

Beach Cities Health District

Redondo Beach, California



Live Well. Health Matters.

Budget

Fiscal Year 2010-2011

Adopted May 26, 2010

Beach Cities Health District

Budget 2010-2011

Board of Directors



Noel Chun, M.D.
President



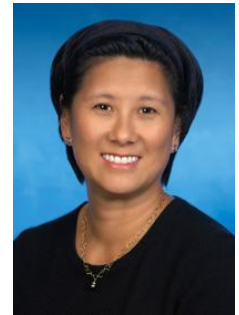
Vanessa Poster
President Pro Tem



Joanne Edgerton
Secretary-Treasurer



Robert Grossman, M.D.



Marie Liu Corr

District Staff

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Chief Executive Officer

Lisa Santora, M.D.
Chief Medical Officer

Jackie Berling
Director, Human Resources

Gretchen Oshita
Director, Youth Services

Marilyn Rafkin
Director, Older Adult Services

Steve Groom
Chief Financial Officer

Finance Department Staff
Chris Bobonski
Judy Anderson
Juliana Jenkins

California Society of Municipal Finance Officers

**Certificate of Award
For**

Meritorious in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

Beach Cities Health District

For meeting the criteria established to achieve the MERITORIOUS AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010



Thomas Fil
CSMFO President



Pamela Arends-King, Chair
Budgeting & Financial Reporting

This is the 3rd consecutive year this award was achieved by Beach Cities Health District. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.

The California Society of Municipal Finance Officers (CSMFO), established in 1957, exists to promote excellence in financial management through innovation, continuing education and professional development.

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BCHD FY2010-11 Budget



Budget Message



Live Well. Health Matters.

July 1, 2010

FY2010-11 BUDGET MESSAGE

This budget serves the Beach Cities Health District's mission, serving the health needs of the residents of Hermosa Beach, Manhattan Beach and Redondo Beach based on the board-approved health priorities. In this 7-page message, you will read globally about the budget and the support material provides more detail. This report highlights issues and opportunities facing the agency, identifies material changes from last year's budget, discusses steps to improve our ability to deliver services and discloses major assumptions. The purpose of this message is to clearly summarize the complex and detailed information contained throughout the budget documents. This District Budget becomes the guide for services and financial activity for the year July 1st 2010 through June 30th, 2011.

The balanced approach taken by the Board, CEO and Finance staff provides services in the current year, maintains the necessary infrastructure of capital assets and provides security to grow our ability to pay for services keeping pace with inflation.

This year's budgeted revenue decreases slightly compared to prior year, necessitating careful management of expenses and capital expenditures. The District's budget this year projects services at a total delivery cost of \$9.4 million on a property tax increment base of only \$2.4 million. This leveraging is made possible by the supplemental funding streams of user fees, leases, investments and partnership revenues. The high degree of user-fee participation is an indicator that residents find value in the health services offered by the District.

Beach Cities Health District will leverage \$2.4 million from Property Taxes to provide \$9.4 million in services to the community in 2010-11

Budget Summary

The District budgets decreased revenues necessitated by economic changes, addressing the economic hurdles of uncertain property values, declining interest rates, and depressed partnership revenues, while maintaining the vast array of existing services.

Comparison to Prior Year Budget

| | FY10-11 Budget | FY09-10 Budget | Increase (Decrease) | % |
|---------------------------|-------------------|-------------------|------------------------|--------|
| Revenue | 10,012,617 | 10,777,593 | (764,975) | -7.1% |
| Operating Expenses | (9,414,902) | (9,838,732) | (423,830) | 4.3% |
| Net Income Before Capital | 597,716 | 938,861 | (341,145) | -36.3% |
| Capital Expenditures | 141,693 | 482,700 | (341,007) | -70.6% |
| Capital Project Payback | 456,000 | 456,000 | - | 0.0% |
| | 23 | 161 | (138) | |

Financial accomplishments of this budget are:

- 1) Fourth consecutive year of positive cash flow to protect District net assets
- 2) Decrease in operating expenses of \$429,000 or 4.3% from last year's budget.
- 3) Year 3 recovery of District's long term capital investment in energy efficiency
- 4) Substantial decrease in lease revenues, building operating expense recovery, due to transition of space primarily from Providence Little Company of Mary
- 5) Cost-cutting measures to offset the lease reduction include reduced marketing (23%), education and training (51%), facilities cost (18%) and information systems (11%).

Program accomplishments this budget provides are:

- Maintaining existing community health services delivery.
- Funds a new phone system which has served beyond expected end of life

Population Served in the Beach Cities

| <i>2010</i> | | |
|-----------------|--------------------|----------|
| <i>City</i> | <i>Population*</i> | <i>%</i> |
| Redondo Beach | 68,105 | 55% |
| Manhattan Beach | 36,773 | 30% |
| Hermosa Beach | 19,599 | 16% |
| | <u>124,477</u> | 100% |

*California State Department of Finance, May, 2010

| <i>Age Category</i> | <i>Population</i> | <i>%**</i> |
|---------------------|-------------------|------------|
| Youth | 23,651 | 19% |
| Adult | 89,623 | 72% |
| Senior | 11,203 | 9% |
| | <u>124,477</u> | 100% |

** US Census Bureau, 2000

The District's health priorities are an integral part of this budget. Across the three lifespan categories of youth, adult and older adults, specific health targets remain at the core of this budget, including services for the uninsured or underinsured.

Economic Issues Facing the District

Recent activity in the Real Estate market affects the District's Property Tax projection. A decline in the average appreciation of housing coupled with a decline in the rate of sales serve to slow the pace of assessed valuation by the Los Angeles County Tax Assessor. This budget projects a 0.0% increase in Property Tax over projected 2009-10.

The market decline in interest rates affects the District's Interest Revenue somewhat. The District typically buys investments and holds to maturity, rather than actively trading, staggering maturity dates monthly over five years. Beginning March 1, 2010, day to day management of investments was contracted to PFM Asset Management. PFM is forecasting a 2.53% average return on district investments, which will result in a 20% decline in that portion of our interest revenue. Interest revenue is made up of a diversified pool of investments and notes receivable. Interest on Notes Receivable related to leases from Lazar Ducot, Leap & Bound Academy, Silverado Senior Living are all at stated rates with the exception of \$2.5 million subject to an annual adjustment tied to the 1-year Constant Maturity Treasury index.

The District is unique among government agencies due largely to retirement planning decisions made in the past. Economic factors have brought PERS, post-retirement health and unfunded liabilities into the news; the district has avoided much of the crisis that other municipal

organizations are experiencing in their budgets. The district does not have exposure to unfunded post-employment benefits and all pension funding is pay-as-you-go so has no unfunded pension liabilities. Due to PERS multi-year smoothing of gains and losses, the district's employer contribution for PERS pension cost will likely increase in future years. This budget includes the PERS employee defined benefit pension cost funding.

Budget and Comprehensive Annual Financial Reporting Awards

The District is committed to excellence in our financial management resulting in transparency to our residents and taxpayers in the way we steward public funds.

Beach Cities Health District has received the Meritorious Operating Budgeting Award for three consecutive years from the California Society of Municipal Finance Officers.

In addition, Beach Cities Health District earned the Outstanding Financial Reporting award for the first time for the Fiscal Year ending June 30, 2009.

These awards program are designed to recognize those agencies whose budget and financial reports meet certain state-wide standards considered to be of the highest quality. The effort to seek and attain this award reflects the District's commitment to meet the highest standards of governmental budgeting and reporting.



District Funding

Funding sources come from five main categories: User Fees (24 percent), Property Tax (24 percent), Interest on Investments (20 percent), Lease revenue (19 percent), and Partnership Revenue (12 percent).

User Fee revenue is normally projected on the basis of historic usage trends of actual services with a stretch goal incorporated for outreach

to new service recipients. User fees are comprised of fees from direct users of Center for Health & Fitness, AdventurePlex, Health Education classes, Nutrition, and GrowWell. User Fee revenues are forecast to decrease (\$261,000) or 9.9 percent over 2009-10 Budget. This figure includes a \$87,000 decrease at AdventurePlex, an decrease of 7.3 percent, and a Center for Health & Fitness \$179,000 or 12.4 percent decrease. User Fee revenue declines are reflective of the economic environment. Offered services represent varying degrees of essential and non-essential services, which affects demand.

Property Tax is forecast to remain flat. Due to the long-matured real estate market in the three beach cities, Property Taxes are not subject to the volatility as in other areas of the state. While depressed market and foreclosure activity have affected the local market, there is no glut of new housing inventory. The Los Angeles County Tax Assessor has revalued a significant number of properties, in essence negating properties that revalued at a higher basis due to sale.

Diversified Funding Sources

| | FY10-11 | |
|----------------------|------------|------|
| | Budget | % |
| User Fees | 2,390,146 | 24% |
| Property Tax | 2,450,400 | 24% |
| Interest Income | 1,954,180 | 20% |
| Leases | 1,912,975 | 19% |
| Limited Partnerships | 1,191,663 | 12% |
| Other | 113,253 | 1% |
| Total Revenues | 10,012,617 | 100% |

Lease revenues are projected on the basis of existing leases. The primary decrease for FY2010-11, as shown at table below, is space currently leased by Providence Little Company of Mary being vacated in November 2010.

| Lease Revenue Sources | | | | |
|------------------------------|-------------------|-------------------|------------------------|-------------|
| | FY10-11 Budget | FY09-10 Budget | Increase (Decrease) | % |
| 514 N. Prospect Ave. | 1,379,875 | 1,666,619 | (286,744) | -17% |
| 1837 Pacific Coast Highway | 224,412 | 224,412 | - | 0% |
| 601 Pacific Coast Highway | 157,728 | 154,806 | 2,922 | 2% |
| 2114 Artesia Blvd. | 147,960 | 143,880 | 4,080 | 3% |
| Flagler / Beryl lot | 3,000 | 3,000 | - | 0% |
| | <u>1,912,975</u> | <u>2,192,717</u> | <u>(279,742)</u> | <u>-13%</u> |

Partnership revenue is comprised of the District's limited partnership with Sunrise Senior Living, Hermosa Beach, and Beach District Surgery Center, located within our own 514 building. Sunrise is a mature operation with a calendar year budget from which we base our budget and is forecast an average of \$75,300 per month. This is a 2.9% decrease from prior year, in line with actual financial performance in the current fiscal year. Beach District Surgery Center achieved breakeven two years ago following their initial startup and is budgeted to average \$24,000 per month based on current results.

Investment revenue is a function of lease-related notes receivable and a portfolio of investments. Maturing bonds in the portfolio, energy savings and return of principal on the lease-related notes are subject to reinvestment risk at the prevailing market rates. PFM Asset management projects an average yield in FY2010-11 of 2.53%, which translates into a decrease of \$165,600 or 20%. The decrease in interest from the long-term Ducot note receivable is the normal shift in the amortization from interest to principal from the fixed payment schedule.

| Investment Earnings | | | | |
|----------------------------|-------------------|-------------------|------------------------|------------|
| | FY10-11 Budget | FY09-10 Budget | Increase (Decrease) | % |
| Investment Portfolio | 657,800 | 823,400 | (165,600) | -20% |
| Ducot Note | 805,665 | 834,664 | (28,999) | -3% |
| Silverado Note | 480,000 | 480,000 | - | 0% |
| Leap & Bound Note | 10,715 | 10,715 | - | 0% |
| | <u>1,954,180</u> | <u>2,148,779</u> | <u>(194,599)</u> | <u>-9%</u> |

Commitment to Existing Services

The Health District's General Fund serves three subgroups of the population: youth, adult and older adult. This budget mirrors the service delivery serving our populace by lifespan are described as follows:

Youth Services

Youth Services comprises a broad array of services – in-school youth physical fitness, health education, nutrition, school nursing, the Live Well Kids program, and an array of services provided at AdventurePlex, a health and fitness center created especially for youth.

In the in-school youth services arena, this budget provides for Live Well Kids physical education program services and maintaining our gardening and nutrition efforts in eight Redondo Beach Unified public schools.

Notably, District subsidy of the AdventurePlex operations increases slightly by \$21,000, or 4%, from prior year's budget. User fee revenues are budgeted to decrease by \$87,000 compared to prior year budget and expenses are forecast to decrease \$62,000.

Adult Services

Existing adult services include the Center for Health Connection, Center for Health Information, GrowWell (in its first full year), Medical Reserve Corps, health screenings and Health Education classes.

The Center for Health and Fitness (CHF) is a medically-based, health and fitness facility that targets chronic disease patients, rehab patients, older adults, and underactive, first-time or inconsistent exercisers of all ages. Classes offered include Pilates and yoga classes for fitness and wellness. We anticipate an average of 2,770 CHF members.

The Center for Health Connection provides medical, dental and counseling services for qualified children and adults in the South Bay who are uninsured or underinsured. The center pre-screens individuals and connects those who qualify with fee-based and need-based health services. Case management spending decreases by \$59,000 or 11% from prior year due to realizing efficiencies improved management practices and identification of filled service gaps in the community.

Older Adult Services

The District's Older Adult Services Program provides the following services designed to improve the quality of life and maintain independence for older and disabled residents: confidential in-home assessment, care planning, advocacy, referrals to health and community services, in-home support and volunteer services.

Older Adult Care caseload, 450 to 550 frail elderly, continues to fully utilize budgeted Health Fund, the services BCHD provides to older and disabled residents. Demand for these services exceeds budget; BCHD assessments for needed services indicate greater need, however current budget limitations necessitate level spending. The MoveWell program begun in 2009-10 is included in 2010-11 for its first full year.

Administrative Services

Administrative Services is comprised of Executive, Human Resources, Communications and Outreach, Volunteer Services and Finance. Finance includes Accounting and Financial Reporting, Information Systems, Property and administration of Prospect One Corp.

Leasing activity decreases this budget year over prior year due largely to unexpected notice by Providence Little Company of Mary Hospital (LCMH) to vacate the remainder of their space in the 514 building. No lease revenue nor building operating expense (BOE) recovery is budgeted due to the uncertain timing of replacement leases.

Electricity expense is budgeted to decrease \$27,000, due to the investment in energy efficiency, the utilization of the main campus is near maximum. BOE (Building Operative Expense) recovery allocation to tenants did not decrease substantially due to the projected vacancy because LCMH lease did not provide for BOE recovery. As leases renew or new leases are negotiated, BOE recovery is written into new agreements, allocated on a square foot basis.

Outside services for external investment management increases by \$24,000, offset by decrease in anticipated legal expense of \$21,000.

The addition of a new phone system is budgeted in January, mid-year, at a lease cost of \$10,000. Vendor support for the existing voicemail system has ended and replacement parts are no longer available on the secondary market.

Administrative costs are substantially trimmed in this proposed budget – administrative education and training is reduced 32%, information systems equipment replacement is reduced 31% and marketing expenses are reduced 23% over prior year budget.

The District currently has approximately 600 volunteers, a stable program providing volunteer opportunities for a wide range of ages and interests across District programs.

Special Revenue Fund

Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in this budget is comprised solely of interest income and expense related to the long-term lease of property on which the medical office buildings are located, plus the audit allocation for audit and income tax return filing. The interest revenue pertains to the 30-year note receivable from Ducot and the interest expense relates to the 30-year note payable to Ducot.

Capital Expenditures

The District defines Capital Expenditures as improvements that have a useful life exceeding one year and cost more than \$5,000. This budget makes a commitment \$142,000 for District capital needs. This represents a very conservative approach replacing only infrastructure elements that cannot be deferred.

A five-year plan is included in this budget package, with some large projects bridging two or more years. The District anticipates no including capital spending for Information Systems server or software upgrades.

