / Website	11,860	10,000	119%	40,000	6,600	12,012	99%
--- 5430-	Dues & Memberships	23,061	23,085	100%	26,693	26,517	25,109	92%
--- 5435-	Educational Materials	2,043	2,043	100%	21,164	5,373	3,624	56%
--- 5440-	Mailing Services	11,675	11,362	103%	18,367	21,055	7,592	154%
--- 5445-	Management of Volunteers	11,824	10,782	110%	9,980	9,380	11,748	101%
--- 5450-	Meetings	21,640	23,760	91%	16,954	23,204	26,635	81%
--- 5455-	Postage	60,125	63,050	95%	80,011	84,997	34,625	174%
--- 5460-	Printing	137,967	132,988	104%	156,005	139,032	133,665	103%
--- 5465-	Promotional Items/Materials	44,500	38,950	114%	59,050	62,300	82,017	54%
--- 5470-	Subscriptions	719	2,258	32%	2,854	4,119	1,946	37%
--- 5499-	Business Promotion Allocation	-	-	-	-	-	-	-
	TOTAL COMMUNITY RELATIONS E	526,469	525,496	100%	699,066	626,798	512,976	103%
--- 5510-	Building Maintenance & Repair	295,708	375,631	79%	136,270	111,958	315,394	94%
--- 5515-	Equipment/Furniture < \$5,000	71,154	18,685	381%	28,097	42,137	49,680	143%
--- 5520-	Equipment/Facility Lease	173,820	176,880	98%	173,480	136,578	175,814	99%
--- 5525-	Equipment/General Maintenance & R	137,770	25,271	545%	66,921	39,040	150,663	91%
--- 5530-	Landscape Maintenance	82,267	87,787	94%	73,287	65,580	76,019	108%
--- 5540-	Electricity	472,260	495,600	95%	476,167	433,424	396,959	119%
--- 5542-	Gas	144,840	128,645	113%	135,055	135,296	125,794	115%
--- 5544-	Water	104,400	85,684	122%	85,902	86,500	85,343	122%
--- 5546-	Waste Removal	14,945	13,792	108%	13,677	12,380	13,016	115%
--- 5548-	Telephone	7,140	49,250	14%	68,448	49,600	7,416	96%
--- 5550-	Plant Service	53,484	7,040	760%	7,200	7,215	54,053	99%
--- 5565-	Janitorial Services	177,600	164,880	108%	124,000	107,700	161,678	110%
--- 5598-	Internal BOE allocation	-	-	-	-	-	-	-
--- 5599-	BOE allocation to tenants	(723,617)	(723,617)	100%	(884,253)	(857,379)	(936,154)	77%
	TOTAL FACILITIES EXPENSES	1,011,771	905,528	112%	504,251	370,029	675,675	150%
--- 5710-	Accounting Services	20,000	24,048	83%	21,048	19,356	13,385	149%
--- 5715-	Banking Services	90,000	96,000	94%	96,000	86,000	111,509	81%
--- 5720-	Election Expense	145,000	-	-	48,000	48,000	-	-
--- 5725-	Laundry Services	86,914	55,680	156%	50,638	40,212	80,096	109%
--- 5730-	Legal Services	76,500	77,500	99%	74,000	57,500	91,212	84%
--- 5740-	Outside Services	476,427	486,888	98%	418,570	545,442	476,613	100%
--- 5744-	Outside Service-Research	25,596	50,000	51%	75,000	75,000	-	-
--- 5746-	Outside Services - H&F	100,961	93,573	108%	88,596	60,309	91,287	111%
--- 5747-	Outside Services - Property	60,000	60,000	100%	-	48,000	108,592	55%
--- 5748-	Engineering/Maintenance Services	273,479	145,633	188%	-	-	236,749	116%
--- 5755-	Service Contracts	188,456	122,030	154%	204,565	182,342	155,334	121%
--- 5760-	Taxes & Licensing	8,518	8,920	95%	36,432	15,285	13,455	63%
	TOTAL PROFESSIONAL SERVICES	1,551,851	1,220,272	127%	1,112,849	1,177,446	1,378,232	113%
--- 5910-	Prospect South Bay	63,600	55,000	116%	51,720	57,816	59,445	107%
--- 5910-	Interest Expense	338,895	394,683	86%	394,683	418,899	367,891	92%
--- 5999-	Indirect Admin Services	-	-	-	(12)	-	-	-
	TOTAL OTHER	402,495	449,683	90%	446,391	476,715	427,336	
--- 5930-	Grant Expense	1,126,639	1,099,540	102%	1,181,649	1,024,295	1,029,556	109%
--- 5935-	Health Fund	233,604	250,000	93%	260,900	334,700	237,327	98%
--- 5940-	Holiday Assistance	8,500	8,500	100%	8,500	8,500	2,904	293%
	TOTAL FUNDS & GRANTS	1,368,743	1,358,040	101%	1,451,049	1,367,495	1,269,787	108%
	TOTAL OPERATING EXPENSES	11,638,677	11,052,540	105%	10,938,696	10,662,773	10,543,712	110%
	NET INCOME (LOSS) BEFORE CAPEX	516,869	699,923		445,731	481,194	1,340,622	39%
--- 6020-	Capital Expenditure - MIS	56,000	-	-	35,200	-	-	-
--- 6030-	Capital Expenditure - FF&E	21,029	-	-	62,000	-	8,505	247%
--- 6040-	Capital Expenditure - Parking	-	83,000	0%	39,500	20,800	98,380	0%
--- 6050-	Capital Expenditure - Building	2,815,492	833,000	338%	309,000	223,400	1,237,793	227%
	TOTAL CAPITAL EXPENDITURE	2,892,521	916,000	316%	445,700	244,200	1,344,678	215%
	NET INCOME (LOSS)	(2,375,652)	(216,077)		31	236,994	(4,056)	

Beach Cities Health District
District Total Rollup with Dept Detail
Budget 2016-17

Beach Cities Health District District Total Rollup with Dept Detail Budget 2016-17					Total Budget	
		Lifespan Services	Fitness Centers	Admin Support	Property	
--- 4020-	Property Tax Revenue	-	-	3,231,756	-	3,231,756
	TOTAL TAX REVENUE	-	-	3,231,756	-	3,231,756

--- 4110-	Lease Revenue	-	-	-	2,967,156	2,967,156
--- 4120-	Revenue - POC	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay	-	-	-	-	-
--- 4140-	Interest Revenue	-	-	975,681	-	975,681
--- 4150-	Limited Partnership Revenue	-	-	2,161,600	-	2,161,600
	TOTAL INVESTMENT REVENUE	-	-	3,137,281	2,967,156	6,104,437

--- 4210	Revenue - Classes / Group	-	132,419	-	-	132,419
--- 4220	Membership Revenue	-	886,057	-	-	886,057
--- 4230	Individual/Consult/Single-Day	-	1,260,719	-	-	1,260,719
--- 4250	Childcare Revenue	-	12,800	-	-	12,800
--- 4260	Food/Beverage Revenue	-	40,348	-	-	40,348
--- 4270	Camp Revenue	-	350,680	-	-	350,680
--- 4280	Facility Rental	-	74,624	-	-	74,624
--- 4290	Retail Revenue	-	7,206	-	-	7,206
	TOTAL USER FEES REVENUE	-	2,764,853	-	-	2,764,853

--- 4390-	Revenue (discontinue unless misc)	-	-	-	-	-
--- 4310-	Memorial Donations Revenue	8,500	-	-	-	8,500
--- 4320-	Grants	46,000	-	-	-	46,000
--- 4999-	Transfers in (out)	-	-	-	-	-
	TOTAL OTHER REVENUE	54,500	-	-	-	54,500
TOTAL REVENUE		54,500	2,764,853	6,369,037	2,967,156	12,155,546

--- 5610-	COGS - Cost of Goods Sold - non-food	-	13,782	-	-	13,782
--- 5620-	Cafe Supplies - cost of good sold - food	-	19,470	-	-	19,470
	TOTAL COST OF GOODS SOLD	-	33,252	-	-	33,252

--- 5010-	Salaries - Reg FT-Ben	1,261,639	537,636	1,432,234	93,987	3,325,496
--- 5015-	Salaries - Reg PT - Ben	105,822	807,082	-	-	912,904
--- 5018-	Salaries - Reg PT - PERS-only	-	-	25,168	-	25,168
--- 5020-	Salaries - Reg PT - no Ben	-	-	24,960	-	24,960
--- 5025-	Salaries - Temporary PT - No Ben	-	-	-	-	-
--- 5030-	Salaries - Instructors - no Ben	34,091	288,775	-	-	322,866
--- 5035-	Cafeteria Plan Contribution	196,740	100,848	152,163	9,805	459,556
--- 5040-	Payroll Taxes	97,000	125,375	98,739	7,068	328,182
--- 5050-	LTD Insurance Premiums	3,720	1,656	3,288	216	8,880
--- 5055-	Pension Benefits	123,875	84,841	196,445	9,072	414,233
--- 5060-	Unemployment Benefits	-	-	29,000	-	29,000
--- 5065-	Employee Incentive Bonus	-	-	-	-	-
--- 5070-	Employee Service Awards Expense	-	-	2,440	-	2,440
--- 5057-	Vacation/Sick Leave	-	-	-	-	-
	TOTAL PAYROLL	1,822,887	1,946,213	1,964,437	120,148	5,853,685

--- 5210-	Consumables (food used as supplies)	11,770	492	9,516	-	21,778
--- 5215-	Insurance - General	-	41,312	82,865	110,985	235,162
--- 5220-	Employee Travel/Parking	11,104	-	23,732	-	34,836
--- 5222-	Client transportation	-	16,125	-	-	16,125
--- 5225-	Office Supplies	3,800	6,766	7,384	-	17,950
--- 5227-	Gym/Locker room Supplies	-	28,164	-	-	28,164
--- 5228-	Program Supplies	21,833	32,883	996	-	55,712
--- 5229-	Janitorial supplies	-	13,294	2,400	18,000	33,694
--- 5230-	Other Supplies	-	-	960	-	960
	TOTAL GEN & ADMIN EXPENSES	48,507	139,036	127,853	128,985	444,381

--- 5110-	Employee Retention & Recognition	500	2,825	3,300	-	6,625
--- 5111-	Employee Wellness	-	-	35,612	-	35,612
--- 5112-	Employee Assistance	-	-	-	-	-
--- 5115-	ADP Payroll Processing Fees	-	-	58,440	-	58,440
--- 5120-	Education & Training Seminars	5,600	4,775	12,064	-	22,439
--- 5125-	Insurance - Worker's Comp	8,244	62,686	5,968	324	77,222
--- 5130-	Recruitment	936	3,751	48,540	-	53,227
--- 5140-	Tuition Reimbursement	3,327	-	14,472	-	17,799
--- 5145-	Uniforms	1,600	7,077	2,000	-	10,677
	TOTAL HUMAN RESOURCES EXPENSE	20,207	81,114	180,396	324	282,041

