

Beach Cities Health District

Serving the residents of Hermosa Beach, Manhattan Beach and Redondo Beach, California

Fiscal Year 2014–15

The funding to create a healthy beach community.

Approved May 22, 2014



Smoking



Healthy Eating



Exercise



Thriving

Beach Cities Health District District Officials At July 1, 2014



Joanne Edgerton
President



Vanessa Poster
President Pro
Tem



Noel Chun, M.D.
Secretary-
Treasurer



Marie Liu Corr,
R.N.
Director



Robert
Grossman, M.D.
Director

Board of Directors

Joanne Edgerton, President
Vanessa Poster, President Pre Tem
Robert Grossman, M.D., Director
Noel Chun, M.D., Director
Marie Liu Corr, Director

Length of Service

12 years
17 years
4 years
8 years
5 years

District Executive Leadership

Susan Burden, Chief Executive Officer
Lisa Santora, M.D., Chief Medical Officer
Jackie Berling, Chief Resource Officer
Steve Groom, Chief Financial Officer

10 years
6 years
12 years
10 years

Finance Department

Bea Chan, PR Accountant
Germaine Fisher, AP/AR Accountant
Juliana Jenkins, Sr. Accountant
Valerie Lee, Admin Support
Frances Mitoma, Billing

1 year
2 years
10 years
9 years
13 years



Susan Burden
CEO



Lisa Santora, M.D.
CMO



Jackie Berling
CRO



Steve Groom
CFO



This is the 7th consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

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BCHD FY2014-15 Budget



Budget Message



Live Well. Health Matters.

July 1, 2014

FY2014-15 BUDGET MESSAGE

This budget serves the Beach Cities Health District's mission, serving the health needs of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach based on the board-approved health priorities. In this 7-page message, you will read about the district-wide budget; the support material provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year's budget, discusses steps to improve our capacity to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. This District Budget becomes the guide for services and financial activity for the year July 1st 2014 through June 30th, 2015.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year's budgeted revenue increases slightly compared to prior year, providing for all existing services within a balanced budget. The District's budget this year projects services at a total delivery cost of \$10.9 million on a property tax base of \$2.8 million. This leveraging is made possible by the supplemental funding streams of user fees, leases, investments and public-private partnership revenues. The high degree of user-fee participation is an indicator that residents find value in the health services offered by the District.

**Beach Cities Health District will
leverage \$2.8 million from
Property Taxes to provide
\$10.9 million in services to the
community in 2014-15**

Budget Summary

The District budgets increased revenues and navigates the economics of recovering property values, record-low interest rates, and volatile partnership revenues, while maintaining the existing array of existing services.

Comparison to Prior Year Budget

	FY14-15 Budget	FY13-14 Budget	Increase (Decrease)	%
Revenue	11,382,000	11,144,000	238,000	2.1%
Operating Expenses	(10,936,000)	(10,663,000)	(273,000)	2.6%
Net Income Before Capital	446,000	481,000	(35,000)	7.3%
Capital Expenditures	(446,000)	(244,000)	(202,000)	-82.8%
	-	237,000	(237,000)	

Financial accomplishments of this budget are:

- 1) Transitions the Blue Zones project from the joint venture with Healthways in the first full year as an in-house program
- 2) Achieves increased funding of \$238,000 through management of partnership income, leasing property tax and user fees
- 3) Includes capital expenditures
- 4) Covers all expense increases, most significantly in salaries and facilities costs and achieves a balanced budget

Revenue Comparison to Prior Year Budget

	FY14-15 Budget	FY13-14 Budget	Increase (Decrease)	%
Property Tax	2,838,000	2,676,000	162,000	6.1%
Leases	2,671,584	2,515,835	155,749	6.2%
User Fees	2,579,031	2,640,466	(61,435)	-2.3%
Limited Partnerships	2,224,300	2,185,700	38,600	1.8%
Interest Income	984,839	986,442	(1,603)	-0.2%
Other	84,276	139,524	(55,248)	-39.6%
Total Revenues	11,382,030	11,143,967	238,063	2.1%

Program accomplishments this budget provides are:

- Continue to measurably improve the health of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach working as a “Blue Zone” in concert with the three cities, three school districts, local employers and in partnership with subject matter “Blue Zone” experts implementing community health best practices.
- Positively influence the independence, quality of life and reduced hospitalization of over 400 older and disabled adults, leveraging staff effort with over 4,500 volunteer visits.
- Directly deliver nutrition, substance abuse prevention and social emotional learning curriculum to over 8,000 elementary and middle school students
- Increase youth physical activity at our AdventurePlex facility, making fitness fun and serving over 2,900 through summer camp and 27,000 through drop-in play over the year.
- Continue to deliver community fitness center services, delivering 10,600 exercise class encounters, and 4,600 personal training sessions, measurably improving active aging.
- Facilitate health care (over 1,000 medical, 250 pediatric and 2,000 counseling visits) for uninsured income-eligible residents, fielding about 3,000 informational phone calls. Serving as a local Covered California enrollment entity with five enrollment specialists.

Population Served in the Beach Cities

2010		
City	Population*	%
Redondo Beach	68,105	55%
Manhattan Beach	36,773	30%
Hermosa Beach	19,599	16%
	124,477	100%

*California State Department of Finance, May, 2011

Age Category	Population	%**
Youth	23,651	19%
Adult	89,623	72%
Senior	11,203	9%
	124,477	100%

** US Census Bureau, 2000

The District's health priorities are an integral part of this budget. Across the three lifespan categories of youth, adult and older adults, specific health targets remain at the core of this budget, including services for the uninsured or underinsured.

Economic Issues Facing the District

Recent years' activity in the greater Real Estate market had adversely affected the District's Property Tax projection. After three years of slight decline in the average assessed valuation by the Los Angeles County Tax Assessor following 2008-09, property tax remitted to BCHD rose significantly in 2012-13, the current year is level and FY14-15 is forecast to trend positively.

The U.S. Bureau of Labor Statistics reported a March 2013 CPI-U (all urban consumers) of 1.04% over prior year; the 5-year average has been 1.84%.

The depressed interest rate market continues to affect the District's Interest Revenue. District investments continue to mature only to be re-invested at current, lower, rates, which lowers the average portfolio yield. Interest on Notes Receivable related to leases from Lazar Ducot, and Leap & Bound Academy are at contracted rates. PFM Asset Management forecasts next year's average portfolio return to average 0.98% (last year's was 0.85%).

Budget and Comprehensive Annual Financial Reporting Awards

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for seven consecutive years from the California Society of Municipal Finance Officers and continues to be the only California healthcare district to do so.



This award program is designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

District Funding

Funding sources come from five main categories: Property Tax (25 percent), User Fees (23 percent), Lease revenue (23 percent), Partnership Revenue (20 percent), and Interest on Investments (9 percent).

User Fee revenue is normally projected on the basis of historic usage trends of actual services with an objective incorporated for outreach to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness and AdventurePlex. User Fee revenues are forecast to decrease \$61,000 or 2 percent over 2013-14 Budget. AdventurePlex decreases \$144,000 (11 percent) and Center for Health & Fitness increases \$85,000 (6 percent).

Diversified Funding Sources

	FY14-15	
	Budget	%
Property Tax	2,838,000	25%
Leases	2,672,000	23%
User Fees	2,579,000	23%
Limited Partnerships	2,224,000	20%
Interest Income	985,000	9%
Other	84,000	1%
Total Revenues	11,382,000	100%

Property Tax actual remittances were

virtually flat, 2013-14 over prior year and is forecast to increase 6 percent over prior year budget, based on consultant-provided data and the experience and forecasts of our overlapping cities.

Lease revenues are projected on the basis of existing leases. The increase for FY2014-15, as shown at table to right, is a combination of increased rent at the 514 Prospect main campus, less two known vacancies.

UCLA Health's lease for 8,708 sq. ft. on the 1st floor that started October 2013 is a full year's \$301,000, an increase of \$81,000 over prior year. *Beach Cities Child Development Center's* lease for 8,190 sq. ft. in the Lower Level that includes a substantial amount of previously

common area or exterior parking lot being converted to outdoor playground space, started November 2013 and is a full year's \$150,000, an increase of \$67,000 over prior year. South Bay Family Health Care will vacate the Artesia Blvd., a decrease of \$157,000 and Trinity Care vacates the 514 Building lower level, a decrease of \$35,000. Potential re-leases are not budgeted.

Partnership revenue is comprised of the District's limited partnership with Sunrise Senior Living, Hermosa Beach, and Beach District Surgery Center, located within our own 514 building. Sunrise provides their calendar-year budget from which we base our budget and is forecast an average of \$168,000 per month. This is a 2% increase from prior year. The Surgery Center is budgeted to average \$17,500 per month based on current results.

Investment revenue is a function of lease-related notes receivable and a portfolio of investments. Maturing bonds in the portfolio, energy savings and return of principal on the lease-related notes are subject to reinvestment risk at the prevailing market rates. PFM Asset Management, the District's investment manager, is forecasting a 0.98% average return on district investments under their management, up from last year's 0.85%. The decrease in interest from the long-term Ducot note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule. These factors, combined, will result in a \$2,000, or 0.2%, decline in budgeted interest revenue.

Lease Revenue Sources

	FY14-15 Budget	FY13-14 Budget	Increase (Decrease)	%
514 N. Prospect Ave.	2,054,000	1,931,000	123,000	6%
1837 Pacific Coast Highway	247,000	245,000	2,000	1%
601 Pacific Coast Highway	171,000	167,000	4,000	2%
2114 Artesia Blvd.	-	157,000	(157,000)	-100%
Prospect One Corp	200,000	17,000	183,000	-
	<u>2,672,000</u>	<u>2,517,000</u>	<u>155,000</u>	<u>6%</u>

Investment Earnings

	FY14-15 Budget	FY13-14 Budget	Increase (Decrease)	%
Investment Portfolio	316,000	281,000	35,000	12%
Ducot Note	667,000	704,000	(37,000)	-5%
Leap & Bound Note	2,000	2,000	-	0%
	<u>985,000</u>	<u>987,000</u>	<u>(2,000)</u>	<u>0%</u>

Commitment to Existing Services

The Health District's General Fund serves the residents of the three cities of Hermosa, Manhattan and Redondo Beach, spanning all stages of life across the population. This budget provides for the service delivery serving our populace as follows:

Lifespan Services – Blue Zones Project

According to polling data verified by the Gallup-Healthways Wellbeing Index, data from 2010 to 2013 show successful outcomes in the first two years of this project. Smoking decreased 28%, exercise increased 4%, and healthy eating increased 6%. As a result of the past three years capacity- and infrastructure building activity, the Blue Zones Project continues to build upon the recent successes with the objective of increasing the health of the community through making permanent changes to the environment, policy and real-world social networks.

Lifespan Services – School Health

The in-school youth services budget provides for Live Well Kids, a multi-component school-based obesity prevention program, and LiveWell Tots, improving the early childhood healthy eating environment, increasing the knowledge of nutrition and healthy behaviors, and providing parent education for sustainability of healthy habits. The budget also supports the implementation of the Walking School Bus program, MindUp, Project Alert, and the Alliance for a Healthier Generation's Healthy Schools program.

Older Adult Services

The District's Older Adult Services Program provides the following services designed to improve the quality of life and maintain independence for older and disabled residents: confidential in-home assessment, care planning, advocacy, referrals to health and community services, in-home support and volunteer services.

Older Adult Care caseload, 450 to 550 frail elderly, continues to fully utilize budgeted Health Fund, for services BCHD provides to older and disabled residents. Demand for these services is anticipated to grow in future years correlating to the aging Baby Boom population.

The District's Center for Health Connection has provided medical, dental and counseling services for qualified children and adults in the South Bay who are uninsured or underinsured. As the implementation of the federal Affordable Health Act proceeds, District services focuses on assisting residents access health care, therefore Health Fund and case management spending is budgeted to decrease by \$189,000 while maintaining face-to-face staffing levels.

Fitness Services – AdventurePlex

AdventurePlex's health priority is to increase physical activity, promoting healthy eating and preventing obesity. The Manhattan Beach facility offers drop in play for children and families, a variety of classes, ongoing special events and accredited seasonal camps for children when schools are not in session. AdventurePlex revenues are budgeted to decrease by \$161,000 compared to prior year budget, due to shifting foodservice to peak periods only, so café labor and operating expenses decrease the same amount. Overall, expenses are forecast to decrease \$115,000, excluding indirect costs, while launching a new membership "Toddler Learning Lab" program. The new program provides a safe and stimulating environment for toddlers, ages 0-5, to engage in child-directed "pretend-play," fostering positive parent-child interaction. AdventurePlex is unique in the community for commitment to credentialed staff and supervision.

Fitness Services – Center for Health & Fitness

The Center for Health and Fitness (CHF) is a community-based, health and fitness facility that targets chronic disease patients, rehab patients, older adults, and underactive, first-time or inconsistent exercisers of all ages, as well as offering memberships to the general public. Programs offered include Pilates, yoga, specialized personal training and classes for fitness and wellness. Classes offered include Pilates and yoga classes for fitness and wellness.

User fee revenues are budgeted to increase by \$85,000 compared to prior year budget and expenses are forecast to increase \$101,000, excluding indirect costs, due to additional staffing hours necessary to handle increased capacity resulting from CHF's small group training program and rise in insurance-reimbursed memberships.

Administrative Services

Administrative Services is comprised of Executive, Human Resources, Communications, and Finance. Human Resources includes Volunteer Management and Central Administrative Services; Finance includes Accounting and Financial Reporting, Information Systems, Property and the administration of Prospect One Corp.

Facilities expenses increases somewhat, most significantly in Equipment/Facility expense, an increase of \$186,000. In February, 2013, the BCHD Board of Directors approved the execution of a lease agreement with the Redondo Beach Unified School District to enable the relocation of District administrative offices to space with significantly reduced operating costs and expansion of mission-aligned health services on the main district campus. Facility rent expense commenced January, 2014; a full year's rent, \$84,000 is a \$42,000 increase over prior year which contained six months of expense. Electricity expense is forecast to increase \$41,000 due to rate increase. With no executed lease for the administrative space being vacated, internal operating expenses recovery from tenants decreases (\$71,000) while building operating expense recovery from tenants increases \$40,000.

Special Revenue Fund

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in this budget is comprised solely of interest income and expense related to the long-term lease of property on which the medical office buildings are located, plus the audit allocation for audit and income tax return filing. The interest revenue pertains to the 30-year note receivable from Ducot and the interest expense relates to the 30-year note payable to Ducot.

Capital Expenditures

The District defines Capital Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This budget makes a commitment \$446,000 for District capital needs. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred.

Major accomplishments include Prospect campus building elevator modernization, air handling equipment, server room relocation, main campus fire alarm equipment replacement, parking lot surface work, exterior signage. AdventurePlex has capital funding for plumbing replacement, parking lot surface and interior paint.

For first-time readers

We include information as an aid in illustrating how this budget dovetails with many areas of the organization. The Board-approved health priorities of the Health District that this budget must address are included for reference. A current organizational chart is included. Descriptions of District Funds and Account structure are included to aid in understanding of how the various department budgets roll up to the total. And for readers who may not be familiar with budget terms or District-specific acronyms, there are two addendums that will be helpful.

Conclusion

This budget:

- Preserves and enhances the wide array of existing community health services.
- Addresses the economic hurdles of recovering property values, record-low interest rates and volatile partnership revenues.
- Achieves a revenue improvement of \$238,000 or 2.1 percent over last year's budget.
- Funds increased operating expenses of \$273,000 or 2.6 percent over last year's budget.
- Provides for expenditures of \$10.9 million to deliver health and wellness services on a property tax base of \$2.8 million.

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Susan Burden
CEO
Beach Cities Health District

Steve Groom
CFO
Beach Cities Health District

BCHD FY2014-15 Budget

Budget Adoption Resolution



Live Well. Health Matters.



Live Well. Health Matters.

RESOLUTION NO. 529

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE
FISCAL YEAR 2014 - 2015**

WHEREAS, a preliminary budget for Fiscal Year 2014-15, July 1, 2014 to June 30, 2015, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS, the Finance Committee, a standing committee of the Board of Directors with responsibility for budget oversight to ensure the organization's financial health, has examined the preliminary budget for Fiscal Year 2014-15 and formulated a recommendation to the Board of Directors.

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2014-15.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:


1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2014-15.
2. That the amounts designated in the final FY 2014-15 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - (a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.
 - (b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.

(c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.

(d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.

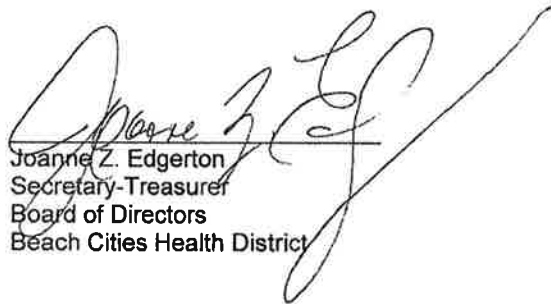
4. That this resolution shall become effective as of, on and after the 1st day of July 2014.

PASSED, APPROVED, AND ADOPTED THIS 22nd DAY OF MAY, 2014.