Energy Efficiency Measures

A building energy assessment was completed in March 2006, that recommended eight energy efficiency measures which would save approximately 70 percent of the current building electricity and gas usage due to antiquated technology still in use. Those energy efficiency measures were a new chiller, new boilers, air-handling measures, a free-cooling heat exchanger, control system, lighting, cogeneration, and garage fan controls. Funding for this capital project was Board-approved in FY2007, construction and implementation is anticipated by end of FY2007-08 and energy recovery recovered through reduced electricity and gas usage in 2007-08 was \$432,000 and was \$456,000 in FY2008-09 and 2009-10 . Savings in 2010-11 is budgeted at \$456,000, leaving \$400,000 to be recovered over the following year.

For first-time readers

We include information as an aid in illustrating how this budget dovetails with many areas of the organization. The Board-approved health priorities of the Health District that this budget must address are included for reference. A current organizational chart is included. Descriptions of District Funds and Account structure are included to aid in understanding of how the various department budgets roll up to the total. And for readers who may not be familiar with budget terms or District-specific acronyms, there are two addendums that will be helpful.

Conclusion

This budget:

- Preserves the array of existing services
- Addresses the economic hurdles of declining property values, interest rates and partnership revenues
- Responds to the unexpected reduction in lease revenue from Providence Little Company of Mary's notice to vacate space in the 514 building.
- Decreases revenues by \$765,000 or 7 percent over last year's budget
- Decreases operating expenses by \$424,000 or 4 percent over last year's budget
- Decreases capital expenditures by \$341,000 or 71 percent over last year's budget
- Delivers the fourth year of energy efficiency capital recovery
- Provides the overdue addition of a new phone system to replace the current system that has survived beyond scheduled end of life and is no longer supported
- Provides for \$9.4 million in services on a property tax base of only \$2.4 million

We believe that last point exemplifies the excellent value our residents, taxpayers and voters receive from Beach Cities Health District on their investment in health paid through their property tax bill.

Live well, health matters.

Susan Burden
CEO
Beach Cities Health District

Steve Groom
CFO
Beach Cities Health District

BCHD FY2010-11 Budget

Budget Adoption Resolution



Live Well. Health Matters.



Live Well. Health Matters.

RESOLUTION NO. 509

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BEACH CITIES HEALTH DISTRICT
ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE
FISCAL YEAR 2010 - 2011

WHEREAS, a preliminary budget for Fiscal Year 2010-11, July 1, 2010 to June 30, 2011, has been prepared by the Chief Executive Officer and staff; and

WHEREAS, said budget incorporates expenditures for operating purposes, capital outlay and capital improvement projects; and

WHEREAS, the Finance Committee, a standing committee of the Board of Directors with responsibility for budget oversight to ensure the organization's financial health, has examined the preliminary budget for Fiscal Year 2010-11 and formulated a recommendation to the Board of Directors.

WHEREAS the Board of Directors of the Beach Cities Health District has examined the preliminary budget for Fiscal Year 2010-11.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF BEACH CITIES HEALTH DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A," be and is adopted as the operating and capital budget for the District for FY 2010-11.

2. That the amounts designated in the final FY 2010-11 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall not be increased except as provided herein. Capital budget appropriation is authorized to completion of project, not limited to spending within fiscal years.

3. That the following controls are hereby placed on the use and transfer of budgeted funds:

(a) The Chief Executive Officer is responsible for keeping expenditures within budget allocations for positions, salaries, operational expenses and capital acquisitions and may adopt budget policies as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or Chief Executive Officer as described herein.

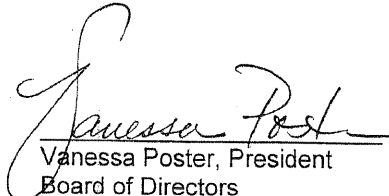
(b) The Chief Executive Officer may exercise discretion in administration of the budget to respond to changed circumstances, provided that any single modification in excess of \$10,000 shall require approval by the Board.

(c) The Chief Executive Officer may authorize transfers between lines and/or within funds or departments, within the limits imposed by the available funds in the operating and capital budget.

(d) Except as provided by Section 3(b) herein, the Board must authorize any increase in the overall operating budget and capital budget.

4. That this resolution shall become effective as of, on and after the 1st day of July, 2010.

PASSED, APPROVED, AND ADOPTED THIS 26th DAY OF MAY, 2010.


Vanessa Poster, President
Board of Directors
Beach Cities Health District

ATTEST:

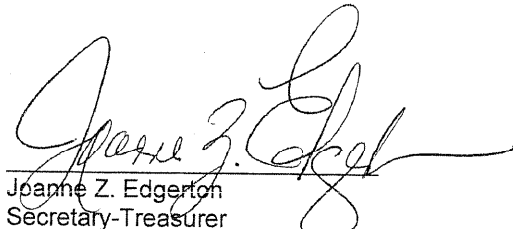

Joanne Z. Edgerton
Secretary-Treasurer
Board of Directors
Beach Cities Health District

EXHIBIT A

**Beach Cities Health District
District Total Rollup
Budget 2010-11¹**

| | Budget FY11 | Budget FY10 | Budget FY09 | Proj'd FY10 |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Property Tax Revenue | 2,450,400 | 2,484,000 | 2,319,600 | 2,450,558 |
| Lease Revenue | 1,912,975 | 2,192,717 | 2,091,752 | 2,199,659 |
| Interest Revenue | 1,954,180 | 2,148,779 | 2,246,469 | 2,160,615 |
| Limited Partnership Revenue | 1,191,663 | 1,218,333 | 1,617,807 | 1,242,177 |
| User Fees Revenue | 2,390,146 | 2,651,777 | 2,910,149 | 2,323,841 |
| Other Revenue | 113,253 | 81,988 | 119,160 | 108,538 |
| TOTAL REVENUE | 10,012,617 | 10,777,593 | 11,304,936 | 10,485,388 |
| Cost of Goods Sold | 141,370 | 137,406 | 286,856 | 139,905 |
| Payroll | 4,943,395 | 4,919,753 | 5,065,911 | 4,929,584 |
| General & Administrative | 367,772 | 378,984 | 400,714 | 381,110 |
| Human Resources | 152,272 | 216,816 | 185,110 | 154,654 |
| Information Systems | 84,501 | 94,481 | 94,969 | 80,015 |
| Community Relations | 295,665 | 385,179 | 527,698 | 312,987 |
| Facilities Expenses | 510,847 | 625,684 | 539,800 | 535,297 |
| Professional Services | 746,893 | 836,377 | 942,565 | 728,848 |
| Interest and Other Expenses | 535,768 | 553,793 | 571,655 | 553,902 |
| Funds & Grants | 1,636,412 | 1,690,258 | 1,801,706 | 1,699,413 |
| TOTAL OPERATING EXPENSES | 9,414,895 | 9,838,732 | 10,416,984 | 9,515,716 |
| NET INCOME (LOSS) BEFORE CAPEX | 597,722 | 938,861 | 887,952 | 969,672 |
| Capital Expenditures | 141,693 | 482,700 | 431,944 | 612,144 |
| Energy Recovery | 456,000 | 456,000 | 432,000 | 456,000 |
| NET INCOME (LOSS) | 29 | 161 | 24,008 | (98,472) |

5/13/2010

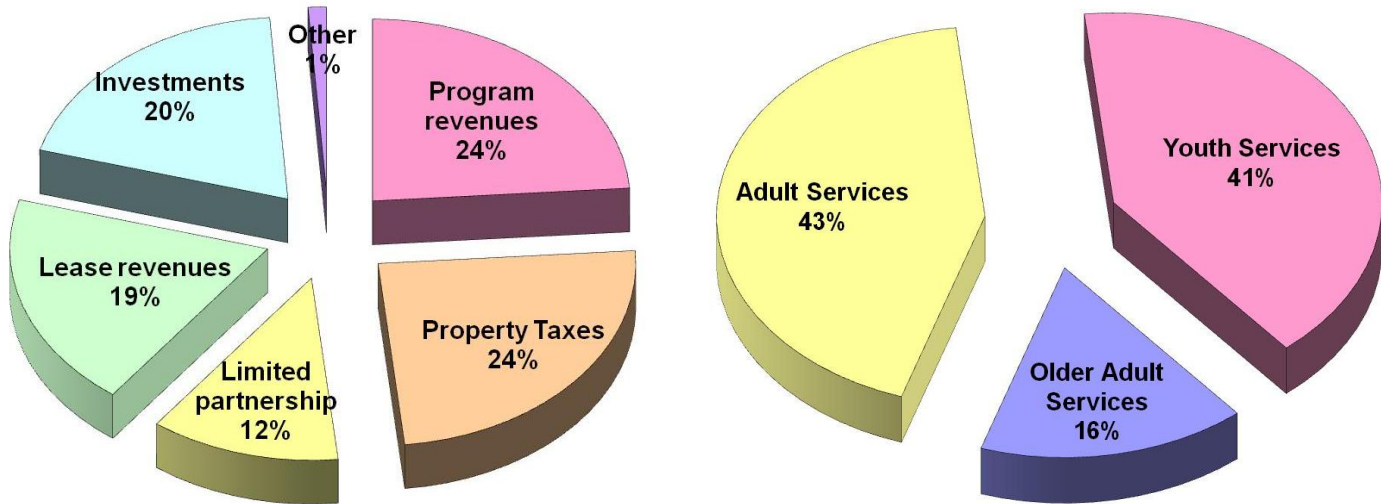
BCHD FY2010-11 Budget

Summary Charts



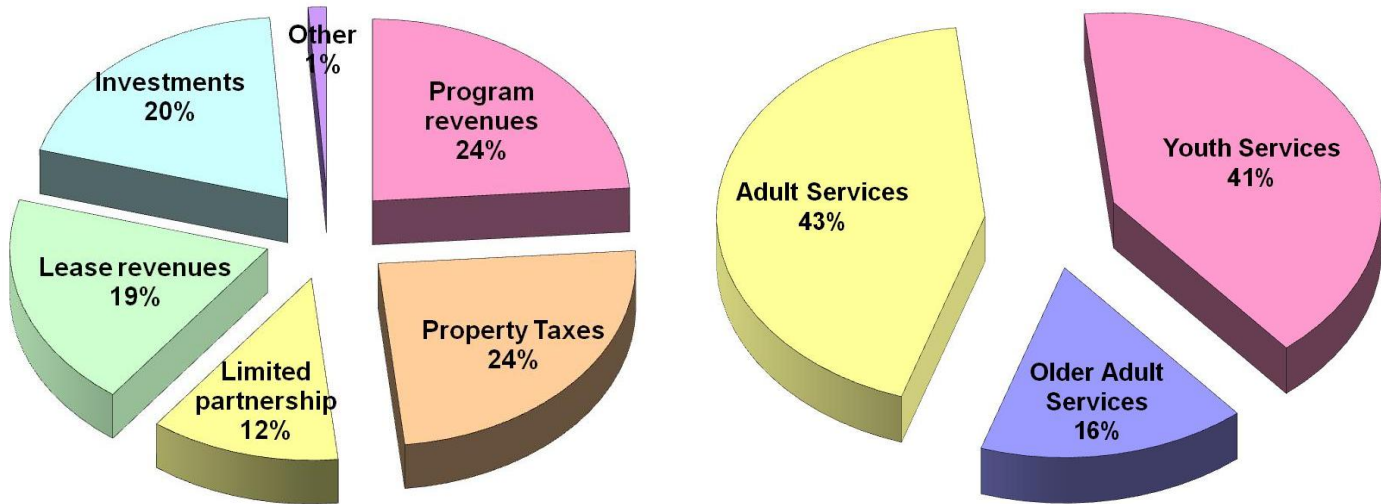
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Revenues - Expenses



**Beach Cities Health District's
FY2010-11 budget leverages
\$2.5 million in Property Tax
revenue to provide
\$9.4 million in services to the
community**

Revenues - Expenses



Revenues

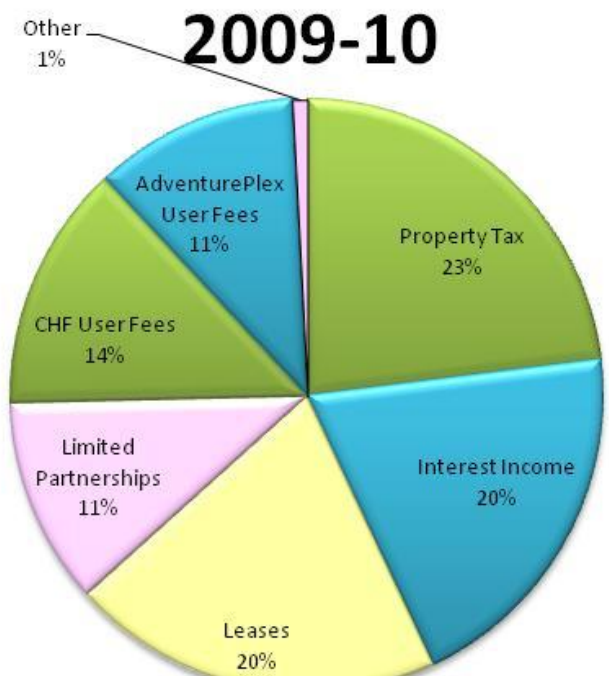
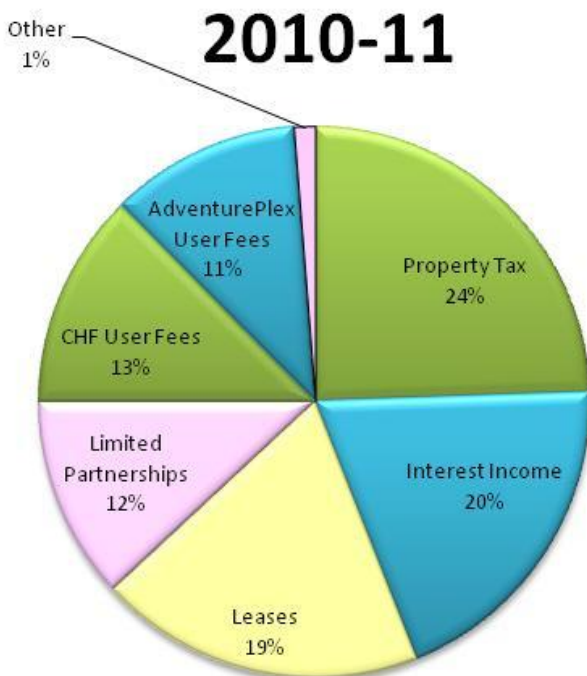
| | | |
|---------------------|-------------------|------|
| Program revenues | 2,390,146 | 24% |
| Property Taxes | 2,450,400 | 24% |
| Limited partnership | 1,191,663 | 12% |
| Lease revenues | 1,912,975 | 19% |
| Investments | 1,954,180 | 20% |
| Other | 113,253 | 1% |
| | <u>10,012,617</u> | 100% |

Expenses

| | | |
|----------------------|------------------|------|
| Older Adult Services | 1,520,171 | 16% |
| Adult Services | 4,069,737 | 43% |
| Youth Services | 3,824,994 | 41% |
| | <u>9,414,902</u> | 100% |

Revenues

| | FY10-11 | | FY09-10 | |
|-------------------------|-------------------|-------------|-------------------|-------------|
| | Budget | % | Budget | % |
| Property Tax | 2,450,400 | 24% | 2,484,000 | 23% |
| Interest Income | 1,954,180 | 20% | 2,148,779 | 20% |
| Leases | 1,912,975 | 19% | 2,192,717 | 20% |
| Limited Partnerships | 1,191,663 | 12% | 1,218,333 | 11% |
| CHF User Fees | 1,264,444 | 13% | 1,443,115 | 13% |
| AdventurePlex User Fees | 1,113,142 | 11% | 1,200,478 | 11% |
| Other | 125,813 | 1% | 90,172 | 1% |
| Total Revenues | 10,012,617 | 100% | 10,777,593 | 100% |



BCHD Health Priorities

CHILDREN

(birth to 17 years of age)
23,025 beach cities' residents
19 percent of population

- Overweight, obesity and physical inactivity, including diabetes prevention
- Alcohol, tobacco and other drug abuse
- Responsible sexual behavior, including STD prevention
- Mental health including depression, coping with loss, and suicide prevention
- Family and peer violence