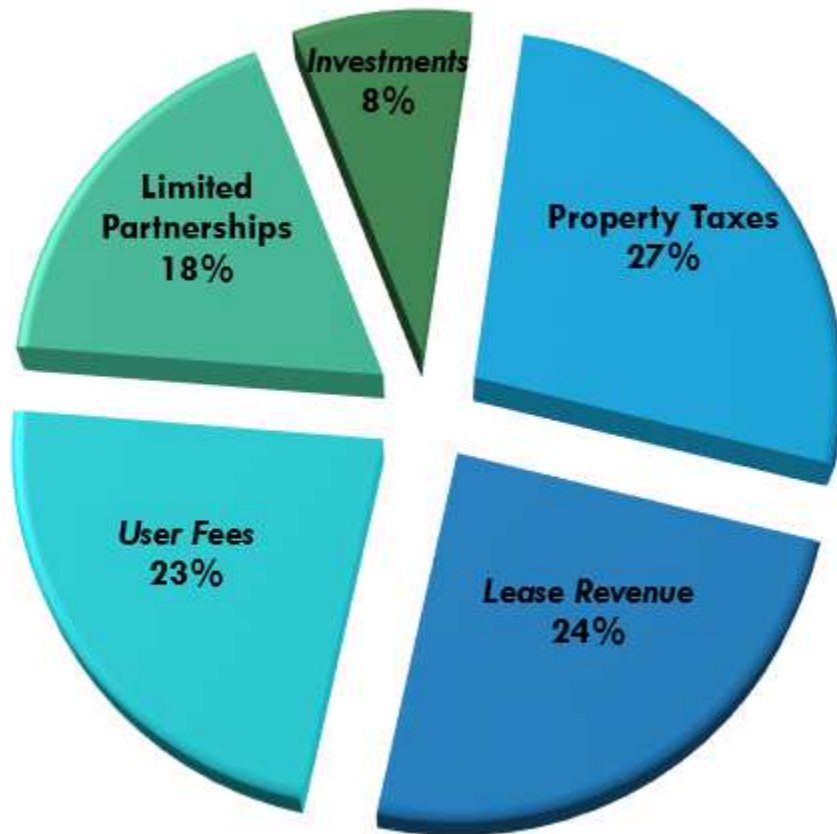
--- 5311-	IT Server Equipment	-	-	4,500	-	4,500
--- 5312-	IT Workstations	-	-	10,000	-	10,000
--- 5313-	Presentational Equipment	-	-	500	-	500
--- 5314-	Phone Equipment	-	-	6,600	-	6,600
--- 5315-	IT Repair & Maint Parts	-	-	1,440	-	1,440
--- 5316-	IT Website / Internet Equipment	-	-	-	-	-
--- 5317-	IT Monitors & Printers	-	-	500	-	500
--- 5320-	IT Network Expense	-	-	-	-	-
--- 5330-	IT Software Expense	24,268	61,397	54,784	-	140,449
	TOTAL MIS EXPENSES	24,268	61,397	78,324	-	163,989

--- 5410-	Advertising	-	-	139,200	-	139,200
--- 5415-	Community Education Materials	2,004	-	-	-	2,004

Beach Cities Health District
District Total Rollup with Dept Detail
Budget 2016-17

		Lifespan	Fitness	Admin		Total
		Services	Centers	Support	Property	Budget
---	5420- Community Outreach	12,280	1,100	46,470	-	59,850
---	5425- Internet / Intranet / Website	-	-	11,860	-	11,860
---	5430- Dues & Memberships	2,028	2,074	18,959	-	23,061
---	5435- Educational Materials	1,500	243	300	-	2,043
---	5440- Mailing Services	-	-	11,675	-	11,675
---	5445- Management of Volunteers	-	-	11,824	-	11,824
---	5450- Meetings	3,510	-	18,130	-	21,640
---	5455- Postage	1,296	1,044	57,785	-	60,125
---	5460- Printing	2,300	8,297	127,371	-	137,968
---	5465- Promotional Items/Materials	2,000	-	42,500	-	44,500
---	5470- Subscriptions	-	143	576	-	719
---	5499- Business Promotion Allocation	-	-	-	-	-
	TOTAL COMMUNITY RELATIONS	26,918	12,901	486,650	-	526,469
---	5510- Building Maintenance & Repair	-	25,713	-	269,995	295,708
---	5515- Equipment/Furniture < \$5,000	1,089	39,040	1,500	29,525	71,154
---	5520- Equipment/ Lease	-	60,900	29,472	83,448	173,820
---	5525- Equipment/General Maintenance & Repai	-	16,671	1,500	119,599	137,770
---	5530- Landscape Maintenance	-	8,367	-	73,900	82,267
---	5540- Electricity	-	50,000	-	422,260	472,260
---	5542- Gas	-	840	-	144,000	144,840
---	5544- Water	-	-	-	104,400	104,400
---	5546- Waste Removal	-	2,856	-	12,089	14,945
---	5548- Telephone	-	-	53,484	-	53,484
---	5550- Plant Service	540	1,500	1,500	3,600	7,140
---	5565- Janitorial Services	-	120,000	-	57,600	177,600
---	5598- Internal BOE allocation	-	-	-	-	-
---	5599- BOE allocation to tenants	-	-	-	(723,617)	(723,617)
	TOTAL FACILITIES EXPENSES	1,629	325,887	87,456	596,799	1,011,771
---	5710- Accounting Services	-	-	20,000	-	20,000
---	5715- Banking Services	-	-	90,000	-	90,000
---	5720- Election Expense	-	-	145,000	-	145,000
---	5725- Laundry Services	-	86,914	-	-	86,914
---	5730- Legal Services	-	-	76,500	-	76,500
---	5740- Outside Services	239,047	1,560	230,720	5,100	476,427
---	5744- Outside Service-Research	-	-	25,596	-	25,596
---	5746- Outside Services - H&F	-	100,961	-	-	100,961
---	5747- Outside Services - Property	-	-	-	60,000	60,000
---	5748- Engineering/Maintenance Services	-	-	-	273,479	273,479
---	5750- Research Services	-	-	-	-	-
---	5755- Service Contracts	12,508	75,648	36,000	64,300	188,456
---	5760- Taxes & Licensing	-	968	3,898	3,652	8,518
	TOTAL PROFESSIONAL SERVICES	251,555	266,051	627,714	406,531	1,551,851
---	5910- Prospect South Bay	-	-	-	63,600	63,600
---	5920- Interest Expense	-	-	338,895	-	338,895
---	5999- Indirect Admin Services	-	-	-	-	-
	TOTAL OTHER	-	-	338,895	63,600	402,495
---	5930- Grant Expense	1,081,639	-	45,000	-	1,126,639
---	5935- Health Fund	233,604	-	-	-	233,604
---	5940- Holiday Assistance	8,500	-	-	-	8,500
	TOTAL FUNDS & GRANTS	1,323,743	-	45,000	-	1,368,743
	TOTAL OPERATING EXPENSES	3,519,714	2,865,851	3,936,725	1,316,387	11,638,677
	NET INCOME (LOSS) BEFORE CAPEX	(3,465,214)	(100,998)	2,432,312	1,650,769	516,869
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-
---	6020- Capital Expenditure - MIS	20,000	6,000	30,000	-	56,000
---	6030- Capital Expenditure - FF&E	-	16,029	-	5,000	21,029
---	6040- Capital Expenditure - Parking	-	-	-	-	-
---	6050- Capital Expenditure - Building	-	20,343	-	2,795,149	2,815,492
	TOTAL CAPITAL EXPENDITURE	20,000	42,372	30,000	2,800,149	2,892,521
	NET INCOME (LOSS)	(3,485,214)	(143,370)	2,402,312	(1,149,380)	(2,375,652)

BCHD FY2016-17 Budget



Funding Sources

The District Funding

Beach Cities Health District (BCHD) is one of the largest preventive health agencies in the nation, and has served the communities of Hermosa Beach, Manhattan Beach and Redondo Beach since 1955. When the District originally started, it was funded by property taxes, plus its income from operating a hospital. Later when the District transitioned into the preventive health arena, the funds available were invested and diversified into operating health and fitness facilities, owning and leasing property, joining a couple of partnerships, and keeping a portfolio of investments. With the income and user fees from these various sources the District can offer an extensive range of dynamic health and wellness programs, with innovative services and facilities to promote health and prevent diseases in every lifespan—from pre-natal and children to families and older adults.

The portion of each income stream (noted below by “%”) relative to total District income stays relatively consistent year-over year. There has been some swings for example from the financial recession in 2008-2009 when property tax income was 23% and investment income was 20% of total District income to a current property tax portion of 27% and investment income of 8% of total District income. The diversified portfolio helps the District maintain services through different economic challenges facing the nation, the state and the Beach Cities jurisdiction.

Property Taxes (27%). The District shares on average 0.00871% of the 1% property tax collected by the state of California from the three Beach Cities (Hermosa, Manhattan and Redondo Beach). For budgeting purposes, the District uses input from a reputable consulting firm to estimate annual property taxes for Secured, Unsecured and HOX (homeowner tax exemptions) apportionments. “2015, the year that will be influencing the 2016-17 property values was a year where we saw continued increases in median sale prices and increases in values due to the restoration of previously reviewed and reduced values per Proposition 8”, per Hdl Coren & Cone. Therefore, conservatively the District increased property taxes by 5% for the fiscal 2016-17 budget compared to prior year budget, and 3% over estimated actual property taxes to be received for fiscal 2015-16.

Lease Revenue (24%). The District manages eleven tenants, eight of which are located at 514 Prospect Avenue in Redondo Beach, often referred to as the District “Campus”. The other three tenants are located “Off-campus” at three different properties owned by the District across the Beach Cities. One of smaller of the eight tenants is scheduled for a lease renewal in FY2016-17 affecting the District’s budget minimally. Otherwise, the budget assumes normal rent increases according to contracts in place. The District is actively looking for a few more tenants to fill up all the available rental space, but no new tenants are assumed in the budget for fiscal 2016-17.

User Fees (23%). The Districts owns and operates two facilities, Adventure Plex (“APlex”) and Center for Health and Fitness (“CHF”). APlex is mainly focused on toddlers and youth with activities such as toddler play, camps, and special events. CHF is focused on adults and older adults and operates a fitness club with “gym memberships”, personal training, group classes, etc. User fees are based on attendance and memberships. Both variables

are budgeted based on current trends and programs offered that are further described and reviewed in pages 57-65. For FY16-17 the Health and Fitness Operation is estimating to increase 15% over FY15-16 budget and 7% over FY15-16 actual results. The increase is mainly due to its newly opened Toddler Town programs at APlex. User fees from both centers combined covers the basic cost of operating the facilities with minor support from other funding sources to cover for advertisements, and capital outlays.

Limited Partnerships (18%). The District has invested in two partnerships; Sunrise Beach Cities Assisted Living, L.P. with an 80% joint venture investment and Beach District Surgery Center, L.P. with a 5% joint venture investment. Both entities are also tenants of the District.

Investments (8%). The District receives Investment Income from two types of sources, Notes Receivables and a cash Investment Portfolio. Notes Receivables account for around 57% of the investment income. The Notes Receivable portion decreases each year according to the amortization schedules that goes through 2024. The cash investment portfolio is about \$26 million of which \$2.3 million on average is deposited in the CA State Pool "LAIF" (Local Agency Investment Fund). LAIF has investments with maturities of 6 months or less and is used for the purpose of providing sufficient funds to pay for the District's current expenditures. The average yield for LAIF investments as of April 2016 were 0.525% and is showing a steady while slow increase in yield from 0.262% since January of 2015. The remaining District portfolio has an average yield to maturities at cost of around 1.45% and is invested in various securities from US Treasury Notes to Corporate stocks in accordance with the annually Board approved District investment policy and in accordance with the California Government Code and State Treasurer.

BCHD FY2016-17 Budget



Capital Expenditures

**BEACH CITITES HEALTH DISTRICT
CAPITAL IMPROVEMENT PROGRAM**

CATEGORY	PROJECT NAME	DESCRIPTION	EXPENSE CATEGORY	FY 2017
FITNESS OPERATIONS				
CAPEX - COPIERS	Admin - Copiers	APlex Copier	CAPEX - Copier MIS	6,000
Equipment				\$ 6,000
CAPEX - APlex	APlex - Building		CAPEX - Stair rails and non-slip stairs	13,008
			CAPEX - Sport Court sand and reseal	7,335
Building				\$ 20,343
CAPEX - APlex	APlex - FF&E	Aplex Adventure Room, Comfortable and clean dining and rest areas	CAPEX - Furniture	16,029
Fitness Operations Total				\$ 42,372
SUPPORT & ADMIN Department				
CAPEX - IT	Life Span	New Health Services Software	CAPEX - IT System Equipment	20,000
CAPEX - IT	Finance - GL Software	New Accounting Software to accommodate Government Reporting requirements - Placeholder	CAPEX - IT System Equipment	20,000
CAPEX - IT	IT - Servers	Current Server is over 6 years old and will need to be replaced spring 2017 (Servers usually have a 5-year investment/life)	CAPEX - IT System Equipment	10,000
Support Admin & Life Span Total				\$ 50,000
Property Department				
CAPEX - 514 CIP	Property - CIP 514 Prospect	Engineering & Mechanical Engineers Engineering services required to design replacement systems for obsolete and antiquated mechanical and electrical systems.	CAPEX - 514 CIP Engineering CAPEX - 514 CIP Mechanical	30,000 30,000
PROJECT TOTAL - CIP				\$ 60,000
CAPEX - FF&E	1200 Del Amo	HVAC	CAPEX - Building	\$ 41,000
CAPEX - FF&E	Admin - FF&E	514 Meeting Room Tables	CAPEX - Furniture	\$ 5,000
CAPEX - 514 CDRE	Property - Total	All 514 Prospect Projects		\$ 1,089,829
Property Operations Total				\$ 1,195,829
TOTAL BCHD CAPITAL BUDGET				\$ 1,288,201
CIP - Total Therapeutical Senior Living				\$ 1,604,320
GRAND TOTAL				\$ 2,892,521

BCHD FY2016-17 Budget

Department, Account and Control Structure Overview

Department Overview and Account and Control Structure

The 2016-2017 Budget is comprised of the following programs and departments, organized to roll up for manager-level and director-level budgetary control.