Dr. Noel Chun, President
Board of Directors
Beach Cities Health District

ATTEST:



Joanne Z. Edgerton
Secretary-Treasurer
Board of Directors
Beach Cities Health District

EXHIBIT A

**Beach Cities Health District
District Total Rollup
Budget 2014-15**

	Budget FY15	Budget FY14	Actual FY13	Budget FY13	Proj'd FY14
Property Tax Revenue	2,838,000	2,676,000	2,667,431	2,462,400	2,680,000
Lease Revenue	2,671,584	2,515,835	2,179,817	2,169,616	2,482,802
Interest Revenue	984,839	986,442	1,307,071	1,319,329	1,032,497
Limited Partnership Revenue	2,224,300	2,185,700	1,745,082	1,333,000	2,117,198
User Fees Revenue	2,579,031	2,640,466	2,538,175	2,591,123	2,505,882
Other Revenue	84,276	139,524	238,170	216,491	107,587
TOTAL REVENUE	11,382,030	11,143,967	10,675,746	10,091,960	10,925,965
Cost of Goods Sold	61,932	135,882	135,087	137,230	119,729
Payroll	5,811,616	5,604,771	5,001,622	5,173,056	5,475,856
General & Administrative	479,917	518,752	403,243	485,263	458,224
Human Resources Related	258,949	177,822	179,516	202,427	201,488
Information Systems	127,540	207,062	95,765	139,504	166,074
Community Relations	699,061	626,798	288,918	338,476	328,127
Facilities Expenses	490,175	370,028	349,993	366,532	422,039
Professional Services	1,109,684	1,177,446	1,542,012	1,519,976	1,540,127
Interest and Other	446,391	476,715	494,200	497,505	474,165
Funds & Grants	1,451,055	1,367,494	1,592,505	1,532,088	1,384,836
TOTAL TOTAL OPERATING EXPENSES	10,936,320	10,662,770	10,082,861	10,392,056	10,570,665
NET INCOME (LOSS) BEFORE CAPEX	445,710	481,197	592,885	(300,096)	355,300
Capital Expendures	445,700	244,200	268,234	231,815	206,177
NET INCOME (LOSS)	10	236,997	324,651	(531,911)	149,123

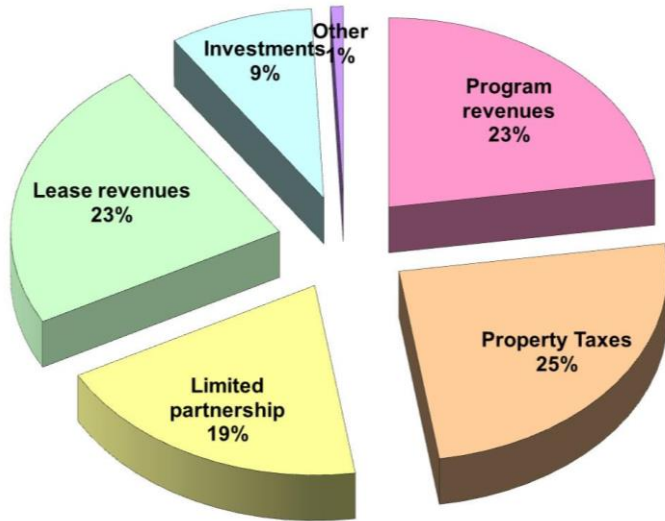
BCHD FY2014-15 Budget

Summary Charts

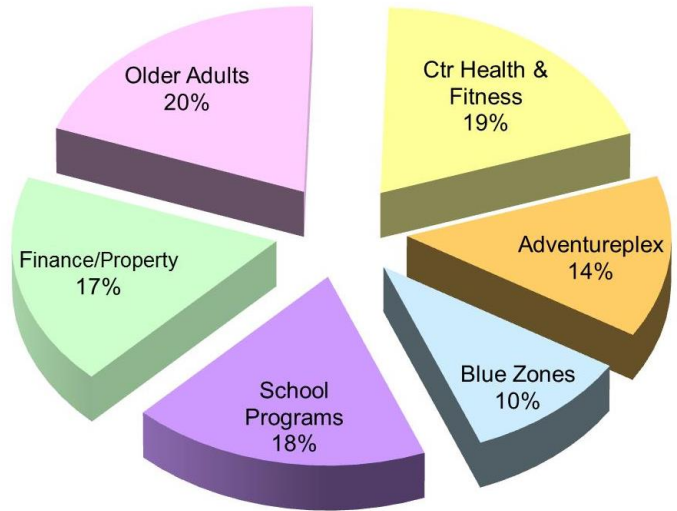


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Revenues



Expenses

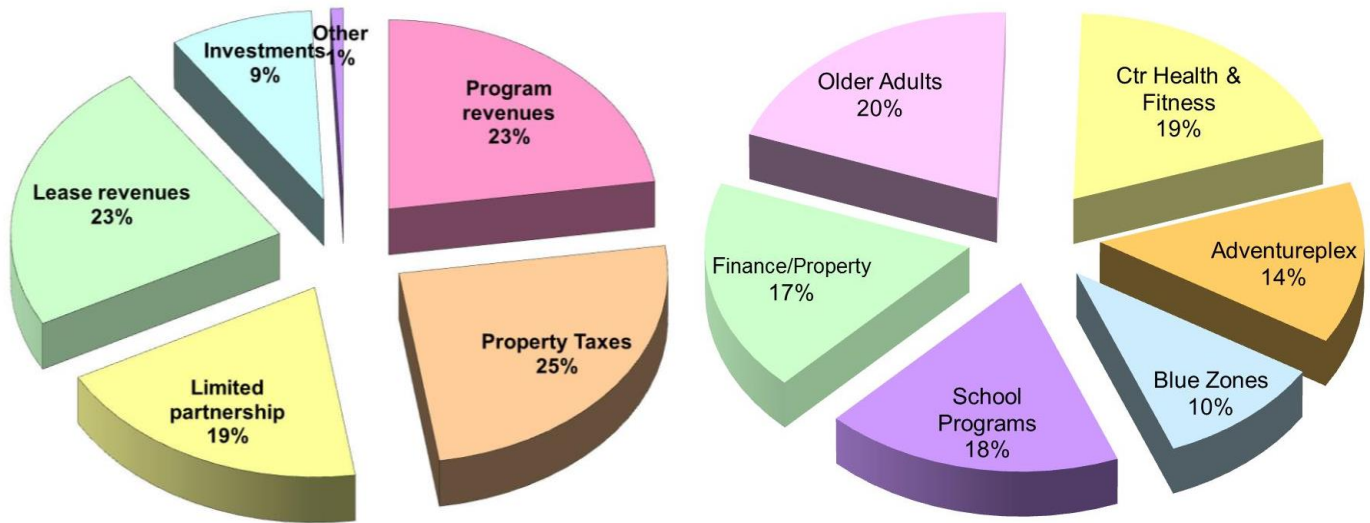


Beach Cities Health District's

FY2014-15 budget

**leverages \$2.8 million in Property Tax
revenue to provide
\$10.8 million in services
to the community**

Revenues - Expenses



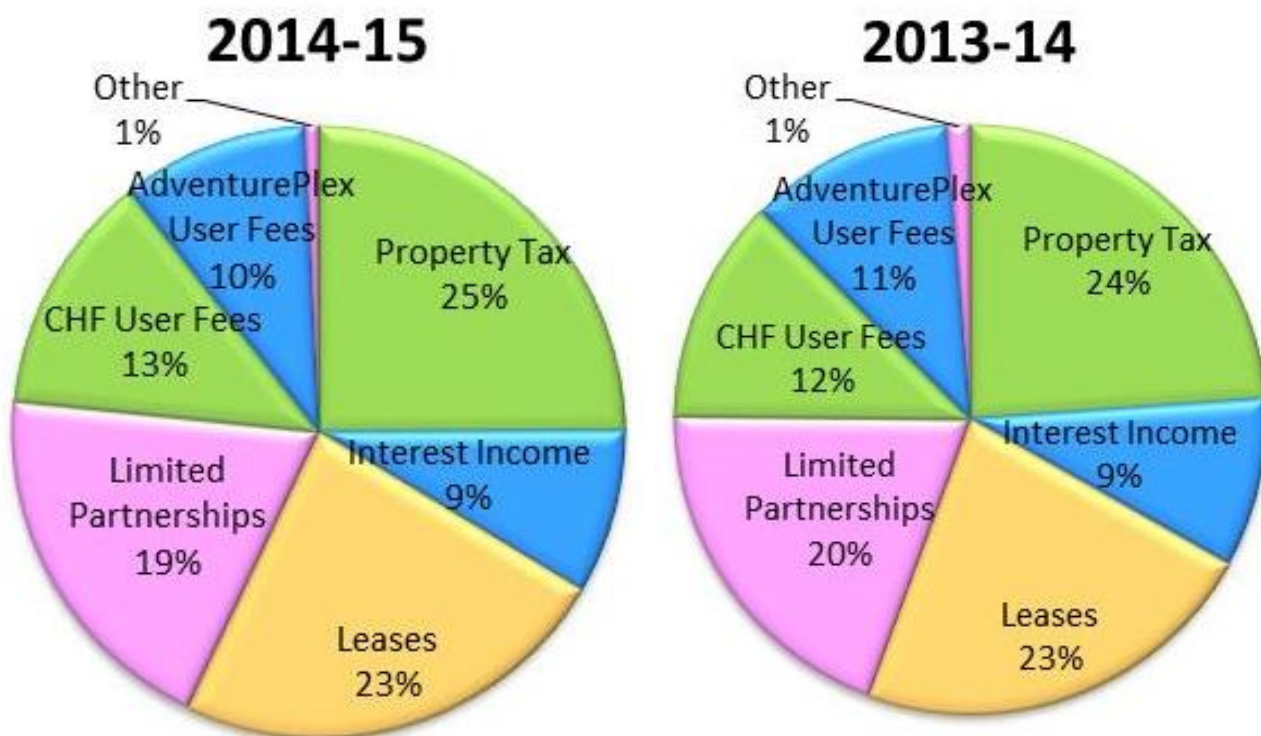
Revenues

Program revenues	2,579,000	23%
Property Taxes	2,838,000	25%
Limited partnership	2,224,000	20%
Lease revenues	2,672,000	23%
Investments	985,000	9%
Other	84,000	1%
	<u>11,382,000</u>	100%

Expenses

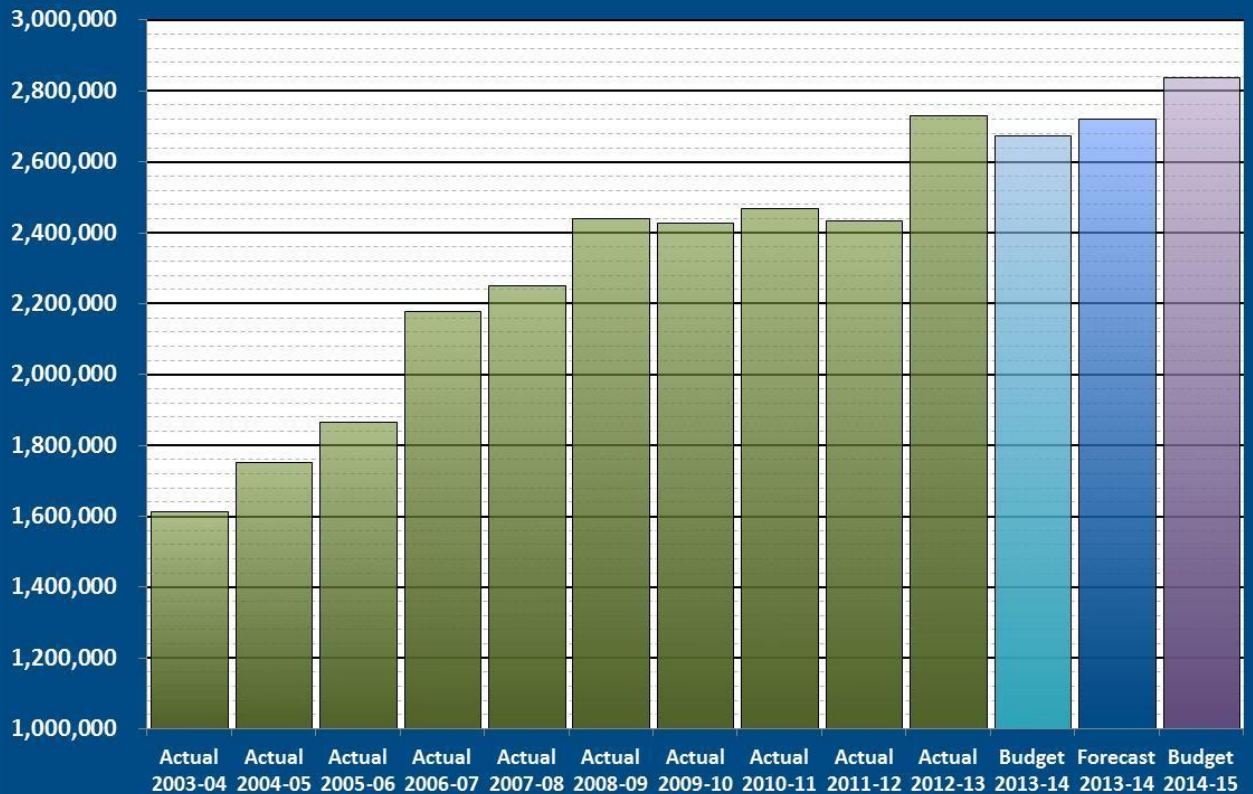
Older Adults	2,173,000	20%
Ctr Health & Fitness	2,101,000	19%
Adventureplex	1,525,000	14%
Blue Zones	1,118,000	10%
School Programs	1,973,000	18%
Finance/Property	1,997,000	18%
	<u>10,887,000</u>	100%

Revenues



	FY14-15		FY13-14	
	Budget	%	Budget	%
Property Tax	2,838,000	24.9%	2,676,000	24.0%
Interest Income	985,000	8.7%	986,000	8.8%
Leases	2,672,000	23.5%	2,516,000	22.6%
Limited Partnerships	2,224,000	19.5%	2,186,000	19.6%
CHF User Fees	1,457,000	12.8%	1,371,000	12.3%
AdventurePlex User Fees	1,122,000	9.9%	1,267,000	11.4%
Other	84,000	0.7%	142,000	1.3%
Total Revenues	<u>11,382,000</u>	100.0%	<u>11,144,000</u>	100.0%

Property Tax Trend and Forecast



		\$	\$ incr	% incr
2003-04	Actual	1,615,027		
2004-05	Actual	1,753,537	138,510	8.6%
2005-06	Actual	1,867,873	114,336	6.5%
2006-07	Actual	2,178,032	310,159	16.6%
2007-08	Actual	2,252,697	74,665	3.4%
2008-09	Actual	2,442,451	189,755	8.4%
2009-10	Actual	2,428,306	(14,146)	-0.6%
2010-11	Actual	2,470,448	42,142	1.7%
2011-12	Actual	2,436,156	(34,292)	-1.4%
2012-13	Actual	2,732,011	295,855	12.1%
2013-14	Budget	2,676,000	(56,011)	-2.1%
2013-14	Forecast	2,722,683	46,683	1.7%
2014-15	Budget	2,838,000	115,317	4.2%

BCHD FY2014-15 Budget

Health Priorities



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Beach Cities Health District
Health Priorities
2012-2015

Youth (Birth to 17 years of age)	Adults (18 to 64 years of age)	Older Adults (65 years of age and older)
Increasing physical activity, promoting healthy eating and preventing obesity	Increasing physical activity, promoting healthy eating, reducing obesity and preventing chronic diseases	Increasing physical activity, promoting healthy eating, reducing obesity and promoting self-management of chronic diseases
Preventing alcohol and drug use	Preventing drug abuse and excessive alcohol use	Preventing drug abuse and excessive alcohol use
Fostering emotional well-being from the earliest stages of life	Promote mental health by reducing risk factors and enhancing protective factors associated with mental illness	Enhancing social supporting and implementing evidence-based strategies to reduce depression
Support evidence-based tobacco control policies		
Address barriers to access to oral health care		
<p><i>Notes:</i></p> <ul style="list-style-type: none"> • Health Priorities reviewed and approved by BCHD Board of Directors (May 30, 2012) • Health Priorities reviewed and approved by Strategic Planning and Community Health Committees <p>Health Priorities based on health data from Community Health Snapshot and Chief Medical Officer Recommendations</p>		

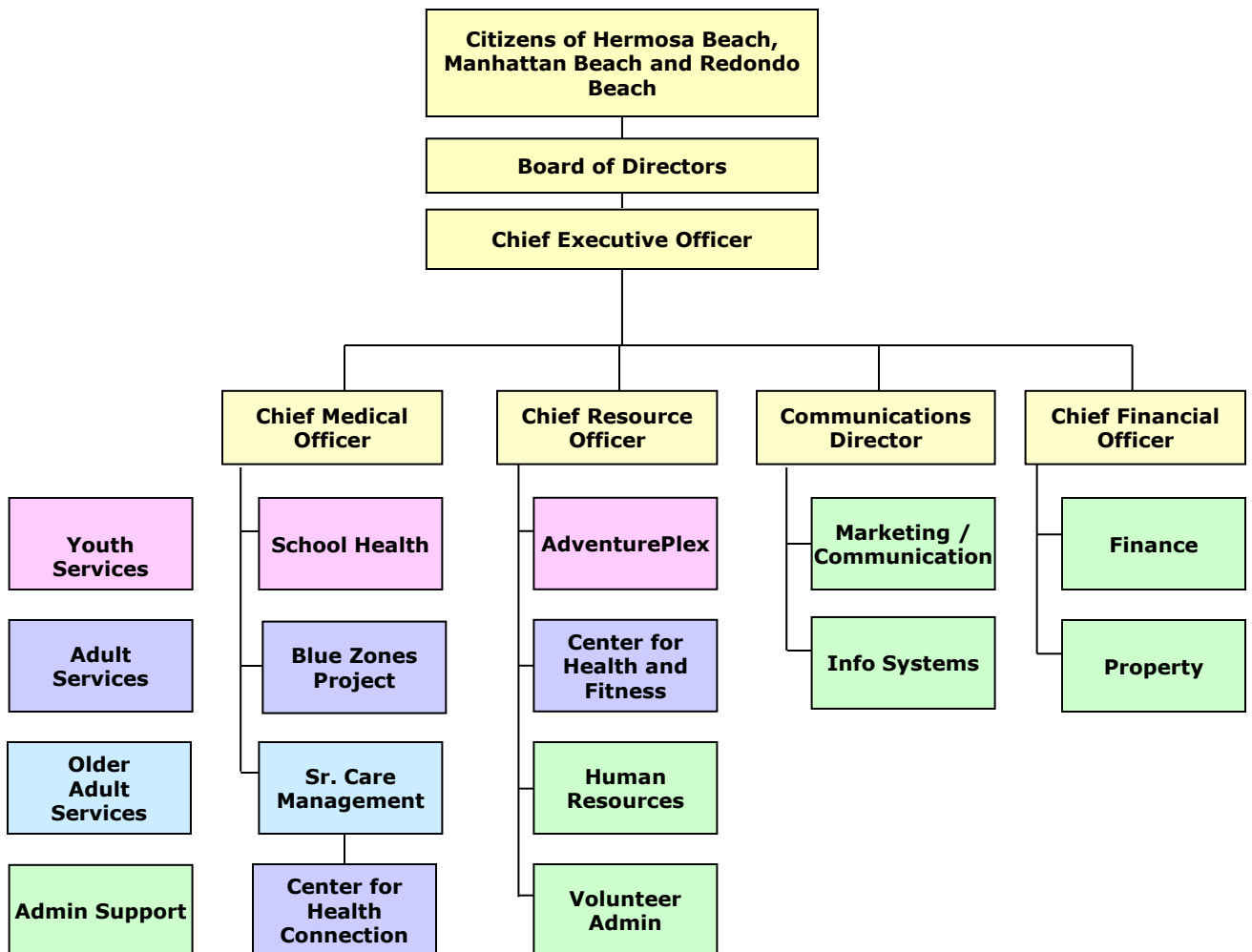
BCHD FY2014-15 Budget

Personnel



Live Well. Health Matters.