ADULTS

(18 to 64 years of age)
89,142 beach cities' residents
72 percent of population

- Overweight, obesity and physical inactivity
- Alcohol, tobacco and other drug abuse
- Mental health including depression, coping with loss, and suicide and domestic violence prevention
- Preventive health care, including STD prevention

OLDER ADULTS

(65+ years of age)
11,747 beach cities' residents
9 percent of population

- Overweight, obesity and physical inactivity
- Hypertension, heart disease and diabetes
- Mental health including isolation, depression, coping with loss, and dementia
- Functional limitations and disabilities
- Cancer

Dental services for all age groups

Information, referral and screening services for all age groups

March 30, 2005/Amended January 25, 2006
(Not listed in any particular order)

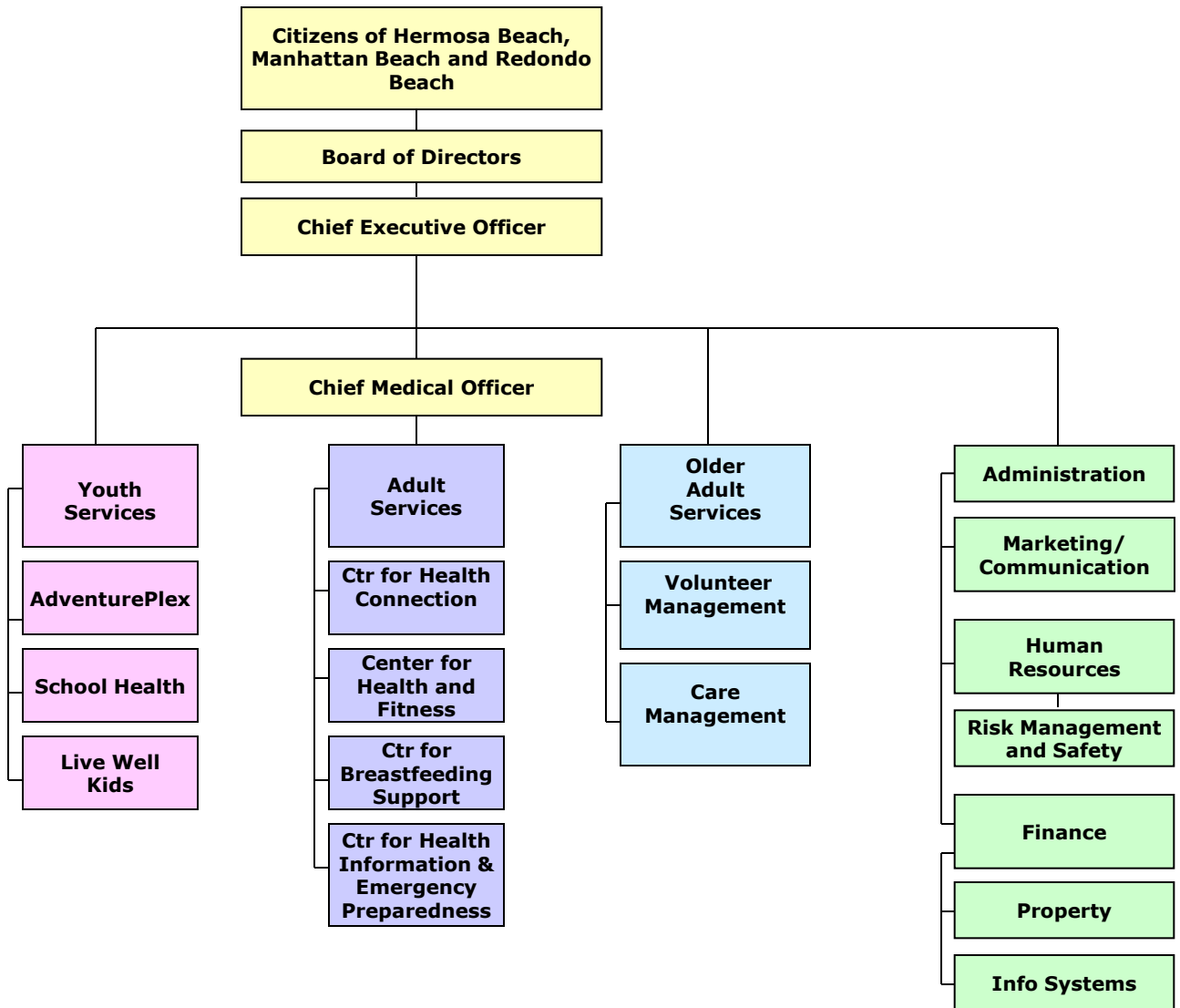
BCHD FY2010-11 Budget

Personnel



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Organization Chart



Beach Cities Health District
 Budget 2011 - Personnel - FTE summary

| | Budget FY2008-09 | Budget FY2009-10 | Budget FY 2010-11 |
|-----------------------------|---------------------|---------------------|----------------------|
| Human Resources | 2.00 | 2.00 | 4.00 |
| Volunteer Management | 1.00 | 1.00 | 1.00 |
| Human Resources | <u>3.00</u> | <u>3.00</u> | <u>5.00</u> |
| Information Systems | - | - | - |
| Finance/Accounting | 4.00 | 4.00 | 4.00 |
| Property Management | 4.00 | 3.60 | 3.60 |
| BCHD Café | 3.60 | - | - |
| Finance | <u>11.60</u> | <u>7.60</u> | <u>7.60</u> |
| Communications | 2.80 | 2.80 | 2.40 |
| Older Adult Services | 8.50 | 7.00 | 7.88 |
| AdventurePlex | 21.36 | 20.36 | 21.56 |
| Other Youth Services | 6.40 | 6.76 | 5.50 |
| Youth Services | <u>27.76</u> | <u>27.12</u> | <u>27.06</u> |
| Center for Health & Fitness | 17.31 | 13.70 | 12.77 |
| Other Adult Services | 6.00 | 5.32 | 6.50 |
| Adult Services | <u>23.31</u> | <u>19.02</u> | <u>19.27</u> |
| Total | <u>81.17</u> | <u>70.74</u> | <u>71.30</u> |

Beach Cities Health District
Budget 2011 - Personnel - FTE summary

| Prior Year | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | Jan-11 | Feb-11 | Mar-11 | Apr-11 | May-11 | Jun-11 | Total | Avg. |
|------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|------|
| 170 Administrative Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 170 Legislative Assistant | 0.20 | - | - | - | - | - | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 1.20 | 0.10 |
| | 2.20 | 2.00 | 1.00 | 1.00 | 2.00 | 2.00 | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | 2.20 | 25.20 | 2.10 |
| Human Resources | | | | | | | | | | | | | | |
| 110 Director of Human Resources | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 110 Human Resources Generalist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 110 Administrative Assistant II | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 110 Executive Assistant to CEO | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 150 Volunteer Services Mgr | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| | 4.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 60.00 | 5.00 |
| Finance | | | | | | | | | | | | | | |
| 120 Senior Accounting Assistant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 120 Senior Accountant | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 120 Director of Finance & Business | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 120 Financial Analyst | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 710 Sr. Manager Real Estate | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 710 Maintenance Supervisor | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 710 Maintenance Engineer | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 710 Administrative Assistant II | 0.25 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 1.80 | 0.15 |
| 730 Sr. Manager Real Estate | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 9.00 | 0.75 |
| 730 Maintenance Supervisor | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 9.00 | 0.75 |
| 730 Maintenance Engineer | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 | 9.00 | 0.75 |
| 730 Administrative Assistant II | 0.75 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 0.45 | 5.40 | 0.45 |
| | 8.00 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 7.60 | 91.20 | 7.60 |
| Communications | | | | | | | | | | | | | | |
| 160 Communications Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 160 Graphic Designer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 160 Community Relations | 1.00 | - | - | - | - | - | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 4.80 | 0.40 |
| | 3.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.80 | 2.80 | 2.80 | 2.80 | 2.80 | 2.80 | 28.80 | 2.40 |
| Senior Adult Care | | | | | | | | | | | | | | |
| 200 Care Manager | 1.00 | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 200 Care Management Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Care Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Director of Community Care | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Care Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Care Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Care Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Care Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 200 Administrative Assistant II | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 200 In-Home Exercise Specialist | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | - | - | 4.50 | 0.38 |
| 200 Care Manager I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| | 9.50 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 7.50 | 7.50 | 7.50 | 94.50 | 7.88 |
| Youth Services | | | | | | | | | | | | | | |
| 405 Youth Services Director | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 405 Administrative Assistant | 0.63 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 0.625 | 7.50 | 0.63 |
| 405 Dietitian - LWK Ped Prgm | - | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | - |
| 482 Program Coordinator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 482 Dietitian | 1.00 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 482 Garden Coordinator | 0.50 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 0.63 | 7.50 | 0.63 |
| 483 Physical Education Specialist | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 483 Behavioral Health Educator | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 631 General Manager | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |
| 631 Assistant GM | 0.33 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 631 Outdoor Supervisor | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 631 Fitness Supervisor | 0.50 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 2.40 | 0.20 |
| 631 Cook/Maintenance | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 2.40 | 0.20 |
| 631 Adventure Staff (Adventure) | 0.30 | 0.67 | 0.71 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.71 | 5.69 | 0.47 |
| 631 Adventure Staff (Adventure) | 0.30 | 0.49 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.39 | 3.99 | 0.33 |
| 631 Adventure Staff (Adventure) | 0.30 | 0.25 | 0.25 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.25 | 3.27 | 0.27 |
| 631 Adventure Staff (Adventure) | 0.30 | 0.68 | 0.68 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.68 | 6.54 | 0.55 |
| 631 Adventure Staff (Adventure) | 0.30 | 0.49 | 0.49 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.28 | 0.39 | 3.99 | 0.33 |
| 631 Adventure Staff (Adventure) | 0.69 | - | - | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 | 0.58 | 0.38 | 5.55 | 0.46 |
| 631 Adventure Staff (Adventure) | 0.20 | 0.59 | 0.29 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.13 | 0.79 | 2.84 | 0.24 |

Budget 2011 - Personnel - FTE summary

Budget 2011 - Personnel - FTE summary

| | Prior Year | Jul-10 | Aug-10 | Sep-10 | Oct-10 | Nov-10 | Dec-10 | Jan-11 | Feb-11 | Mar-11 | Apr-11 | May-11 | Jun-11 | Total | Avg. |
|-----------------------------------|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|
| 631 Adventure Staff (Adventure | 0.20 | 0.63 | 0.63 | - | - | - | 0.17 | 0.23 | - | - | - | 0.07 | 0.67 | 2.40 | 0.20 |
| 631 Adventure Staff (Adventure | 0.20 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 4.20 | 0.35 |
| 631 Adventure Staff (Adventure | 0.20 | 0.23 | 0.23 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.29 | 0.30 | 3.37 | 0.28 |
| 631 Adventure Staff (Adventure | 0.49 | - | - | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.23 | 0.19 | 2.30 | 0.19 |
| 631 Adventure Staff (Adventure | 0.38 | 0.69 | 0.69 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.35 | 0.65 | 5.18 | 0.43 |
| 631 Adventure Staff (Adventure | 0.38 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 0.44 | 5.28 | 0.44 |
| 631 Adventure Staff (Adventure | 0.49 | 0.30 | 0.53 | 0.75 | 0.75 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | 0.75 | 0.30 | 5.18 | 0.43 |
| 631 Adventure Staff (Adventure | 0.49 | 0.30 | 0.16 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 0.27 | 3.16 | 0.26 |
| 631 Adventure Staff (Adventure | 0.49 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 0.15 | 1.80 | 0.15 |
| 631 Adventure Staff (Adventure | 0.49 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 1.44 | 0.12 |
| 631 Adventure Staff (Adventure | 0.49 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 0.12 | 1.44 | 0.12 |
| 631 Adventure Staff (Adventure | 0.49 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 2.40 | 0.20 |
| 631 Adventure Staff (Adventure | 0.49 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 1.20 | 0.10 |
| 631 Adventure Staff (Adventure | 0.49 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | 1.20 | 0.10 |
| 632 Assistant GM | 0.33 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 632 Outdoor Supervisor | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 632 Fitness Coordinator | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 632 Adventure Staff (Outdoor) | 0.07 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 633 Assitant GM | 0.33 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 | 3.00 | 0.25 |
| 633 Position title | 0.30 | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 | 1.00 | 1.00 | 0.90 | 0.90 | 0.90 | 0.90 | 11.00 | 0.92 |
| 633 Event Specialist | 1.00 | 0.27 | 0.15 | 0.10 | 0.23 | 0.25 | 0.15 | 0.12 | 0.12 | 0.12 | 0.20 | 0.20 | 0.20 | 2.19 | 0.18 |
| 633 Adventure Staff (Party Facili | 0.28 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.27 | 0.11 | 0.28 | 0.20 | 0.41 | 0.09 | 2.56 | 0.21 |
| 633 Adventure Staff (Party Facili | 0.28 | 0.59 | 0.32 | 0.17 | 0.18 | 0.30 | 0.11 | 0.23 | 0.19 | 0.30 | 0.17 | 0.14 | 0.60 | 3.33 | 0.28 |
| 633 Adventure Staff (Party Facili | 0.28 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 0.17 | 2.02 | 0.17 |
| 633 Adventure Staff (Party Facili | 0.28 | - | - | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.24 | 0.09 | 0.09 | 0.09 | 0.81 | 0.07 |
| 633 Adventure Staff (Party Facili | 0.28 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 2.40 | 0.20 |
| 633 Adventure Staff (Party Facili | 0.28 | - | - | 0.25 | 0.25 | 0.10 | 0.10 | 0.10 | 0.10 | 0.29 | 0.25 | 0.25 | 0.20 | 1.89 | 0.16 |
| 633 Adventure Staff (Party Facili | 0.28 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.40 | 1.03 |
| 634 Camp Supervisor | 1.00 | 1.10 | 1.10 | - | - | 0.19 | 0.23 | 0.06 | - | - | - | - | 0.35 | 2.30 | 0.19 |
| 634 Adventure Staff (Camps) | 0.31 | 0.95 | 0.52 | 1.00 | - | - | 0.14 | - | - | - | 0.25 | - | 0.80 | 3.19 | 0.27 |
| 634 Adventure Staff (Camps) | 0.31 | 1.00 | 1.00 | - | - | - | - | - | - | - | 0.03 | - | 0.17 | 2.61 | 0.22 |
| 634 Adventure Staff (Camps) | 0.30 | 0.86 | 0.76 | - | - | - | - | - | - | - | - | - | 0.55 | 2.86 | 0.24 |
| 634 Adventure Staff (Camps) | 0.27 | 1.00 | 1.00 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.25 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.14 | 2.11 | 0.18 |
| 634 Adventure Staff (Camps) | 0.23 | 0.98 | 0.99 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.21 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.52 | 2.18 | 0.18 |
| 634 Adventure Staff (Camps) | 0.21 | 0.82 | 0.59 | - | - | - | 0.25 | - | - | - | - | - | 0.31 | 2.20 | 0.18 |
| 634 Adventure Staff (Camps) | 0.19 | 0.93 | 0.92 | - | - | - | 0.04 | - | - | - | - | - | 0.50 | 1.76 | 0.15 |
| 634 Adventure Staff (Camps) | 0.19 | 0.84 | 0.42 | - | - | - | - | - | - | - | - | - | 0.50 | 1.76 | 0.15 |
| 634 Adventure Staff (Camps) | - | 0.89 | 0.83 | - | - | 0.33 | 0.48 | 0.15 | - | - | - | - | 0.48 | 3.16 | 0.26 |
| 634 Adventure Staff (Camps) | - | 0.68 | 0.93 | - | - | - | 0.15 | - | - | - | - | - | 0.50 | 2.26 | 0.19 |
| 634 Adventure Staff (Camps) | - | 0.70 | 0.51 | - | - | - | 0.17 | - | - | - | - | - | 0.50 | 1.88 | 0.16 |
| 634 Adventure Staff (Camps) | - | 0.89 | 0.61 | - | - | - | - | - | - | - | - | - | 0.44 | 1.94 | 0.16 |
| 634 Adventure Staff (Camps) | 0.19 | 0.72 | 0.42 | - | - | 0.06 | 0.05 | - | - | - | - | - | 0.42 | 1.67 | 0.14 |
| 634 Adventure Staff (Camps) | 0.19 | 1.00 | 1.00 | - | - | - | - | - | - | - | - | - | 1.00 | 3.00 | 0.25 |
| 634 Adventure Staff (Camps) | 0.19 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.19 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.19 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.19 | 0.92 | 0.94 | - | - | - | - | - | - | - | - | - | 0.45 | 2.31 | 0.19 |
| 634 Adventure Staff (Camps) | 0.19 | 0.57 | 0.27 | - | - | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - | 0.36 | 4.34 | 0.36 |
| 634 Adventure Staff (Camps) | 0.19 | 0.79 | 0.93 | - | - | 0.14 | 0.27 | 0.06 | 0.09 | - | - | - | 0.41 | 2.69 | 0.22 |
| 634 Adventure Staff (Camps) | 0.19 | 0.50 | 0.50 | - | - | - | - | - | - | - | - | - | 0.50 | 1.50 | 0.13 |
| 634 Adventure Staff (Camps) | 0.19 | 0.41 | 0.41 | - | - | - | - | - | - | - | - | - | 0.17 | 0.99 | 0.08 |
| 634 Adventure Staff (Camps) | 0.19 | 0.14 | 0.32 | - | 0.15 | - | - | - | - | - | - | - | 0.33 | 0.94 | 0.08 |
| 634 Adventure Staff (Camps) | 1.00 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 0.80 | 9.60 | 0.80 |
| 651 Title-Café Supervisor | 1.00 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 651 Cook | 1.00 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 651 Cook/Maintenance | 0.81 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 0.60 | 7.20 | 0.60 |
| 651 Cook/Maintenance | 0.81 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 651 Cook/Maintenance | 0.69 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 651 Cook/Maintenance | 0.69 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 0.43 | 5.10 | 0.43 |
| 651 Cook/Maintenance | 0.69 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | 6.00 | 0.50 |
| 651 Cook/Maintenance | 0.23 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 0.40 | 4.80 | 0.40 |
| Adult Services | 27.76 | 43.54 | 41.36 | 21.98 | 22.27 | 22.88 | 23.92 | 22.63 | 22.29 | 22.61 | 22.48 | 22.54 | 36.27 | 324.76 | 27.06 |
| 605 Chief Medical Officer | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 12.00 | 1.00 |