LifeSpans Services

- 405 LifeSpans Services Administration
 - 200 Senior Services
 - 410 Youth/School Services
 - 800 Blue Zones Project

Fitness Centers

- 605 Fitness Administration
 - Total Fitness Operations
 - Center for Health and Fitness
 - 611 Center for Health & Fitness
 - 612 Personal Training
 - 613 Pilates
 - 614 Yoga
 - 615 Fee Based
 - AdventurePlex
 - 631 Operations
 - 632 Programs
 - 633 Events
 - 634 Camps

Administration

- Human Resources
 - 110 Human Resources
 - 150 Volunteer Management
- Communications/IT
 - 160 Communication and Marketing
 - 130 Information Systems
- Work Well 140
- Executive
 - 125 Administration
 - 175 BOD
- Finance 120

Property

- 700 Prospect One
- 710 Outlying Properties
- 720 Prospect Parking
- 730 514 Campus

BCHD FY2016-17 Budget



LifeSpan Services Overview & Financial Summary

Program Description

Lifespan Services Department

Lifespan Services is formed of the following sub-departments:

- Youth Services
- Blue Zones Project
- Community Services
- Community Grants
- Research & Evaluation

Lifespan Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support health and wellness across the lifespans. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

Lifespan Administration Services Organization

Lifespan administration services include Director of Lifespans departments, the Chief Medical Advisor, Project Manager and the Program Evaluation Specialist. The Chief Medical Advisor provides strategic direction and oversight for all health related programs at the District. In addition, the Chief Medical Advisor advises on the development and implementation of the Community Health Snapshot and the District three (3) year Health Priorities. The Project Manager and Program Evaluation Specialist collect data and measure and perform analysis of the data that is used to evaluate effectiveness of programs in the District for relevance and future improvements and updates.

Beach Cities Health District
LifeSpan - 200,405,410, 800
Budget 2016-17

		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 4020-	Property Tax Revenue	-	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-	-

--- 4110-	Lease Revenue	-	-	-	-	-	-	-
--- 4120-	Revenue - POC	-	-	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140-	Interest Revenue	-	-	-	-	-	-	-
--- 4150-	Limited Partnership Revenue	-	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	-	-	-	-

--- 4210	Revenue - Classes / Group	-	-	-	-	2,200	3,935	0%
--- 4220	Membership Revenue	-	-	-	-	-	-	-
--- 4230	Individual/Consult/Single-Day	-	-	-	-	-	-	-
--- 4250	Childcare Revenue	-	-	-	-	-	-	-
--- 4260	Food/Beverage Revenue	-	-	-	-	-	-	-
--- 4270	Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280	Facility Rental	-	-	-	-	-	-	-
--- 4290	Retail Revenue	-	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	2,200	3,935	0%

--- 4390-	Revenue (discontinue unless misc)	-	-	-	-	37,832	1,324	0%
--- 4310-	Memorial Donations Revenue	8,500	8,500	100%	8,620	8,620	2,676	318%
--- 4320-	Grants	46,000	50,879	90%	75,640	75,640	50,964	90%
--- 4999-	Transfers in (out)	-	-	-	5,127,076	5,271,300	-	-
	TOTAL OTHER REVENUE	54,500	59,379	92%	5,211,336	5,393,392	54,964	99%
	TOTAL REVENUE	54,500	59,379	92%	5,211,336	5,395,592	58,899	93%

--- 5610-	COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-	-
--- 5620-	Cafe Supplies - cost of good sold - food	-	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-

--- 5010-	Salaries - Reg FT-Ben	1,261,639	1,424,892	89%	1,402,670	1,487,751	1,227,429	103%
--- 5015-	Salaries - Reg PT - Ben	105,822	53,514	198%	51,678	58,056	96,637	110%
--- 5018-	Salaries - Reg PT - PERS-only	-	-	-	-	-	26,305	0%
--- 5020-	Salaries - Reg PT - no Ben	-	26,034	0%	41,268	36,052	-	-
--- 5025-	Salaries - Temporary PT - No Ben	-	-	-	-	-	-	-
--- 5030-	Salaries - Instructors - no Ben	34,091	12,222	279%	12,222	3,000	23,288	146%
--- 5035-	Cafeteria Plan Contribution	196,740	203,976	96%	197,148	187,284	194,345	101%
--- 5040-	Payroll Taxes	97,000	116,028	84%	101,780	106,981	95,682	101%
--- 5050-	LTD Insurance Premiums	3,720	3,329	112%	2,496	2,664	3,472	107%
--- 5055-	Pension Benefits	123,875	105,846	117%	134,924	143,422	86,775	143%
--- 5060-	Unemployment Benefits	-	-	-	-	-	-	-
--- 5065-	Employee Incentive Bonus	-	-	-	-	100	-	-
--- 5070-	Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057-	Vacation/Sick Leave	-	-	-	-	-	-	-
	TOTAL PAYROLL	1,822,887	1,945,841	94%	1,944,186	2,025,310	1,753,933	104%

--- 5210-	Consumables (food used as supplies)	11,770	9,900	119%	1,450	9,150	9,125	129%
--- 5215-	Insurance - General	-	-	-	-	-	-	-
--- 5220-	Employee Travel/Parking	11,104	16,820	66%	16,320	23,106	10,497	106%
--- 5222-	Client transportation	-	-	-	-	-	-	-
--- 5225-	Office Supplies	3,800	5,760	66%	5,400	10,490	4,282	89%
--- 5227-	Gym/Locker room Supplies	-	-	-	-	-	-	-
--- 5228-	Program Supplies	21,833	20,340	107%	18,340	48,910	45,357	48%
--- 5229-	Janitorial supplies	-	-	-	-	-	-	-
--- 5230-	Other Supplies	-	-	-	-	-	-	-
	TOTAL GEN & ADMIN EXPENSES	48,507	52,820	92%	41,510	91,656	69,262	70%

--- 5110-	Employee Retention & Recognition	500	500	100%	72	1,272	280	178%
--- 5111-	Employee Wellness	-	-	-	-	-	-	-
--- 5112-	Employee Assistance	-	-	-	-	-	-	-
--- 5115-	ADP Payroll Processing Fees	-	-	-	-	-	-	-
--- 5120-	Education & Training Seminars	5,600	4,500	124%	35,916	9,766	2,528	222%
--- 5125-	Insurance - Worker's Comp	8,244	13,616	61%	8,844	8,328	11,948	69%
--- 5130-	Recruitment	936	2,940	32%	10,996	5,196	5,808	16%
--- 5140-	Tuition Reimbursement	3,327	-	-	3,372	4,000	-	-
--- 5145-	Uniforms	1,600	2,000	80%	3,000	5,160	1,116	143%
	TOTAL HUMAN RESOURCES EXPE	20,207	23,556	86%	62,200	33,722	21,680	93%

--- 5311-	IT Server Equipment	-	-	-	-	-	-	-
--- 5312-	IT Workstations	-	-	-	-	4,500	863	0%
--- 5313-	Presentational Equipment	-	-	-	-	-	-	-
--- 5314-	Phone Equipment	-	300	0%	300	300	-	-
--- 5315-	IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316-	IT Website / Internet Equipment	-	-	-	-	35,000	-	-

Beach Cities Health District
LifeSpan - 200,405,410, 800
Budget 2016-17

		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 5317-	IT Monitors & Printers	-	-	-	-	9,000	-	-
--- 5320-	IT Network Expense	-	-	-	-	-	-	-
--- 5330-	IT Software Expense	24,268	27,096	90%	26,876	29,259	29,992	81%
	TOTAL MIS EXPENSES	24,268	27,396	89%	27,176	78,059	30,855	79%
---	5410-	-	-	-	-	60,000	-	-
---	5415-	2,004	2,000	100%	14,000	20,000	-	-
---	5420-	12,280	400	3070%	1,600	69,010	5,109	240%
---	5425-	-	-	-	-	-	-	-
---	5430-	2,028	1,495	136%	2,849	3,443	455	446%
---	5435-	1,500	1,500	100%	3,500	2,756	3,404	44%
---	5440-	-	-	-	-	10,000	-	-
---	5445-	-	5,196	0%	5,700	6,100	4,004	0%
---	5450-	3,510	4,540	77%	2,400	8,400	6,988	50%
---	5455-	1,296	1,428	91%	2,720	21,825	1,817	71%
---	5460-	2,300	6,320	36%	5,400	60,000	8,472	27%
---	5465-	2,000	2,000	100%	2,000	23,750	1,856	108%
---	5470-	-	50	0%	849	949	-	-
---	5499-	-	-	-	224,243	-	-	-
	TOTAL COMMUNITY RELATIONS E	26,918	24,929	108%	265,261	286,233	32,105	84%
---	5510-	-	-	-	-	-	-	-
---	5515-	1,089	1,085	100%	1,585	9,285	1,254	87%
---	5520-	-	-	-	-	-	-	-
---	5525-	-	-	-	-	-	-	-
---	5530-	-	-	-	-	-	-	-
---	5540-	-	-	-	-	-	-	-
---	5542-	-	-	-	-	-	-	-
---	5544-	-	-	-	-	-	-	-
---	5546-	-	-	-	-	-	-	-
---	5548-	-	-	-	-	350	-	-
---	5550-	540	540	100%	-	-	540	100%
---	5565-	-	-	-	-	-	-	-
---	5598-	-	-	-	31,314	21,720	-	-
---	5599-	-	-	-	-	-	-	-
	TOTAL FACILITIES EXPENSES	1,629	1,625	100%	32,899	31,355	1,794	91%
---	5710-	-	-	-	-	-	-	-
---	5715-	-	-	-	-	-	-	-
---	5720-	-	-	-	-	-	-	-
---	5725-	-	-	-	-	-	-	-
---	5730-	-	-	-	-	-	-	-
---	5740-	239,047	169,916	141%	156,284	318,957	170,886	140%
---	5744-	-	50,000	0%	75,000	75,000	-	-
---	5746-	-	-	-	-	-	-	-
---	5747-	-	-	-	-	-	-	-
---	5748-	-	-	-	-	-	-	-
---	5750-	-	-	-	-	-	-	-
---	5755-	12,508	2,672	468%	2,672	5,183	1,211	1033%
---	5760-	-	830	0%	830	830	-	-
	TOTAL PROFESSIONAL SERVICES	251,555	223,418	113%	234,786	399,970	172,098	146%
---	5910-	-	-	-	-	-	-	-
---	5920-	-	-	-	-	-	-	-
---	5999-	-	-	-	1,197,288	1,127,868	-	-
	TOTAL OTHER	-	-	-	1,197,288	1,127,868	-	-
---	5930-	1,081,639	1,054,540	103%	1,136,649	979,295	991,139	109%
---	5935-	233,604	250,000	93%	260,900	333,700	237,327	98%
---	5940-	8,500	8,500	100%	8,500	8,500	2,904	293%
	TOTAL FUNDS & GRANTS	1,323,743	1,313,040	101%	1,406,049	1,321,494	1,231,370	108%
	TOTAL OPERATING EXPENSES	3,519,714	3,612,625	97%	5,211,355	5,395,667	3,313,096	106%
	NET INCOME (LOSS) BEFORE CAPEX	(3,465,214)	(3,553,246)	98%	(19)	(75)	(3,254,197)	106%
---	6010-	-	-	-	-	-	-	-
---	6020-	20,000	-	-	-	-	-	-
---	6030-	-	-	-	-	-	-	-
---	6040-	-	-	-	-	-	-	-
---	6050-	-	-	-	-	-	-	-
	TOTAL CAPITAL EXPENDITURE	20,000	-	-	-	-	-	-
	NET INCOME (LOSS)	(3,485,214)	(3,553,246)	98%	(19)	(75)	(3,254,197)	107%

BCHD

FY2016-17 Budget



Lifespan Services

Youth Services & Success in the Schools

- All beach cities children and adolescents will develop into physically, socially, and emotionally health adults, educationally prepared to become contributing members of society

Department Description

Lifespan Services – Youth Services

Youth Services is formed of the following subdivisions:

- LiveWell Programs (Childhood Obesity Prevention)
 - LiveWell Tots
 - LiveWell Kids
- Healthy Schools Programs
 - Walking School Bus Program
 - Alliance for a Healthier Generation Healthy Schools Program
 - Blue Zones Schools
- Social Emotional Learning Programs
 - MindUP
 - Project Alert
 - RU Living with Purpose (Redondo Union High School)

Youth Services Administration

Provides strategic direction, management and evaluation for all BCHD youth-related programs and services to measurably improve the health and well-being of beach cities children. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the youth population.