Organization Chart



Beach Cities Health District
 Budget 2014-15 - Personnel FTE Summary
 Average FTEs

Jan-00

	Budget FY15	Budget FY14	Budget FY13
Administration			
Executive	2.17	2.00	3.00
HR/Volunteers/Admin	3.75	5.00	5.00
Finance/Property	8.50	7.43	6.86
Communications/IT	5.00	3.00	3.00
	<u>19.42</u>	<u>17.43</u>	<u>17.86</u>
Lifespan Services			
Blue Zones Project*	5.00	6.00	2.00
Lifespan Admin	0.89	0.75	0.75
School Health	6.63	8.14	7.76
Senior Services	12.25	10.33	10.50
	<u>24.76</u>	<u>25.22</u>	<u>21.01</u>
Fitness Centers			
AdventurePlex	20.10	21.89	20.60
Center for Health & Fitness	19.44	16.12	17.50
	<u>39.54</u>	<u>38.01</u>	<u>38.10</u>
District Total	<u>83.73</u>	<u>80.66</u>	<u>76.97</u>

* For FY14, 6.0 FTEs added in November 2013 increased total Blue Zones staffing from 2.0 FTEs to 8.0 for 8 months, averaging 6.0 FTEs

Beach Cities Health District	(0.00)	(0.01)	(0.00)	0.00	(0.00)	(0.00)	(0.00)	(0.01)	(0.00)	(0.01)	(0.01)	(0.01)	(0.01)	(0.06)	(0)
Budget 2014-15 - Personnel - FTE summary	Prior Year	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total	Avg.
Executive															
170 CEO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 CEO/Board Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
170 Central Admin	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
170 Policy	0.08	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	2.08	0.17
	2.00	2.17	2.17	2.17	2.17	2.17	2.17	2.17	2.17	2.17	2.17	2.17	2.17	26.08	2.17
Human Resources															
110 Director of Human Resource	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
110 Human Resources Generali	1.00	-	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	9.00	0.75
110 Administrative Assistant II	1.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
110 Volunteer Services Mgr	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
110 Talent Management Coordir	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
150 Volunteer Services Mgr	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
150 Talent Management Coordir	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
	5.00	3.00	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	45.00	3.75
Finance															
120 Payroll Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Payables/Receivables Acco	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Payroll/GL Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 CFO	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
120 Purchasing/Contract suppor	-	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	4.80	0.40
120 Contract and Billing Speciali	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
710 Sr. Manager Real Estate	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
710 Maintenance Engineer	0.08	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
710 Maintenance Engineer	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
710 Administrative Assistant II	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
730 Sr. Manager Real Estate	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
730 Maintenance Engineer	0.25	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
730 Maintenance Engineer	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
730 Administrative Assistant II	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	5.40	0.45
	7.43	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	8.50	102.00	8.50
Communications															
160 Communications Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Graphic Designer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Communications Specialist	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
160 Coordinator, Healthy Comm	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
	3.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	60.00	5.00
Senior Adult Care															
200 Director of Community Care	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Intake Specialist--CHC	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Volunteer Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 CHC Intake Assistant	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Health Educator	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
200 Care Manager II	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
200 Administrative Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
	10.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	12.25	147.00	12.25

[illegible]

Beach Cities Health District		(0.00)	(0.01)	(0.00)	0.00	(0.00)	(0.00)	(0.00)	(0.01)	(0.00)	(0.01)	(0.01)	(0.01)	(0.06)	(0)
Budget 2014-15 - Personnel - FTE summary															
	Prior Year	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total	Avg.
611 Data & Operations Specialis	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
611 Member Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Operations Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
611 Front Desk I	varies	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
611 Front Desk I	varies	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	9.00	0.75
611 Personal Trainer-Floor Time	varies	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Personal Trainer-Floor Time	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
611 Personal Trainer-Floor Time	varies	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Personal Trainer-Floor Time	varies	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	3.00	0.25
611 Personal Trainer-Floor Time	varies	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.20	2.40	0.20
611 Personal Trainer-Floor Time	varies	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	0.23	2.70	0.23
611 Front Desk I	varies	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
611 Personal Trainer	varies	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	7.20	0.60
611 Instructor	varies	0.05	0.06	0.06	0.07	0.07	0.07	0.06	0.07	0.07	0.07	0.07	0.06	0.77	0.06
611 Personal Trainer-Floor Time	varies	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.42	0.04
611 Personal Trainer-Floor Time	varies	-	-	-	-	-	-	-	-	-	-	-	-	-	-
611 Front Desk I	varies	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	2.49	29.88	2.49
611 Clubhouse I	varies	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	1.08	12.96	1.08
611 Instructor	varies	1.16	1.32	1.37	1.58	1.52	1.46	1.33	1.45	1.54	1.55	1.44	1.23	16.95	1.41
612 Personal Trainer--Training	varies	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	6.60	0.55
612 Personal Trainer--Training	varies	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	6.60	0.55
612 Personal Trainer--Training	varies	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	0.55	6.60	0.55
612 Personal Trainer--Training	varies	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Personal Trainer--Training	varies	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	6.00	0.50
612 Personal Trainer--Training	varies	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	0.58	6.90	0.58
612 Personal Trainer--Training	varies	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	0.15	1.80	0.15
612 Personal Trainer--Training	varies	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	0.18	2.10	0.18
613 Instructor	varies	1.31	1.27	1.38	1.43	1.26	0.89	1.49	1.49	1.34	1.26	1.29	1.24	15.65	1.30
614 Instructor	varies	1.05	1.04	1.05	1.13	1.02	0.98	0.76	1.02	1.08	1.07	1.09	0.97	12.26	1.02
615 Assistant General Manager	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	12.00	1.00
615 Instructor	varies	0.26	0.21	0.23	0.27	0.26	0.21	0.15	0.24	0.17	0.20	0.24	0.28	2.71	0.23
615 Instructor	varies	0.27	0.21	0.23	0.27	0.26	0.21	0.16	0.24	0.18	0.20	0.24	0.28	2.73	0.23
615 Instructor	varies	0.27	0.20	0.23	0.28	0.26	0.20	0.16	0.24	0.18	0.20	0.24	0.28	2.72	0.23
615 Instructor	varies	0.27	0.21	0.23	0.27	0.26	0.20	0.16	0.25	0.18	0.21	0.24	0.28	2.75	0.23
	16.12	19.36	19.25	19.51	20.04	19.63	18.93	19.00	19.73	19.46	19.49	19.56	19.33	233.30	19.44
	80.58	97.76	87.61	78.70	80.53	80.29	81.36	83.61	80.84	80.57	81.87	80.03	91.60	1,005	83.73

BCHD FY2014-15 Budget

Contract Services



Live Well. Health Matters.

Beach Cities Health District
Contract Services & Case Management Services
Budget FY 2014-15

Account	Description	FY 14-15 BUDGET	FY 13-14 BUDGET	FY 12-13 BUDGET	FY 11-12 BUDGET
Contract Services - Senior					
1-200-200-5930-07	City of RB Senior/Adult Disabled Health Fai	4,483	4,483	4,483	4,483
1-200-200-5930-24	South Bay Adult Care Center	9,324	9,324	9,324	9,324
1-200-200-5930-29	The Center for the Partially Sighted	4,373	4,373	4,373	4,373
1-200-200-5930-31	The Salvation Army Meals on Wheels	58,045	58,045	58,045	58,045
1-200-200-5930-33	YMCA - Senior Nutrition	20,000	20,000	17,520	17,520
1-200-200-5930-34	RB Sr. Aid Program	4,410	4,124	4,124	5,952
	Senior Subtotal	100,635	100,349	97,869	99,697
Contract Services - Youth					
1-400-405-5930-10	HBCSD - Healthy Schools	110,000	109,134	26,442	26,442
1-400-405-5930-11	HBCSD - School Based	6,000		30,360	30,360
1-400-405-5930-15	MBUSD - Healthy Schools	275,000	273,912	95,376	95,376
1-400-405-5930-16	MBUSD - School Based	21,000		83,184	83,184
1-400-405-5930-20	RBUSD - Healthy Schools	368,000	242,895	127,398	127,398
1-400-405-5930-21	RBUSD - School Based	36,000		115,452	115,452
1-400-405-5930-22	RBUSD - SARB 16	14,892	14,892	14,892	14,892
	Youth Subtotal	830,892	640,833	493,104	493,104
Contract Services - Sr/CHC					
1-200-200-5930-02	City of HB Paramedic services	21,840	21,840	21,840	21,840
1-200-200-5930-10	City of HB DV Advocacy Program	-	-	-	-
1-200-200-5930-03	City of MB Paramedic services	29,364	29,364	29,364	29,364
1-200-200-5930-11	City of MB DV Advocacy Program	-	-	-	-
1-200-200-5930-04	City of RB Paramedic services	48,000	48,000	48,000	48,000
1-200-200-5930-08	City of RB Police Dept.DV Program	17,100	17,100	13,272	13,272
1-200-200-5930-05	SB Youth Project Touch	-	32,991	32,991	-
1-200-200-5930-28	St. Andrew's ChurchHomeless/Needy	2,616	2,616	2,119	-
1-200-200-5930-30	Hospice Fndation/ The Gathering Place	40,800	40,800	33,062	-
1-200-200-5930-32	Wellness Community/Cancer Support	45,402	45,402	45,402	-
	Health Connection Subtotal	205,122	238,113	226,050	112,476
Contract Services - Board					
1-100-170-5930-00	MicroGrant	45,000	45,000	40,000	25,000
	Board subtotal	45,000	45,000	40,000	25,000
	Grants total	1,181,649	1,024,295	857,023	730,277
Case Managed Services - Senior					
1-200-200-5935-00	Senior Health Fund	203,300	190,000	170,000	190,000
		203,300	190,000	170,000	190,000
Case Managed Services - Sr/CHC					
1-200-200-5936-40	Adult Commodity	-	-	-	47,030
1-200-200-5936-50	Adult Medical	26,200	65,200	90,200	-
1-200-200-5936-53	Adults w/ minor children	-	-	-	21,904
1-200-200-5936-55	Adult Medical Non-Profit	-	-	-	64,296
1-200-200-5936-56	Adults w/out minor children	-	-	-	33,205
1-200-200-5936-65	Adult Individual	16,000	40,000	68,402	90,550
1-200-200-5936-90	Adult Group	-	-	-	24,964
1-200-200-5937-50	Child Medical	3,000	7,500	17,691	-
1-200-200-5937-52	Child Pediatric	-	-	-	23,419
1-200-200-5937-65	Child Individual	10,000	25,000	51,978	68,808
1-200-200-5937-70	Child Dental	2,400	6,000	18,065	23,914
1-200-200-5937-90	Child Group	-	-	-	41,580
		57,600	143,700	246,336	439,670
	Case Management Total	260,900	333,700	416,336	629,670
		1,442,549	1,357,995	1,273,359	1,359,947

BCHD FY2014-15 Budget

District Profile / Demographics



Live Well. Health Matters.

Date: July 1, 2014

Profile/Demographics

Established

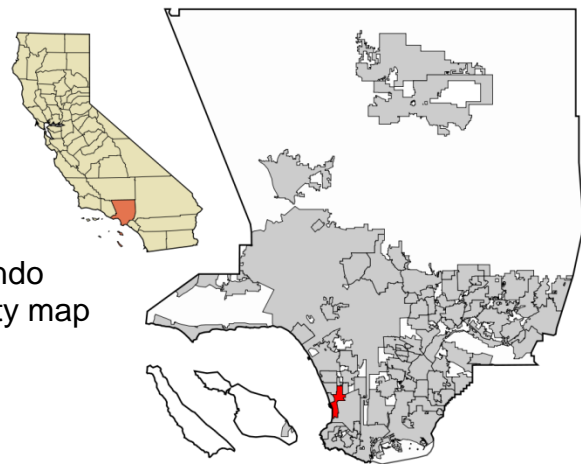
The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

Governing Body

Board of Five Directors

Cities Served -

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in Los Angeles County map on right).



Location -

The Beach Cities Health District is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX).

	2010	
City	Population*	%
Redondo Beach	68,105	55%
Manhattan Beach	36,773	30%
Hermosa Beach	19,599	16%
	<u>124,477</u>	100%

*California State Department of Finance, May, 2011

Age Category	Population	%**
Youth	23,651	19%
Adult	89,623	72%
Senior	11,203	9%
	<u>124,477</u>	100%

** US Census Bureau, 2000

BCHD FY2014-15 Budget



Financial Summaries



Live Well. Health Matters.

Beach Cities Health District
District Total Rollup
Budget 2014-15

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
--- 4020-	Property Tax Revenue	2,838,000	2,676,000	2,667,431	2,462,400	106%	2,680,000	106%
	TOTAL TAX REVENUE	2,838,000	2,676,000	2,667,431	2,462,400	106%	2,680,000	106%
---						-		
--- 4110-	Lease Revenue	2,671,584	2,515,835	2,179,817	2,169,616	106%	2,482,802	108%
--- 4120-	Revenue - POC	-	-	-	-	-	-	-
--- 4130-	Revenue - Prospect South Bay	-	-	-	-	-	-	-
--- 4140-	Interest Revenue	984,839	986,442	1,307,071	1,319,329	100%	1,032,497	95%
--- 4150-	Limited Partnership Revenue	2,224,300	2,185,700	1,745,082	1,333,000	102%	2,117,198	105%
	TOTAL INVESTMENT REVENUE	5,880,723	5,687,977	5,231,970	4,821,945	103%	5,632,497	104%

--- 4210	Revenue - Classes / Group	636,242	596,661	579,853	669,561	107%	511,532	124%
--- 4220	Membership Revenue	872,875	806,445	730,717	779,985	108%	767,151	114%
--- 4230	Individual/Consult/Single-Day	859,258	880,966	858,521	810,239	98%	909,964	94%
--- 4250	Childcare Revenue	16,459	20,172	10,195	8,700	82%	16,338	101%
--- 4260	Food/Beverage Revenue	110,031	242,134	227,009	246,157	45%	215,585	51%
--- 4270	Equipment Sales Revenue	-	-	-	-	-	-	-
--- 4280	Facility Rental	73,185	84,235	121,603	64,380	87%	73,558	99%
--- 4290	Retail Revenue	10,981	9,853	10,277	12,102	111%	11,756	93%
	TOTAL USER FEES REVENUE	2,579,031	2,640,466	2,538,175	2,591,124	98%	2,505,884	103%

--- 4390-	Revenue (discontinue unless misc)	-	55,252	149,658	130,916	0%	62,228	0%
--- 4310-	Memorial Donations Revenue	8,620	8,620	11,297	8,620	100%	8,620	100%
--- 4320-	Grants	75,644	75,640	77,215	76,955	100%	36,739	206%
--- 4999-	Transfers in (out)	12	12	-	-	100%	-	-
	TOTAL OTHER REVENUE	84,276	139,524	238,170	216,491	60%	107,587	78%
	TOTAL REVENUE	11,382,030	11,143,967	10,675,746	10,091,960	102%	10,925,968	104%

--- 5610-	COGS - Cost of Goods Sold - non-food	9,876	23,874	26,871	31,030	41%	21,957	45%
--- 5620-	Cafe Supplies - cost of good sold - food	52,056	112,008	108,216	106,200	46%	97,772	53%
	TOTAL COST OF GOODS SOLD	61,932	135,882	135,087	137,230	46%	119,729	52%

--- 5010-	Salaries - Reg FT-Ben	3,464,817	3,282,744	2,901,470	3,076,335	106%	3,169,419	109%
--- 5015-	Salaries - Reg PT - Ben	325,644	266,820	340,326	177,220	122%	217,884	149%
--- 5018-	Salaries - Reg PT - PERS-only	69,172	60,445	99,248	96,972	114%	30,507	227%
--- 5020-	Salaries - Reg PT - no Ben	381,693	441,912	265,504	433,886	86%	574,065	66%
--- 5025-	Salaries - Temporary PT - No Ben	-	-	7,113	-	-	4,251	0%
--- 5030-	Salaries - Instructors - no Ben	314,818	340,811	329,090	266,708	92%	313,312	100%
--- 5035-	Cafeteria Plan Contribution	443,592	436,914	402,580	425,400	102%	440,306	101%
--- 5040-	Payroll Taxes	295,798	287,976	271,319	264,743	103%	274,180	108%
--- 5050-	LTD Insurance Premiums	8,748	9,444	13,703	17,844	93%	9,185	95%
--- 5055-	Pension Benefits	443,482	426,105	338,316	382,298	104%	371,135	119%
--- 5060-	Unemployment Benefits	60,000	50,000	20,151	30,000	120%	63,838	94%
--- 5065-	Employee Incentive Bonus	-	100	18,852	100	0%	15,149	0%
--- 5070-	Employee Service Awards Expense	3,852	1,500	1,650	1,550	257%	3,429	112%
--- 5057-	Vacation/Sick Leave	-	-	(7,700)	-	-	(10,803)	0%
	TOTAL PAYROLL	5,811,616	5,604,771	5,001,622	5,173,056	104%	5,475,857	106%

--- 5210-	Consumables (food used as supplies)	20,530	18,350	7,213	9,600	112%	12,082	170%
--- 5215-	Insurance - General	257,136	250,484	191,864	257,150	103%	243,767	105%
--- 5220-	Employee Travel/Parking	33,384	39,656	20,316	25,440	84%	19,103	175%
--- 5222-	Client transportation	16,125	16,125	14,578	17,625	100%	16,680	97%
--- 5225-	Office Supplies	25,880	34,006	29,041	27,844	76%	24,049	108%
--- 5227-	Gym/Locker room Supplies	22,026	14,249	9,935	13,500	155%	11,231	196%
--- 5228-	Program Supplies	70,252	95,733	71,222	88,217	73%	74,463	94%
--- 5229-	Janitorial supplies	33,144	32,020	37,647	28,556	104%	37,103	89%
--- 5230-	Other Supplies	1,440	18,130	21,427	17,330	8%	19,746	7%
	TOTAL GEN & ADMIN EXPENSES	479,917	518,753	403,243	485,262	93%	458,224	105%

--- 5110-	Employee Retention & Recognition	7,833	8,561	11,702	7,825	91%	14,475	54%
--- 5111-	Employee Wellness	48,804	23,300	18,341	23,600	209%	21,200	230%
--- 5112-	Employee Assistance	-	-	-	-	-	-	-
--- 5115-	ADP Payroll Processing Fees	54,504	30,366	42,661	25,052	179%	68,659	79%
--- 5120-	Education & Training Seminars	63,216	44,851	19,841	32,150	141%	36,245	174%
--- 5125-	Insurance - Worker's Comp	37,848	35,616	27,169	37,836	106%	27,559	137%
--- 5130-	Recruitment	18,912	13,458	9,758	10,914	141%	16,876	112%
--- 5140-	Tuition Reimbursement	15,376	11,300	42,514	58,000	136%	6,545	235%
--- 5145-	Uniforms	12,456	10,370	7,530	7,050	120%	9,930	125%
	TOTAL HUMAN RESOURCES EXPE	258,949	177,822	179,516	202,427	146%	201,489	129%

--- 5311-	IT Server Equipment	-	5,000	7,272	3,800	0%	2,659	0%
--- 5312-	IT Workstations	9,000	14,700	9,389	10,800	61%	15,899	57%
--- 5313-	Presentational Equipment	2,000	1,800	255	1,600	111%	1,800	111%
--- 5314-	Phone Equipment	2,304	4,900	4,850	4,600	47%	4,600	50%
--- 5315-	IT Repair & Maint Parts	1,500	720	574	697	208%	2,698	56%
--- 5316-	IT Website / Internet Equipment	-	36,500	2,264	1,500	0%	1,709	0%
--- 5317-	IT Monitors & Printers	2,160	11,160	932	2,160	19%	15,722	14%