Budget 2011 - Personnel - FTE summary

| | | | | | | | | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|-------|
| 77.77 | 87.29 | 84.11 | 64.73 | 65.12 | 66.73 | 67.77 | 67.58 | 67.24 | 67.56 | 66.83 | 66.89 | 80.82 | 855.66 | 71.30 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|-------|

BCHD FY2010-11 Budget

Contract Services



Live Well. Health Matters.

Beach Cities Health District
Contract Services & Case Management Services
Budget FY 2010-11

| Account | Description | FY 10-11 BUDGET | FY 09-10 BUDGET | FY 08-09 BUDGET |
|---------------------------------------|---|--------------------|--------------------|--------------------|
| Contract Services - Senior | | | | |
| 1-200-200-5930-07 | City of RB Senior/Adult Disabled Health | 4,483 | 4,483 | 4,483 |
| 1-200-200-5930-24 | South Bay Adult Care Center | 9,324 | 9,324 | 9,324 |
| 1-200-200-5930-29 | The Center for the Partially Sighted | 4,373 | 4,373 | 4,373 |
| 1-200-200-5930-31 | The Salvation Army Meals on Wheels | 58,045 | 58,045 | 58,045 |
| 1-200-200-5930-33 | YMCA - Senior Nutrition | 17,520 | 17,520 | 17,520 |
| 1-200-200-5930-34 | RB Sr. Aid Program | 7,248 | 6,648 | 6,648 |
| | Senior Subtotal | 100,993 | 100,393 | 100,393 |
| Contract Services - Youth | | | | |
| 1-400-405-5930-10 | HBCSD - Counseling | 26,442 | 26,442 | 26,442 |
| 1-400-405-5930-11 | HBCSD - Health Aides | 30,360 | 30,360 | 30,360 |
| 1-400-405-5930-12 | HBCSD - Nutrition | 7,620 | 7,620 | 7,620 |
| 1-400-405-5930-13 | HBCSD - Physical Education | 44,111 | 44,111 | 44,111 |
| 1-400-405-5930-15 | MBUSD - Counseling | 95,376 | 95,376 | 95,376 |
| 1-400-405-5930-16 | MBUSD - Nurses/Heath Aides | 83,184 | 83,184 | 83,184 |
| 1-400-405-5930-17 | MBUSD - Sub Abuse Program | 9,048 | 9,048 | 9,048 |
| 1-400-405-5930-18 | MBUSD - Physical Education | 81,060 | 81,060 | 81,060 |
| 1-400-405-5930-19 | RBUSD - Academy of Health and Fitne | 5,208 | 5,208 | 5,208 |
| 1-400-405-5930-20 | RBUSD - Counseling | 177,372 | 177,372 | 177,372 |
| 1-400-405-5930-21 | RBUSD - Nurses/Health Aides | 115,452 | 115,452 | 115,452 |
| 1-400-405-5930-22 | RBUSD - SARB 16 | 14,892 | 14,892 | 14,892 |
| 1-400-405-5930-23 | Richstone Family Center Center for Pc | - | - | - |
| 1-400-405-5930-34 | HB Bully Prevention Program | 660 | 660 | 660 |
| 1-400-405-5930-35 | RB Bully Prevention Program | 5,196 | 5,196 | 5,196 |
| | Youth Subtotal | 695,981 | 695,981 | 695,981 |
| Contract Services - CHC | | | | |
| 1-500-500-5930-02 | City of HB Paramedic services | 21,840 | 21,840 | 21,840 |
| 1-500-500-5930-10 | City of HB DV Advocacy Program | 9,396 | 9,396 | 9,396 |
| 1-500-500-5930-03 | City of MB Paramedic services | 29,364 | 29,364 | 29,364 |
| 1-500-500-5930-11 | City of MB DV Advocacy Program | 9,396 | 9,396 | 9,396 |
| 1-500-500-5930-04 | City of RB Paramedic services | 48,000 | 48,000 | 48,000 |
| 1-500-500-5930-08 | City of RB Police Dept.DV Program | 13,272 | 13,272 | 13,272 |
| | Health Connection Subtotal | 131,268 | 131,268 | 131,268 |
| Contract Services - Board | | | | |
| 1-100-170-5930-00 | MicroGrant | 30,000 | 25,000 | 25,000 |
| | Board subtotal | 30,000 | 25,000 | 25,000 |
| | Grants total | 958,242 | 952,642 | 952,642 |
| Case Managed Services - Senior | | | | |
| 1-200-200-5935-00 | Senior Health Fund | 190,000 | 195,000 | 182,000 |
| | | 190,000 | 195,000 | 182,000 |
| Case Managed Services - CHC | | | | |
| 1-500-500-5936-40 | Adult Commodity | 47,030 | 43,524 | 66,048 |
| 1-500-500-5936-50 | Adult Medical | - | - | 54,096 |
| 1-500-500-5936-53 | Adults w/ minor children | 21,904 | 22,716 | 49,452 |
| 1-500-500-5936-55 | Adult Medical Non-Profit | 64,296 | 74,988 | 49,452 |
| 1-500-500-5936-56 | Adults w/out minor children | 33,205 | 34,440 | 49,452 |
| 1-500-500-5936-60 | Adult Counseling | - | 24,312 | 12,852 |
| 1-500-500-5936-65 | Adult Individual | 90,550 | 76,152 | 125,112 |
| 1-500-500-5936-70 | Adult Dental | - | - | - |
| 1-500-500-5936-80 | Adult Psychiatric | - | 11,124 | 9,996 |
| 1-500-500-5936-90 | Adult Group | 64,964 | 109,716 | 94,680 |
| 1-500-500-5937-50 | Child Medical | - | - | 17,328 |
| 1-500-500-5937-52 | Child Pediatric | 23,419 | 18,216 | - |
| 1-500-500-5937-55 | Child Medical NP | - | 2,100 | 12,360 |
| 1-500-500-5937-60 | Child Counseling | - | 16,236 | 12,852 |
| 1-500-500-5937-65 | Child Individual | 68,808 | 53,520 | 50,044 |
| 1-500-500-5937-70 | Child Dental | 23,914 | 18,600 | 16,044 |
| 1-500-500-5937-80 | Child Psychiatric | - | 1,812 | - |
| 1-500-500-5937-90 | Child Group | 41,580 | 31,164 | 38,796 |
| | | 479,670 | 538,620 | 658,564 |
| | Case Management Total | 669,670 | 733,620 | 840,564 |
| | | 1,627,912 | 1,686,262 | 1,793,206 |

BCHD FY2010-11 Budget

District Profile / Demographics



Live Well. Health Matters.

Date: July 1, 2010

Profile/Demographics

Established

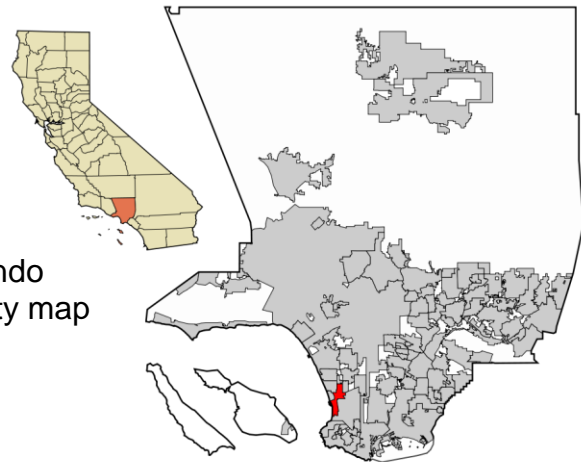
The Beach Cities Health District is a public government agency, one of 78 California Health Districts, in operation since 1955. In 1993, the District changed its name from the South Bay Hospital District to the Beach Cities Health District.

Governing Body

Board of Five Directors

Cities Served -

Hermosa Beach, Manhattan Beach, and Redondo Beach (highlighted in red in Los Angeles County map on right).



Location -

The Beach Cities Health District is located in Redondo Beach, CA approximately 18 miles Southwest of Los Angeles and 5 miles South of Los Angeles Airport (LAX).

| | 2010 | |
|-----------------|--------------------|-------------|
| City | Population* | % |
| Redondo Beach | 68,105 | 55% |
| Manhattan Beach | 36,773 | 30% |
| Hermosa Beach | 19,599 | 16% |
| | <u>124,477</u> | <u>100%</u> |

*California State Department of Finance, May, 2010

| Age Category | Population | %** |
|---------------------|-------------------|-------------|
| Youth | 23,651 | 19% |
| Adult | 89,623 | 72% |
| Senior | 11,203 | 9% |
| | <u>124,477</u> | <u>100%</u> |

** US Census Bureau, 2000

BCHD FY2010-11 Budget



Financial Summaries



Live Well. Health Matters.

**Beach Cities Health District
District Total Rollup
Budget 2010-11**

| | | Budget FY11 | Budget FY10 | Budget FY09 | Proj'd FY10 |
|-----------|--|------------------------|------------------------|------------------------|------------------------|
| --- 4020- | Property Tax Revenue | 2,450,400 | 2,484,000 | 2,319,600 | 2,450,558 |
| | TOTAL TAX REVENUE | 2,450,400 | 2,484,000 | 2,319,600 | 2,450,558 |
| | | - | - | - | - |
| --- 4110- | Lease Revenue | 1,912,975 | 2,192,717 | 2,091,752 | 2,199,659 |
| --- 4120- | Revenue - POC | - | - | - | - |
| --- 4130- | Revenue - Prospect South Bay | - | - | - | - |
| --- 4140- | Interest Revenue | 1,954,180 | 2,148,779 | 2,246,469 | 2,160,615 |
| --- 4150- | Limited Partnership Revenue | 1,191,663 | 1,218,333 | 1,617,807 | 1,242,177 |
| | TOTAL INVESTMENT REVENUE | 5,058,818 | 5,559,829 | 5,956,027 | 5,602,452 |
| --- 4210 | Revenue - Classes / Group | 713,004 | 747,954 | 748,789 | 647,809 |
| --- 4220 | Membership Revenue | 734,141 | 849,711 | 830,605 | 730,585 |
| --- 4230 | Individual/Consult/Single-Day | 683,952 | 760,089 | 792,822 | 687,212 |
| --- 4250 | Childcare Revenue | 3,000 | 8,600 | 12,445 | 3,351 |
| --- 4260 | Food/Beverage Revenue | 237,924 | 253,458 | 467,645 | 230,991 |
| --- 4270 | Equipment Sales Revenue | - | - | - | - |
| --- 4280 | Equipment Rental Revenue | 3,000 | 3,000 | 14,520 | 4,846 |
| --- 4290 | Retail Revenue | 15,126 | 28,965 | 43,323 | 19,046 |
| | TOTAL USER FEES REVENUE | 2,390,146 | 2,651,777 | 2,910,149 | 2,323,841 |
| --- 4390- | Revenue (discontinue unless misc) | 780 | 2,400 | 9,000 | 6,167 |
| --- 4310- | Memorial Donations Revenue | 8,620 | 9,620 | 9,395 | 19,778 |
| --- 4320- | Grants | 103,853 | 69,932 | 100,765 | 82,593 |
| --- 4999- | Transfers in (out) | - | 36 | - | - |
| | TOTAL OTHER REVENUE | 113,253 | 81,988 | 119,160 | 108,538 |
| | | 10,012,618 | 10,777,593 | 11,304,936 | 10,485,388 |
| --- 5610- | COGS - Cost of Goods Sold - non-fo | 42,970 | 41,874 | 77,850 | 43,480 |
| --- 5620- | Cafe Supplies - cost of good sold - fo | 98,400 | 95,532 | 209,006 | 96,425 |
| | TOTAL COST OF GOODS SOLD | 141,370 | 137,406 | 286,856 | 139,905 |
| --- 5010- | Salaries - Reg FT-Ben | 2,898,184 | 2,851,956 | 3,103,654 | 3,037,162 |
| --- 5015- | Salaries - Reg PT - Ben | 238,874 | 290,558 | 187,688 | 328,593 |
| --- 5018- | Salaries - Reg PT - PERS-only | 49,992 | 25,878 | 68,751 | 22,676 |
| --- 5020- | Salaries - Reg PT - no Ben | 422,589 | 397,846 | 397,668 | 194,891 |
| --- 5025- | Salaries - Temporary PT - No Ben | - | - | - | - |
| --- 5030- | Salaries - Instructors - no Ben | 308,427 | 343,076 | 317,479 | 328,020 |
| --- 5035- | Cafeteria Plan Contribution | 412,828 | 407,712 | 357,549 | 374,690 |
| --- 5040- | Payroll Taxes | 257,109 | 263,891 | 270,094 | 260,810 |
| --- 5050- | LTD Insurance Premiums | 16,680 | 19,866 | 14,817 | 16,834 |
| --- 5055- | Pension Benefits | 289,930 | 254,370 | 310,630 | 279,690 |
| --- 5060- | Unemployment Benefits | 45,000 | 40,000 | 25,000 | 57,447 |
| --- 5065- | Employee Incentive Bonus | 20,700 | 24,100 | 11,574 | 28,771 |
| --- 5070- | Employee Service Awards Expense | 1,500 | 500 | 1,008 | - |
| --- 5057- | Vacation/Sick Leave | - | - | - | - |
| | TOTAL PAYROLL | 4,961,813 | 4,919,753 | 5,065,911 | 4,929,584 |
| --- 5210- | Consumables (food used as supplies) | 11,205 | 11,060 | 16,502 | 11,196 |
| --- 5215- | Insurance - General | 185,429 | 187,637 | 175,173 | 185,605 |
| --- 5220- | Employee Travel/Parking | 25,370 | 29,168 | 30,640 | 31,549 |
| --- 5222- | Client transportation | 18,500 | 16,375 | 15,450 | 19,213 |
| --- 5225- | Office Supplies | 28,358 | 25,211 | 37,238 | 32,526 |
| --- 5227- | Gym/Locker room Supplies | 8,400 | 8,040 | 8,486 | 10,687 |
| --- 5228- | Program Supplies | 70,913 | 82,519 | 97,430 | 71,948 |
| --- 5229- | Janitorial supplies | 18,708 | 18,084 | 15,864 | 17,008 |
| --- 5230- | Other Supplies | 890 | 890 | 9,930 | 1,379 |
| | TOTAL GEN & ADMIN EXPENSES | 367,772 | 378,984 | 400,714 | 381,110 |
| --- 5110- | Employee Retention & Recognition | 10,120 | 9,270 | 9,770 | 13,686 |
| --- 5111- | Employee Wellness | 3,000 | 6,428 | 6,428 | 665 |
| --- 5112- | Employee Assistance | 3,000 | 3,264 | 2,700 | 2,971 |
| --- 5115- | ADP Payroll Processing Fees | 28,637 | 28,860 | 26,568 | 28,267 |
| --- 5120- | Education & Training Seminars | 32,478 | 66,765 | 52,153 | 42,528 |
| --- 5125- | Insurance - Worker's Comp | 43,561 | 57,264 | 45,978 | 38,190 |
| --- 5130- | Recruitment | 10,504 | 13,340 | 13,960 | 9,922 |
| --- 5140- | Tuition Reimbursement | 16,942 | 27,025 | 21,890 | 8,127 |
| --- 5145- | Uniforms | 4,030 | 4,600 | 5,663 | 10,298 |
| | TOTAL HUMAN RESOURCES EXPE | 152,272 | 216,816 | 185,110 | 154,654 |
| --- 5311- | IT Server Equipment | 2,000 | 10,265 | 9,765 | 12,496 |
| --- 5312- | IT Workstations | 6,000 | 12,750 | 18,000 | 13,909 |
| --- 5313- | Presentational Equipment | 1,800 | 1,500 | - | 2,060 |
| --- 5314- | Phone Equipment | - | 2,850 | 500 | - |
| --- 5315- | IT Repair & Maint Parts | 672 | 2,000 | 2,500 | 668 |
| --- 5316- | IT Website / Internet Equipment | 1,200 | 2,000 | - | - |
| --- 5317- | IT Monitors & Printers | 2,280 | 3,000 | 3,600 | 2,293 |
| --- 5320- | IT Network Expense | 6,400 | 6,400 | 6,400 | 6,665 |
| --- 5330- | IT Software Expense | 64,149 | 53,716 | 54,204 | 41,924 |
| | TOTAL MIS EXPENSES | 84,501 | 94,481 | 94,969 | 80,015 |
| --- 5410- | Advertising | 44,678 | 20,620 | 149,750 | 39,504 |
| --- 5415- | Community Education Materials | - | - | - | 2,023 |
| --- 5420- | Community Outreach | 20,756 | 37,647 | 43,114 | 17,220 |
| --- 5425- | Internet / Intranet / Website | 6,120 | 33,800 | 5,052 | 2,815 |