Youth Services Organization

Youth services staff work closely with school administration and staff, parents, and community partners to build healthy school environments. LiveWell staff deliver nutrition education training for more than 200 parent volunteers and more than 60 early childcare providers, reaching thousands of children each year. BCHD has partnered with local schools to implement school wellness councils. Youth services staff provides technical assistance to the councils to achieve objectives set forth in their annual action plan (a requirement for Alliance for a Healthier Generation Healthy Schools Program). Additionally, staff support schools to implement and sustain programs like the Walking School Bus. Finally, BCHD is collaborating with schools to advance social emotional learning by implementing evidence-based programs (e.g., MindUP).

Service Accomplishments

Lifespan Services – Youth Services

Health Priorities:

- Nutrition and Exercise
- Mindfulness, social-emotional learning, and stress reduction
- Substance use prevention
- Support evidence-based tobacco control policies
- Bullying prevention

BCHD is partnering with local school districts to create a health-promoting school environment. Creating a healthy school environment requires the activation of students, administrators, teachers, staff, family and community partnerships. Local schools are adopting the Whole Schools, Whole Community, Whole Child (WSCC) model, which focuses on improving each child's cognitive, physical, social, and emotional development through integration and collaboration.

Program Goals:

LiveWell Tots (preschool)

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Increase the knowledge of nutrition and healthy behaviors

LiveWell Kids (elementary school)

- Increase access to, and consumption of, healthy foods
- Increase the knowledge of nutrition and healthy behaviors

MindUp (elementary school)

- Nurture optimism and happiness in the classroom
- Help eliminate bullying and aggression
- Increase empathy and compassion, while resolving peer conflicts in schools

Walking School Bus (elementary school)

- Create safe and walkable routes to schools
- Promote physical and social engagement for youth and families.

Project Alert (7th and 8th grade)

- Motivate students against drug use
- Provide skills and strategies to resist drugs
- Establish new non-use attitudes and beliefs

Alliance for a Healthier Generation's Healthy Schools Program (All Grades)

- Create and sustain healthy environments

Prior Year Accomplishments / FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
LWT - Number of children reached	632	619	650
LWK - Number of children reached	6148	5783	6500
MindUp - Number of children reached	6255	8297	8297
Walking School Bus – registered children	565	734	650
Project Alert - Number of children reached	1580	1742	2800
Alliance for a Healthier Generation's Healthy Schools Program	11	12	12

BCHD

FY2016-17 Budget



LifeSpan Services

Blue Zones Project

- The Blue Zones Project by Healthways, in partnership with Beach Cities Health District, is a community-wide approach to creating healthier and more productive citizens. It uses permanent, evidence-based environmental and policy changes to motivate residents to adopt and maintain healthier lifestyles.

Department Description

Lifespan Services – Blue Zones Project (Adult Services)

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach partnered with Healthways|Blue Zones to launch the Blue Zones Project™. This multi-sector, community-wide effort aims to measurably improve health through programs, policy changes, built environment improvements, and social networks. Beach cities residents have benefitted from improved health and well-being as seen by an unparalleled increase in the Gallup|Healthways Well-Being Index® (WBI). In 2013, Blue Zones Project transitioned into a fully operational, fully funded program of the Beach Cities Health District.

Blue Zones Project and Adult Services Administration

Provides strategic direction, management and evaluation for the Blue Zones Project and other community wellbeing programs and services. This administrative function, in accordance with public health practice standards, seeks to measurably improve the health and well-being of beach cities residents.

Blue Zones Project and Adult Services Organization

Adult Services is organized to support the Beach Cities’ maintenance of Blue Zones Project Community Certification™. Certification provides best practices and actions that specific community environments (sectors) can take to make the healthy choice the easy choice. There are 6 sectors in the Certification framework:

- Individuals (personal pledges)
- Restaurants
- Grocery Stores
- Schools (see Youth Services)
- Worksites
- Community Policy

Staff work with key community stakeholders, from city managers to restaurateurs to residents, support the health and well-being of our community by creating opportunities to eat healthy and live actively. Staff collaborate with partners to identify and implement programs and services (e.g., Mindfulness Workshop) that will improve results on Gallup|Healthways Well-Being Index® (WBI®).

Service Accomplishments

Lifespan Services – Blue Zones Project (Adult Services)

Health Priorities:

- Nutrition and exercise
- Preventing drug abuse and excessive alcohol use
- Mindfulness, social-emotional learning and stress reduction
- Support evidence-based tobacco control policies
- End-of-life planning

Program Goals:

1. Integrate Blue Zones Project™ into Beach Cities Health District operations;
2. Increase positive health behaviors and measurably improve the health and well-being of beach cities residents;
3. Increase knowledge and awareness of the Blue Zones Project;
4. Increase beach cities residents engagement in the Blue Zones Project;
5. Create positive, memorable encounters that support the objectives of the Blue Zones Project; and,
6. Maintain 100 Blue Zones Designated restaurants

Prior Year Accomplishments / FY2016-17 Objectives:

- Achieved Blue Zones Certification
- Provided technical assistance and advocacy support to Hermosa Beach and Manhattan Beach (Hermosa Beach considering Tobacco Retail Licensing [TRL]; Manhattan Beach considering TRL and Smoke Free Policies for Multi Unit Housing)
- Support Hermosa Beach's successful application for Strategic Growth Council funding for General Plan and Coastal Land Use Updates
- Coordinate multi-city relationship with CalTrans and Metro to secure funding

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Completed Blue Zones Personal Pledge	21,194	24,330	25,000
Organizational Partnerships	76	80	n/a
Purpose Workshops participants	300	630	250
Blue Zones Designated/ Choose HealthLA Restaurants	91	100	100
Built Environment Projects	14	10	13

BCHD FY2016-17 Budget



LifeSpan Services Community Services

- Beach Cities Health District has a variety of programs and services to help Beach Cities residents lead healthy lives, including health referrals and resources to help adults and families navigate the array of services available to them in the South Bay and the greater Los Angeles area.

Program Description

Lifespan Services – Community Services

Community Services is formed of the following subdivisions:

- Care Management
- Volunteer Coordination
- Information and Referral
- Community-based programs and services

Community Services Administration

Provides strategic direction, management and evaluation for BCHD programs and services that support independent living for disabled and older adults as well as ensure health care access for all Beach Cities residents. This administrative function, in accordance with public health practice standards, seeks to address ongoing and emerging health needs of the uninsured and aging population.

Community Services Organization

Community Services staff work closely with the cities of Hermosa Beach, Manhattan Beach, and Redondo Beach, the local health care and social services system, non-profit organizations, and residents to create an age-friendly community. Care management is staffed by professional social workers who, with a team of more than 150 trained and supervised volunteers, help individuals live at home as long as safely possible, while supporting independence and improving quality of life. BCHD has established a health fund for income qualifying disabled and older residents who need additional services to support their independence and well-being

In 2013, BCHD became a certified enrollment entity with Covered California, the nation's largest state health insurance marketplace. Staff are certified enrollment counselors who support residents to select, enroll, and navigate a health insurance benefit. BCHD has established a health fund for income qualifying children, adults, and families who do not qualify for health insurance.

BCHD delivers community-based, evidence-based programs to promote healthy aging. Programs include physical activity (e.g., Tai Chi, Adaptive Strength Training), chronic disease self-management (i.e., Healthier Living) and caregiver support (i.e., Powerful Tools for Caregivers).

Service Accomplishments

Community Services Department
Health Priorities:

- Nutrition and exercise
- Preventing drug abuse and excessive alcohol use
- Mindfulness, social-emotional learning and stress reduction
- Support evidence-based tobacco control policies
- Dementia

BCHD merged Center for Health Connection and Community Care Services to improve access to health care and health-promoting programs and services for individuals and families living in the Beach Cities, including disabled and older adults.

Program Goals:

Care Management

- Improve the ability for the Beach Cities' older and disabled adults to continue living in their home
- Reduce injuries and accidents that cause severe disability in older adults
- Improve quality of life for older and disabled adults, and their caregivers
- Increase access to care management services while achieving high provider, volunteer and client satisfaction

Volunteer Programs

Conversation Companions

- Provide companionship and social support to clients

Errand Assistance

- Assist clients with errands to support independent living

MoveWell

- Maintain or enhance physical function of frail older adults by helping clients

Support Line

- Provide additional support by initiating wellbeing checks

Covered California

- Increase the number of insured Beach Cities residents
- Improve health literacy

Prior Year Accomplishments / FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Number of Care Management Clients	430	430	430
Care Manager visits with Clients (Home or Office)	1,327	1,350	1,400
Volunteer visits with clients	3,347	3,340	3,500
Officer of the Day Requests	2,302	1,917	2,200
Covered California Counseling	600	568	400

BCHD FY2016-17 Budget



Fitness Centers Financial Summary

**Beach Cities Health District
Fitness Centers Rollup
Budget 2016-17**

		Budget FY16-17	Budget FY15-16	% Var Bud 16 Bud 15	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 4020-	Property Tax Revenue	-	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-	-

--- 4110-	Lease Revenue	-	-	-	-	-	-	-
--- 4120-	Revenue - POC	-	-	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140-	Interest Revenue	-	-	-	-	-	-	-
--- 4150-	Limited Partnership Revenue	-	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	-	-	-	-

--- 4210	Revenue - Classes / Group	132,419	200,360	66%	636,242	594,461	133,377	99%
--- 4220	Membership Revenue	886,057	856,719	103%	872,875	806,445	866,212	102%
--- 4230	Individual/Consult/Single-Day	1,260,719	893,198	141%	859,260	880,966	1,134,852	111%
--- 4250	Childcare Revenue	12,800	12,727	101%	16,459	20,172	13,974	92%
--- 4260	Food/Beverage Revenue	40,348	33,932	119%	110,031	242,134	27,998	144%
--- 4270	Camp Revenue	350,680	324,226	108%	-	-	342,322	102%
--- 4280	Facility Rental	74,624	67,695	110%	73,185	84,235	61,119	122%
--- 4290	Retail Revenue	7,206	9,095	79%	10,981	9,853	4,194	172%
	TOTAL USER FEES REVENUE	2,764,853	2,397,952	115%	2,579,034	2,638,266	2,584,048	107%

--- 4390-	Revenue (discontinue unless misc)	-	-	-	-	17,420	1,539	0%
--- 4310-	Memorial Donations Revenue	-	-	-	-	-	-	-
--- 4320-	Grants	-	-	-	-	-	-	-
--- 4999-	Transfers in (out)	-	-	-	1,252,536	975,576	-	-
	TOTAL OTHER REVENUE	-	-	-	1,252,536	992,996	1,539	0%

	TOTAL REVENUE	2,764,853	2,397,952	115%	3,831,570	3,631,262	2,585,587	107%

--- 5610-	COGS - Cost of Goods Sold - non-food	13,782	13,490	102%	9,873	23,874	17,856	77%
--- 5620-	Cafe Supplies - cost of good sold - food	19,470	16,752	116%	52,056	112,008	15,101	129%
	TOTAL COST OF GOODS SOLD	33,252	30,242	110%	61,928	135,882	32,957	101%