Beach Cities Health District
District Total Rollup
Budget 2014-15

Beach Cities Health District		Budget	Budget	Actual	Budget	% Var		% Var
District Total Rollup		FY15	FY14	FY13	FY13	Bud 15	Proj'd	Bud 15
Budget 2014-15						Bud 14	FY14	Proj 14
---	5320-	IT Network Expense	-	2,200	181	2,200	0%	-
---	5330-	IT Software Expense	110,576	130,082	70,048	112,147	85%	120,987
		TOTAL MIS EXPENSES	127,540	207,062	95,765	139,504	62%	166,074
---	5410-	Advertising	177,488	138,311	52,007	90,008	128%	86,803
---	5415-	Community Education Materials	14,000	20,000	5,117	-	70%	3,650
---	5420-	Community Outreach	76,496	85,910	16,771	23,600	89%	12,614
---	5425-	Internet / Intranet / Website	39,996	6,600	795	8,340	606%	6,401
---	5430-	Dues & Memberships	26,693	26,517	24,958	24,277	101%	26,382
---	5435-	Educational Materials	21,160	5,373	1,019	4,706	394%	2,963
---	5440-	Mailing Services	18,367	21,055	7,614	11,055	87%	6,467
---	5445-	Management of Volunteers	9,984	9,380	5,627	8,800	106%	6,500
---	5450-	Meetings	16,954	23,204	12,704	6,100	73%	18,473
---	5455-	Postage	80,017	84,997	56,331	41,499	94%	56,175
---	5460-	Printing	156,007	139,032	65,848	75,136	112%	89,483
---	5465-	Promotional Items/Materials	59,046	62,300	38,544	43,225	95%	28,706
---	5470-	Subscriptions	2,853	4,119	1,583	1,730	69%	1,347
---	5499-	Business Promotion Allocation	-	-	-	-	-	(17,835)
		TOTAL COMMUNITY RELATIONS E	699,061	626,798	288,918	338,476	112%	328,129
---	5510-	Building Maintenance & Repair	136,272	111,958	226,826	124,158	122%	150,023
---	5515-	Equipment/Furniture < \$5,000	28,097	42,137	32,285	23,600	67%	29,342
---	5520-	Equipment/Facility Lease	173,484	136,578	91,057	94,471	127%	117,413
---	5525-	Equipment/General Maintenance & Re	66,924	39,040	23,061	55,654	171%	66,044
---	5530-	Landscape Maintenance	73,284	65,580	54,447	63,640	112%	87,668
---	5540-	Electricity	476,162	433,424	361,577	431,056	110%	411,251
---	5542-	Gas	135,060	135,296	129,175	136,134	100%	140,745
---	5544-	Water	85,902	86,500	85,629	81,600	99%	98,214
---	5546-	Waste Removal	13,680	12,380	12,014	13,958	111%	13,053
---	5548-	Telephone	68,448	49,600	40,801	49,250	138%	44,767
---	5550-	Plant Service	7,200	7,215	7,395	6,315	100%	6,800
---	5565-	Janitorial Services	124,004	107,700	106,728	107,700	115%	101,421
---	5598-	Internal BOE allocation	-	-	-	-	-	12,988
---	5599-	BOE allocation to tenants	(898,342)	(857,379)	(821,002)	(821,004)	105%	(857,688)
		TOTAL FACILITIES EXPENSES	490,175	370,029	349,993	366,532	132%	422,041
---	5710-	Accounting Services	18,000	19,356	14,958	17,964	93%	15,307
---	5715-	Banking Services	96,000	86,000	86,347	87,000	112%	96,533
---	5720-	Election Expense	48,000	48,000	48,251	48,000	100%	48,000
---	5725-	Laundry Services	50,640	40,212	46,869	54,550	126%	43,236
---	5730-	Legal Services	74,004	57,500	135,807	58,000	129%	78,338
---	5740-	Outside Services	418,448	545,442	874,577	901,778	77%	922,009
---	5744-	Outside Service-Research	75,000	75,000	26,509	75,000	100%	1,543
---	5746-	Outside Services - H&F	88,590	60,309	65,085	45,822	147%	89,766
---	5747-	Outside Services - Property	-	48,000	11,330	45,000	0%	35,058
---	5748-	Engineering/Maintenance Services	-	-	39,720	-	-	-
---	5750-	Research Services	-	-	400	-	-	-
---	5755-	Service Contracts	204,566	182,342	174,671	176,378	112%	185,399
---	5760-	Taxes & Licensing	36,436	15,285	17,488	10,485	238%	24,940
		TOTAL PROFESSIONAL SERVICES	1,109,684	1,177,446	1,542,012	1,519,977	94%	1,540,129
---	5910-	Prospect South Bay	51,720	57,816	51,895	55,200	89%	51,842
---	5910-	Interest Expense	394,683	418,899	442,305	442,305	94%	423,417
---	5999-	Indirect Admin Services	(12)	-	-	-	-	(1,094)
		TOTAL OTHER	446,391	476,715	494,200	497,505	94%	474,165
---	5930-	Grant Expense	1,181,651	1,024,295	1,170,201	1,104,752	115%	1,052,636
---	5935-	Health Fund	260,904	334,700	416,336	418,836	78%	323,700
---	5940-	Holiday Assistance	8,500	8,500	5,968	8,500	100%	8,500
		TOTAL FUNDS & GRANTS	1,451,055	1,367,495	1,592,505	1,532,088	106%	1,384,836
TOTAL OPERATING EXPENSES		10,936,320	10,662,773	10,082,861	10,392,057	103%	10,570,673	103%
NET INCOME (LOSS) BEFORE CAPEX		445,710	481,194	592,885	(300,097)		355,295	125%
---	6010-	Capital Expenditure - Fitness Equip	-	-	-	-	-	-
---	6020-	Capital Expenditure - MIS	35,200	-	13,590	19,400	-	24,947
---	6030-	Capital Expenditure - FF&E	62,000	-	-	15,815	-	8,730
---	6040-	Capital Expenditure - Parking	39,500	20,800	7,799	7,800	190%	20,800
---	6050-	Capital Expenditure - Building	309,000	223,400	246,845	188,800	138%	151,700
		TOTAL CAPITAL EXPENDITURE	445,700	244,200	268,234	231,815	183%	206,177
NET INCOME (LOSS)		10	236,994	324,651	(531,912)		149,118	

Beach Cities Health District
District Total Rollup with Dept Detail
Budget 2014-15

		Lifespan Services	Fitness Centers	Admin Support	Finance & Property	Total Budget FY15
--- 4020-	Property Tax Revenue	-	-	-	2,838,000	2,838,000
	TOTAL TAX REVENUE	-	-	-	2,838,000	2,838,000
---	4110-	-	-	-	2,671,583	2,671,583
---	4120-	-	-	-	-	-
---	4130-	-	-	-	-	-
---	4140-	-	-	-	984,842	984,842
---	4150-	-	-	-	2,224,300	2,224,300
	Limited Partnership Revenue	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	5,880,725	5,880,725
---	4210	-	636,242	-	-	636,242
---	4220	-	872,875	-	-	872,875
---	4230	-	859,260	-	-	859,260
---	4250	-	16,459	-	-	16,459
---	4260	-	110,031	-	-	110,031
---	4270	-	-	-	-	-
---	4280	-	73,185	-	-	73,185
---	4290	-	10,981	-	-	10,981
	TOTAL USER FEES REVENUE	-	2,579,034	-	-	2,579,034
---	4390-	-	-	-	-	-
---	4310-	8,620	-	-	-	8,620
---	4320-	75,640	-	-	-	75,640
---	4999-	5,209,789	1,094,640	23	(6,304,452)	-
	Transfers in (out)	-	-	-	-	-
	TOTAL OTHER REVENUE	5,294,049	1,094,640	23	(6,304,452)	84,260
TOTAL REVENUE		5,294,049	3,673,674	23	2,414,273	11,382,019
---	5610-	-	9,873	-	-	9,873
---	5620-	-	52,056	-	-	52,056
	Cafe Supplies - cost of good sold - food	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	61,928	-	-	61,928
---	5010-	1,413,695	439,612	994,896	616,614	3,464,817
---	5015-	51,678	273,966	-	-	325,644
---	5018-	-	69,172	-	-	69,172
---	5020-	41,268	340,425	-	-	381,693
---	5025-	-	-	-	-	-
---	5030-	12,222	302,596	-	-	314,818
---	5035-	197,148	103,518	77,250	65,676	443,592
---	5040-	102,524	96,236	55,416	41,622	295,798
---	5050-	2,496	1,932	3,156	1,164	8,748
---	5055-	135,947	69,269	145,056	93,210	443,482
---	5060-	-	-	60,000	-	60,000
---	5065-	-	-	-	-	-
---	5070-	-	-	3,850	-	3,850
---	5057-	-	-	-	-	-
	Vacation/Sick Leave	-	-	-	-	-
	TOTAL PAYROLL	1,956,978	1,696,726	1,339,624	818,286	5,811,614
---	5210-	1,450	2,580	16,500	-	20,530
---	5215-	-	48,797	84,212	124,132	257,141
---	5220-	16,320	900	12,650	3,510	33,380
---	5222-	-	16,125	-	-	16,125
---	5225-	5,400	6,493	11,950	2,032	25,875
---	5227-	-	22,027	-	-	22,027
---	5228-	18,340	51,914	-	-	70,254
---	5229-	-	12,513	-	20,628	33,141
---	5230-	-	-	-	1,440	1,440
	Other Supplies	-	-	-	-	-
	TOTAL GEN & ADMIN EXPENSES	41,510	161,349	125,312	151,742	479,913
---	5110-	72	3,901	3,860	-	7,833
---	5111-	-	-	48,800	-	48,800
---	5112-	-	-	-	-	-
---	5115-	-	-	-	54,500	54,500
---	5120-	35,916	9,454	12,600	5,250	63,220
---	5125-	8,844	18,564	6,084	4,356	37,848
---	5130-	10,996	2,280	5,640	-	18,916
---	5140-	3,372	-	8,000	4,000	15,372
---	5145-	3,000	6,560	2,000	900	12,460
	Uniforms	-	-	-	-	-
	TOTAL HUMAN RESOURCES EXPENSE	62,200	40,759	86,984	69,006	258,949
---	5311-	-	-	-	-	-
---	5312-	-	-	9,000	-	9,000
---	5313-	-	-	2,000	-	2,000
---	5314-	300	-	2,000	-	2,300
---	5315-	-	-	1,500	-	1,500
---	5316-	-	-	-	-	-
---	5317-	-	-	2,160	-	2,160
	IT Monitors & Printers	-	-	-	-	-

Beach Cities Health District
District Total Rollup with Dept Detail
Budget 2014-15

		Lifespan Services	Fitness Centers	Admin Support	Finance & Property	Total Budget FY15
---	5320- IT Network Expense	-	-	-	-	-
---	5330- IT Software Expense	26,876	44,699	31,000	8,000	110,575
	TOTAL MIS EXPENSES	27,176	44,699	47,660	8,000	127,535
---	5410- Advertising	-	-	177,488	-	177,488
---	5415- Community Education Materials	14,000	-	-	-	14,000
---	5420- Community Outreach	1,600	1,100	73,800	-	76,500
---	5425- Internet / Intranet / Website	-	-	40,000	-	40,000
---	5430- Dues & Memberships	2,849	3,658	19,276	910	26,693
---	5435- Educational Materials	3,500	864	16,800	-	21,164
---	5440- Mailing Services	-	-	18,367	-	18,367
---	5445- Management of Volunteers	5,700	-	4,280	-	9,980
---	5450- Meetings	2,400	-	13,004	1,550	16,954
---	5455- Postage	2,720	646	76,525	120	80,011
---	5460- Printing	5,400	4,654	145,951	-	156,005
---	5465- Promotional Items/Materials	2,000	-	57,050	-	59,050
---	5470- Subscriptions	849	421	1,440	144	2,854
---	5499- Business Promotion Allocation	224,243	191,776	(416,019)	-	(0)
	TOTAL COMMUNITY RELATIONS	265,261	203,119	227,962	2,724	699,066
---	5510- Building Maintenance & Repair	-	31,270	-	105,000	136,270
---	5515- Equipment/Furniture < \$5,000	1,585	25,212	1,300	-	28,097
---	5520- Equipment/ Lease	-	64,164	25,868	83,448	173,480
---	5525- Equipment/General Maintenance & Repai	-	20,521	-	46,400	66,921
---	5530- Landscape Maintenance	-	8,367	-	64,920	73,287
---	5540- Electricity	-	45,725	-	430,442	476,167
---	5542- Gas	-	2,647	-	132,408	135,055
---	5544- Water	-	-	-	85,902	85,902
---	5546- Waste Removal	-	2,676	-	11,001	13,677
---	5548- Telephone	-	-	68,448	-	68,448
---	5550- Plant Service	-	1,500	-	5,700	7,200
---	5565- Janitorial Services	-	-	-	124,000	124,000
---	5598- Internal BOE allocation	31,783	194,740	-	(226,523)	-
---	5599- BOE allocation to tenants	-	-	-	(898,341)	(898,341)
	TOTAL FACILITIES EXPENSES	33,368	396,822	95,616	(35,644)	490,162
---	5710- Accounting Services	-	-	-	18,000	18,000
---	5715- Banking Services	-	-	-	96,000	96,000
---	5720- Election Expense	-	-	48,000	-	48,000
---	5725- Laundry Services	-	50,638	-	-	50,638
---	5730- Legal Services	-	-	74,000	-	74,000
---	5740- Outside Services	156,284	-	223,262	38,900	418,446
---	5744- Outside Service-Research	75,000	-	-	-	75,000
---	5746- Outside Services - H&F	-	88,596	-	-	88,596
---	5747- Outside Services - Property	-	-	-	-	-
---	5748- Engineering/Maintenance Services	-	-	-	-	-
---	5750- Research Services	-	-	-	-	-
---	5755- Service Contracts	2,672	27,768	29,896	144,229	204,565
---	5760- Taxes & Licensing	830	968	-	34,634	36,432
	TOTAL PROFESSIONAL SERVICES	234,786	167,970	375,158	331,763	1,109,677
---	5910- Prospect South Bay	-	-	-	51,720	51,720
---	5920- Interest Expense	-	-	-	394,683	394,683
---	5999- Indirect Admin Services	1,266,720	872,292	(2,343,324)	204,300	(12)
	TOTAL OTHER	1,266,720	872,292	(2,343,324)	650,703	446,391
---	5930- Grant Expense	1,136,649	-	45,000	-	1,181,649
---	5935- Health Fund	260,900	-	-	-	260,900
---	5940- Holiday Assistance	8,500	-	-	-	8,500
	TOTAL FUNDS & GRANTS	1,406,049	-	45,000	-	1,451,049
	TOTAL OPERATING EXPENSES	5,294,048	3,645,665	(9)	1,996,580	10,936,285
	NET INCOME (LOSS) BEFORE CAPEX	1	28,009	32	417,692	445,734
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	-	-	35,200	35,200
---	6030- Capital Expenditure - FF&E	-	-	-	62,000	62,000
---	6040- Capital Expenditure - Parking	-	-	-	39,500	39,500
---	6050- Capital Expenditure - Building	-	28,000	-	281,000	309,000
	TOTAL CAPITAL EXPENDITURE	-	28,000	-	417,700	445,700
	NET INCOME (LOSS)	1	9	32	(8)	34

BCHD FY2014-15 Budget



Capital Expenditures



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Beach Cities Health District

CAPITAL PROJECT PLANNING: 2014-15

		BUDGET
Project Description		2014-15
CHF		
		0
APLEX		
MECH	Hot & cold piping repairs	8,000
FFE	Air purifiers	1,000
PLOT	Parking lot slurry & paint	7,000
CONST	Facility interior paint	12,000
		28,000
710		
CONST	Landscape @ Del Amo	7,500
IT	Server room move from 3 to 2	29,000
IT	TV screens for new meeting rooms	6,200
		42,700
720		
PLOT	Exterior signage - campus plan	15,000
PLOT	Slurry coat, paint & stripe	32,000
		47,000
730		
MECH	Hi-pressure boiler (B6), deaerator, chemical feed system,	
MECH	SF1 coil replacement	53,000
CONST	Meeting room flooring replacement (BCR-RR)	12,000
MECH	Hot water tank bundle clean	9,000
MECH	Elevator modernization (#3, #4)	181,000
FLS	North tower alarm replacement; tie both towers into one main panel (per RBFD)	73,000
		328,000
ADMIN		
		0
TOTAL		445,700

Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD

PROJECT NAME: AdventurePlex Hot & Cold Piping repairs

COST: \$8,000

DESCRIPTION/BACKGROUND: -replacement of plumbing system components

Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD

PROJECT NAME: AdventurePlex Air Purifiers

COST: \$1,000

DESCRIPTION/BACKGROUND: purchase of portable air purifiers to improve ventilation and circulation of interior activity rooms

**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: AdventurePlex Parking Lot Slurry & Paint

COST: \$7,000

DESCRIPTION/BACKGROUND: Provide fresh parking lot surface and new paint striping



Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD

PROJECT NAME: AdventurePlex Facility Painting

COST: \$12,000

DESCRIPTION/BACKGROUND: Provide fresh paint facility-wide



**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: Landscaping for New Administrative Offices

COST: \$7,500

DESCRIPTION/BACKGROUND: Provide for landscaping for new admin offices in new building



**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: Server Room Relocation

COST: \$29,000

DESCRIPTION/BACKGROUND: Relocate main BCHD server room from 3rd floor to 2nd floor of 514 Building, to make way for subsequent lease of 3rd floor



**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: Flat-screen monitors for new meeting rooms

COST: \$6,200

DESCRIPTION/BACKGROUND: Provide for permanently-mounted display screens for meeting rooms in new Community Services and Administrative conference rooms

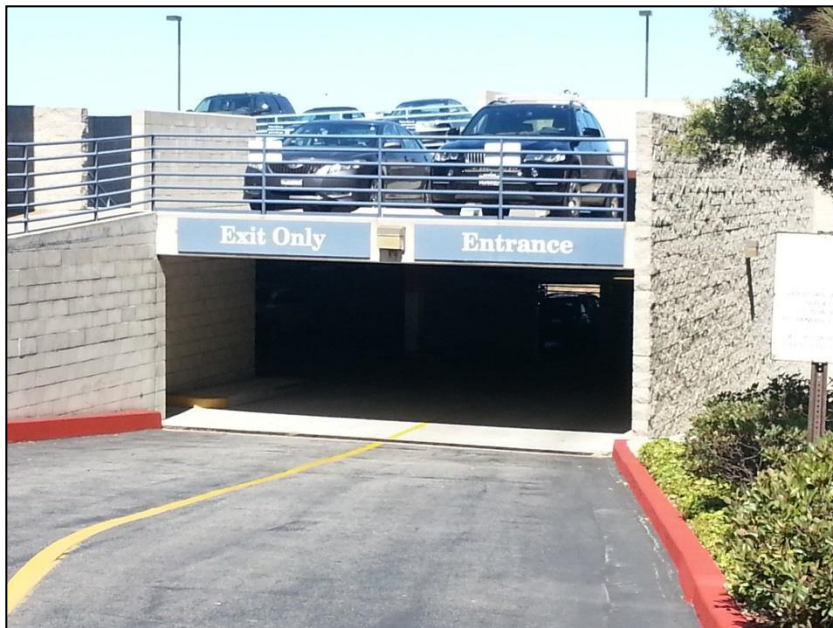


**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: Exterior Signage for 514 Prospect Ave. Campus

COST: \$15,000

DESCRIPTION/BACKGROUND: Replacement of existing parking and directional signage



**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: 514 Prospect Ave. Campus Slurry Coat and Paint

COST: \$32,000

DESCRIPTION/BACKGROUND: Provide fresh parking lot surface and new paint striping



Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # 93

PROJECT NAME: SF1 Coil replacement

COST: \$53,000

DESCRIPTION/BACKGROUND: Replace failing HVAC equipment



Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # **TBD**

PROJECT NAME: Meeting room flooring replacement

COST: \$12,000

DESCRIPTION/BACKGROUND: Replace floor covering in lower level meeting rooms of 514 building

Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD

PROJECT NAME: How Water Tank bundle cleaning

COST: \$9,000

DESCRIPTION/BACKGROUND: required capital expenditure, maintains useful life of hot water tanks over life of equipment

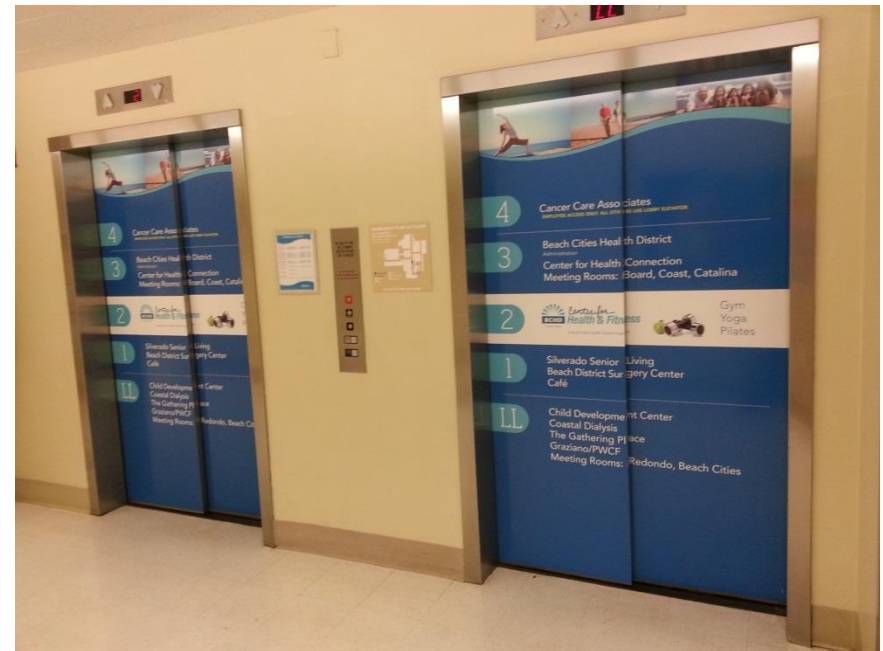


Beach Cities Health District Capital Improvement Plan Project Information - Capital Expenditure Request # TBD

PROJECT NAME: Elevator Modernization

COST: \$181,000

DESCRIPTION/BACKGROUND: Complete modernization of components of elevator dedicated for service to Silverado Senior Living.