Beach Cities Health District
District Total Rollup
Budget 2010-11

| | | Budget FY11 | Budget FY10 | Budget FY09 | Proj'd FY10 |
|-----|---|------------------|------------------|-------------------|------------------|
| --- | 5430- Dues & Memberships | 16,144 | 19,070 | 19,778 | 16,272 |
| --- | 5435- Educational Materials | 5,466 | 4,535 | 34,980 | 1,010 |
| --- | 5440- Mailing Services | 13,000 | 7,800 | 2,004 | 19,162 |
| --- | 5445- Management of Volunteers | 4,968 | 9,750 | 10,304 | 7,330 |
| --- | 5450- Meetings | 4,814 | 7,774 | 8,720 | 5,220 |
| --- | 5455- Postage | 82,086 | 110,560 | 67,993 | 82,427 |
| --- | 5460- Printing | 87,636 | 120,947 | 172,623 | 103,791 |
| --- | 5465- Promotional Items/Materials | 8,045 | 11,420 | 13,158 | 15,205 |
| --- | 5470- Subscriptions | 1,941 | 1,269 | 3,324 | 1,007 |
| --- | 5499- Business Promotion Allocation | 12 | (12) | (3,103) | - |
| | TOTAL COMMUNITY RELATIONS E | 295,665 | 385,179 | 527,698 | 312,987 |
| --- | 5510- Building Maintenance & Repair | 97,304 | 99,648 | 86,348 | 111,803 |
| --- | 5515- Equipment/Furniture < \$5,000 | 29,089 | 27,059 | 26,250 | 35,655 |
| --- | 5520- Equipment/ Lease | 61,644 | 40,164 | 13,840 | 46,045 |
| --- | 5525- Equipment/General Maintenance & R | 17,140 | 30,971 | 24,027 | 18,163 |
| --- | 5530- Landscape Maintenance | 55,452 | 55,556 | 61,467 | 59,752 |
| --- | 5540- Electricity | 378,143 | 404,900 | 253,262 | 376,092 |
| --- | 5542- Gas | 127,497 | 205,270 | 190,744 | 146,917 |
| --- | 5544- Water | 60,000 | 65,000 | 65,000 | 59,463 |
| --- | 5546- Waste Removal | 14,826 | 16,752 | 16,668 | 14,025 |
| --- | 5548- Telephone | 33,486 | 41,793 | 38,034 | 38,044 |
| --- | 5550- Plant Service | 8,460 | 8,436 | 12,148 | 8,109 |
| --- | 5565- Janitorial Services | 132,900 | 132,900 | 136,500 | 131,580 |
| --- | 5598- Internal BOE allocation | 0 | (0) | (1) | 4,414 |
| --- | 5599- BOE allocation to tenants | (505,094) | (502,765) | (384,488) | (514,764) |
| | TOTAL FACILITIES EXPENSES | 510,847 | 625,684 | 539,800 | 535,297 |
| --- | 5710- Accounting Services | 17,568 | 22,000 | 20,275 | 14,166 |
| --- | 5715- Banking Services | 75,804 | 73,200 | 68,300 | 75,801 |
| --- | 5720- Election Expense | 48,000 | 48,000 | 160,000 | 48,000 |
| --- | 5725- Laundry Services | 60,984 | 82,959 | 40,232 | 95,134 |
| --- | 5730- Legal Services | 61,200 | 101,000 | 114,867 | 53,916 |
| --- | 5740- Outside Services | 273,920 | 270,161 | 328,824 | 243,084 |
| --- | 5744- Outside Service-Research | - | - | 10,417 | - |
| --- | 5746- Outside Services - H&F | 37,901 | 70,266 | 63,287 | 34,494 |
| --- | 5747- Outside Services - Property | - | - | - | 5,479 |
| --- | 5748- Engineering/Maintenance Services | - | - | - | - |
| --- | 5750- Research Services | 775 | 450 | 600 | 196 |
| --- | 5755- Service Contracts | 141,977 | 161,577 | 128,017 | 145,292 |
| --- | 5760- Taxes & Licensing | 10,365 | 6,765 | 7,747 | 13,286 |
| | TOTAL PROFESSIONAL SERVICES | 728,493 | 836,377 | 942,565 | 728,848 |
| --- | 5910- Prospect South Bay | 52,800 | 52,800 | 54,000 | 49,292 |
| --- | 5920- Interest Expense | 482,956 | 500,993 | 517,656 | 504,610 |
| --- | 5999- Indirect Admin Services | - | - | (1) | - |
| | TOTAL OTHER | 535,756 | 553,793 | 571,655 | 553,902 |
| --- | 5930- Grant Expense | 958,242 | 948,138 | 952,642 | 958,138 |
| --- | 5935- Health Fund | 669,670 | 733,620 | 840,564 | 733,620 |
| --- | 5940- Holiday Assistance | 8,500 | 8,500 | 8,500 | 7,655 |
| | TOTAL FUNDS & GRANTS | 1,636,412 | 1,690,258 | 1,801,706 | 1,699,413 |
| | TOTAL OPERATING EXPENSES | 9,414,902 | 9,838,732 | 10,416,984 | 9,515,716 |
| | NET INCOME (LOSS) BEFORE CAPEX | 597,716 | 938,861 | 887,952 | 969,672 |
| --- | 6010- Capital Expenditure - Fitness Equip | - | - | 35,644 | - |
| --- | 6020- Capital Expenditure - MIS | - | 25,000 | 7,500 | - |
| --- | 6030- Capital Expenditure - FF&E | - | - | 6,000 | - |
| --- | 6040- Capital Expenditure - Parking | 33,000 | - | 57,000 | - |
| --- | 6050- Capital Expenditure - Building | 108,693 | 457,700 | 325,800 | 612,144 |
| | TOTAL CAPITAL EXPENDITURE | 141,693 | 482,700 | 431,944 | 612,144 |
| | Energy Recovery | 456,000 | 456,000 | 432,000 | 456,000 |
| | NET INCOME (LOSS) | 23 | 161 | 24,008 | (98,472) |

BCHD FY2010-11 Budget



Capital Expenditures



Live Well. Health Matters.

All Departments

Acctg Code

| | |
|------|---------------------------------|
| 6010 | Fitness Equipment |
| 6020 | Info Sys Equipment |
| 6030 | Furniture, Fixtures & Equipment |
| 6040 | Parking/Campus Improvements |
| 6050 | Building Improvements |

| Item # | Code | Project Name | Est. Cost (\$5,000 or more) | Useful Life (2 years or more) | Month of Expected Purchase |
|---|------|---|-----------------------------------|-------------------------------------|----------------------------------|
| 630: AdventurePlex | | | | | |
| | | Fitness Equipment | | | |
| | | Fitness Equipment | \$ - | | |
| | | Building Seal Project | 8,693 | | |
| 630: AdventurePlex | | | \$ 8,693 | | |
| 710: Properties | | | | | |
| 710 | 6050 | Campus development - master planning | ----- | | |
| 2114 Artesia Blvd. | | | | | |
| Sunrise - Hermosa Beach | | | | | |
| Flagler Lane | | | | | |
| Adventure Plex | | | | | |
| CHF | | | - | | |
| | 6050 | NONE | - | | |
| BCHD - Offices | | | | | |
| 601 S PCH | | | - | | |
| 710 Properties Total | | | - | | |
| 720: Parking 512, 520 & lot | | | | | |
| 720-5 | 6040 | 514 campus parking lot sealing & traffic paint | - | | |
| 720-9 | 6040 | Exterior signage - campus plan (last done 1998) | 33,000 | | |
| 720: Parking 512, 520 & lot Total | | | \$ 33,000 | | |
| 730: Beach Cities Health Center (514 Building) | | | | | |
| 730 | 6030 | Elevator #3 upgrade | 14,000 | | |
| 730 | 6030 | Elevator #3 replace wormgear | 14,000 | | |
| 730 | 6030 | Demineralized/Atomized Water tank upgrade (feeds all boilers) - replace in FY11/12 | 9,000 | | |
| 730 | 6050 | LL ceiling replacement/upgrade | - | | |
| 730 | 6050 | 1st Floor ceiling replacement/upgrade | - | | |
| 730 | 6050 | Cooling tower - chilled water pump replacement | 14,000 | | |
| 730 | 6050 | SF3 coil replacement | 12,000 | | |
| 730 | 6050 | Replace original main breaker | 28,000 | | |
| 730 | 6050 | Replace air compressor pump | 9,000 | | |
| 730: Beach Cities Health Center (514 Building) Total | | | \$100,000 | | |
| | | | \$ 141,693 | | |

BCHD FY2010-11 Budget

Department Overview and Account Structure



Live Well. Health Matters.

Date: July 1, 2010

Department Overview and Account Structure

The 2010-2011 Budget is comprised of the following 24 programs and departments, organized to roll up for manager-level and director-level budgetary control.

Youth Services

- 405 Youth Services Administration and Grants
- 482 School Health Services
- 483 Youth Anti-obesity
- AdventurePlex
 - 631 Operations
 - 632 Programs
 - 633 Events
 - 634 Camps
 - 651 AdventurePlex Café

Adult Services

- 605 Adult Services Administration and Grants
- 500 Center for Health Connection
- 410 Grow Well
- 440 Center for Health Information and Emergency Preparedness
- 450 MRC Program
- 611 Center for Health & Fitness

Older Adult Services

- 200 Senior Services, Care Management and Grants
-

Administration

- 110 Human Resources
- 150 Volunteer Management
- 160 Communication and Marketing
- 170 Executive
- Finance
 - 120 Accounting and Financial Reporting
 - 130 Information Systems
 - 300 Prospect One Corp
 - Property
 - 730 514 Building
 - 720 Prospect Campus
 - 710 Outlying Properties

BCHD FY2010-11 Budget



Youth Services Success in the Schools

- An early foundation of health prevention
- Exercise and nutrition
- Counseling and nursing
- 5,000 public school students
- Nearly 3% BMI (Body Mass Index) reduction
- 105 kids reached healthy weight last year



Live Well. Health Matters.

Youth Services Department (School Health)

Youth Services is formed of the following subdivisions:

- Youth Obesity Prevention
- School Health Services including: school nurses, substance abuse prevention, mental health and counseling, physical education, and behavioral health education
- AdventurePlex

Health Priorities

This department focuses on the following Health Priorities:

- Overweight, obesity and physical activity, with emphasis on primary prevention of diabetes
- Substance use disorders (including tobacco and alcohol)
- Mental health (including depression, loss, suicide prevention, and family and peer violence)
- Dental health services

Youth Services Administration. Oversees the direction, development, coordination and implementation of all District youth-focused programs and services. This administrative function seeks to bring synergy between the school/community-based programs and the business-related youth programming. This department is responsible for identifying and addressing relevant health needs and issues that affect youth; program development; leading community collaborations to create innovative partnerships that address community health needs and BCHD Priority Health Areas. Additionally, Youth Services provides programmatic oversight to a variety of school health programs funded by BCHD including:

- Nutrition Education
- Physical Education
- Counseling
- Substance Abuse
- Emotional and Social Health Education
- Truancy and School Drop-out Intervention

School Health Services. Beach Cities Health District's Youth Services Department provides a variety of physical, mental and social health programs for children within the beach cities school setting. These include: health education for elementary students; physical education for children kindergarten through sixth grade; lifeskills and substance abuse education for middle school students; and obesity prevention education at the elementary level.