--- 5010-	Salaries - Reg FT-Ben	537,636	466,451	115%	578,125	435,371	490,541	110%
--- 5015-	Salaries - Reg PT - Ben	807,082	301,342	268%	273,966	208,764	240,511	336%
--- 5018-	Salaries - Reg PT - PERS-only	-	7,354	0%	69,172	33,829	71,691	0%
--- 5020-	Salaries - Reg PT - no Ben	-	363,817	0%	340,425	405,860	411,407	0%
--- 5025-	Salaries - Temporary PT - No Ben	-	-	-	-	-	-	-
--- 5030-	Salaries - Instructors - no Ben	288,775	268,868	107%	302,596	331,811	241,516	120%
--- 5035-	Cafeteria Plan Contribution	100,848	95,720	105%	103,518	114,174	104,373	97%
--- 5040-	Payroll Taxes	125,375	106,352	118%	105,584	95,555	106,221	118%
--- 5050-	LTD Insurance	1,656	1,764	94%	2,028	2,472	1,817	91%
--- 5055-	Pension Plan Contribution	84,841	55,493	153%	82,121	60,767	57,017	149%
--- 5060-	Unemployment Benefits	-	-	-	-	-	-	-
--- 5065-	Employee Incentive Bonus	-	-	-	-	-	26,912	0%
--- 5070-	Employee Service Awards Expense	-	-	-	-	-	-	-
--- 5057-	Vacation/Sick Leave	-	-	-	-	-	-	-
	TOTAL PAYROLL	1,946,213	1,667,161	117%	1,857,535	1,688,603	1,752,005	111%
---		70%	70%		72%	64%	68%	
--- 5210-	Consumables (food used as supplies)	492	492	100%	2,580	1,500	403	122%
--- 5215-	Insurance - General	41,312	61,267	67%	48,797	48,102	39,345	105%
--- 5220-	Employee Travel/Parking	-	-	-	900	750	1,394	0%
--- 5222-	Client transportation	16,125	16,125	100%	16,125	16,125	14,978	108%
--- 5225-	Office Supplies	6,766	5,756	118%	6,493	8,750	8,524	79%
--- 5227-	Gym/Locker room Supplies	28,164	17,904	157%	22,027	14,249	32,261	87%
--- 5228-	Program Supplies	32,883	30,375	108%	51,914	46,823	57,692	57%
--- 5229-	Janitorial supplies	13,294	15,259	87%	12,513	12,516	14,703	90%
--- 5230-	Other Supplies	-	-	-	-	16,640	(445)	0%
	TOTAL GEN & ADMIN EXPENSES	139,036	147,178	94%	161,349	165,455	168,854	82%

--- 5110-	Employee Retention & Recognition	2,825	1,485	190%	3,901	3,429	1,041	271%
--- 5111-	Employee Wellness	-	-	-	-	-	702	0%
--- 5112-	Employee Assistance	-	-	-	-	-	-	-
--- 5115-	ADP Payroll Processing Fees	-	-	-	-	-	-	-
--- 5120-	Education & Training Seminars	4,775	6,363	75%	9,454	7,500	6,036	79%
--- 5125-	Insurance - Worker's Comp	62,686	64,367	97%	16,992	17,460	57,231	110%
--- 5130-	Recruitment	3,751	2,177	172%	2,280	2,622	3,527	106%
--- 5140-	Tuition Reimbursement	-	4,000	0%	-	-	-	-
--- 5145-	Uniforms	7,077	6,564	108%	6,560	3,310	3,967	178%
	TOTAL HUMAN RESOURCES EXPE	81,114	84,956	95%	39,187	34,321	72,504	112%

--- 5311-	IT Server Equipment	-	-	-	-	-	-	-
--- 5312-	IT Workstations	-	-	-	-	-	-	-
--- 5313-	Presentational Equipment	-	-	-	-	-	-	-
--- 5314-	Phone Equipment	-	-	-	-	-	-	-
--- 5315-	IT Repair & Maint Parts	-	-	-	-	-	-	-
--- 5316-	IT Website / Internet Equipment	-	3,000	0%	-	-	-	-

Beach Cities Health District Fitness Centers Rollup Budget 2016-17		Budget FY16-17	Budget FY15-16	% Var Bud 16 Bud 15	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16	
---	5317-	IT Monitors & Printers	-	-	-	-	-	-	
---	5320-	IT Network Expense	-	-	-	-	-	-	
---	5330-	IT Software Expense	61,397	58,320	105%	44,699	60,643	58,441	105%
		TOTAL MIS EXPENSES	61,397	61,320	100%	44,699	60,643	58,441	105%
---	5410-	Advertising	-	-	-	-	-	-	-
---	5415-	Community Education Materials	-	-	-	-	-	-	-
---	5420-	Community Outreach	1,100	1,100	100%	1,100	1,100	450	244%
---	5425-	Internet / Intranet / Website	-	-	-	-	-	-	-
---	5430-	Dues & Memberships	2,074	2,074	100%	3,658	3,658	-	-
---	5435-	Educational Materials	243	243	100%	864	417	-	-
---	5440-	Mailing Services	-	-	-	-	-	-	-
---	5445-	Management of Volunteers	-	766	0%	-	-	-	-
---	5450-	Meetings	-	-	-	-	-	-	-
---	5455-	Postage	1,044	1,013	103%	646	1,200	899	116%
---	5460-	Printing	8,297	6,088	136%	4,654	1,800	6,106	136%
---	5465-	Promotional Items/Materials	-	-	-	-	-	-	-
---	5470-	Subscriptions	143	143	100%	421	277	11	1302%
---	5499-	Business Promotion Allocation	-	-	-	191,776	165,178	-	-
		TOTAL COMMUNITY RELATIONS E	12,901	11,427	113%	203,119	173,630	7,466	173%
---	5510-	Building Maintenance & Repair	25,713	22,470	114%	31,270	29,458	29,142	88%
---	5515-	Equipment/Furniture < \$5,000	39,040	16,600	235%	25,212	25,548	22,405	174%
---	5520-	Equipment/Lease	60,900	64,164	95%	64,164	68,986	59,331	103%
---	5525-	Equipment/General Maintenance & R	16,671	21,771	77%	20,521	34,240	27,278	61%
---	5530-	Landscape Maintenance	8,367	8,367	100%	8,367	7,980	7,980	105%
---	5540-	Electricity	50,000	50,000	100%	45,725	44,340	43,931	114%
---	5542-	Gas	840	2,045	41%	2,647	2,394	751	112%
---	5544-	Water	-	-	-	-	-	-	-
---	5546-	Waste Removal	2,856	2,748	104%	2,676	3,180	2,941	97%
---	5548-	Telephone	-	-	-	-	-	-	-
---	5550-	Plant Service	1,500	1,500	100%	1,500	1,500	1,427	105%
---	5565-	Janitorial Services	120,000	94,800	127%	-	-	105,938	113%
---	5598-	Internal BOE allocation	-	-	-	191,865	185,429	-	-
---	5599-	BOE allocation to tenants	-	-	-	-	-	-	-
		TOTAL FACILITIES EXPENSES	325,887	284,465	115%	393,947	403,055	301,124	108%
---	5710-	Accounting Services	-	-	-	-	-	-	-
---	5715-	Banking Services	-	-	-	-	-	-	-
---	5720-	Election Expense	-	-	-	-	-	-	-
---	5725-	Laundry Services	86,914	55,680	156%	50,638	40,212	80,096	109%
---	5730-	Legal Services	-	-	-	-	-	-	-
---	5740-	Outside Services	1,560	480	325%	-	-	20,195	8%
---	5744-	Outside Service-Research	-	-	-	-	-	-	-
---	5746-	Outside Services - H&F	100,961	93,573	108%	88,596	60,309	91,287	111%
---	5747-	Outside Services - Property	-	-	-	-	-	-	-
---	5748-	Engineering/Maintenance Services	-	-	-	-	-	-	-
---	5750-	Research Services	-	-	-	-	-	-	-
---	5755-	Service Contracts	75,648	82,858	91%	27,768	23,773	77,224	98%
---	5760-	Taxes & Licensing	968	968	100%	968	968	2,145	45%
		TOTAL PROFESSIONAL SERVICES	266,051	233,559	114%	167,970	125,262	270,947	98%
---	5910-	Prospect South Bay	-	-	-	-	-	-	-
---	5920-	Interest Expense	-	-	-	-	-	-	-
---	5999-	Indirect Admin Services	-	-	-	873,852	772,704	-	-
		TOTAL OTHER	-	-	-	873,852	772,704	-	-
---	5930-	Grant Expense	-	-	-	-	-	-	-
---	5935-	Health Fund	-	-	-	-	-	-	-
---	5940-	Holiday Assistance	-	-	-	-	-	-	-
		TOTAL FUNDS & GRANTS	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES		2,865,851	2,520,308	114%	3,803,587	3,559,554	2,664,298	108%	
NET INCOME (LOSS) BEFORE CAPEX		(100,998)	(122,356)	-	27,983	71,709	(78,711)	128%	
---	6010-	Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020-	Capital Expenditure - MIS	6,000	-	-	-	-	-	-
---	6030-	Capital Expenditure - FF&E	16,029	-	-	-	-	8,505	188%
---	6040-	Capital Expenditure - Parking	-	-	-	-	-	-	-
---	6050-	Capital Expenditure - Building	20,343	168,000	12%	28,000	71,700	195,188	10%
		TOTAL CAPITAL EXPENDITURE	42,372	168,000	25%	28,000	71,700	203,693	21%
NET INCOME (LOSS)		(143,370)	(290,356)	-	(17)	9	(282,403)	-	

BCHD

FY2016-17 Budget



Fitness Centers

Success at AdventurePlex

- Named best indoor play facility
- Named best land camp
- Making fitness fun and learning fun
- More than 30,000 kids/year

Department Description

Fitness Services - AdventurePlex

AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; and catering provided by Fresh Brothers Pizza.

Operations Department

The Operations Department oversees all of the AdventurePlex facility operations, including:

- Customer and Membership services.

The Operations Department is headed by the Manager.

Programs Department

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of classes and teambuilding.
- Ropes course and rock wall operations.

The Programs Department is headed by the Manager.

Events Department

The Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow up of AdventurePlex events.

The Events Department is headed by the Manager.

Camps Department

The camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

Toddler Town

The camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

Service Accomplishments

Fitness Services - AdventurePlex

Health Priority:

- Increasing physical activity, promoting healthy eating and preventing obesity

Program Goals:

- Offer drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model
- Offer a variety of classes and activities for children and families each quarter of the year
- Offer ongoing special events for children and families that introduce AdventurePlex facility and programs
- Offer accredited seasonal camps for children throughout the year offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session
- Offer comprehensive toddler and parent programming and a state of the art imaginative play area for children ages 0-5

Prior Year Accomplishments:

- Named best indoor play facility and best land camp in the Easy Reader Best of the Beach awards for 2015

FY 2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Drop in Play*	23,767	25,649	29,556
Classes**	445	1,322	3,159
Birthday Parties***	358	528	530
Campers****	3,323	2,742	2,790

*Includes addition of Toddler Town drop-in play beginning January 2016

**Includes addition of Toddler Town classes beginning January 2016

***Includes addition of Toddler Town parties beginning January 2016

****Includes reduced camp capacity due to Toddler Town beginning January 2016

BCHD FY2016-17 Budget



Fitness Centers Center for Health & Fitness

- 17,000 sq. ft. Medical Fitness facility, including yoga, pilates and massage
- Integrates physical activities and nutrition with healthy lifestyles
- 3,000 members and guests
- Evidence-based weight management and small group training success

Department Description

Center for Health and Fitness

Center for Health and Fitness (CHF) provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

Operations Department

The Operations Department oversees all of the CHF facility operations, including:

- Membership services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Manager.

Personal Training Department

The Personal Training (PT) Department oversees all personal training, including:

- Highly educated and skilled trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the General Manager.

Pilates Department

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our membership.

The Pilates Department is headed by Fitness Coordinator.

Yoga Department

The Yoga department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our membership.

The Yoga Department is headed by the Fitness Coordinator.

Fee Based Services Department

The Fee Based Services department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee Based Services Department is headed by the General Manager.

Service Accomplishments

Fitness Services - Center for Health & Fitness

Program Goals:

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Continue to implement programming with outcomes measurements to track improvements in member's health and fitness parameters.
- Create partnerships with local physicians and health providers.