**Beach Cities Health District
Capital Improvement Plan
Project Information - Capital Expenditure Request # TBD**

PROJECT NAME: North Tower Alarm replacement

COST: \$73,000

DESCRIPTION/BACKGROUND: Replace end-of-life fire panels and related equipment



BCHD FY2014-15 Budget

Department Overview and Account Structure



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Department Overview and Account Structure

The 2014-2015 Budget is comprised of the following programs and departments, organized to roll up for manager-level and director-level budgetary control.

LifeSpans Services

- 405 LifeSpans Services Administration
- Youth Services
 - 410 Youth/School Services ~~Grow Well~~
- Adult Services
 - 800 Blue Zones Project
- Older Adult Services
 - 200 Senior Services

Fitness Centers

- 605 Fitness Administration
- Center for Health and Fitness
 - 611 Center for Health & Fitness
 - 612 Personal Training
 - 613 Pilates
 - 614 Yoga
 - 615 Fee Based
- AdventurePlex
 - 631 Operations
 - 632 Programs
 - 633 Events
 - 634 Camps

Administration

- Human Resources
 - 110 Human Resources
 - 150 Volunteer Management
- Communications/IT
 - 160 Communication and Marketing
 - 130 Information Systems
- 170 Executive
- Finance
 - 120 Accounting and Financial Reporting
 - 125 Administrative Services
 - Property
 - 710 Outlying Properties
 - 720 Prospect Campus
 - 730 514 Building

BCHD

FY2014-15 Budget



LifeSpan Services

Success in the Schools

- An early foundation of health prevention
- Exercise and nutrition
- Counseling and nursing
- 5,000 public school students
- Nearly 3% BMI (Body Mass Index) reduction
- 105 kids reached healthy weight last year



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Service Accomplishments

Lifespan Services – Youth Services
Health Priorities:

- Increasing physical activity, promoting healthy eating and preventing obesity
- Preventing alcohol and drug use
- Fostering emotional well-being from the earliest stages of life
- Support evidence-based tobacco control policies
- Address barriers to access to oral health care

BCHD is partnering with local school districts to create a health-promoting school environment. Creating a healthy school environment requires the activation of students, administrators, teachers, custodial and maintenance staff, school counselors, school nurses, nutrition services workers, family and community partnerships. Local schools are adopting and promoting the

Whole Schools, Whole Community, Whole Child (WSCC) model, which focuses on improving each child's cognitive, physical, social, and emotional development through integration and collaboration.

Program Goals:

LiveWell Tots (preschool)

- Improve the early childhood healthy eating environment
- Promote a positive relationship with fresh fruits and vegetables
- Advocate a positive nutrition attitude
- Increase the knowledge of nutrition and healthy behaviors
- Provide parent education for sustainability of healthy habits

LiveWell Kids (elementary school)

- Increase access to, and consumption of, healthy foods
- Improve knowledge and behaviors about eating
- Increase physical activity

MindUp (elementary school)

- Promote academic success,
- Increase student ability to deal with stress and anxiety
- Develop mindful attention skills for responsible decision making.

Project Alert (7th and 8th grade)

- Build resiliency
- Enhance protective factors
- Develop self-efficacy

Prior Year Accomplishments / FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
LWT - Number of children reached	365	424	500
LWK - Number of children reached	4,469	6,430	4,200
MindUp - Number of elementary students reached	5,941	6,255	8,000
Walking School Bus – registered children	304	457	600
Project Alert- number of middle school students reached	2,444	2,480	2250

Department Description***Lifespan Services - School Health Programs***

Youth Services is formed of the following subdivisions:

- Youth Obesity Prevention
- School Health Services including: school nurses, substance abuse prevention, mental health and counseling, physical education, and behavioral health education
- AdventurePlex

Health Priorities

This department focuses on the following Health Priorities:

- Overweight, obesity and physical activity, with emphasis on primary prevention of diabetes
- Substance use disorders (including tobacco and alcohol)
- Mental health (including depression, loss, suicide prevention, and family and peer violence) Dental health services

Youth Services Administration. Oversees the direction, development, coordination and implementation of all District youth-focused programs and services. This administrative function seeks to bring synergy between the school/community-based programs and the business-related youth programming. This department is responsible for identifying and addressing relevant health needs and issues that affect youth; program development; leading community collaborations to create innovative partnerships that address community health needs and BCHD Priority Health Areas. Additionally, Youth Services provides programmatic oversight to a variety of school health programs funded by BCHD including:

- Nutrition Education
- Physical Education
- Counseling
- Substance Abuse
- Emotional and Social Health Education
- Truancy and School Drop-out Intervention

School Health Services. Beach Cities Health District's Youth Services Department provides a variety of physical, mental and social health programs for children within the beach cities school setting. These include: health education for elementary students; physical education for children kindergarten through sixth grade; lifeskills and substance abuse education for middle school students; and obesity prevention education at the elementary level.

BCHD FY2014-15 Budget



LifeSpan Services Blue Zones Project

**Integrating physical activities and nutrition with healthy lifestyles
Evidence-based weight management success**



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Service Accomplishments (2013-14)

Lifespan Services – Blue Zones Project

Health Priorities:

- Measurably improve health through permanent changes in environment, policy and social networks.

Program Goals:

- Measurably improve well-being
- Change environments so healthy choices are easy choices
- Combine the “longevity” principles of Blue Zones, and comprehensive well-being solutions of Healthways to create a Blue Zones Community™ in the Beach Cities
- Engage 30,000 people in the Beach Cities—25 percent of the population—in Blue Zones-related activities over the three-year partnership with Healthways
- Deepen engagement to reach an additional 5,000 individuals and families by leveraging existing community groups and stakeholder relationships.

Prior Year Accomplishments:

- The Gallup-Healthways Well-Being Index survey’s overall Beach Cities well-being score increased 1.3 points from 73.4 to 74.7 between the October 2010 and October 2013
- BZP formalized partnerships with 30 community organizations such as American Heart Association, South Bay Adult School, South Bay Workforce Investment Board, South Bay Adventist Church, PTSA Council, etc.
- A total of 8,000 students were reached by school-based Blue Zones Project guided strategies. As of spring 2014, the number of recognized schools increased from two schools in 2012 to six.
- Fifty-six locally owned Beach Cities restaurants have become designated Blue Zones Restaurants™.
- The cities of Hermosa Beach and Redondo Beach achieved Community Policy designation in 2012-13 by implementing significant city policies and projects to make non-motorized transportation a priority for residents of all ages and abilities.
- The City of Manhattan Beach implemented Sharrows (def: shared lane marking) on Manhattan Avenue, a bike improvement that was identified in the Comprehensive South Bay Bicycle Master Plan, adopted in 2011.

FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Blue Zones Designated/ Choose HealthLA Restaurants	54	75	85 total
Moai launches (walking, purpose, potluck, others)	10	N/A	6
Purpose workshop participants	229	300	300 additional participants
Completion of a built environment project	N/A	12	2 per city = 6 new projects
Alliance or Blue Zones Designated Schools	2 (AHG)	6 (AHG and/or BZ)	4 additional AHG or BZ schools
Organization Partners	N/A	56	10 new organization partners

Program Description***Lifespan Services – Blue Zones Project***

As a direct result of this program, the Beach Cities has seen a 14% decrease in obesity, 10% boost in exercising, 9% increase in healthy eating, and 30% reported decrease smoking. Over the course of two years, the Beach Cities has realized an unparalleled three-point gain in the Gallup-Healthways Well-Being Index® (WBI) overall score for well-being. The Gallup-Healthways Well-Being Index provides an in-depth, real-time view of Americans' well-being.

Adults represent the largest segment of beach cities residents, as adults 18-64 years old comprise more than 70% of our population. The adult population bears the greatest burden of preventable, chronic diseases. Unfortunately, the competing demands of work and family obligations are significant barriers to the adoption and maintenance healthy lifestyle behaviors.

In 2010, the “Beach Cities” of Hermosa Beach, Manhattan Beach and Redondo Beach embarked on a community well-being initiative called the Blue Zones Project™, with the primary goal of measurably improving health and well-being. During this three-year partnership, Beach Cities Health District (BCHD), Healthways and Blue Zones has taken a systematic, environmental approach to improving well-being through programs, policy, social networks and the built environment.

During the past two years, we have seen key stakeholders, from city managers to restaurateurs, support the health and well-being of our community by creating opportunities to eat healthy and live actively. Family, friends and neighbors have nudged us to adopt the Power 9® principles of the Blue Zones in four categories – moving naturally, downshifting, eating wisely, and belonging.

Our community is growing its understanding of the impact of our environment on our health and well-being. Following the initial three years of capacity building and multi-sector strategy implementation, November 1, 2013 will mark the transition of Blue Zones Project to a fully operational, fully funded program of the Beach Cities Health District. Pending BCHD Board of Directors approval of a new three-year licensing agreement with Healthways/Blue Zones, the Project will build on the initial success and will become a more integrated part of the community working towards Blue Zones Community Certification.

BCHD FY2014-15 Budget



LifeSpan Services Older Adults

Senior care - maximizing years living at home

- In-home assessment
- A broad volunteer base
- Serves 19% of 85+ population in our three cities
- 1,040 care manager visits last year
- 4,073 volunteers visits last year



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Service Accomplishments

Older Adult Services Department

Program Goals:

- Help older and disabled adults maintain a high quality of life, remain independent and minimize hospitalization
- Support and guide seniors along the continuum of successful aging
- Improve and maintain mental health by providing opportunities for socialization and civic engagement

Prior Year Accomplishments:

- The Care Management program served 17.5% of adults 85 and older and 3% of adults 60 and over living in the Beach Cities
- One hundred fifty volunteers participate in six Community Care Services volunteer programs

FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Number of Care Management Clients	437	425	425
Care Manager visits with Clients (Home or Office)	1,062	1,000	1,000
Volunteer visits with clients	4,856	4,700	4,700
Officer of the Day Requests for Information or Service	1,141	1,200	1,200

Program Description***Lifespan Services - Older Adult***

The Beach Cities Health District's Older Adult Services Program serves residents of Hermosa Beach, Manhattan Beach and Redondo Beach. Professional staff provide the following services designed to improve the quality of life and maintain independence for older and disabled residents in the three Beach Cities:

Care Management

- Confidential in-home assessment and ongoing contact to help define needs
- Care plans to achieve goals
- Linkages to health and community services and advocacy
- Access to District's Senior and Disabled Health Fund (for qualified residents)

Peer Counseling Program: Participants matched with highly skilled volunteers who provide confidential support and encouragement

Conversation Companion Program: Weekly visits from trained volunteers who offer companionship and opportunities to expand support systems

Errand Volunteers: Assistance with shopping and errands

Educational Opportunities in a Support Group Setting: Special programs for caregivers, people in the early stages of Alzheimer's disease, and those who have a chronic illness. Other time-limited, evidence-based groups are held during the year.

MoveWell: Physician-approved in-home exercise program for frail elderly, including weekly visits from trained volunteers

BCHD FY2014-15 Budget



Fitness Centers Success at AdventurePlex

- Physical activity programs
- Nutrition and healthy lifestyles
- Making fitness fun
- More than 24,000 kids/year



A Beach Cities Health District Program

Beach Cities Health District
LifeSpan - 200,405,605,410-482-483-484, 800
Budget 2014-15

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
--- 4020-	Property Tax Revenue	-	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-	-
---	4110-	-	-	-	-	-	-	-
---	4120-	-	-	-	-	-	-	-
---	4130-	-	-	-	-	-	-	-
---	4140-	-	-	-	-	-	-	-
---	4150-	-	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	-	-	-	-
---	4210	-	2,200	1,536	2,200	0%	1,241	0%
---	4220	-	-	-	-	-	-	-
---	4230	-	-	-	-	-	-	-
---	4250	-	-	-	-	-	-	-
---	4260	-	-	-	-	-	-	-
---	4270	-	-	-	-	-	-	-
---	4280	-	-	-	-	-	-	-
---	4290	-	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	2,200	1,536	2,200	0%	1,241	0%
---	4390-	-	37,832	129,664	113,496	0%	37,832	0%
---	4310-	8,620	8,620	10,797	8,620	100%	8,620	100%
---	4320-	75,640	75,640	77,215	76,955	100%	36,739	206%
---	4999-	5,209,789	5,271,300	5,387,100	5,387,100	99%	5,271,300	99%
	TOTAL OTHER REVENUE	5,294,049	5,393,392	5,604,776	5,586,171	98%	5,354,491	99%
	TOTAL REVENUE	5,294,049	5,395,592	5,606,312	5,588,371	98%	5,355,732	99%
---	5610-	-	-	-	-	-	-	-
---	5620-	-	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-
---	5010-	1,413,695	1,487,751	1,073,826	1,209,575	95%	1,317,219	107%
---	5015-	51,678	58,056	64,641	21,570	89%	59,938	86%
---	5018-	-	-	-	41,124	-	-	-
---	5020-	41,268	36,052	29,728	24,406	114%	24,255	170%
---	5025-	-	-	-	-	-	-	-
---	5030-	12,222	3,000	271	3,000	407%	2,000	611%
---	5035-	197,148	187,284	158,029	162,738	105%	192,943	102%
---	5040-	102,524	106,981	78,164	87,718	96%	91,587	112%
---	5050-	2,496	2,664	2,901	3,984	94%	2,957	84%
---	5055-	135,947	143,422	104,094	113,511	95%	113,765	119%
---	5060-	-	-	-	-	-	-	-
---	5065-	-	100	-	100	0%	-	-
---	5070-	-	-	-	-	-	-	-
---	5057-	-	-	724	-	-	-	-
	TOTAL PAYROLL	1,956,978	2,025,310	1,512,378	1,667,726	97%	1,804,666	108%
---	5210-	1,450	9,150	542	1,450	16%	1,000	145%
---	5215-	-	-	-	-	-	-	-
---	5220-	16,320	23,106	8,939	10,800	71%	10,274	159%
---	5222-	-	-	-	-	-	-	-
---	5225-	5,400	10,490	4,155	8,740	51%	5,340	101%
---	5227-	-	-	-	-	-	-	-
---	5228-	18,340	48,910	19,050	31,190	37%	16,857	109%
---	5229-	-	-	-	-	-	-	-
---	5230-	-	-	-	-	-	-	-
	TOTAL GEN & ADMIN EXPENSES	41,510	91,656	32,686	52,180	45%	33,471	124%
---	5110-	72	1,272	555	1,200	6%	2,863	3%
---	5111-	-	-	-	-	-	-	-
---	5112-	-	-	-	-	-	-	-
---	5115-	-	-	5,317	4,620	-	-	-
---	5120-	35,916	9,766	4,354	7,130	368%	10,220	351%
---	5125-	8,844	8,328	4,897	9,036	106%	6,300	140%
---	5130-	10,996	5,196	1,747	2,000	212%	3,641	302%
---	5140-	3,372	4,000	6,693	18,000	84%	2,738	123%
---	5145-	3,000	5,160	2,701	2,700	58%	2,949	102%
	TOTAL HUMAN RESOURCES EXPE	62,200	33,722	26,264	44,686	184%	28,711	217%
---	5311-	-	-	-	-	-	-	-
---	5312-	-	4,500	-	-	0%	5,184	0%
---	5313-	-	-	-	-	-	-	-
---	5314-	300	300	-	-	100%	-	-
---	5315-	-	-	-	-	-	-	-
---	5316-	-	35,000	-	-	0%	-	-
---	5317-	-	9,000	-	-	0%	12,845	0%

Beach Cities Health District
LifeSpan - 200,405,605,410-482-483-484, 800
Budget 2014-15