**Beach Cities Health District
Youth Services Rollup
Budget 2010-11**

| | | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|-----------|------------------------------|----------------|----------------|----------------|------|----------------|-------|
| --- 4020- | Property Tax Revenue | - | - | - | - | - | - |
| | TOTAL TAX REVENUE | - | - | - | - | - | - |
| --- | 4110- | - | - | - | - | - | - |
| | Lease Revenue | - | - | - | - | - | - |
| --- | 4120- | - | - | - | - | - | - |
| | Revenue - POC | - | - | - | - | - | - |
| --- | 4130- | - | - | - | - | - | - |
| | Revenue - Prospect South Bay | - | - | - | - | - | - |
| --- | 4140- | - | - | - | - | - | - |
| | Interest Revenue | - | - | - | - | - | - |
| --- | 4150- | - | - | - | - | - | - |
| | Limited Partnership Revenue | - | - | - | - | - | - |
| | TOTAL INVESTMENT REVENUE | - | - | - | - | - | - |
| --- | 4210 | 350,675 | 359,549 | 295,326 | 98% | 343,376 | 102% |
| --- | 4220 | 15,796 | 21,636 | 29,224 | 73% | 16,645 | 95% |
| --- | 4230 | 502,022 | 554,910 | 554,569 | 90% | 472,533 | 106% |
| --- | 4250 | - | - | - | - | - | - |
| --- | 4260 | 237,924 | 253,458 | 283,147 | 94% | 230,991 | 103% |
| --- | 4270 | - | - | - | - | - | - |
| --- | 4280 | - | - | - | - | - | - |
| --- | 4290 | 6,726 | 10,925 | 8,468 | 62% | 6,820 | 99% |
| | TOTAL USER FEES REVENUE | 1,113,142 | 1,200,478 | 1,170,734 | 93% | 1,070,365 | 104% |
| --- | 4390- | - | - | 9,000 | - | 1,500 | 0% |
| --- | 4310- | - | - | - | - | - | - |
| --- | 4320- | 25,000 | 12,500 | 22,500 | 200% | 25,000 | 100% |
| --- | 4999- | 2,152,668 | 2,198,484 | 2,255,188 | 98% | 2,198,484 | 98% |
| | TOTAL OTHER REVENUE | 2,177,668 | 2,210,984 | 2,286,688 | 98% | 2,224,984 | 98% |
| | | 3,290,810 | 3,411,462 | 3,457,422 | 96% | 3,295,349 | 100% |
| --- | 5610- | 25,750 | 26,554 | 31,092 | 97% | 24,772 | 104% |
| --- | 5620- | 98,400 | 95,532 | 107,532 | 103% | 96,425 | 102% |
| | TOTAL COST OF GOODS SOLD | 124,150 | 122,086 | 138,624 | 102% | 121,197 | 102% |
| --- | 5010- | 589,734 | 584,128 | 605,392 | 101% | 642,485 | 92% |
| --- | 5015- | 42,420 | 92,786 | 85,677 | 46% | 115,691 | 37% |
| --- | 5018- | - | - | - | - | 1,328 | 0% |
| --- | 5020- | 332,257 | 281,729 | 285,954 | 118% | 184,287 | 180% |
| --- | 5025- | - | - | - | - | - | - |
| --- | 5030- | 25,841 | 42,240 | 37,170 | 61% | 31,607 | 82% |
| --- | 5035- | 89,476 | 95,974 | 73,746 | 93% | 92,702 | 97% |
| --- | 5040- | 66,825 | 67,572 | 68,463 | 99% | 69,498 | 96% |
| --- | 5050- | 2,976 | 6,066 | 2,880 | 49% | 3,276 | 91% |
| --- | 5055- | 50,026 | 54,348 | 57,371 | 92% | 51,233 | 98% |
| --- | 5060- | - | - | - | - | - | - |
| --- | 5065- | 100 | 100 | 100 | 100% | - | - |
| --- | 5070- | - | - | - | - | - | - |
| --- | 5057- | - | - | - | - | - | - |
| | TOTAL PAYROLL | 1,199,655 | 1,224,944 | 1,216,753 | 98% | 1,192,105 | 101% |
| --- | 5210- | - | - | - | - | - | - |
| --- | 5215- | 40,901 | 39,015 | 45,130 | 105% | 40,903 | 100% |
| --- | 5220- | 6,250 | 9,019 | 10,370 | 69% | 7,311 | 85% |
| --- | 5222- | 16,500 | 15,375 | 15,450 | 107% | 19,213 | 86% |
| --- | 5225- | 10,152 | 7,505 | 11,341 | 135% | 9,482 | 107% |
| --- | 5227- | - | - | - | - | - | - |
| --- | 5228- | 63,069 | 70,025 | 87,339 | 90% | 57,020 | 111% |
| --- | 5229- | 13,152 | 11,724 | 12,264 | 112% | 11,452 | 115% |
| --- | 5230- | - | - | 516 | - | 35 | 0% |
| | TOTAL GEN & ADMIN EXPENSES | 150,023 | 152,662 | 182,411 | 98% | 145,417 | 103% |
| --- | 5110- | 1,960 | 2,670 | 2,570 | 73% | 1,432 | 137% |
| --- | 5111- | - | - | - | - | - | - |
| --- | 5112- | - | - | - | - | - | - |
| --- | 5115- | 11,525 | 9,120 | 7,800 | 126% | 11,408 | 101% |
| --- | 5120- | 2,648 | 7,825 | 11,085 | 34% | 2,609 | 101% |
| --- | 5125- | 13,297 | 12,732 | 9,660 | 104% | 9,978 | 133% |
| --- | 5130- | 3,564 | 5,440 | 6,060 | 66% | 2,464 | 145% |
| --- | 5140- | 3,250 | 7,300 | 1,790 | 45% | 87 | 3717% |
| --- | 5145- | 2,030 | 2,100 | 3,280 | 97% | 7,596 | 27% |
| | TOTAL HUMAN RESOURCES EXPE | 38,274 | 47,187 | 42,245 | 81% | 35,575 | 108% |
| --- | 5311- | - | - | - | - | - | - |
| --- | 5312- | - | - | - | - | - | - |
| --- | 5313- | - | - | - | - | - | - |
| --- | 5314- | - | - | - | - | - | - |
| --- | 5315- | - | - | - | - | - | - |
| --- | 5316- | - | - | - | - | - | - |
| --- | 5317- | - | - | - | - | - | - |
| --- | 5320- | 4,200 | 4,200 | 4,200 | 100% | 3,733 | 113% |
| --- | 5330- | 9,300 | 8,176 | - | 114% | 8,760 | 106% |
| | TOTAL MIS EXPENSES | 13,500 | 12,376 | 4,200 | 109% | 12,493 | 108% |
| --- | 5410- | - | 4,620 | - | 0% | 419 | 0% |
| --- | 5415- | - | - | - | - | - | - |
| --- | 5420- | 3,940 | 8,131 | 9,400 | 48% | 3,600 | 109% |
| --- | 5425- | 1,500 | - | - | - | - | - |

Beach Cities Health District
Youth Services Rollup
Budget 2010-11

| Youth Services Rollup | | Budget | Budget | Budget | | Proj'd | | |
|--------------------------------|-------|-------------------------------------|-----------|-----------|---------|-----------|---------|------|
| Budget 2010-11 | | FY11 | FY10 | FY09 | | FY10 | | |
| --- | 5430- | Dues & Memberships | 2,586 | 2,490 | 2,575 | 104% | 2,546 | 102% |
| --- | 5435- | Educational Materials | 900 | 900 | 21,450 | 100% | 560 | 161% |
| --- | 5440- | Mailing Services | - | - | - | - | - | - |
| --- | 5445- | Management of Volunteers | - | - | - | - | - | - |
| --- | 5450- | Meetings | 500 | 400 | 750 | 125% | - | - |
| --- | 5455- | Postage | 4,350 | 5,650 | 4,122 | 77% | 4,615 | 94% |
| --- | 5460- | Printing | 4,293 | 11,282 | 11,372 | 38% | 4,242 | 101% |
| --- | 5465- | Promotional Items/Materials | 300 | 1,500 | 3,000 | 20% | - | - |
| --- | 5470- | Subscriptions | 277 | - | - | - | 137 | 201% |
| --- | 5499- | Business Promotion Allocation | 76,416 | 84,792 | 55,668 | 90% | 84,792 | 90% |
| TOTAL COMMUNITY RELATIONS E | | 95,061 | 119,765 | 108,337 | 79% | 100,911 | 94% | |
| | | | | | | | | |
| --- | 5510- | Building Maintenance & Repair | 13,704 | 16,048 | 5,148 | 85% | 19,417 | 71% |
| --- | 5515- | Equipment/Furniture < \$5,000 | 16,114 | 9,709 | 12,703 | 166% | 16,015 | 101% |
| --- | 5520- | Equipment/ Lease | 1,536 | - | - | - | 1,532 | 100% |
| --- | 5525- | Equipment/General Maintenance & R | 9,940 | 13,451 | 9,132 | 74% | 9,856 | 101% |
| --- | 5530- | Landscape Maintenance | 5,388 | 5,376 | 9,067 | 100% | 5,376 | 100% |
| --- | 5540- | Electricity | 35,980 | 36,960 | 36,492 | 97% | 35,576 | 101% |
| --- | 5542- | Gas | 3,288 | 3,060 | 3,060 | 107% | 3,413 | 96% |
| --- | 5544- | Water | - | - | - | - | - | - |
| --- | 5546- | Waste Removal | 2,326 | 2,352 | 2,268 | 99% | 2,367 | 98% |
| --- | 5548- | Telephone | 7,202 | 9,684 | 7,616 | 74% | 8,486 | 85% |
| --- | 5550- | Plant Service | - | - | 2,640 | - | - | - |
| --- | 5565- | Janitorial Services | - | - | - | - | - | - |
| --- | 5598- | Internal BOE allocation | 11,884 | 9,597 | 6,219 | 124% | 9,600 | 124% |
| --- | 5599- | BOE allocation to tenants | - | - | - | - | - | - |
| TOTAL FACILITIES EXPENSES | | 107,362 | 106,237 | 94,345 | 101% | 111,638 | 96% | |
| | | | | | | | | |
| --- | 5710- | Accounting Services | - | - | - | - | - | - |
| --- | 5715- | Banking Services | - | - | - | - | - | - |
| --- | 5720- | Election Expense | - | - | - | - | - | - |
| --- | 5725- | Laundry Services | 3,384 | 2,463 | 2,124 | 137% | 3,308 | 102% |
| --- | 5730- | Legal Services | - | - | - | - | - | - |
| --- | 5740- | Outside Services | 32,100 | 38,441 | 44,055 | 84% | 31,600 | 102% |
| --- | 5744- | Outside Service-Research | - | - | - | - | - | - |
| --- | 5746- | Outside Services - H&F | 33,101 | 59,418 | 49,056 | 56% | 32,919 | 101% |
| --- | 5747- | Outside Services - Property | - | - | - | - | - | - |
| --- | 5748- | Engineering/Maintenance Services | - | - | - | - | - | - |
| --- | 5750- | Research Services | - | - | - | - | - | - |
| --- | 5755- | Service Contracts | 12,896 | 14,163 | 15,032 | 91% | 13,832 | 93% |
| --- | 5760- | Taxes & Licensing | 848 | 848 | 847 | 100% | 991 | 86% |
| TOTAL PROFESSIONAL SERVICES | | 82,328 | 115,333 | 111,114 | 71% | 82,649 | 100% | |
| | | | | | | | | |
| --- | 5910- | Prospect South Bay | - | - | - | - | - | - |
| --- | 5920- | Interest Expense | - | - | - | - | - | - |
| --- | 5999- | Indirect Admin Services | 784,476 | 814,872 | 863,414 | 96% | 814,872 | 96% |
| TOTAL OTHER | | 784,476 | 814,872 | 863,414 | 96% | 814,872 | - | |
| | | | | | | | | |
| --- | 5930- | Grant Expense | 695,981 | 695,981 | 695,981 | 100% | 695,981 | 100% |
| --- | 5935- | Health Fund | - | - | - | - | - | - |
| --- | 5940- | Holiday Assistance | - | - | - | - | - | - |
| TOTAL FUNDS & GRANTS | | 695,981 | 695,981 | 695,981 | 100% | 695,981 | 100% | |
| TOTAL OPERATING EXPENSES | | 3,290,810 | 3,411,442 | 3,457,424 | 96% | 3,312,838 | 99% | |
| NET INCOME (LOSS) BEFORE CAPEX | | (0) | 20 | (2) | | (17,489) | 0% | |
| | | | | | | | | |
| --- | 6010- | Capital Expenditure - Fitness Equip | - | - | 11,467 | - | - | - |
| --- | 6020- | Capital Expenditure - MIS | - | - | - | - | - | - |
| --- | 6030- | Capital Expenditure - FF&E | - | - | 6,000 | - | - | - |
| --- | 6040- | Capital Expenditure - Parking | - | - | - | - | - | - |
| --- | 6050- | Capital Expenditure - Building | 8,693 | - | 14,700 | - | - | - |
| TOTAL CAPITAL EXPENDITURE | | 8,693 | - | 32,167 | - | - | - | |
| | | | | | | | | |
| NET INCOME (LOSS) | | (8,693) | 20 | (32,169) | | (17,489) | | |

BCHD FY2010-11 Budget



Youth Services Success at AdventurePlex

- Physical activity programs
- Nutrition and healthy lifestyles
- Making fitness fun
- More than 24,000 kids/year



A Beach Cities Health District Program

AdventurePlex

AdventurePlex opened its doors in December of 2002 as the South Bay's only health and fitness center created especially for youth. AdventurePlex is geared to challenge children - physically, mentally and intellectually - with non-stop activities in a safe, structured environment. It provides a fun place to play, with an Adventure Play Structure full of mazes, tunnels and slides; an outdoor rock climbing wall and ropes course; gymnasium; arts & crafts rooms; and fitness center. AdventurePlex also focuses on family fitness and fun by offering programs for parents and children. Through an array of classes, camps and programs, kids have an exciting place to learn and grow.

Operations Department

The Operations Department oversees all of the AdventurePlex facility operations. The Department is responsible for:

- Building maintenance and service contracts
- Housekeeping and cleanliness standards
- Security
- Café food services, including quality, menu planning, inventory and food cost evaluation
- Accounting services, including daily deposits, reports, accounts payable and membership services
- Inter-office operations
- Creating a fun, educational and safe environment

The Operations Department is headed by the General Manager and is supported by the Café/Maintenance and Operations Supervisors, Adventure Leaders, Front Desk staff, Café Cooks and Volunteers.

Programs Department

The Programs Department oversees the programs, classes and fitness portions of the AdventurePlex facility. These responsibilities include:

- Development of the quarterly class schedule
- Implementation and management of fitness and wellness classes, and recreation programs
- Sales and renewals of FitPlex memberships
- Personal Training for AdventurePlex clientele
- Staffing and maintaining all equipment in the FitPlex area
- Partnering with local organizations to promote programs and services
- Ropes course and rock wall operations, equipment maintenance, supervision, training and procedural development

The Programs Department is headed by the Assistant General Manager, and is supported by a part-time staff consisting of fitness coordinator, class instructors and outdoor staff.

Events Department

The Events Department oversees the Special Events, birthday parties and rentals for AdventurePlex. These responsibilities include:

-
- Development, sales, facilitation and follow up of AdventurePlex birthday parties
 - Creation and programming of internal events (i.e. movie nights, barbeques and themed activity days)
 - Coordination of events for external clients, including sales, contracts, program development and day of event management
 - Package group rates and facilitate all group drop-in events target customers for the various event programs
 - Facility Rentals
 - Community Events and Outreach

The Special Events Department is headed by the Events Specialist and is supported by the Assistant General Manager, Operations Supervisor, birthday party staff and additional part-time staff.

Camps Department

The camp department oversees the planning and operations for all AdventurePlex camps. These responsibilities include:

- Design and management of the AdventurePlex operations for summer, winter, spring, tots and special day camps
- Providing oversight for all camp registration processes
- Hiring and supervision of camp staff
- Training for camp staff
- Completion of a comprehensive evaluation process for summer camps

The Camp Department is headed the Camp Supervisor and is supported by the Assistant General Manager, Assistant Camp Director, Camp Counselors and other part time support staff.