Prior Year Accomplishments:

- Physician referrals from Cancer Care for CHF membership, personal training and nutrition services.
- Fifth Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- Silver Sneakers Fitness Program, with more than 650 active members each month.
- Small Group Training and Well-Being Lifestyle & Weight Management programming sustained with statistically significant measureable outcomes.

FY2015-16 Objectives

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
New Membership	856	947	540
Personal Training Sessions	5,778	6,325	6,253
Pilates and Yoga Class Participants	12,662	8,320	7,996

BCHD FY2016-17 Budget

Administrative Support Departments

Beach Cities Health District Support Services Rollup Budget 2016-17		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 15
---	4020- Property Tax Revenue	3,231,756	3,091,224	105%	-	-	3,145,703	103%
	TOTAL TAX REVENUE	3,231,756	3,091,224	105%	-	-	3,145,703	103%
				-				
---	4110- Lease Revenue	-	-	-	-	-	-	-
---	4120- Revenue - POC	-	-	-	-	-	-	-
---	4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
---	4140- Interest Revenue	975,681	931,990	105%	-	-	1,049,908	93%
---	4150- Limited Partnership Revenue	2,161,600	2,322,000	93%	-	-	2,083,332	104%
	TOTAL INVESTMENT REVENUE	3,137,281	3,253,990	96%	-	-	3,133,240	100%
				-				
---	4210 Revenue - Classes / Group	-	-	-	-	-	-	-
---	4220 Membership Revenue	-	-	-	-	-	-	-
---	4230 Individual/Consult/Single-Day	-	-	-	-	-	-	-
---	4250 Childcare Revenue	-	-	-	-	-	-	-
---	4260 Food/Beverage Revenue	-	-	-	-	-	-	-
---	4270 Equipment Sales Revenue	-	-	-	-	-	-	-
---	4280 Facility Rental	-	-	-	-	-	-	-
---	4290 Retail Revenue	-	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	-	-	-
				-				
---	4390- Revenue (discontinue unless misc)	-	-	-	-	-	16,968	0%
---	4310- Memorial Donations Revenue	-	-	-	-	-	-	-
---	4320- Grants	-	-	-	-	-	-	-
---	4999- Transfers in (out)	-	-	-	180	240,336	-	-
	TOTAL OTHER REVENUE	-	-	-	180	240,336	16,968	0%
				-				
	TOTAL REVENUE	6,369,037	6,345,214	100%	180	240,336	6,295,911	101%
				-				
---	5610- COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-	-
---	5620- Cafe Supplies - cost of good sold - food	-	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-
				-				
---	5010- Salaries - Reg FT-Ben	1,432,234	1,282,140	112%	882,309	845,238	1,289,310	111%
---	5015- Salaries - Reg PT - Ben	-	26,793	0%	-	-	6,682	0%
---	5018- Salaries - Reg PT - PERS-only	25,168	-	-	-	-	21,578	117%
---	5020- Salaries - Reg PT - no Ben	24,960	-	-	-	-	851	2935%
---	5025- Salaries - Temporary PT - No Ben	-	32,175	0%	-	-	17,456	0%
---	5030- Salaries - Instructors - no Ben	-	-	-	-	6,000	865	0%
---	5035- Cafeteria Plan Contribution	152,163	134,407	113%	77,250	57,930	124,176	123%
---	5040- Payroll Taxes	98,739	102,593	96%	47,811	49,854	86,704	114%
---	5050- LTD Insurance Premiums	3,288	2,743	120%	3,156	3,156	3,364	98%
---	5055- Pension Benefits	196,445	96,027	205%	134,607	136,998	222,323	88%
---	5060- Unemployment Benefits	29,000	45,000	64%	60,000	50,000	4,778	607%
---	5065- Employee Incentive Bonus	-	-	-	-	-	-	-
---	5070- Employee Service Awards Expense	2,440	2,600	94%	3,850	1,500	1,610	152%
---	5057- Vacation/Sick Leave	-	-	-	-	-	-	-
	TOTAL PAYROLL	1,964,437	1,724,478	114%	1,208,983	1,150,676	1,779,695	110%
				-				
---	5210- Consumables (food used as supplies)	9,516	15,400	62%	16,500	7,700	7,781	122%
---	5215- Insurance - General	82,865	61,482	135%	84,212	83,025	62,551	132%
---	5220- Employee Travel/Parking	23,732	15,150	157%	12,650	12,450	16,713	142%
---	5222- Client transportation	-	-	-	-	-	-	-
---	5225- Office Supplies	7,384	16,920	44%	11,950	12,570	22,187	33%
---	5227- Gym/Locker room Supplies	-	-	-	-	-	-	-
---	5228- Program Supplies	996	-	-	-	-	105	948%
---	5229- Janitorial supplies	2,400	2,400	100%	-	-	1,629	147%
---	5230- Other Supplies	960	440	218%	-	-	2,401	40%
	TOTAL GEN & ADMIN EXPENSES	127,853	111,792	114%	125,312	115,745	113,368	113%
				-				
---	5110- Employee Retention & Recognition	3,300	360	917%	3,860	3,860	5,876	56%
---	5111- Employee Wellness	35,612	12,000	297%	48,800	23,300	23,592	151%
---	5112- Employee Assistance	-	-	-	-	-	-	-
---	5115- ADP Payroll Processing Fees	58,440	70,000	83%	-	-	57,299	102%
---	5120- Education & Training Seminars	12,064	11,320	107%	12,600	22,285	13,495	89%
---	5125- Insurance - Worker's Comp	5,968	11,177	53%	6,084	5,724	11,213	53%
---	5130- Recruitment	48,540	7,440	652%	5,640	5,640	22,717	214%
---	5140- Tuition Reimbursement	14,472	-	-	8,000	3,300	6,308	229%
---	5145- Uniforms	2,000	2,000	100%	2,000	1,000	3,341	60%
	TOTAL HUMAN RESOURCES EXPENSES	180,396	114,297	158%	86,984	65,109	143,841	125%
				-				
---	5311- IT Server Equipment	4,500	2,000	225%	-	5,000	424	1061%
---	5312- IT Workstations	10,000	10,000	100%	9,000	10,200	8,701	115%
---	5313- Presentational Equipment	500	-	-	2,000	1,800	-	-
---	5314- Phone Equipment	6,600	6,600	100%	2,000	4,600	3,327	198%
---	5315- IT Repair & Maint Parts	1,440	1,188	121%	1,500	720	635	227%
---	5316- IT Website / Internet Equipment	-	-	-	-	1,500	1,000	0%

Beach Cities Health District				% Var			% Var		
Support Services Rollup			Budget	Budget	Bud 17	Budget	Budget	Actual	Bud 17
Budget 2016-17			FY16-17	FY15-16	Bud 16	FY14-15	FY13-14	FY16	Act 15
---	5317-	IT Monitors & Printers	500	1,000	50%	2,160	2,160	2,972	17%
---	5320-	IT Network Expense	-	2,200	0%	-	2,200	-	-
---	5330-	IT Software Expense	54,784	32,280	170%	31,000	40,180	51,111	107%
		TOTAL MIS EXPENSES	78,324	55,268	142%	47,660	68,360	68,170	115%
---	5410-	Advertising	139,200	161,168	86%	177,488	78,311	143,209	97%
---	5415-	Community Education Materials	-	-	-	-	-	561	0%
---	5420-	Community Outreach	46,470	42,550	109%	73,500	15,500	24,674	188%
---	5425-	Internet / Intranet / Website	11,860	10,000	119%	40,000	6,600	12,012	99%
---	5430-	Dues & Memberships	18,959	19,516	97%	6,280	5,435	24,654	77%
---	5435-	Educational Materials	300	300	100%	16,800	2,200	220	136%
---	5440-	Mailing Services	11,675	11,362	103%	18,367	11,055	7,592	154%
---	5445-	Management of Volunteers	11,824	4,820	245%	4,280	3,280	7,744	153%
---	5450-	Meetings	18,130	19,220	94%	5,604	5,604	19,647	92%
---	5455-	Postage	57,785	60,359	96%	76,525	61,612	31,201	185%
---	5460-	Printing	127,371	119,080	107%	145,951	76,836	119,053	107%
---	5465-	Promotional Items/Materials	42,500	36,950	115%	57,050	38,550	80,161	53%
---	5470-	Subscriptions	576	240	240%	1,440	2,749	1,935	30%
---	5499-	Business Promotion Allocation	-	-	-	(416,019)	(165,178)	-	-
		TOTAL COMMUNITY RELATIONS E	486,650	485,565	100%	207,266	142,554	472,665	103%
---	5510-	Building Maintenance & Repair	-	-	-	-	-	-	-
---	5515-	Equipment/Furniture < \$5,000	1,500	1,000	150%	1,300	1,300	1,715	87%
---	5520-	Equipment/ Lease	29,472	29,268	101%	25,868	25,868	33,035	89%
---	5525-	Equipment/General Maintenance & R	1,500	3,500	43%	-	-	7,611	20%
---	5530-	Landscape Maintenance	-	-	-	-	-	-	-
---	5540-	Electricity	-	-	-	-	-	-	-
---	5542-	Gas	-	-	-	-	-	-	-
---	5544-	Water	-	-	-	-	-	-	-
---	5546-	Waste Removal	-	-	-	-	-	-	-
---	5548-	Telephone	53,484	49,250	109%	68,448	49,250	54,053	99%
---	5550-	Plant Service	1,500	1,400	107%	-	-	1,749	86%
---	5565-	Janitorial Services	-	-	-	-	-	-	-
---	5598-	Internal BOE allocation	-	-	-	-	90,537	-	-
---	5599-	BOE allocation to tenants	-	-	-	-	-	-	-
		TOTAL FACILITIES EXPENSES	87,456	84,418	104%	95,616	166,954	98,164	89%
---	5710-	Accounting Services	20,000	21,048	95%	-	-	13,385	149%
---	5715-	Banking Services	90,000	96,000	94%	-	-	111,209	81%
---	5720-	Election Expense	145,000	-	-	-	-	-	-
---	5725-	Laundry Services	-	-	-	-	-	-	-
---	5730-	Legal Services	76,500	76,500	100%	74,000	57,500	91,212	84%
---	5740-	Outside Services	230,720	313,992	73%	223,262	190,185	284,161	81%
---	5744-	Outside Service-Research	25,596	-	-	-	-	-	-
---	5746-	Outside Services - H&F	-	-	-	-	-	-	-
---	5747-	Outside Services - Property	-	-	-	-	-	-	-
---	5748-	Engineering/Maintenance Services	-	-	-	-	-	-	-
---	5750-	Research Services	-	-	-	-	-	-	-
---	5755-	Service Contracts	36,000	24,000	150%	29,896	21,099	17,747	203%
---	5760-	Taxes & Licensing	3,898	1,035	377%	-	-	4,242	92%
		TOTAL PROFESSIONAL SERVICES	627,714	532,575	118%	327,158	268,784	521,956	120%
---	5910-	Prospect South Bay	-	-	-	-	-	-	-
---	5920-	Interest Expense	338,895	394,683	86%	-	-	367,891	92%
---	5999-	Indirect Admin Services	-	-	-	(2,098,980)	(2,089,704)	-	-
		TOTAL OTHER	338,895	394,683	86%	(2,098,980)	(2,089,704)	367,891	-
---	5930-	Grant Expense	45,000	45,000	100%	-	-	38,418	117%
---	5935-	Health Fund	-	-	-	-	1,000	-	-
---	5940-	Holiday Assistance	-	-	-	-	-	-	-
		TOTAL FUNDS & GRANTS	45,000	45,000	100%	-	1,000	38,418	117%
TOTAL OPERATING EXPENSES			3,936,725	3,548,075	111%	(2)	(110,522)	3,604,167	109%
NET INCOME (LOSS) BEFORE CAPEX			2,432,312	2,797,139		182	350,858	2,691,743	90%
---	6010-	Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020-	Capital Expenditure - MIS	30,000	-	-	-	-	-	-
---	6030-	Capital Expenditure - FF&E	-	-	-	-	-	-	-
---	6040-	Capital Expenditure - Parking	-	-	-	-	-	-	-
---	6050-	Capital Expenditure - Building	-	-	-	-	-	-	-
		TOTAL CAPITAL EXPENDITURE	30,000	-	-	-	-	-	-
NET INCOME (LOSS)			2,402,312	2,797,139		182	350,858	2,691,743	