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
---	5320- IT Network Expense	-	-	-	-	-	-	-
---	5330- IT Software Expense	26,876	29,259	14,159	25,659	92%	25,419	106%
	TOTAL MIS EXPENSES	27,176	78,059	14,159	25,659	35%	43,448	63%
---	5410- Advertising	-	60,000	-	-	0%	8,503	0%
---	5415- Community Education Materials	14,000	20,000	-	-	70%	-	-
---	5420- Community Outreach	1,600	69,010	3,808	7,100	2%	1,274	126%
---	5425- Internet / Intranet / Website	-	-	-	1,620	-	-	-
---	5430- Dues & Memberships	2,849	3,443	2,077	3,042	83%	1,814	157%
---	5435- Educational Materials	3,500	2,756	489	2,406	127%	1,707	205%
---	5440- Mailing Services	-	10,000	-	-	0%	-	-
---	5445- Management of Volunteers	5,700	6,100	2,267	5,520	93%	3,600	158%
---	5450- Meetings	2,400	8,400	112	400	29%	813	295%
---	5455- Postage	2,720	21,825	660	1,823	12%	1,481	184%
---	5460- Printing	5,400	60,000	1,266	2,460	9%	7,907	68%
---	5465- Promotional Items/Materials	2,000	23,750	2,951	3,000	8%	3,146	64%
---	5470- Subscriptions	849	949	-	949	89%	150	566%
---	5499- Business Promotion Allocation	224,243	-	-	-	-	-	-
	TOTAL COMMUNITY RELATIONS E	265,261	286,233	13,630	28,320	93%	30,395	873%
---	5510- Building Maintenance & Repair	-	-	-	-	-	-	-
---	5515- Equipment/Furniture < \$5,000	1,585	9,285	549	1,085	17%	500	317%
---	5520- Equipment/ Lease	-	-	-	-	-	-	-
---	5525- Equipment/General Maintenance & R	-	-	-	-	-	-	-
---	5530- Landscape Maintenance	-	-	-	-	-	-	-
---	5540- Electricity	-	-	-	-	-	-	-
---	5542- Gas	-	-	-	-	-	-	-
---	5544- Water	-	-	-	-	-	-	-
---	5546- Waste Removal	-	-	-	-	-	-	-
---	5548- Telephone	-	350	-	-	0%	-	-
---	5550- Plant Service	-	-	-	-	-	-	-
---	5565- Janitorial Services	-	-	-	-	-	-	-
---	5598- Internal BOE allocation	31,783	21,720	69,396	69,400	146%	37,234	85%
---	5599- BOE allocation to tenants	-	-	-	-	-	-	-
	TOTAL FACILITIES EXPENSES	33,368	31,355	69,945	70,485	106%	37,734	88%
---	5710- Accounting Services	-	-	-	-	-	-	-
---	5715- Banking Services	-	-	-	-	-	-	-
---	5720- Election Expense	-	-	-	-	-	-	-
---	5725- Laundry Services	-	-	-	-	-	-	-
---	5730- Legal Services	-	-	-	-	-	1,022	0%
---	5740- Outside Services	156,284	318,957	640,473	645,374	49%	637,106	25%
---	5744- Outside Service-Research	75,000	75,000	26,509	75,000	100%	1,543	4861%
---	5746- Outside Services - H&F	-	-	-	-	-	-	-
---	5747- Outside Services - Property	-	-	-	-	-	-	-
---	5748- Engineering/Maintenance Services	-	-	-	-	-	-	-
---	5750- Research Services	-	-	-	-	-	-	-
---	5755- Service Contracts	2,672	5,183	2,504	5,058	52%	2,002	133%
---	5760- Taxes & Licensing	830	830	-	830	100%	-	-
	TOTAL PROFESSIONAL SERVICES	234,786	399,970	669,486	726,262	59%	641,672	37%
---	5910- Prospect South Bay	-	-	-	-	-	-	-
---	5920- Interest Expense	-	-	-	-	-	-	-
---	5999- Indirect Admin Services	1,266,720	1,127,868	1,483,500	1,483,500	112%	1,127,868	112%
	TOTAL OTHER	1,266,720	1,127,868	1,483,500	1,483,500	112%	1,127,868	
---	5930- Grant Expense	1,136,649	979,295	1,064,892	1,064,752	116%	972,494	117%
---	5935- Health Fund	260,900	333,700	416,336	416,336	78%	323,700	81%
---	5940- Holiday Assistance	8,500	8,500	5,968	8,500	100%	8,500	100%
	TOTAL FUNDS & GRANTS	1,406,049	1,321,494	1,487,196	1,489,588	106%	1,304,694	108%
	TOTAL OPERATING EXPENSES	5,294,048	5,395,667	5,309,244	5,588,406	98%	5,052,658	105%
	NET INCOME (LOSS) BEFORE CAPEX	1	(75)	297,068	(35)		303,074	
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	-	-	-	-	-	-
---	6030- Capital Expenditure - FF&E	-	-	-	-	-	-	-
---	6040- Capital Expenditure - Parking	-	-	-	-	-	-	-
---	6050- Capital Expenditure - Building	-	-	-	-	-	-	-
	TOTAL CAPITAL EXPENDITURE	-	-	-	-	-	-	-
	NET INCOME (LOSS)	1	(75)	297,068	(35)		303,074	

BCHD FY2014-15 Budget



Fitness Centers Center for Health & Fitness

- 17,000 sq. ft. Medical Fitness gym
- Integrates physical activities and nutrition with healthy lifestyles
- 3,000 members
- Evidence-based weight management success



Live Well. Health Matters.

Service Accomplishments

Fitness Services - AdventurePlex
Health Priority:

- Increasing physical activity, promoting healthy eating and preventing obesity

Program Goals:

- Offer drop in play for children and families 7 days per week to increase physical activity using the “we make fitness fun” model
- Offer a variety of classes for children and families each quarter of the year
- Offer ongoing special events for children and families that introduce AdventurePlex facility and programs,
- Offer accredited seasonal camps for children throughout the year offering a health and fitness alternative to the camps prevalent in the South Bay when schools are not in session
- Offer a healthy catering and dining experience for children and families throughout the year

Prior Year Accomplishments:

- Named best indoor play facility in the Easy Reader Best of the Beach awards for 2012
- Named best birthday party destination in the Easy Reader Best of the Beach awards for 2011
- Named best land camp in the Easy Reader Best of the Beach awards for 2011
- Became a certified Vitality City Restaurant in 2011

FY 2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Drop in Play	27,191	26,864	27,404
Classes	919	945	945
Birthday Parties	313.5	370	370
Campers	2,835	2,852	2,901

Department Description***Fitness Services - AdventurePlex***

AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; and fitness center.

Operations Department

The Operations Department oversees all of the AdventurePlex facility operations, including:

- Customer and Membership services.

The Operations Department is headed by the General Manager.

Programs Department

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility, including:

- Implementation and management of fitness and wellness classes.
- Ropes course and rock wall operations.

The Programs Department is headed by the Program Supervisor.

Events Department

The Events Department oversees the special events, birthday parties and rentals for AdventurePlex, including:

- Development, sales, facilitation and follow up of AdventurePlex events.

The Special Events Department is headed by the Events Specialists.

Camps Department

The camp department oversees the planning and operations for all AdventurePlex camps, including:

- Design and management of the AdventurePlex operations for seasonal camps.

The Camp Department is headed the Manager.

Service Accomplishments

Fitness Services - Center for Health & Fitness
FY 2014-15 Program Goals:

- Continue to offer a variety of classes and programs for adults in the Beach Cities which enhance active aging.
- Continue to provide personal training services by degreed and nationally certified personal trainers.
- Develop outcomes measurements to track improvements in member's health and fitness parameters.
- Create a Member Loyalty Incentive Program.

Prior Year Accomplishments:

- CHF Fit Rewards member retention and reward program launched.
- "Return To Wellness", a partnered program for cancer patients with the Cancer Care Community.
- Second Annual Spirit of Wellness Celebration, with over 100 members, guests and city officials in attendance.
- SilverSneakers Fitness Program, with more than 200 active members each month.

FY2014-15 Objectives

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Membership	610	899	899
Personal Training Sessions	4,657	4,659	4,676
Pilates and Yoga Classes	15,833	10,669	10,669

BUDGET

Department Description

Center for Health and Fitness

Center for Health and Fitness (CHF) provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health.

Operations Department

The Operations Department oversees all of the CHF facility operations, including:

- Membership services, including recruitment, retention and childcare.

The Operations Department is headed by the General Manager and supported by the Member Services Representative and the Front Desk/Clubhouse Coordinator.

Personal Training Department

The Personal Training (PT) Department oversees all personal training, including:

- Highly educated and skilled trainers implementing complimentary fitness assessments and orientation sessions to help develop a personalized exercise program for each member.

The PT Department is headed by the Fitness & Personal Training Coordinator.

Pilates Department

The Pilates Department oversees the implementation of Pilates, including:

- Certified Pilates instructors providing classes to our membership.

The Pilates Department is headed by the Fitness & Personal Training Coordinator.

Yoga Department

The Yoga department oversees the implementation of Yoga, including:

- Certified Yoga instructors providing classes to our membership.

The Yoga Department is headed by the Fitness & Personal Training Coordinator.

Fee Based Services Department

The Fee Based Services department oversees the specialty classes, services and massage, including:

- Certified instructors, massage therapists and a Registered Dietician.

The Fee Based Services Department is headed by the Fitness & Personal Training Coordinator.

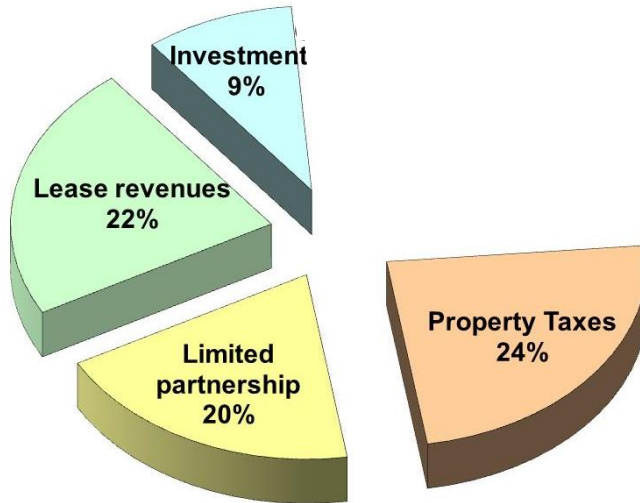
**Beach Cities Health District
Fitness Centers Rollup
Budget 2014-15**

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
--- 4020-	Property Tax Revenue	-	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-	-
---	4110-	-	-	-	-	-	-	-
---	4120-	-	-	-	-	-	-	-
---	4130-	-	-	-	-	-	-	-
---	4140-	-	-	-	-	-	-	-
---	4150-	-	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	-	-	-	-
---	4210	636,242	594,461	578,317	667,361	107%	510,291	125%
---	4220	872,875	806,445	730,717	779,985	108%	767,151	114%
---	4230	859,260	880,966	858,521	810,239	98%	909,964	94%
---	4250	16,459	20,172	10,195	8,700	82%	16,338	101%
---	4260	110,031	242,134	227,009	246,157	45%	215,585	51%
---	4270	-	-	-	-	-	-	-
---	4280	73,185	84,235	121,603	64,380	87%	73,558	99%
---	4290	10,981	9,853	10,277	12,102	111%	11,756	93%
	TOTAL USER FEES REVENUE	2,579,034	2,638,266	2,536,639	2,588,923	98%	2,504,641	103%
---	4390-	-	17,420	18,426	17,420	0%	18,144	0%
---	4310-	-	-	-	-	-	-	-
---	4320-	-	-	-	-	-	-	-
---	4999-	1,094,640	975,576	1,469,748	1,469,748	112%	975,576	112%
	TOTAL OTHER REVENUE	1,094,640	992,996	1,488,174	1,487,168	110%	993,720	110%
	TOTAL REVENUE	3,673,674	3,631,262	4,024,813	4,076,091	101%	3,498,361	105%
---	5610-	9,873	23,874	26,871	31,030	41%	21,957	45%
---	5620-	52,056	112,008	108,216	106,200	46%	97,772	53%
	TOTAL COST OF GOODS SOLD	61,928	135,882	135,087	137,230	46%	119,729	52%
---	5010-	439,612	435,371	486,184	545,392	101%	476,697	92%
---	5015-	273,966	208,764	269,525	155,650	131%	128,933	212%
---	5018-	69,172	33,829	71,634	31,116	204%	-	-
---	5020-	340,425	405,860	235,776	409,480	84%	549,810	62%
---	5025-	-	-	-	-	-	-	-
---	5030-	302,596	331,811	328,819	257,708	91%	311,312	97%
---	5035-	103,518	114,174	112,722	139,998	91%	107,766	96%
---	5040-	96,236	95,555	103,368	94,454	101%	97,844	98%
---	5050-	1,932	2,472	2,211	5,004	78%	1,929	100%
---	5055-	69,269	60,767	63,136	63,671	114%	53,087	130%
---	5060-	-	-	-	-	-	-	-
---	5065-	-	-	18,222	-	-	15,149	0%
---	5070-	-	-	-	-	-	-	-
---	5057-	-	-	(14,744)	-	-	3,650	0%
	TOTAL PAYROLL	1,696,726	1,688,603	1,676,853	1,702,473	100%	1,746,173	97%
		66%	64%	66%	66%		70%	
---	5210-	2,580	1,500	366	450	172%	3,582	72%
---	5215-	48,797	48,102	37,168	49,667	101%	42,924	114%
---	5220-	900	750	3	2,040	120%	174	517%
---	5222-	16,125	16,125	14,578	17,625	100%	16,680	97%
---	5225-	6,493	8,750	7,940	5,527	74%	6,482	100%
---	5227-	22,027	14,249	9,935	13,500	155%	11,231	196%
---	5228-	51,914	46,823	52,172	57,027	111%	57,607	90%
---	5229-	12,513	12,516	13,857	13,676	100%	13,208	95%
---	5230-	-	16,640	15,725	16,640	0%	17,520	0%
	TOTAL GEN & ADMIN EXPENSES	161,349	165,455	151,744	176,152	98%	169,406	95%
---	5110-	3,901	3,429	3,478	2,765	114%	2,809	139%
---	5111-	-	-	23	-	-	-	-
---	5112-	-	-	-	-	-	-	-
---	5115-	-	-	17,172	14,120	-	-	-
---	5120-	9,454	7,500	2,616	4,600	126%	7,587	125%
---	5125-	18,564	17,460	14,669	20,124	106%	17,773	104%
---	5130-	2,280	2,622	2,922	2,674	87%	2,289	100%
---	5140-	-	-	-	-	-	-	-
---	5145-	6,560	3,310	2,162	2,550	198%	5,106	128%
	TOTAL HUMAN RESOURCES EXPE	40,759	34,321	43,042	46,833	119%	35,564	115%
---	5311-	-	-	-	-	-	-	-
---	5312-	-	-	-	-	-	-	-
---	5313-	-	-	-	-	-	-	-
---	5314-	-	-	-	-	-	-	-
---	5315-	-	-	-	-	-	-	-
---	5316-	-	-	-	-	-	-	-
---	5317-	-	-	-	-	-	-	-

**Beach Cities Health District
Fitness Centers Rollup
Budget 2014-15**

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
---	5320- IT Network Expense	-	-	-	-	-	-	-
---	5330- IT Software Expense	44,699	60,643	45,876	48,696	74%	51,312	87%
	TOTAL MIS EXPENSES	44,699	60,643	45,876	48,696	74%	51,312	87%
---	5410- Advertising	-	-	-	-	-	-	-
---	5415- Community Education Materials	-	-	-	-	-	38	0%
---	5420- Community Outreach	1,100	1,100	1,877	1,100	100%	1,100	100%
---	5425- Internet / Intranet / Website	-	-	-	-	-	-	-
---	5430- Dues & Memberships	3,658	3,658	877	3,274	100%	2,415	151%
---	5435- Educational Materials	864	417	79	-	207%	308	281%
---	5440- Mailing Services	-	-	-	-	-	-	-
---	5445- Management of Volunteers	-	-	-	-	-	-	-
---	5450- Meetings	-	-	622	-	-	-	-
---	5455- Postage	646	1,200	1,155	1,500	54%	956	68%
---	5460- Printing	4,654	1,800	6,674	8,008	259%	6,116	76%
---	5465- Promotional Items/Materials	-	-	(1)	-	-	-	-
---	5470- Subscriptions	421	277	130	277	152%	174	242%
---	5499- Business Promotion Allocation	191,776	165,178	177,198	177,189	116%	166,964	115%
	TOTAL COMMUNITY RELATIONS E	203,119	173,630	188,611	191,348	117%	178,069	114%
---	5510- Building Maintenance & Repair	31,270	29,458	27,399	23,858	106%	23,978	130%
---	5515- Equipment/Furniture < \$5,000	25,212	25,548	27,817	19,515	99%	26,297	96%
---	5520- Equipment/ Lease	64,164	68,986	62,486	75,031	93%	65,634	98%
---	5525- Equipment/General Maintenance & R	20,521	34,240	18,138	35,654	60%	21,332	96%
---	5530- Landscape Maintenance	8,367	7,980	5,082	5,376	105%	13,653	61%
---	5540- Electricity	45,725	44,340	43,968	42,772	103%	45,552	100%
---	5542- Gas	2,647	2,394	2,424	3,232	111%	2,669	99%
---	5544- Water	-	-	-	-	-	-	-
---	5546- Waste Removal	2,676	3,180	3,094	2,958	84%	2,342	114%
---	5548- Telephone	-	-	14	-	-	-	-
---	5550- Plant Service	1,500	1,500	1,500	1,500	100%	1,500	100%
---	5565- Janitorial Services	-	-	-	-	-	-	-
---	5598- Internal BOE allocation	194,740	185,429	180,372	180,367	105%	185,424	105%
---	5599- BOE allocation to tenants	-	-	-	-	-	-	-
	TOTAL FACILITIES EXPENSES	396,822	403,055	372,294	390,263	98%	388,379	102%
---	5710- Accounting Services	-	-	-	-	-	-	-
---	5715- Banking Services	-	-	-	-	-	-	-
---	5720- Election Expense	-	-	-	-	-	-	-
---	5725- Laundry Services	50,638	40,212	46,869	54,550	126%	43,236	117%
---	5730- Legal Services	-	-	-	-	-	-	-
---	5740- Outside Services	-	-	-	-	-	-	-
---	5744- Outside Service-Research	-	-	-	-	-	-	-
---	5746- Outside Services - H&F	88,596	60,309	65,085	45,822	147%	89,053	99%
---	5747- Outside Services - Property	-	-	-	-	-	-	-
---	5748- Engineering/Maintenance Services	-	-	-	-	-	-	-
---	5750- Research Services	-	-	-	-	-	-	-
---	5755- Service Contracts	27,768	23,773	21,483	23,429	117%	22,212	125%
---	5760- Taxes & Licensing	968	968	4,438	968	100%	3,176	30%
	TOTAL PROFESSIONAL SERVICES	167,970	125,262	137,875	124,768	134%	157,677	107%
---	5910- Prospect South Bay	-	-	-	-	-	-	-
---	5920- Interest Expense	-	-	-	-	-	-	-
---	5999- Indirect Admin Services	872,292	772,704	1,258,692	1,258,692	113%	771,611	113%
	TOTAL OTHER	872,292	772,704	1,258,692	1,258,692	113%	771,611	
---	5930- Grant Expense	-	-	-	-	-	-	-
---	5935- Health Fund	-	-	-	-	-	-	-
---	5940- Holiday Assistance	-	-	-	-	-	-	-
	TOTAL FUNDS & GRANTS	-	-	-	-		-	
	TOTAL OPERATING EXPENSES	3,645,665	3,559,554	4,010,074	4,076,455	102%	3,617,918	101%
	NET INCOME (LOSS) BEFORE CAPEX	28,009	71,709	14,739	(363)		(119,557)	-23%
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	-	-	-	-	-	-	-
---	6030- Capital Expenditure - FF&E	-	-	-	15,815	-	-	-
---	6040- Capital Expenditure - Parking	-	-	-	-	-	-	-
---	6050- Capital Expenditure - Building	28,000	71,700	-	-	39%	-	-
	TOTAL CAPITAL EXPENDITURE	28,000	71,700	-	15,815	39%	-	-
	NET INCOME (LOSS)	9	9	14,739	(16,178)		(119,557)	

BCHD FY2014-15 Budget



Finance & Property Management

- Property Tax Revenue
- Lease Revenue
- Interest Income
- Partnership Revenue



Live Well. Health Matters.