Beach Cities Health District
Youth Services - Adventureplex Rollup
Budget 2010-11

| | | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|-----------|--------------------------------|------------------|------------------|------------------|------|------------------|------|
| --- 4020- | Property Tax Revenue | - | - | - | - | - | - |
| | TOTAL TAX REVENUE | - | - | - | - | - | - |
| --- | 4110- | - | - | - | - | - | - |
| | Lease Revenue | - | - | - | - | - | - |
| --- | 4120- | - | - | - | - | - | - |
| | Revenue - POC | - | - | - | - | - | - |
| --- | 4130- | - | - | - | - | - | - |
| | Revenue - Prospect South Bay | - | - | - | - | - | - |
| --- | 4140- | - | - | - | - | - | - |
| | Interest Revenue | - | - | - | - | - | - |
| --- | 4150- | - | - | - | - | - | - |
| | Limited Partnership Revenue | - | - | - | - | - | - |
| | TOTAL INVESTMENT REVENUE | - | - | - | - | - | - |
| --- | 4210 | 350,675 | 359,549 | 295,326 | 98% | 343,376 | 102% |
| --- | 4220 | 15,796 | 21,636 | 29,224 | 73% | 16,645 | 95% |
| --- | 4230 | 502,022 | 554,910 | 554,569 | 90% | 472,533 | 106% |
| --- | 4250 | - | - | - | - | - | - |
| --- | 4260 | 237,924 | 253,458 | 283,147 | 94% | 230,991 | 103% |
| --- | 4270 | - | - | - | - | - | - |
| --- | 4280 | - | - | - | - | - | - |
| --- | 4290 | 6,726 | 10,925 | 8,468 | 62% | 6,820 | 99% |
| | TOTAL USER FEES REVENUE | 1,113,142 | 1,200,478 | 1,170,734 | 93% | 1,070,365 | 104% |
| --- | 4390- | - | - | - | - | 1,500 | 0% |
| --- | 4310- | - | - | - | - | - | - |
| --- | 4320- | - | - | - | - | - | - |
| --- | 4999- | 518,904 | 498,036 | 554,234 | 104% | 498,036 | 104% |
| | TOTAL OTHER REVENUE | 518,904 | 498,036 | 554,234 | 104% | 499,536 | 104% |
| | | 1,632,046 | 1,698,514 | 1,724,968 | 96% | 1,569,901 | 104% |
| --- | 5610- | 25,750 | 26,554 | 28,092 | 97% | 24,772 | 104% |
| --- | 5620- | 98,400 | 95,532 | 107,532 | 103% | 96,425 | 102% |
| | TOTAL COST OF GOODS SOLD | 124,150 | 122,086 | 135,624 | 102% | 121,197 | 102% |
| --- | 5010- | 265,540 | 324,843 | 359,448 | 82% | 306,488 | 87% |
| --- | 5015- | 42,420 | 14,720 | 35,988 | 288% | 113,903 | 37% |
| --- | 5018- | - | - | - | - | 1,328 | - |
| --- | 5020- | 286,285 | 233,589 | 213,672 | 123% | 161,288 | 177% |
| --- | 5025- | - | - | - | - | - | - |
| --- | 5030- | 25,841 | 42,240 | 37,170 | 61% | 31,607 | 82% |
| --- | 5035- | 53,910 | 60,402 | 43,446 | 89% | 60,631 | 89% |
| --- | 5040- | 41,853 | 41,544 | 43,624 | 101% | 44,433 | 94% |
| --- | 5050- | 1,704 | 2,400 | 1,620 | 71% | 1,697 | 100% |
| --- | 5055- | 24,370 | 27,264 | 32,778 | 89% | 25,867 | 94% |
| --- | 5060- | - | - | - | - | - | - |
| --- | 5065- | - | - | - | - | - | - |
| --- | 5070- | - | - | - | - | - | - |
| --- | 5057- | - | - | - | - | - | - |
| | TOTAL PAYROLL | 741,923 | 747,002 | 767,746 | 99% | 747,241 | 99% |
| | payroll % of user fee revenue | 67% | 62% | 66% | | 70% | |
| --- | 5210- | - | - | - | - | - | - |
| --- | 5215- | 40,901 | 39,015 | 45,130 | 105% | 40,903 | 100% |
| --- | 5220- | 1,200 | 3,168 | 2,980 | 38% | 1,320 | 91% |
| --- | 5222- | 16,500 | 15,375 | 15,450 | 107% | 19,213 | 86% |
| --- | 5225- | 5,727 | 3,205 | 5,756 | 179% | 4,800 | 119% |
| --- | 5227- | - | - | - | - | - | - |
| --- | 5228- | 39,569 | 43,655 | 47,349 | 91% | 36,869 | 107% |
| --- | 5229- | 13,152 | 11,724 | 12,264 | 112% | 11,452 | 115% |
| --- | 5230- | - | - | 516 | - | 35 | 0% |
| | TOTAL GEN & ADMIN EXPENSES | 117,048 | 116,142 | 129,445 | 101% | 114,592 | 102% |
| --- | 5110- | 765 | 1,195 | 1,195 | 64% | 592 | 129% |
| --- | 5111- | - | - | - | - | - | - |
| --- | 5112- | - | - | - | - | - | - |
| --- | 5115- | 10,517 | 8,256 | 7,128 | 127% | 10,015 | 105% |
| --- | 5120- | 200 | - | 3,000 | - | 153 | 130% |
| --- | 5125- | 6,782 | 7,656 | 5,808 | 89% | 6,275 | 108% |
| --- | 5130- | 1,824 | 2,940 | 3,060 | 62% | 1,521 | 120% |
| --- | 5140- | - | - | 1,790 | - | - | - |
| --- | 5145- | 1,050 | 500 | 2,160 | 210% | 6,496 | 16% |
| | TOTAL HUMAN RESOURCES EXPENSES | 21,138 | 20,547 | 24,141 | 103% | 25,052 | 84% |
| --- | 5311- | - | - | - | - | - | - |
| --- | 5312- | - | - | - | - | - | - |
| --- | 5313- | - | - | - | - | - | - |
| --- | 5314- | - | - | - | - | - | - |
| --- | 5315- | - | - | - | - | - | - |
| --- | 5316- | - | - | - | - | - | - |
| --- | 5317- | - | - | - | - | - | - |
| --- | 5320- | 4,200 | 4,200 | 4,200 | 100% | 3,733 | 113% |
| --- | 5330- | 9,300 | 8,176 | - | 114% | 8,760 | 106% |
| | TOTAL MIS EXPENSES | 13,500 | 12,376 | 4,200 | 109% | 12,493 | 108% |
| --- | 5410- | - | 4,620 | - | 0% | 419 | 0% |
| --- | 5415- | - | - | - | - | - | - |
| --- | 5420- | 1,100 | 3,700 | 6,700 | 30% | 2,400 | 46% |
| --- | 5425- | - | - | - | - | - | - |

Beach Cities Health District
Youth Services - Adventureplex Rollup
Budget 2010-11

| | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|--|------------------|------------------|------------------|------------|------------------|------------|
| --- 5430- Dues & Memberships | 2,046 | 2,045 | 2,125 | 100% | 2,145 | 95% |
| --- 5435- Educational Materials | - | - | 20,000 | - | - | - |
| --- 5440- Mailing Services | - | - | - | - | - | - |
| --- 5445- Management of Volunteers | - | - | - | - | - | - |
| --- 5450- Meetings | - | - | - | - | - | - |
| --- 5455- Postage | 1,500 | 2,800 | 1,572 | 54% | 2,083 | 72% |
| --- 5460- Printing | 3,843 | 7,032 | 4,622 | 55% | 3,923 | 98% |
| --- 5465- Promotional Items/Materials | - | 1,200 | 1,500 | 0% | - | - |
| --- 5470- Subscriptions | 277 | - | - | - | 137 | 201% |
| --- 5499- Business Promotion Allocation | 76,416 | 84,792 | 55,668 | 90% | 84,792 | 90% |
| TOTAL COMMUNITY RELATIONS EXPENSES | 85,181 | 106,189 | 92,187 | 80% | 95,899 | 89% |
| --- 5510- Building Maintenance & Repair | 13,704 | 16,048 | 5,148 | 85% | 19,417 | 71% |
| --- 5515- Equipment/Furniture < \$5,000 | 15,514 | 9,109 | 4,153 | 170% | 16,015 | 97% |
| --- 5520- Equipment/ Lease | 1,536 | - | - | - | 1,532 | 100% |
| --- 5525- Equipment/General Maintenance & Repair | 9,940 | 13,451 | 9,132 | 74% | 9,856 | 101% |
| --- 5530- Landscape Maintenance | 5,388 | 5,376 | 9,067 | 100% | 5,376 | 100% |
| --- 5540- Electricity | 35,980 | 36,960 | 36,492 | 97% | 35,576 | 101% |
| --- 5542- Gas | 3,288 | 3,060 | 3,060 | 107% | 3,413 | 96% |
| --- 5544- Water | - | - | - | - | - | - |
| --- 5546- Waste Removal | 2,326 | 2,352 | 2,268 | 99% | 2,367 | 98% |
| --- 5548- Telephone | 5,952 | 9,096 | 6,816 | 65% | 6,115 | 97% |
| --- 5550- Plant Service | - | - | 2,640 | - | - | - |
| --- 5565- Janitorial Services | - | - | - | - | - | - |
| --- 5598- Internal BOE allocation | - | - | - | - | - | - |
| --- 5599- BOE allocation to tenants | - | - | - | - | - | - |
| TOTAL FACILITIES EXPENSES | 93,628 | 95,452 | 78,776 | 98% | 99,667 | 94% |
| --- 5710- Accounting Services | - | - | - | - | - | - |
| --- 5715- Banking Services | - | - | - | - | - | - |
| --- 5720- Election Expense | - | - | - | - | - | - |
| --- 5725- Laundry Services | 3,384 | 2,463 | 2,124 | 137% | 3,308 | 102% |
| --- 5730- Legal Services | - | - | - | - | - | - |
| --- 5740- Outside Services | - | - | - | - | - | - |
| --- 5744- Outside Service-Research | - | - | - | - | - | - |
| --- 5746- Outside Services - H&F | 33,101 | 59,418 | 49,056 | 56% | 32,919 | 101% |
| --- 5747- Outside Services - Property | - | - | - | - | - | - |
| --- 5748- Engineering/Maintenance Services | - | - | - | - | - | - |
| --- 5750- Research Services | - | - | - | - | - | - |
| --- 5755- Service Contracts | 9,096 | 10,263 | 10,901 | 89% | 11,937 | 76% |
| --- 5760- Taxes & Licensing | 848 | 848 | 847 | 100% | 991 | 86% |
| TOTAL PROFESSIONAL SERVICES EXPENSES | 46,428 | 72,992 | 62,928 | 64% | 49,155 | 94% |
| --- 5910- Prospect South Bay | - | - | - | - | - | - |
| --- 5920- Interest Expense | - | - | - | - | - | - |
| --- 5999- Indirect Admin Services | 389,052 | 405,720 | 429,921 | 96% | 405,720 | 96% |
| TOTAL OTHER | 389,052 | 405,720 | 429,921 | 96% | 405,720 | |
| --- 5930- Grant Expense | - | - | - | - | - | - |
| --- 5935- Health Fund | - | - | - | - | - | - |
| --- 5940- Holiday Assistance | - | - | - | - | - | - |
| TOTAL FUNDS & GRANTS | - | - | - | - | - | - |
| TOTAL OPERATING EXPENSES | 1,632,049 | 1,698,505 | 1,724,969 | 96% | 1,671,016 | 98% |
| NET INCOME (LOSS) BEFORE CAPEX | (3) | 9 | (1) | | (101,115) | 0% |
| --- 6010- Capital Expenditure - Fitness Equip | - | - | 11,467 | - | - | - |
| --- 6020- Capital Expenditure - MIS | - | - | - | - | - | - |
| --- 6030- Capital Expenditure - FF&E | - | - | 6,000 | - | - | - |
| --- 6040- Capital Expenditure - Parking | - | - | - | - | - | - |
| --- 6050- Capital Expenditure - Building | 8,693 | - | 14,700 | - | - | - |
| TOTAL CAPITAL EXPENDITURE | 8,693 | - | 32,167 | - | - | - |
| NET INCOME (LOSS) | (8,696) | 9 | (32,168) | | (101,115) | 9% |

BCHD FY2010-11 Budget



Adult Services

**Integrating physical activities and nutrition with healthy lifestyles
Evidence-based weight management success**



Live Well. Health Matters.

Adult Services Department

The Adult Services Department serves the largest segment of beach cities residents, adults 18-64 years old (comprising more than 70% of our population). The adult population bears the greatest burden of preventable, chronic diseases. Unfortunately, the competing demands of work and family obligations are significant barriers to the adoption and maintenance healthy lifestyle behaviors. The Adult Service Department provides programs, products, and services to help beach cities residents achieve optimal health. Optimal health is a seven dimensional continuum of wellbeing that includes physical, emotional, spiritual, environmental, occupational, intellectual and social health components that should be addressed throughout the life span.

Center for Health & Fitness

The Center for Health & Fitness (CHF) is a medical fitness center (www.medicalfitness.org) that strives to prevent lifestyle-related diseases and to improve outcomes for members living with chronic diseases. CHF integrates fitness, nutrition, and other services to promote sustainable lifestyle changes that will help our clients achieve optimal health.

CHF is discussed further in the following section.

Center for Health Connection

In January 2010, Center for Health Connection (CHC) was restructured to improve our interface with beach cities residents. Traditional CHC services are now offered under the Access and Advocacy division. The former Center for Health Information and Emergency Preparedness (CHIEP) is now the Education and Emergency Preparedness division of CHC. Community members can now call one number (310) 318-7939 if they have any questions about health care, health information, health education, and emergency preparedness resources. This restructure has aligned the efforts of CHC and the former CHIEP to support an informed, activated community that is empowered to make healthy decisions to achieve optimal health.

CHC—Access and Advocacy division

CHC was originally formed to improve health to the underserved population of the beach cities. CHC's Access and Advocacy division targets the following populations:

- Uninsured and underinsured beach cities residents;
- Individuals who have difficulty accessing services due to health disparities;
- Individuals living in poverty and the “working poor” particularly single parent families and the unemployed; and,
- Homeless individuals and families.

CHC assists individuals, families and communities identify, understand and effectively use our local human service delivery system. CHC focuses on three primary service components:

-
1. Access to health care for income eligible residents without health insurance.
 2. Information and referral to a wide variety of health and allied services through information and referral provision and advocacy.
 3. Identify and address barriers to health services at an individual and environmental level.

CHC--Education and Emergency Preparedness division

In 2008, the Center for Health Information and Emergency Preparedness (CHIEP) was formed from the consolidation of operations for Center of Health Information (health resource center), Health Education, and the Medical Reserve Corps. CHIEP was established to bolster BCHD's capacity to prepare our community for disasters like earthquakes and improve efforts to disseminate health information to our community.

BCHD's health resource center provides beach cities residents with access to health resource materials, including books, pamphlets, audiotapes, and videotapes. Located on the first floor, the health resource center is staffed by volunteers and offers "open access" community computers. This access is critically considering that 80% of internet users search for health information on the web.

The Education and Emergency Preparedness division continues to offer health education classes (e.g., CPR/AED, Anger Management). In 2009, BCHD developed a LiveWell partnership with the City of Redondo Beach and South Bay Adult School. These partnerships support community-based health education and health promotion activities, including LiveWell classes and Steppin' Out. BCHD works with our partners to ensure that classes and activities that support the achievement of optimal health are offered and promoted.

The Medical Reserve Corps (MRC) has trained over 80 local volunteer medical professionals to contribute their knowledge, skills, and expertise to assist first responders following a large-scale emergency. MRC volunteers, as part of the Citizen Corps Council, also offer education and prevention services to improve the health and well-being of their communities.

GrowWell

In 2009, BCHD introduced a new program, GrowWell, to address the needs of our youngest residents, infants and children ages 0-5 years old, and their parents. GrowWell champions a vision of a community where children are born healthy, raised in a nurturing environment, and provided the opportunity to learn, grow, and achieve optimal health. The beach cities have a wealth of resources for growing families, including breastfeeding consultations, prenatal classes, parenting classes, support groups, and mommy and me classes. However, expecting or new parents may find it difficult to identify and access these resources. GrowWell serves as a hub for families who are seeking community resources and social support networks.