**Beach Cities Health District
Property Rollup
Budget 2016-17**

		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
--- 4020-	Property Tax Revenue	-	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-	-
---	4110-	2,967,156	2,949,918	101%	2,723,555	2,499,168	2,943,874	101%
---	4120-	-	-	-	-	-	-	-
---	4130-	-	-	-	-	-	-	-
---	4140-	-	-	-	-	-	-	-
---	4150-	-	-	-	-	-	-	-
	LIMITED Partnership Revenue	-	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	2,967,156	2,949,918	101%	2,723,555	2,499,168	2,943,874	101%
---	4210	-	-	-	-	-	-	-
---	4220	-	-	-	-	-	-	-
---	4230	-	-	-	-	-	-	-
---	4250	-	-	-	-	-	-	-
---	4260	-	-	-	-	-	-	-
---	4270	-	-	-	-	-	-	-
---	4280	-	-	-	-	-	-	-
---	4290	-	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	-	-	-
---	4390-	-	-	-	-	-	64	0%
---	4310-	-	-	-	-	-	-	-
---	4320-	-	-	-	-	-	-	-
---	4999-	-	-	-	(1,447,824)	(1,731,720)	-	-
	Transfers in (out)	-	-	-	(1,447,824)	(1,731,720)	-	-
	TOTAL OTHER REVENUE	-	-	-	(1,447,824)	(1,731,720)	64	0%
	TOTAL REVENUE	2,967,156	2,949,918	101%	1,275,731	767,448	2,943,938	101%
---	5610-	-	-	-	-	-	-	-
---	5620-	-	-	-	-	-	-	-
	COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-	-
	Cafe Supplies - cost of good sold - food	-	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-
---	5010-	93,987	254,220	37%	193,794	164,296	66,467	141%
---	5015-	-	-	-	-	-	-	-
---	5018-	-	-	-	-	26,616	-	-
---	5020-	-	-	-	-	-	-	-
---	5025-	-	-	-	-	-	-	-
---	5030-	-	-	-	-	-	-	-
---	5035-	9,805	15,882	62%	21,396	21,396	8,316	118%
---	5040-	7,068	19,448	36%	13,086	12,882	4,938	143%
---	5050-	216	541	40%	384	372	524	41%
---	5055-	9,072	18,202	50%	17,982	17,712	4,145	219%
---	5060-	-	-	-	-	-	-	-
---	5065-	-	-	-	-	-	-	-
---	5070-	-	-	-	-	-	-	-
---	5057-	-	-	-	-	-	-	-
	Vacation/Sick Leave	-	-	-	-	-	-	-
	TOTAL PAYROLL	120,148	308,293	39%	246,642	243,274	84,392	142%
---	5210-	-	-	-	-	-	-	-
---	5215-	110,985	126,615	88%	124,132	119,357	105,700	105%
---	5220-	-	-	-	660	500	1,054	0%
---	5222-	-	-	-	-	-	-	-
---	5225-	-	-	-	932	996	211	0%
---	5227-	-	-	-	-	-	-	-
---	5228-	-	-	-	-	-	-	-
---	5229-	18,000	11,040	163%	20,628	19,504	21,879	82%
---	5230-	-	-	-	1,440	1,490	266	0%
	Other Supplies	-	-	-	-	-	-	-
	TOTAL GEN & ADMIN EXPENSES	128,985	137,655	94%	147,792	141,847	129,110	100%
---	5110-	-	-	-	-	-	-	-
---	5111-	-	-	-	-	-	-	-
---	5112-	-	-	-	-	-	-	-
---	5115-	-	-	-	-	-	-	-
---	5120-	-	-	-	2,400	2,400	-	-
---	5125-	324	-	-	2,688	2,532	638	51%
---	5130-	-	-	-	-	-	-	-
---	5140-	-	-	-	4,000	4,000	-	-
---	5145-	-	-	-	900	900	-	-
	Uniforms	-	-	-	-	-	-	-
	TOTAL HUMAN RESOURCES EXPENSES	324	-	-	9,988	9,832	638	51%
---	5311-	-	-	-	-	-	-	-
---	5312-	-	-	-	-	-	-	-
---	5313-	-	-	-	-	-	-	-
---	5314-	-	-	-	-	-	-	-
---	5315-	-	-	-	-	-	-	-
---	5316-	-	-	-	-	-	-	-
	IT Website / Internet Equipment	-	-	-	-	-	-	-

**Beach Cities Health District
Property Rollup
Budget 2016-17**

		Budget FY16-17	Budget FY15-16	% Var Bud 17 Bud 16	Budget FY14-15	Budget FY13-14	Actual FY16	% Var Bud 17 Act 16
---	5317- IT Monitors & Printers	-	-	-	-	-	-	-
---	5320- IT Network Expense	-	-	-	-	-	-	-
---	5330- IT Software Expense	-	-	-	-	-	-	-
	TOTAL MIS EXPENSES	-	-	-	-	-	-	-
---	5410- Advertising	-	-	-	-	-	-	-
---	5415- Community Education Materials	-	-	-	-	-	-	-
---	5420- Community Outreach	-	-	-	-	-	-	-
---	5425- Internet / Intranet / Website	-	-	-	-	-	-	-
---	5430- Dues & Memberships	-	-	-	-	-	-	-
---	5435- Educational Materials	-	-	-	-	-	-	-
---	5440- Mailing Services	-	-	-	-	-	-	-
---	5445- Management of Volunteers	-	-	-	-	-	-	-
---	5450- Meetings	-	-	-	350	600	-	-
---	5455- Postage	-	-	-	120	360	707	0%
---	5460- Printing	-	-	-	-	396	34	0%
---	5465- Promotional Items/Materials	-	-	-	-	-	-	-
---	5470- Subscriptions	-	-	-	144	144	-	-
---	5499- Business Promotion Allocation	-	-	-	-	-	-	-
	TOTAL COMMUNITY RELATIONS E	-	-	-	614	1,500	740	0%
---	5510- Building Maintenance & Repair	269,995	353,161	76%	105,000	82,500	286,252	94%
---	5515- Equipment/Furniture < \$5,000	29,525	-	-	-	6,004	24,306	121%
---	5520- Equipment/ Lease	83,448	83,448	100%	83,448	41,724	83,448	100%
---	5525- Equipment/General Maintenance & R	119,599	-	-	46,400	4,800	115,773	103%
---	5530- Landscape Maintenance	73,900	79,420	93%	64,920	57,600	68,039	109%
---	5540- Electricity	422,260	445,600	95%	430,442	389,084	353,029	120%
---	5542- Gas	144,000	126,600	114%	132,408	132,902	125,043	115%
---	5544- Water	104,400	85,684	122%	85,902	86,500	85,343	122%
---	5546- Waste Removal	12,089	11,044	109%	11,001	9,200	10,074	120%
---	5548- Telephone	-	-	-	-	-	-	-
---	5550- Plant Service	3,600	3,600	100%	5,700	5,715	3,700	97%
---	5565- Janitorial Services	57,600	70,080	82%	124,000	107,700	55,740	103%
---	5598- Internal BOE allocation	-	-	-	(223,179)	(297,685)	-	-
---	5599- BOE allocation to tenants	(723,617)	(723,617)	100%	(884,253)	(857,379)	(936,154)	77%
	TOTAL FACILITIES EXPENSES	596,799	535,020	112%	(18,211)	(231,335)	274,594	217%
---	5710- Accounting Services	-	3,000	0%	-	-	-	-
---	5715- Banking Services	-	-	-	-	-	300	0%
---	5720- Election Expense	-	-	-	-	-	-	-
---	5725- Laundry Services	-	-	-	-	-	-	-
---	5730- Legal Services	-	-	-	-	-	-	-
---	5740- Outside Services	5,100	2,500	204%	-	-	1,371	372%
---	5744- Outside Service-Research	-	-	-	-	-	-	-
---	5746- Outside Services - H&F	-	-	-	-	-	-	-
---	5747- Outside Services - Property	60,000	60,000	100%	-	48,000	108,592	55%
---	5748- Engineering/Maintenance Services	273,479	145,633	188%	-	-	236,749	116%
---	5750- Research Services	-	-	-	-	-	-	-
---	5755- Service Contracts	64,300	-	-	144,229	132,287	59,152	109%
---	5760- Taxes & Licensing	3,652	6,087	60%	24,947	2,600	7,068	52%
	TOTAL PROFESSIONAL SERVICES	406,531	217,220	187%	169,176	182,887	413,232	98%
---	5910- Prospect South Bay	63,600	55,000	116%	51,720	57,816	59,445	107%
---	5920- Interest Expense	-	-	-	-	-	-	-
---	5999- Indirect Admin Services	-	-	-	200,700	189,132	-	-
	TOTAL OTHER	63,600	55,000	116%	252,420	246,948	59,445	-
---	5930- Grant Expense	-	-	-	-	-	-	-
---	5935- Health Fund	-	-	-	-	-	-	-
---	5940- Holiday Assistance	-	-	-	-	-	-	-
	TOTAL FUNDS & GRANTS	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSES	1,316,387	1,253,188	105%	808,421	594,953	962,151	137%
	NET INCOME (LOSS) BEFORE CAPEX	1,650,769	1,696,730		467,310	172,495	1,981,786	83%
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	-	-	35,200	-	-	-
---	6030- Capital Expenditure - FF&E	5,000	-	-	62,000	-	-	-
---	6040- Capital Expenditure - Parking	-	83,000	0%	39,500	20,800	98,380	0%
---	6050- Capital Expenditure - Building	2,795,149	665,000	420%	281,000	151,700	1,042,605	268%
	TOTAL CAPITAL EXPENDITURE	2,800,149	748,000	374%	417,700	172,500	1,140,985	245%
	NET INCOME (LOSS)	(1,149,380)	948,730		49,610	(5)	840,802	

Department Description

Support Departments

Support is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized administrative services supports all district staff.

Health Promotions. Communications and Marketing provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, partnerships, advertising, branding, creative-content for internal and external Web sites, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, LiveWell. Communications and Marketing oversees the district's community relations involvement in local business and service organizations and through participation in community events and fairs.

Information Services maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning.

Financial Services. The Finance Department provides support for the general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.

- BCHD budgets have earned the CSMFO Meritorious Budget award since FY2007-08 and the Outstanding Financial Reporting award for the BCHD Comprehensive Annual Financial Report for the year ended June 30, 2016. The FY2016-17 budget contemplates maintaining these levels of accounting and financial reporting.

Administration & Real Estate Management is handled by the Executive Director of Real Estate and Administration department with the support of an outside vendor. It is responsible for maintaining property management of the Beach Cities Health District and its owned and leased properties to ensure that building standards are set for safety and comfort.

Work Well. “WorkWell-LiveWell” is an employee wellness program initiative. The Health Priorities are increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases for the adult population. The employer wellness program will provide accessible structured activities that promote the five dimensions of wellbeing (Purpose, Social, Financial, Physical, and Community) as defined by the Gallup-Healthways Wellbeing Index.

Human Resources. Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust and mutual respect. Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, and training programs. BCHD is also proud to be recognized for its award-winning work culture by receiving national recognition as a best place to work from the American Psychological Association, Modern Healthcare, Outside Magazine, Los Angeles Business Journal and the American Heart Association.

Volunteer Management. Under supervision of BCHD management, a volunteer corps of more than 600 people contributed 34,000 hours of service to the beach cities community last year. There are opportunities for groups and individuals to utilize their gifts, talents, and passions throughout a variety of District programming, including:

- **Volunteering With Youth** through our partnerships with beach cities elementary schools to deliver nutrition and garden education or tend to school gardens in preparation for lesson delivery. Volunteers can also be found at AdventurePlex, our fitness center created especially for youth where kids play their way to good health.
- **Volunteering With Adults** by providing administrative support to our departments, such as staffing our front desks, serving on committees, working on special projects, supporting community events, and even helping recruit and place volunteers! Volunteers can also be found at the Center for Health & Fitness, providing a warm and welcoming experience to all members and guests.
- **Volunteering With Seniors** by keeping beach cities seniors healthy and independent in their homes for as safe and as long as possible. Volunteers can support our older adults with activities such as running errands, providing social visits, coaching seniors through simple exercises for strength and balance training, making check-in calls to clients, or facilitating community support groups.