Service Accomplishments

Administration - Finance Department

Accounting, Financial Reporting, Treasury, Budget & Audit

Program Goals:

- Collect receivables promptly
- Process payroll and employee benefits bi-weekly
- Provide program managers, department heads, CEO and Board of Directors monthly budget-to-actual variance reports
- Prepare and recommend for approval the annual budget and annual audited financial statements

Prior Year Accomplishments:

- Produced FY2011-12 Comprehensive Annual Financial Report (CAFR), submitted to California Society of Municipal Finance Officers for review and received
- Produced FY2012-13 annual budget, submitted to California Society of Municipal Finance Officers for review and received 6th consecutive annual award for meritorious budgeting

FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Produce CAFR, submit for peer review, receive recognition for meritorious financial reporting	Award received for 3 rd time	Award received for 4 th time	Award expected
Produce Budget, submit for peer review, receive recognition for meritorious budgeting	Award received for 5 th consecutive year	Award received for 6 th consecutive year	Award expected
Complete independent audit with unqualified opinion	Audit completed, unqualified opinion	Audit completed, unqualified opinion	Unqualified audit opinion expected

Administration - Finance Department
Property Management

Program Goals:

- Manage Prospect Ave. campus, buildings, and off-campus district properties
- Lease management, approximately \$2.5 million of District funding
- Mechanical systems and property management for 160,000 sq. ft. main building
- Capital budget and capital project management

Prior Year Accomplishments:

- Multiple capital projects
- Planning and budget development for Administrative offices relocation

FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-13	FY2013-14	FY2014-15
Sq. Ft. Managed	239,000	239,000	246,000
Lease Revenue	\$2,234,000	\$2,483,000	\$2,672,000
Capital Expenditures	\$278,000	\$971,000	\$446,000

Beach Cities Health District
District Finance-POC-Property Rollup
Budget 2014-15

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
---	4020- Property Tax Revenue	2,838,000	2,676,000	2,667,431	2,462,400	106%	2,680,000	106%
	TOTAL TAX REVENUE	2,838,000	2,676,000	2,667,431	2,462,400	106%	2,680,000	106%
---	4110- Lease Revenue	2,671,583	2,515,835	2,179,817	2,169,616	106%	2,482,802	108%
---	4120- Revenue - POC	-	-	-	-	-	-	-
---	4130- Revenue - Prospect South Bay	-	-	-	-	-	-	-
---	4140- Interest Revenue	984,842	986,442	1,307,071	1,319,329	100%	1,032,497	95%
---	4150- Limited Partnership Revenue	2,224,300	2,185,700	1,745,082	1,333,000	102%	2,117,198	105%
	TOTAL INVESTMENT REVENUE	5,880,725	5,687,977	5,231,970	4,821,945	103%	5,632,496	104%
---	4210- Revenue - Classes / Group	-	-	-	-	-	-	-
---	4220- Membership Revenue	-	-	-	-	-	-	-
---	4230- Individual/Consult/Single-Day	-	-	-	-	-	-	-
---	4250- Childcare Revenue	-	-	-	-	-	-	-
---	4260- Food/Beverage Revenue	-	-	-	-	-	-	-
---	4270- Equipment Sales Revenue	-	-	-	-	-	-	-
---	4280- Facility Rental	-	-	-	-	-	-	-
---	4290- Retail Revenue	-	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	-	-	-
---	4390- Revenue (discontinue unless misc)	-	-	(206)	-	-	6,252	0%
---	4310- Memorial Donations Revenue	-	-	-	-	-	-	-
---	4320- Grants	-	-	-	-	-	-	-
---	4999- Transfers in (out)	(6,304,452)	(6,487,200)	(6,557,148)	(6,557,148)	97%	(6,487,200)	97%
	TOTAL OTHER REVENUE	(6,304,452)	(6,487,200)	(6,557,354)	(6,557,148)	97%	(6,480,948)	97%
	TOTAL REVENUE	2,414,273	1,876,777	1,342,047	727,197	129%	1,831,548	132%
---	5610- COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-	-
---	5620- Cafe Supplies - cost of good sold - food	-	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-	-
---	5010- Salaries - Reg FT-Ben	616,614	514,384	499,690	482,166	120%	484,934	127%
---	5015- Salaries - Reg PT - Ben	-	-	6,160	-	-	25,049	0%
---	5018- Salaries - Reg PT - PERS-only	-	26,616	27,614	24,732	0%	30,507	0%
---	5020- Salaries - Reg PT - no Ben	-	-	-	-	-	-	-
---	5025- Salaries - Temporary PT - No Ben	-	-	-	-	-	-	-
---	5030- Salaries - Instructors - no Ben	-	-	-	-	-	-	-
---	5035- Cafeteria Plan Contribution	65,676	77,526	69,543	63,048	85%	72,902	90%
---	5040- Payroll Taxes	41,622	35,586	36,463	34,217	117%	36,063	115%
---	5050- LTD Insurance Premiums	1,164	1,152	1,240	1,932	101%	1,151	101%
---	5055- Pension Benefits	93,210	84,918	47,192	81,219	110%	75,080	124%
---	5060- Unemployment Benefits	-	-	-	-	-	-	-
---	5065- Employee Incentive Bonus	-	-	-	-	-	-	-
---	5070- Employee Service Awards Expense	-	-	-	-	-	-	-
---	5057- Vacation/Sick Leave	-	-	(2,713)	-	-	(14,453)	0%
	TOTAL PAYROLL	818,286	740,182	685,189	687,314	111%	711,231	115%
---	5210- Consumables (food used as supplies)	-	-	-	-	-	-	-
---	5215- Insurance - General	124,132	119,357	90,808	143,172	104%	133,950	93%
---	5220- Employee Travel/Parking	3,510	3,350	2,572	3,350	105%	4,026	87%
---	5222- Client transportation	-	-	-	-	-	-	-
---	5225- Office Supplies	2,032	2,196	4,374	2,007	93%	3,114	65%
---	5227- Gym/Locker room Supplies	-	-	-	-	-	-	-
---	5228- Program Supplies	-	-	-	-	-	-	-
---	5229- Janitorial supplies	20,628	19,504	23,790	14,880	106%	23,895	86%
---	5230- Other Supplies	1,440	1,490	2,075	690	97%	1,648	87%
	TOTAL GEN & ADMIN EXPENSES	151,742	145,897	123,619	164,099	104%	166,633	91%
---	5110- Employee Retention & Recognition	-	-	296	-	-	-	-
---	5111- Employee Wellness	-	-	-	-	-	-	-
---	5112- Employee Assistance	-	-	-	-	-	-	-
---	5115- ADP Payroll Processing Fees	54,500	30,366	11,641	2,088	179%	57,588	95%
---	5120- Education & Training Seminars	5,250	5,300	1,422	5,400	99%	5,495	96%
---	5125- Insurance - Worker's Comp	4,356	4,104	2,713	4,452	106%	3,746	116%
---	5130- Recruitment	-	-	53	-	-	1,044	0%
---	5140- Tuition Reimbursement	4,000	4,000	4,000	4,000	100%	1,200	333%
---	5145- Uniforms	900	900	547	800	100%	875	103%
	TOTAL HUMAN RESOURCES EXPENSES	69,006	44,670	20,672	16,740	154%	69,947	99%
---	5311- IT Server Equipment	-	-	-	-	-	-	-
---	5312- IT Workstations	-	-	-	-	-	-	-
---	5313- Presentational Equipment	-	-	-	-	-	-	-
---	5314- Phone Equipment	-	-	-	-	-	-	-
---	5315- IT Repair & Maint Parts	-	-	-	-	-	-	-
---	5316- IT Website / Internet Equipment	-	-	-	-	-	-	-
---	5317- IT Monitors & Printers	-	-	-	-	-	-	-

Beach Cities Health District
District Finance-POC-Property Rollup
Budget 2014-15

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14	% Var Bud 15 Proj 14
---	5320- IT Network Expense	-	-	-	-	-	-	-
---	5330- IT Software Expense	8,000	-	-	-	-	4,463	179%
	TOTAL MIS EXPENSES	8,000	-	-	-	-	4,463	179%
---	5410- Advertising	-	-	-	-	-	-	-
---	5415- Community Education Materials	-	-	-	-	-	-	-
---	5420- Community Outreach	-	-	2,500	-	-	-	-
---	5425- Internet / Intranet / Website	-	-	600	120	-	600	0%
---	5430- Dues & Memberships	910	985	3,401	985	92%	2,558	36%
---	5435- Educational Materials	-	-	159	-	-	-	-
---	5440- Mailing Services	-	-	-	-	-	-	-
---	5445- Management of Volunteers	-	-	-	-	-	-	-
---	5450- Meetings	1,550	1,800	235	100	86%	1,478	105%
---	5455- Postage	120	360	88	200	33%	105	114%
---	5460- Printing	-	396	31	200	0%	-	-
---	5465- Promotional Items/Materials	-	-	-	-	-	-	-
---	5470- Subscriptions	144	144	78	144	100%	-	-
---	5499- Business Promotion Allocation	-	-	-	-	-	-	-
	TOTAL COMMUNITY RELATIONS E	2,724	3,685	7,092	1,749	74%	4,740	57%
---	5510- Building Maintenance & Repair	105,000	82,500	199,427	100,300	127%	126,045	83%
---	5515- Equipment/Furniture < \$5,000	-	6,004	3,253	2,500	0%	1,361	0%
---	5520- Equipment/ Lease	83,448	41,724	-	-	200%	20,862	400%
---	5525- Equipment/General Maintenance & R	46,400	4,800	844	20,000	967%	43,000	108%
---	5530- Landscape Maintenance	64,920	57,600	49,365	58,264	113%	74,015	88%
---	5540- Electricity	430,442	389,084	317,609	388,284	111%	365,699	118%
---	5542- Gas	132,408	132,902	126,751	132,902	100%	138,077	96%
---	5544- Water	85,902	86,500	85,629	81,600	99%	98,214	87%
---	5546- Waste Removal	11,001	9,200	8,920	11,000	120%	10,712	103%
---	5548- Telephone	-	-	-	-	-	-	-
---	5550- Plant Service	5,700	5,715	5,895	4,815	100%	5,300	108%
---	5565- Janitorial Services	124,000	107,700	106,728	107,700	115%	101,421	122%
---	5598- Internal BOE allocation	(226,523)	(297,685)	(391,788)	(391,783)	76%	(327,990)	69%
---	5599- BOE allocation to tenants	(898,341)	(857,379)	(821,002)	(821,004)	105%	(857,688)	105%
	TOTAL FACILITIES EXPENSES	(35,644)	(231,335)	(308,369)	(305,422)	15%	(200,975)	18%
---	5710- Accounting Services	18,000	19,356	14,958	17,964	93%	15,307	118%
---	5715- Banking Services	96,000	86,000	86,347	87,000	112%	96,533	99%
---	5720- Election Expense	-	-	-	-	-	-	-
---	5725- Laundry Services	-	-	-	-	-	-	-
---	5730- Legal Services	-	-	-	-	-	-	-
---	5740- Outside Services	38,900	36,300	28,442	31,500	107%	34,200	114%
---	5744- Outside Service-Research	-	-	-	-	-	-	-
---	5746- Outside Services - H&F	-	-	-	-	-	-	-
---	5747- Outside Services - Property	-	48,000	11,330	45,000	0%	35,058	0%
---	5748- Engineering/Maintenance Services	-	-	39,720	-	-	-	-
---	5750- Research Services	-	-	-	-	-	-	-
---	5755- Service Contracts	144,229	132,287	113,277	129,741	109%	140,274	103%
---	5760- Taxes & Licensing	34,634	13,487	10,978	8,687	257%	21,706	160%
	TOTAL PROFESSIONAL SERVICES	331,763	335,430	305,052	319,892	99%	343,077	97%
---	5910- Prospect South Bay	51,720	57,816	51,895	55,200	89%	51,842	100%
---	5920- Interest Expense	394,683	418,899	442,305	442,305	94%	423,417	93%
---	5999- Indirect Admin Services	204,300	189,132	(654,660)	(654,660)	108%	189,132	108%
	TOTAL OTHER	650,703	665,847	(160,460)	(157,155)	98%	664,391	
---	5930- Grant Expense	-	-	-	-	-	-	-
---	5935- Health Fund	-	-	-	-	-	-	-
---	5940- Holiday Assistance	-	-	-	-	-	-	-
	TOTAL FUNDS & GRANTS	-	-	-	-	-	-	-
	TOTAL OPERATING EXPENSES	1,996,580	1,704,375	672,795	727,218	117%	1,763,506	113%
	NET INCOME (LOSS) BEFORE CAPEX	417,692	172,402	669,252	(20)		68,042	614%
---	6010- Capital Expenditure - Fitness Equip	-	-	-	-	-	-	-
---	6020- Capital Expenditure - MIS	35,200	-	-	-	-	-	-
---	6030- Capital Expenditure - FF&E	62,000	-	-	-	-	8,730	710%
---	6040- Capital Expenditure - Parking	39,500	20,800	7,799	7,800	190%	20,800	190%
---	6050- Capital Expenditure - Building	281,000	151,700	246,845	188,800	185%	151,700	185%
	TOTAL CAPITAL EXPENDITURE	417,700	172,500	254,644	196,600	242%	181,230	230%
	NET INCOME (LOSS)	(8)	(98)	414,608	(196,620)		(113,188)	

BCHD FY2014-15 Budget

Administrative Departments



Live Well. Health Matters.

Service Accomplishments

Administration - Communications and Marketing

Program Goals:

- Provide marketing and advertising support that help AdventurePlex and the Center for Health & Fitness achieve their revenue goals.
- Improve community awareness, participation and understanding of Beach Cities Health District and it's offerings.
- Make accessing information on the Web easy and intuitive.
- Represent BCHD at community events and build/maintain relationships.

Prior Year Accomplishments:

- Los Angeles Times cover story and hundreds of other print and online news stories
- Nearly tripled BCHD Facebook fans, doubled Center for Health & Fitness fans and increased AdventurePlex Fans by more than 70 percent.
- Launched a series of online "daily deals," with businesses like Groupon and Living Social, that introduced AdventurePlex and the Center for Health & Fitness to new markets.
- Hosted the Center for Health & Fitness's first annual Spirit of Wellness event to recognize member achievements.
- Created all of the collateral for the launch of BCHD's LiveWell Tots program.

FY2014-15 Objectives:

Performance Measure	Prior Year Actual	Current Year Estimate	Next Year Estimate
	FY2012-2013	FY2013-14	FY2014-15
Increase Web traffic by five percent 1. BCHD.org, 2. AdventurePlex.org 3. BeachCitiesGym.com	1. Inaccurate data 2. 81,750 3. 35,242	1. 40,400 2. 88,304 3. 35,609	42,420
Increase BCHD Facebook fans	420	1,160	1,450
Generate online and print media clips	No data	123 print clips	135 print clips
Produce Beach Cities Health Update mailing	NA	Pending distribution	On target

Department Description

Administrative Departments

Administration is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized admin services supports all district staff.

Communications and Marketing. Communications and Marketing provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, advertising, branding, creative content for internal and external Web sites, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, Live Well. Communications and Marketing oversees the district's community relations involvement in local business and service organizations and through participation in community events and fairs.

Finance. This department ensures funding for BCHD programs in addition to managing properties and maintaining information technology equipment. The Finance department provides Financial, Information Services and Property Management support services.

- **Financial Services** provides general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.
BCHD budgets have earned the CSMFO Meritorious Budget award since FY2007-08 and the Outstanding Financial Reporting award for the BCHD Comprehensive Annual Financial Report for the year ended June 30, 2009. The FY2013-14 budget contemplates maintaining these levels of accounting and financial reporting.
- **Information Services** maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning.
- **Property Management** ensures Beach Cities Health District and its owned properties maintain standards for safety and comfort. The department heads the Safety Committee to keep buildings and their occupants prepared in event of emergency and handles property and risk management.

Human Resources. Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust and mutual respect. Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, training programs and work culture.

Volunteer Management. The District currently has approximately 600 volunteers, a stable program providing volunteer opportunities for a wide range of ages and interests across District programs.

- **Volunteer With Youth** keeps AdventurePlex camps running smoothly throughout the year. These volunteers insure that children are keeping energized and engaged in the community. The Clubhouse is a baby sitting service for children provided for members of the Center for Health and Fitness that is run by volunteers.
- **Volunteer With Adults** The Center for Health Information and Emergency Preparedness is a free education library that is open to the public and mainly run by volunteers. The GrowWell program enhances the health of 0-5 year olds by providing information of community resources to the parents of the beach cities.
- **Volunteer With Seniors** keeping the elderly healthy and helping their needs. The MoveWell In-Home Exercise Program uses volunteers to go to the residences and do manageable workouts with the senior citizens. There is also a errand running program that helps get the seniors that can not drive places they need to go and supplies that they need. Peer counseling one on one time is used for emotional support for keeping safe environment with nonjudgmental help from our volunteers to do what is in the best interest for their client.

**Beach Cities Health District
Admin Services Rollup
Budget 2014-15**

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14
--- 4020-	Property Tax Revenue	-	-	-	-	-	-
	TOTAL TAX REVENUE	-	-	-	-	-	-
---	4110-	-	-	-	-	-	-
	Lease Revenue	-	-	-	-	-	-
---	4120-	-	-	-	-	-	-
	Revenue - POC	-	-	-	-	-	-
---	4130-	-	-	-	-	-	-
	Revenue - Prospect South Bay	-	-	-	-	-	-
---	4140-	-	-	-	-	-	-
	Interest Revenue	-	-	-	-	-	-
---	4150-	-	-	-	-	-	-
	Limited Partnership Revenue	-	-	-	-	-	-
	TOTAL INVESTMENT REVENUE	-	-	-	-	-	-
---	4210	-	-	-	-	-	-
	Revenue - Classes / Group	-	-	-	-	-	-
---	4220	-	-	-	-	-	-
	Membership Revenue	-	-	-	-	-	-
---	4230	-	-	-	-	-	-
	Individual/Consult/Single-Day	-	-	-	-	-	-
---	4250	-	-	-	-	-	-
	Childcare Revenue	-	-	-	-	-	-
---	4260	-	-	-	-	-	-
	Food/Beverage Revenue	-	-	-	-	-	-
---	4270	-	-	-	-	-	-
	Equipment Sales Revenue	-	-	-	-	-	-
---	4280	-	-	-	-	-	-
	Facility Rental	-	-	-	-	-	-
---	4290	-	-	-	-	-	-
	Retail Revenue	-	-	-	-	-	-
	TOTAL USER FEES REVENUE	-	-	-	-	-	-
---	4390-	-	-	1,774	-	-	-
	Revenue (discontinue unless misc)	-	-	1,774	-	-	-
---	4310-	-	-	500	-	-	-
	Memorial Donations Revenue	-	-	500	-	-	-
---	4320-	-	-	-	-	-	-
	Grants	-	-	-	-	-	-
---	4999-	36	240,336	(299,700)	(299,700)	0%	240,324
	Transfers in (out)	36	240,336	(299,700)	(299,700)	0%	240,324
	TOTAL OTHER REVENUE	36	240,336	(297,426)	(299,700)	0%	240,324
	TOTAL REVENUE	36	240,336	(297,426)	(299,700)	0%	240,324
---	5610-	-	-	-	-	-	-
	COGS - Cost of Goods Sold - non-food	-	-	-	-	-	-
---	5620-	-	-	-	-	-	-
	Cafe Supplies - cost of good sold - food	-	-	-	-	-	-
	TOTAL COST OF GOODS SOLD	-	-	-	-	-	-
---	5010-	994,896	845,238	841,770	839,202	118%	890,570
	Salaries - Reg FT-Ben	994,896	845,238	841,770	839,202	118%	890,570
---	5015-	-	-	-	-	-	3,965
	Salaries - Reg PT - Ben	-	-	-	-	-	3,965
---	5018-	-	-	-	-	-	-
	Salaries - Reg PT - PERS-only	-	-	-	-	-	-
---	5020-	-	-	-	-	-	-
	Salaries - Reg PT - no Ben	-	-	-	-	-	-
---	5025-	-	-	7,113	-	-	4,251
	Salaries - Temporary PT - No Ben	-	-	7,113	-	-	4,251
---	5030-	-	6,000	-	6,000	0%	-
	Salaries - Instructors - no Ben	-	6,000	-	6,000	0%	-
---	5035-	77,250	57,930	62,286	59,616	133%	66,695
	Cafeteria Plan Contribution	77,250	57,930	62,286	59,616	133%	66,695
---	5040-	55,416	49,854	53,324	48,354	111%	48,686
	Payroll Taxes	55,416	49,854	53,324	48,354	111%	48,686
---	5050-	3,156	3,156	7,351	6,924	100%	3,148
	LTD Insurance Premiums	3,156	3,156	7,351	6,924	100%	3,148
---	5055-	145,056	136,998	123,894	123,897	106%	129,204
	Pension Benefits	145,056	136,998	123,894	123,897	106%	129,204
---	5060-	60,000	50,000	20,151	30,000	120%	63,838
	Unemployment Benefits	60,000	50,000	20,151	30,000	120%	63,838
---	5065-	-	-	630	-	-	-
	Employee Incentive Bonus	-	-	630	-	-	-
---	5070-	3,850	1,500	1,650	1,550	257%	3,429
	Employee Service Awards Expense	3,850	1,500	1,650	1,550	257%	3,429
---	5057-	-	-	9,033	-	-	-
	Vacation/Sick Leave	-	-	9,033	-	-	-
	TOTAL PAYROLL	1,339,624	1,150,676	1,127,202	1,115,543	116%	1,213,786
---	5210-	16,500	7,700	6,305	7,700	214%	7,500
	Consumables (food used as supplies)	16,500	7,700	6,305	7,700	214%	7,500
---	5215-	84,212	83,025	63,888	64,311	101%	66,893
	Insurance - General	84,212	83,025	63,888	64,311	101%	66,893
---	5220-	12,650	12,450	8,802	9,250	102%	4,630
	Employee Travel/Parking	12,650	12,450	8,802	9,250	102%	4,630
---	5222-	-	-	-	-	-	-
	Client transportation	-	-	-	-	-	-
---	5225-	11,950	12,570	12,572	11,570	95%	9,113
	Office Supplies	11,950	12,570	12,572	11,570	95%	9,113
---	5227-	-	-	-	-	-	-
	Gym/Locker room Supplies	-	-	-	-	-	-
---	5228-	-	-	-	-	-	-
	Program Supplies	-	-	-	-	-	-
---	5229-	-	-	-	-	-	-
	Janitorial supplies	-	-	-	-	-	-
---	5230-	-	-	3,627	-	-	578
	Other Supplies	-	-	3,627	-	-	578
	TOTAL GEN & ADMIN EXPENSES	125,312	115,745	95,194	92,831	108%	88,714
---	5110-	3,860	3,860	7,373	3,860	100%	8,804
	Employee Retention & Recognition	3,860	3,860	7,373	3,860	100%	8,804
---	5111-	48,800	23,300	18,318	23,600	209%	21,200
	Employee Wellness	48,800	23,300	18,318	23,600	209%	21,200
---	5112-	-	-	-	-	-	-
	Employee Assistance	-	-	-	-	-	-
---	5115-	-	-	8,531	4,224	-	11,071
	ADP Payroll Processing Fees	-	-	8,531	4,224	-	11,071
---	5120-	12,600	22,285	11,449	15,020	57%	12,943
	Education & Training Seminars	12,600	22,285	11,449	15,020	57%	12,943
---	5125-	6,084	5,724	4,890	4,224	106%	(259)
	Insurance - Worker's Comp	6,084	5,724	4,890	4,224	106%	(259)
---	5130-	5,640	5,640	5,036	6,240	100%	9,901
	Recruitment	5,640	5,640	5,036	6,240	100%	9,901
---	5140-	8,000	3,300	31,821	36,000	242%	2,607
	Tuition Reimbursement	8,000	3,300	31,821	36,000	242%	2,607
---	5145-	2,000	1,000	2,120	1,000	200%	1,000
	Uniforms	2,000	1,000	2,120	1,000	200%	1,000
	TOTAL HUMAN RESOURCES EXPE	86,984	65,109	89,538	94,168	134%	67,267
---	5311-	-	5,000	7,272	3,800	0%	2,659
	IT Server Equipment	-	5,000	7,272	3,800	0%	2,659
---	5312-	9,000	10,200	9,389	10,800	88%	10,715
	IT Workstations	9,000	10,200	9,389	10,800	88%	10,715
---	5313-	2,000	1,800	255	1,600	111%	1,800
	Presentational Equipment	2,000	1,800	255	1,600	111%	1,800
---	5314-	2,000	4,600	4,850	4,600	43%	4,600
	Phone Equipment	2,000	4,600	4,850	4,600	43%	4,600
---	5315-	1,500	720	574	697	208%	2,698
	IT Repair & Maint Parts	1,500	720	574	697	208%	2,698
---	5316-	-	1,500	2,264	1,500	0%	1,709
	IT Website / Internet Equipment	-	1,500	2,264	1,500	0%	1,709
---	5317-	2,160	2,160	932	2,160	100%	2,877
	IT Monitors & Printers	2,160	2,160	932	2,160	100%	2,877

**Beach Cities Health District
Admin Services Rollup
Budget 2014-15**

		Budget FY15	Budget FY14	Actual FY13	Budget FY13	% Var Bud 15 Bud 14	Proj'd FY14
--- 5320-	IT Network Expense	-	2,200	181	2,200	0%	-
--- 5330-	IT Software Expense	31,000	40,180	10,013	37,792	77%	39,793
	TOTAL MIS EXPENSES	47,660	68,360	35,730	65,149	70%	66,851
--- 5410-	Advertising	177,488	78,311	52,007	90,008	227%	78,300
--- 5415-	Community Education Materials	-	-	5,117	-	-	3,612
--- 5420-	Community Outreach	73,800	15,800	8,586	15,400	467%	10,240
--- 5425-	Internet / Intranet / Website	40,000	6,600	195	6,600	606%	5,801
--- 5430-	Dues & Memberships	19,276	18,431	18,603	16,976	105%	19,596
--- 5435-	Educational Materials	16,800	2,200	292	2,300	764%	948
--- 5440-	Mailing Services	18,367	11,055	7,614	11,055	166%	6,467
--- 5445-	Management of Volunteers	4,280	3,280	3,360	3,280	130%	2,900
--- 5450-	Meetings	13,004	13,004	11,735	5,600	100%	16,183
--- 5455-	Postage	76,525	61,612	54,428	37,976	124%	53,634
--- 5460-	Printing	145,951	76,836	57,877	64,468	190%	75,460
--- 5465-	Promotional Items/Materials	57,050	38,550	35,594	40,225	148%	25,560
--- 5470-	Subscriptions	1,440	2,749	1,375	360	52%	1,023
--- 5499-	Business Promotion Allocation	(416,019)	(165,178)	(177,198)	(177,189)	252%	(184,799)
	TOTAL COMMUNITY RELATIONS E.	227,962	163,250	79,585	117,059	140%	114,924
--- 5510-	Building Maintenance & Repair	-	-	-	-	-	-
--- 5515-	Equipment/Furniture < \$5,000	1,300	1,300	666	500	100%	1,185
--- 5520-	Equipment/ Lease	25,868	25,868	28,571	19,440	100%	30,917
--- 5525-	Equipment/General Maintenance & R	-	-	4,079	-	-	1,713
--- 5530-	Landscape Maintenance	-	-	-	-	-	-
--- 5540-	Electricity	-	-	-	-	-	-
--- 5542-	Gas	-	-	-	-	-	-
--- 5544-	Water	-	-	-	-	-	-
--- 5546-	Waste Removal	-	-	-	-	-	-
--- 5548-	Telephone	68,448	49,250	40,787	49,250	139%	44,767
--- 5550-	Plant Service	-	-	-	-	-	-
--- 5565-	Janitorial Services	-	-	-	-	-	-
--- 5598-	Internal BOE allocation	-	90,537	142,020	142,016	0%	118,320
--- 5599-	BOE allocation to tenants	-	-	-	-	-	-
	TOTAL FACILITIES EXPENSES	95,616	166,954	216,123	211,206	57%	196,901
--- 5710-	Accounting Services	-	-	-	-	-	-
--- 5715-	Banking Services	-	-	-	-	-	-
--- 5720-	Election Expense	48,000	48,000	48,251	48,000	100%	48,000
--- 5725-	Laundry Services	-	-	-	-	-	-
--- 5730-	Legal Services	74,000	57,500	135,807	58,000	129%	77,316
--- 5740-	Outside Services	223,262	190,185	205,662	224,904	117%	250,703
--- 5744-	Outside Service-Research	-	-	-	-	-	-
--- 5746-	Outside Services - H&F	-	-	-	-	-	713
--- 5747-	Outside Services - Property	-	-	-	-	-	-
--- 5748-	Engineering/Maintenance Services	-	-	-	-	-	-
--- 5750-	Research Services	-	-	400	-	-	-
--- 5755-	Service Contracts	29,896	21,099	37,407	18,150	142%	20,911
--- 5760-	Taxes & Licensing	-	-	2,072	-	-	58
	TOTAL PROFESSIONAL SERVICES	375,158	316,784	429,599	349,054	118%	397,702
--- 5910-	Prospect South Bay	-	-	-	-	-	-
--- 5920-	Interest Expense	-	-	-	-	-	-
--- 5999-	Indirect Admin Services	(2,343,324)	(2,089,704)	(2,087,532)	(2,087,532)	112%	(2,089,704)
	TOTAL OTHER	(2,343,324)	(2,089,704)	(2,087,532)	(2,087,532)	112%	(2,089,704)
--- 5930-	Grant Expense	45,000	45,000	105,309	40,000	100%	80,143
--- 5935-	Health Fund	-	1,000	-	2,500	0%	-
--- 5940-	Holiday Assistance	-	-	-	-	-	-
	TOTAL FUNDS & GRANTS	45,000	46,000	105,309	42,500	98%	80,143
	TOTAL OPERATING EXPENSES	(9)	3,174	90,748	(22)	0%	136,584
	NET INCOME (LOSS) BEFORE CAPEX	45	237,162	(388,174)	(299,678)		103,740
--- 6010-	Capital Expenditure - Fitness Equip	-	-	-	-	-	-
--- 6020-	Capital Expenditure - MIS	-	-	13,590	19,400	-	24,947
--- 6030-	Capital Expenditure - FF&E	-	-	-	-	-	-
--- 6040-	Capital Expenditure - Parking	-	-	-	-	-	-
--- 6050-	Capital Expenditure - Building	-	-	-	-	-	-
	TOTAL CAPITAL EXPENDITURE	-	-	13,590	19,400	-	24,947
	NET INCOME (LOSS)	45	237,162	(401,764)	(319,078)		78,793

BCHD FY2014-15 Budget

Budget Timeline And Accounting Basis



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Budget Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Grant forecast commitment to Community Health Committee. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

Accounting Basis

BCHD's budget and financial reporting use the modified accrual basis of accounting, focusing on current financial resources measurement. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

BCHD FY2014-15 Budget

Description of Funds



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DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

Special Revenue Fund. Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

BCHD FY2014-15 Budget

Fund Summary



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Beach Cities Health District
Budget 2014-2015
Fund Summary

	Budget FY13	Budget FY14	Proj'd FY14	Budget FY14	Increase (Decrease)
Tax Revenue	2,462,400	2,676,000	2,680,000	2,838,000	158,000
Lease Revenue	2,233,997	2,499,168	2,482,802	2,671,584	188,782
Interest Revenue	1,319,330	1,003,108	1,031,497	984,839	(46,658)
Partnership Revenue	1,333,000	2,185,700	2,117,198	2,224,300	107,102
User Fee Revenue	2,502,854	2,640,466	2,505,884	2,579,031	73,147
Other Revenue	216,496	139,532	107,587	87,360	(20,227)
TOTAL REVENUES	10,068,077	11,143,974	10,924,968	11,385,114	460,146
OPERATING EXPENSES					
Cost of Goods Sold	137,226	135,882	119,729	61,932	(57,797)
Payroll & Benefits	5,173,060	5,604,908	5,475,857	5,811,616	335,759
General & Administrative	485,273	518,755	458,224	479,917	21,693
Human Resources	202,437	177,126	201,489	258,949	57,460
Info Systems	133,645	207,052	166,074	127,540	(38,534)
Community Relations	338,467	625,311	328,129	699,061	370,932
Facilities	360,537	370,029	422,041	490,175	68,134
Professional Services	1,507,940	1,176,247	1,540,129	1,112,684	(427,445)
Interest & Other	497,505	476,716	474,165	446,478	(27,687)
Funds & Grants	1,532,087	1,367,499	1,384,836	1,451,055	66,219
TOTAL OPERATING EXPENSES	10,368,177	10,659,525	10,570,673	10,939,407	368,734
OPERATING SURPLUS (DEFICIT)	-300,100	484,449	354,295	445,707	91,412
Capital Expenditures	299,900	244,200	206,177	445,700	239,523
Designated Energy Recovery	0	-	-	-	-
NET INCOME (LOSS)	(600,000)	240,249	148,118	7	(148,111)
FUND BALANCE as of July 1			41,168,844	41,316,962	
FUND BALANCE as of June 30			41,316,962	41,316,969	

Beach Cities Health District
Budget 2014-2015
General Fund

	Budget FY13	Budget FY14	Proj'd FY14	Budget FY15	Increase (Decrease)
Tax Revenue	2,462,400	2,676,000	2,680,000	2,838,000	158,000
Lease Revenue	2,233,997	2,499,168	2,482,802	2,671,584	188,782
Interest Revenue	1,319,330	986,441	1,031,497	984,839	(46,658)
Partnership Revenue	1,333,000	2,185,700	2,117,198	2,224,300	107,102
User Fee Revenue	2,502,854	2,640,466	2,505,884	2,579,031	73,147
Other Revenue	213,412	153,116	107,587	84,276	(23,311)
TOTAL REVENUES	10,064,993	11,140,891	10,924,968	11,382,030	457,062
OPERATING EXPENSES					
Cost of Goods Sold	137,226	135,882	119,729	61,932	(57,797)
Payroll & Benefits	5,173,060	5,604,908	5,475,857	5,811,616	335,759
General & Administrative	485,273	518,755	458,224	479,917	21,693
Human Resources	202,437	177,126	201,489	258,949	57,460
Info Systems	133,645	207,052	166,074	127,540	(38,534)
Community Relations	338,467	625,311	328,129	699,061	370,932
Facilities	360,537	370,029	422,041	490,175	68,134
Professional Services	1,504,853	1,173,247	1,540,129	1,109,684	(430,445)
Interest & Other	497,505	476,629	474,165	446,391	(27,774)
Funds & Grants	1,532,087	1,367,499	1,384,836	1,451,055	66,219
TOTAL OPERATING EXPENSES	10,365,090	10,656,438	10,570,673	10,936,320	365,647
OPERATING SURPLUS (DEFICIT)	(300,097)	484,453	354,295	445,710	412,713
Capital Expenditures	299,900	244,200	206,177	445,700	239,523
Designated Energy Recovery	-	-	-	-	-
NET INCOME (LOSS)	(599,997)	240,253	148,118	10	(148,108)
FUND BALANCE as of July 1			39,962,078	40,110,196	
FUND BALANCE as of June 30			40,110,196	40,110,206	

Beach Cities Health District
Budget F 2014-2015
Prospect One Fund

	Budget FY13	Budget FY14	Proj'd FY14	Budget FY14	Increase (Decrease)
Tax Revenue	-	-	-	-	-
Lease Revenue	-	-	-	-	-
Interest Revenue	-	16,667	-	0	-
Partnership Revenue	-	-	-	-	-
User Fee Revenue	-	-	-	-	-
Other Revenue	3,084	(13,584)	-	3,084	3,084
TOTAL REVENUES	3,084	3,083	-	3,084	3,084
OPERATING EXPENSES					
Cost of Goods Sold	-	-	-	-	-
Payroll & Benefits	-	-	-	-	-
General & Administrative	-	-	-	-	-
Human Resources	-	-	-	-	-
Info Systems	-	-	-	-	-
Community Relations	-	-	-	-	-
Facilities	-	-	-	-	-
Professional Services	3,087	3,000	-	3,000	3,000
Interest & Other	-	87	-	87	87
Funds & Grants	-	-	-	-	-
TOTAL OPERATING EXPENSES	3,087	3,087	-	3,087	3,087
OPERATING SURPLUS (DEFICIT)	(3)	(4)	-	(3)	(3)
Capital Expenditures	-	-	-	-	-
Designated Energy Recovery	-	-	-	-	-
NET INCOME (LOSS)	(3)	(4)	0	(3)	(3)
FUND BALANCE as of July 1			1,206,766	1,206,766	
FUND BALANCE as of June 30			1,206,766	1,206,763	

BCHD FY2014-15 Budget

Glossary of Budget Terms



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Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District’s equivalent of a City Council, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government’s experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets. Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

Comprehensive Annual Financial Report (CAFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue. Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation. (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a capital asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs. Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance. The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory. (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments. Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable. In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable. A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB). Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants. Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District. An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain

types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion. An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses. A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues. A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets. That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2014-15 Budget

Acronyms



Live Well. Health Matters.

Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public; the related terminology below is provided to clarify references throughout the budget documents.

BCHD – Beach Cities Health District
BOD – Board of Directors
BOE – Building Operating Expenses
BSC – Breastfeeding Support Center
CAPEX or Capex – Capital Expenditures
CAFR - Comprehensive Annual Financial Report
CBS – Community-Based Services
CCS – Community Care Services
CEO – Chief Executive Officer
CHC – Center for Health Connection
CHF – Center for Health and Fitness
CIP – Capital Improvement Plan
CMT – Constant Maturity Treasury index
FASB – Financial accounting standards board
FIFO – First in first out
FY – Fiscal Year.
G&A – General and Administrative
GAAP – Generally Accepted Accounting Principals
GASB – Government Accounting Standards Board.
H&F – Health & Fitness
HB – Hermosa Beach
HE – Health Education
HRC – Health Resource Center
IS – Information Systems
LAIF – Local Agency Investment Fund.
LIFO – Last in first out
MB – Manhattan Beach
MIS – Management of Information Systems
MRC – Medical Reserve Corps
OPEB – Other Post-employment Benefits
OSHA – Occupational Safety and Health Act
PERS – Public employee retirement system
POC – Prospect One Corporation
RB – Redondo Beach
STD – Sexually-transmitted disease
VC – Vitality City / Blue Zones project with HealthWays
YTD – Year to Date