Support – Health Promotions

Program Goals:

- Engage residents and deepen the community's awareness and understanding of Beach Cities Health District and how the programs and services it provides are benefiting residents.
- Make accessing information on www.bchd.org easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.
- Provide marketing and advertising support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.

Prior Year Accomplishments:

- Supported operations with the launch of Toddler Town—support included launch strategy, campaign, new creative and grand opening.
- Provided programming for residents to build community connectedness and promote fun physical activity through Beach Cities Free Fitness Weekend and Summer Series. The 12-week Summer Series included Yoga in Manhattan Beach and Zumba in Redondo Beach. All ages turned out to participate throughout the summer. The Weekends, a partnership between BCHD's Center for Health & Fitness and 30 local fitness studios garnered over 300 participants.
- Attended more than 100 community events to connect one-on-one with residents about Beach Cities Health District's programs, services and facilities.
- Distributed FY14-15 Annual report and quarterly LiveWell publication to 65,000 homes in the Beach Cities. The report and LiveWell focused on the need in the Beach Cities, as well as the impact Beach Cities Health District's programs and services have made in the community.
- An additional 166 news stories in local, regional and national print/online outlets.

FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-2015	FY2015-2016	FY2016-2017
Increase Web traffic by five percent 1. BCHD.org 2. AdventurePlex.org 3. BeachCitiesGym.org	1. 84,334 2. 104,361 3. 55,569	1. 61,185* 2. 112,695* 3. 34,932*	1. 90,000 2. 110,000 3. 55,000
Increase BCHD Facebook fans	259 new 2,128 (total fans)	3,176 new** 5,304**	5,664
Generate online and print media clips	166 clips	150 Clips*	150 clips
Produce Beach Cities Annual Report and LiveWell mailer	Distributed	On target	On target

*As of 5/18/2016 (data set is an estimate)

**Merged Blue Zones Project-Beach Cities Facebook page with Beach Cities Health District page in June 2015. Merging the pages increased the number of fans from 2,180 to 4,841.

Service Accomplishments

Support – Work Well

“WorkWell-LiveWell” Employee Wellness Product

Health Priority:

- Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases for the adult population.

Program Goals:

- Create an employer wellness program based on the five dimensions of wellbeing (Purpose, Social, Financial, Physical, and Community) as defined by the Gallup-Healthways Wellbeing Index.
- The employer wellness program will provide accessible structured activities that promote the five dimensions of wellbeing.
- Structured activities will be developed and implemented within the context of quarterly, eight-week activities—“Thrive to Five” quarterly challenges.

FY 2016-17 Objectives:

- Engage with one beach cities employer (city, school district, or private employer) to run a twelve-month pilot program, to include:
 - Gallup-Healthways WellBeing Index® (WBI administered pre & post pilot project)
 - Healthways Me/You Health Portal access
 - BCHD attendance at employer’s wellness committee meetings
 - Review of employer’s past/current wellness initiatives
 - Facilitate quarterly challenges
 - Provide employer wellness newsletter

Service Accomplishments

Support - Finance Department

Accounting, Financial Reporting, Treasury, Budget & Audit

Program Goals:

- Collect receivables promptly, engage a collection agency
- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare and recommend for approval the annual budget and annual audited financial statements
- Upgrade Accounting and Accounts Payable Systems

Prior Year Accomplishments:

- Enhanced the budgeting process by implementing a budget software
- Produced FY2014-15 Comprehensive Annual Financial Report (CAFR), submitted to California Society of Municipal Finance Officers for review and received
- Produced FY2015-16 annual budget, submitted to California Society of Municipal Finance Officers for review and received 8th consecutive annual award for meritorious budgeting

FY2016-17 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting	Award received for 5 th time	Award received for 6 th time	Award expected
Produce Budget, submit for peer review, receive recognition for meritorious budgeting	Award received for 8 th consecutive year	Award received for 9 th consecutive year	Award expected
Complete independent audit with unqualified opinion	Audit completed, unqualified opinion	Audit completed, unqualified opinion	Unqualified audit opinion expected

Support – Real Estate Services

Real Estate Services

Program Goals:

- Manage off-campus district properties
- Oversight of 514 Prospect campus building that is managed by Charles Dunn Real Estate Services
- Lease management, approximately \$3.0 million of District funding
- Electrical & Mechanical systems and property management for 160,000 sq. ft. main building
- Capital budget and capital project management

Prior Year Accomplishments:

- Multiple capital projects

FY2015-16 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2014-15	FY2015-16	FY2016-17
Sq. Ft. Managed	246,000	246,000	246,000
Lease Revenue	\$2,723,555	\$2,943,874	\$2,967,155
Capital Expenditures	\$445,700	\$916,000	\$2,815,492

BCHD FY2016-17 Budget

Budget Process, Timeline and Accounting Basis

Budget Process and Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, several appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

Accounting Basis

BCHD's budget and financial reporting is prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

BCHD FY2016-17 Budget

Description of Funds

DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

Special Revenue Fund. Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

BCHD FY2016-17 Budget

Fund Summary

Beach Cities Health District**Budget 2016-17****Fund Summary**

	Budget FY17	Actual FY16	Increase (Decrease)	Actual FY15	Actual FY14
Tax Revenue	3,231,756	3,145,703	86,053	2,960,181	2,806,501
Lease Revenue	2,967,155	3,295,983	(328,828)	3,212,405	2,874,045
Interest Revenue	975,681	1,049,908	(74,227)	917,677	1,235,885
Partnership Revenue	2,161,600	2,083,332	78,268	1,919,408	2,134,248
User Fee Revenue	2,764,853	2,587,983	176,870	2,376,262	2,512,897
Other Revenue	54,500	73,535	(19,035)	110,180	170,706
TOTAL REVENUES	12,155,545	12,236,443	(80,898)	11,496,113	11,734,282
OPERATING EXPENSES					
Payroll & Benefits	5,853,685	5,370,025	(483,660)	5,420,574	5,464,969
Funds & Grants	1,368,743	1,269,787	(98,956)	1,345,957	1,309,116
Professional Services	1,551,851	1,378,232	(173,619)	1,274,264	1,233,726
General & Administrative	444,381	480,594	36,213	389,892	483,255
Facilities	1,011,771	675,675	(336,096)	189,810	538,505
Community Relations	526,469	512,976	(13,493)	748,104	558,702
Human Resources	282,041	238,663	(43,378)	281,259	194,802
Cost of Goods Sold	33,252	32,957	(295)	47,843	117,052
Info Systems	163,989	157,467	(6,522)	118,294	166,911
Other	63,600	59,445	(4,155)	58,475	45,471
Debt Retirement & Interest	720,002	720,000	(2)	720,000	720,000
Capital Outlays	2,892,521	1,344,678	(1,547,843)	573,916	964,399
TOTAL OPERATING EXPENSES	14,912,305	12,240,499	(2,671,806)	11,168,388	11,796,908
NET INCOME (LOSS)	(2,756,760)	(4,056)	(4,274,001)	327,725	(62,626)
FUND BALANCE as of July 1	38,953,723	38,957,779		39,836,815	39,899,441
FUND BALANCE as of June 30	36,196,964	38,953,723		38,957,779	39,836,815

Beach Cities Health District**Budget 2016-17****General Fund**

	Budget FY17	Actual FY16	Increase (Decrease)	Actual FY15	Actual FY14
Tax Revenue	3,231,756	3,145,703	86,053	2,960,181	2,806,501
Lease Revenue	2,967,155	3,295,983	(328,828)	3,212,405	2,874,045
Interest Revenue	975,681	1,049,908	(74,227)	917,677	1,235,885
Partnership Revenue	2,161,600	2,083,332	78,268	1,919,408	2,134,248
User Fee Revenue	2,764,853	2,587,983	176,870	2,376,262	2,512,897
Other Revenue	54,500	73,535	(19,035)	110,180	170,706
TOTAL REVENUES	12,155,545	12,236,443	(80,898)	11,496,113	11,734,282
OPERATING EXPENSES					
Payroll & Benefits	5,853,685	5,370,025	(483,660)	5,420,574	5,464,969
Funds & Grants	1,368,743	1,269,787	(98,956)	1,345,957	1,309,116
Professional Services	1,551,851	1,378,232	(173,619)	1,274,264	1,233,726
General & Administrative	444,381	480,594	36,213	389,892	483,255
Facilities	1,011,771	675,675	(336,096)	189,805	538,505
Community Relations	526,469	512,976	(13,493)	748,104	558,702
Human Resources	282,041	238,663	(43,378)	281,259	194,802
Cost of Goods Sold	33,252	32,957	(295)	47,843	117,052
Info Systems	163,989	157,467	(6,522)	118,294	166,911
Other	63,600	59,445	(4,155)	58,475	45,471
Debt Retirement & Interest	720,002	720,000	(2)	720,000	720,000
Capital Outlays	2,892,521	1,344,678	(1,547,843)	573,916	964,399
TOTAL OPERATING EXPENSES	14,912,305	12,240,499	(2,671,806)	11,168,383	11,796,908
NET INCOME (LOSS)	(2,756,760)	(4,056)	(4,274,001)	327,730	(62,626)
FUND BALANCE as of July 1	38,953,723	38,957,779		38,630,049	38,692,675
FUND BALANCE as of June 30	36,196,964	38,953,723		38,957,779	38,630,049

Beach Cities Health District**Budget 2016-17****Special Revenue Fund**

"Prospect One Fund"

	Budget FY17	Actual FY16	Increase (Decrease)	Actual FY15	Actual FY14	Actual FY13
Tax Revenue	-	-	-	-	-	-
Lease Revenue	-	-	-	-	-	-
Interest Revenue	-	-	-	-	-	15,421
Partnership Revenue	-	-	-	-	-	-
User Fee Revenue	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	-	15,421
OPERATING EXPENSES						
Payroll & Benefits	-	-	-	-	-	-
Funds & Grants	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
General & Administrative	-	-	-	-	-	-
Facilities	-	-	-	5	-	10
Community Relations	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-
Cost of Goods Sold	-	-	-	-	-	-
Info Systems	-	-	-	-	-	-
Other						
Debt Retirement & Interest						
Capital Outlays	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	-	-	-	5	-	10
NET INCOME (LOSS)	-	-	-	(5)	-	15,411
FUND BALANCE as of July 1	1,206,761	1,206,761		1,206,766	1,206,766	1,191,355
FUND BALANCE as of June 30	1,206,761	1,206,761		1,206,761	1,206,766	1,206,766

BCHD FY2016-17 Budget

Glossary of Budget Terms

Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District's equivalent of a City Council, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets. Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

Comprehensive Annual Financial Report (CAFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue. Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation. (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and

obsolescence. (2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs. Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or

attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance. The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory. (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments. Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable. In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable. A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB). Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants. Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District. An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion. An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses. A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues. A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets. That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2016-17 Budget

Acronyms

Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.

BCHD – Beach Cities Health District
BOD – Board of Directors
BOE – Building Operating Expenses
BSC – Breastfeeding Support Center
CAPEX or Capex – Capital Expenditures
CAFR - Comprehensive Annual Financial Report
CBS – Community-Based Services
CCS – Community Care Services
CEO – Chief Executive Officer
CHC – Center for Health Connection
CHF – Center for Health and Fitness
CIP – Capital Improvement Plan
CMT – Constant Maturity Treasury index
FASB – Financial accounting standards board
FIFO – First in first out
FY – Fiscal Year.
G&A – General and Administrative
GAAP – Generally Accepted Accounting Principals
GASB – Government Accounting Standards Board.
H&F – Health & Fitness
HB – Hermosa Beach
HE – Health Education
HRC – Health Resource Center
IS – Information Systems
LAIF – Local Agency Investment Fund.
LIFO – Last in first out
MB – Manhattan Beach
MIS – Management of Information Systems
MRC – Medical Reserve Corps
OPEB – Other Post-employment Benefits
OSHA – Occupational Safety and Health Act
PERS – Public employee retirement system
POC – Prospect One Corporation
RB – Redondo Beach
STD – Sexually-transmitted disease
VC – Vitality City / Blue Zones project with HealthWays
YTD – Year to Date