**Beach Cities Health District
Adult Services Rollup
Budget 2010-11**

| | | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|-----------|----------------------------|------------------|------------------|------------------|------|------------------|------|
| --- 4020- | Property Tax Revenue | - | - | - | - | - | - |
| | TOTAL TAX REVENUE | - | - | - | - | - | - |
| --- | 4110- | 10,800 | 7,200 | - | 150% | 7,677 | 141% |
| --- | 4120- | - | - | - | - | - | - |
| --- | 4130- | - | - | - | - | - | - |
| --- | 4140- | - | - | - | - | - | - |
| --- | 4150- | - | - | - | - | - | - |
| | TOTAL INVESTMENT REVENUE | 10,800 | 7,200 | - | 150% | 7,677 | 141% |
| --- | 4210 | 359,889 | 387,961 | 451,603 | 93% | 299,417 | 120% |
| --- | 4220 | 718,345 | 828,075 | 801,381 | 87% | 713,940 | 101% |
| --- | 4230 | 181,930 | 205,179 | 238,253 | 89% | 214,678 | 85% |
| --- | 4250 | 3,000 | 8,600 | 12,445 | 35% | 3,351 | 90% |
| --- | 4260 | - | - | - | - | - | - |
| --- | 4270 | - | - | - | - | - | - |
| --- | 4280 | 3,000 | 3,000 | 14,520 | 100% | 4,846 | 62% |
| --- | 4290 | 8,400 | 18,040 | 34,855 | 47% | 12,226 | 69% |
| | TOTAL USER FEES REVENUE | 1,274,564 | 1,450,855 | 1,553,057 | 88% | 1,248,459 | 102% |
| --- | 4390- | 780 | 2,400 | - | 33% | - | - |
| --- | 4310- | - | - | - | - | - | - |
| --- | 4320- | 25,000 | 4,167 | 25,000 | 600% | 17,455 | 143% |
| --- | 4999- | 2,190,228 | 2,295,348 | 2,258,590 | 95% | 2,295,336 | 95% |
| | TOTAL OTHER REVENUE | 2,216,008 | 2,301,915 | 2,283,590 | 96% | 2,312,791 | 96% |
| | | 3,501,372 | 3,759,969 | 3,836,647 | 93% | 3,568,927 | 98% |
| --- | 5610- | 17,220 | 13,320 | 20,763 | 129% | 16,692 | 103% |
| --- | 5620- | - | - | - | - | - | - |
| | TOTAL COST OF GOODS SOLD | 17,220 | 13,320 | 20,763 | 129% | 16,692 | 103% |
| --- | 5010- | 695,748 | 673,292 | 786,196 | 103% | 760,423 | 91% |
| --- | 5015- | 176,138 | 177,702 | 82,565 | 99% | 170,391 | 103% |
| --- | 5018- | 9,684 | 9,660 | 34,989 | 100% | - | - |
| --- | 5020- | 77,075 | 84,605 | 105,786 | 91% | 10,605 | 727% |
| --- | 5025- | - | - | - | - | - | - |
| --- | 5030- | 282,586 | 300,836 | 280,309 | 94% | 296,414 | 95% |
| --- | 5035- | 128,394 | 109,778 | 93,537 | 117% | 100,195 | 128% |
| --- | 5040- | 83,793 | 84,113 | 84,358 | 100% | 85,586 | 98% |
| --- | 5050- | 3,864 | 4,572 | 4,029 | 85% | 3,717 | 104% |
| --- | 5055- | 69,786 | 69,093 | 74,910 | 101% | 61,287 | 114% |
| --- | 5060- | - | - | - | - | - | - |
| --- | 5065- | 20,600 | 24,000 | 11,474 | 86% | 27,571 | 75% |
| --- | 5070- | - | - | - | - | - | - |
| --- | 5057- | - | - | - | - | - | - |
| | TOTAL PAYROLL | 1,547,668 | 1,537,651 | 1,558,153 | 101% | 1,516,188 | 102% |
| --- | 5210- | 450 | 460 | 1,902 | 98% | 178 | 252% |
| --- | 5215- | - | - | - | - | - | - |
| --- | 5220- | 1,906 | 3,700 | 2,420 | 52% | 9,763 | 20% |
| --- | 5222- | - | 1,000 | - | 0% | - | - |
| --- | 5225- | 4,966 | 4,666 | 8,337 | 106% | 8,205 | 61% |
| --- | 5227- | 8,400 | 8,040 | 8,486 | 104% | 10,687 | 79% |
| --- | 5228- | 7,244 | 12,244 | 9,611 | 59% | 14,642 | 49% |
| --- | 5229- | - | - | - | - | - | - |
| --- | 5230- | - | - | 534 | - | 7 | 0% |
| | TOTAL GEN & ADMIN EXPENSES | 22,966 | 30,110 | 31,290 | 76% | 43,481 | 53% |
| --- | 5110- | 1,800 | - | - | - | 1,164 | 155% |
| --- | 5111- | - | 6,428 | - | 0% | 665 | 0% |
| --- | 5112- | - | - | - | - | - | - |
| --- | 5115- | 9,348 | 14,748 | 13,620 | 63% | 9,185 | 102% |
| --- | 5120- | 5,636 | 7,766 | 9,944 | 73% | 4,555 | 124% |
| --- | 5125- | 13,992 | 23,952 | 18,180 | 58% | 13,162 | 106% |
| --- | 5130- | 1,200 | 1,740 | 1,740 | 69% | 1,248 | 96% |
| --- | 5140- | 7,992 | 12,500 | 7,500 | 64% | 3,411 | 234% |
| --- | 5145- | 1,200 | 1,200 | 783 | 100% | 1,618 | 74% |
| | TOTAL HUMAN RESOURCES EXPE | 41,168 | 68,334 | 51,767 | 60% | 35,009 | 118% |
| --- | 5311- | - | 265 | 265 | 0% | - | - |
| --- | 5312- | - | - | - | - | - | - |
| --- | 5313- | - | - | - | - | - | - |
| --- | 5314- | - | 350 | - | 0% | - | - |
| --- | 5315- | - | - | - | - | - | - |
| --- | 5316- | - | - | - | - | - | - |
| --- | 5317- | - | - | - | - | - | - |
| --- | 5320- | - | - | - | - | - | - |
| --- | 5330- | 25,260 | 21,365 | 18,333 | 118% | 19,032 | 133% |
| | TOTAL MIS EXPENSES | 25,260 | 21,980 | 18,598 | 115% | 19,032 | 133% |
| --- | 5410- | - | - | - | - | - | - |
| --- | 5415- | - | - | - | - | - | - |
| --- | 5420- | 1,420 | 9,120 | 10,964 | 16% | 885 | 161% |
| --- | 5425- | - | - | 252 | - | - | - |

Beach Cities Health District
Adult Services Rollup
Budget 2010-11

| Adult Services Rollup | | Budget | Budget | Budget | | Proj'd | | |
|--------------------------------|-------|-------------------------------------|-----------|-----------|---------|-----------|---------|------|
| Budget 2010-11 | | FY11 | FY10 | FY09 | | FY10 | | |
| --- | 5430- | Dues & Memberships | 3,670 | 3,805 | 3,107 | 96% | 3,057 | 120% |
| --- | 5435- | Educational Materials | 1,160 | 360 | 2,153 | 322% | - | - |
| --- | 5440- | Mailing Services | - | - | - | - | - | - |
| --- | 5445- | Management of Volunteers | 720 | 300 | 800 | 240% | 410 | 176% |
| --- | 5450- | Meetings | 614 | 1,774 | 2,570 | 35% | 1,730 | 35% |
| --- | 5455- | Postage | 1,716 | 3,380 | 10,981 | 51% | 2,654 | 65% |
| --- | 5460- | Printing | 2,408 | 4,040 | 19,201 | 60% | 708 | 340% |
| --- | 5465- | Promotional Items/Materials | 3,960 | 5,900 | 4,150 | 67% | 9,838 | 40% |
| --- | 5470- | Subscriptions | 720 | 280 | 1,135 | 257% | 597 | 121% |
| --- | 5499- | Business Promotion Allocation | 62,604 | 80,496 | 70,709 | 78% | 80,496 | 78% |
| TOTAL COMMUNITY RELATIONS E | | 78,992 | 109,455 | 126,022 | 72% | 100,373 | 79% | |
| --- | 5510- | Building Maintenance & Repair | - | - | - | - | - | - |
| --- | 5515- | Equipment/Furniture < \$5,000 | 8,175 | 9,550 | 5,397 | 86% | 9,979 | 82% |
| --- | 5520- | Equipment/ Lease | 50,388 | 40,164 | 13,840 | 125% | 39,226 | 128% |
| --- | 5525- | Equipment/General Maintenance & R | 2,400 | 7,920 | 9,475 | 30% | 2,030 | 118% |
| --- | 5530- | Landscape Maintenance | - | - | - | - | - | - |
| --- | 5540- | Electricity | - | - | - | - | - | - |
| --- | 5542- | Gas | - | - | - | - | - | - |
| --- | 5544- | Water | - | - | - | - | - | - |
| --- | 5546- | Waste Removal | - | - | - | - | - | - |
| --- | 5548- | Telephone | 11,599 | 9,880 | 8,871 | 117% | 9,965 | 116% |
| --- | 5550- | Plant Service | 2,460 | 2,436 | 2,428 | 101% | 2,109 | 117% |
| --- | 5565- | Janitorial Services | - | - | - | - | - | - |
| --- | 5598- | Internal BOE allocation | 176,351 | 226,732 | 208,046 | 78% | 223,418 | 79% |
| --- | 5599- | BOE allocation to tenants | - | - | - | - | - | - |
| TOTAL FACILITIES EXPENSES | | 251,373 | 296,682 | 248,057 | 85% | 286,726 | 88% | |
| --- | 5710- | Accounting Services | - | - | - | - | - | - |
| --- | 5715- | Banking Services | - | - | - | - | - | - |
| --- | 5720- | Election Expense | - | - | - | - | - | - |
| --- | 5725- | Laundry Services | 57,600 | 80,496 | 36,668 | 72% | 91,826 | 63% |
| --- | 5730- | Legal Services | - | - | - | - | - | - |
| --- | 5740- | Outside Services | - | 3,600 | 9,261 | 0% | - | - |
| --- | 5744- | Outside Service-Research | - | - | 417 | - | - | - |
| --- | 5746- | Outside Services - H&F | 4,800 | 10,848 | 14,231 | 44% | 1,575 | 305% |
| --- | 5747- | Outside Services - Property | - | - | - | - | - | - |
| --- | 5748- | Engineering/Maintenance Services | - | - | - | - | - | - |
| --- | 5750- | Research Services | - | - | - | - | - | - |
| --- | 5755- | Service Contracts | 7,886 | 18,804 | 20,733 | 42% | 5,765 | 137% |
| --- | 5760- | Taxes & Licensing | 830 | 830 | - | 100% | - | - |
| TOTAL PROFESSIONAL SERVICES | | 71,116 | 114,578 | 81,309 | 62% | 99,166 | 72% | |
| --- | 5910- | Prospect South Bay | - | - | - | - | - | - |
| --- | 5920- | Interest Expense | - | - | - | - | - | - |
| --- | 5999- | Indirect Admin Services | 834,672 | 898,176 | 910,854 | 93% | 898,176 | 93% |
| TOTAL OTHER | | 834,672 | 898,176 | 910,854 | 93% | 898,176 | - | |
| --- | 5930- | Grant Expense | 131,268 | 131,268 | 131,268 | 100% | 131,268 | 100% |
| --- | 5935- | Health Fund | 479,670 | 538,620 | 658,564 | 89% | 538,620 | 89% |
| --- | 5940- | Holiday Assistance | - | - | - | - | - | - |
| TOTAL FUNDS & GRANTS | | 610,938 | 669,888 | 789,832 | 91% | 669,888 | 91% | |
| TOTAL OPERATING EXPENSES | | 3,501,373 | 3,760,173 | 3,836,646 | 93% | 3,684,732 | 95% | |
| NET INCOME (LOSS) BEFORE CAPEX | | (1) | (204) | 1 | | (115,805) | 0% | |
| --- | 6010- | Capital Expenditure - Fitness Equip | - | - | 24,177 | - | - | - |
| --- | 6020- | Capital Expenditure - MIS | - | - | - | - | - | - |
| --- | 6030- | Capital Expenditure - FF&E | - | - | - | - | - | - |
| --- | 6040- | Capital Expenditure - Parking | - | - | - | - | - | - |
| --- | 6050- | Capital Expenditure - Building | - | - | - | - | - | - |
| TOTAL CAPITAL EXPENDITURE | | - | - | 24,177 | - | - | - | |
| NET INCOME (LOSS) | | (1) | (204) | (24,176) | | (115,805) | | |

BCHD FY2010-11 Budget



Adult Services Center for Health & Fitness

- 17,000 sq. ft. Medical Fitness gym
- Integrates physical activities and nutrition with healthy lifestyles
- 3,000 members
- Evidence-based weight management success



Live Well. Health Matters.

Center for Health & Fitness

Center for Health and Fitness (CHF), a service of Beach Cities Health District, provides affordable, age-appropriate physical activities to assist community members in their efforts to achieve optimal health. In 2009, Center for Pilates and Movement Therapy (formerly known as The Pilates Center) merged with CHF, making CHF the most comprehensive fitness center in the South Bay. CHF robust offerings and commitment to quality and improving health outcomes has drawn membership throughout the South Bay, including the beach cities, Torrance and Palos Verdes. CHF offers a sliding scale fee for economically disadvantaged beach cities residents.

CHF's professional staff offers evidence-based fitness and nutrition programs. These programs aim to prevent lifestyle-related diseases and improve health outcomes for our members through the promotion of sustainable lifestyle changes. Our professional staff consists of athletic and personal trainers, human performance specialists, exercise specialists (including yoga and Pilates instructors), massage therapists and a registered dietitian. Our professional staff hold health-related degrees and are certified in their field. Additionally, advanced personal trainers hold additional certifications as WellCoaches and Medical Exercise Specialists (MES) to support the special health and fitness needs of our members.

As a medical fitness center, CHF targets special populations with diverse needs and varying fitness levels. Target populations include:

- ❑ Persons living with chronic diseases (e.g., heart disease, hypertension, diabetes, and, obesity)
- ❑ Special Populations (all ages) - people with arthritis, cancer, diabetes, fibromyalgia, low back pain, multiple sclerosis, osteoporosis, Parkinson's disease, pregnant women, stroke recovery, and visual impairment
- ❑ Post-Rehab Patients (all ages) – post-cardiopulmonary and post-physical therapy rehab patients
- ❑ Older Adults - 55+ years
- ❑ Deconditioned (all ages) - first time exercisers, inconsistent exercisers

CHF is open to the general public and offers:

- State of the art fitness equipment by Matrix Fitness Systems in a newly renovated, environmentally friendly neighborhood gym
- 4 aerobic/yoga studios, 3 Pilates studios with reformers, trapeze table, Wunda chairs and Gyrotonic® system, and 1 massage/meditation suite
- Most comprehensive array of yoga, Pilates, small group training (e.g., Kettlebell, Boxing), group exercise programs and classes (e.g., Tai Chi and Feldenkreis® in the South Bay)
- Access to Polar BodyAge® System, a fitness assessment system that provides members with an assessment sheet and a personal training program to lower their body age.
- Certified Personal Trainers on duty during all hours of operations
- New members receive three complimentary personal training sessions

- New members receive a complimentary yoga class or 30-minute Gyrotonic® session
- Free towel service available to members
- Shower and locker room with full amenities
- Affordable childcare services provided by friendly, CPR/AED certified staff

CHF offers community-based fitness programs through partnerships with local government, non-profit agencies, and faith-based organizations. It is focusing its community-based fitness programming on our evidence-based fall prevention program, ABC: Agility, Balance, and Coordination.

CHF also offers WorkWell, a community-based employee wellness program, for beach cities employers. WorkWell helps business design and implement employee wellness programming tailored to meet their needs and budget.

This year CHF introduced WellBeing adult weight management program. WellBeing is a weight management program based on the latest scientific studies and evidenced-based recommendations, which integrates nutrition, exercise and behavior management. WellBeing participants have individualized counseling sessions with a registered dietitian and a certified personal trainer. They participate in weekly fitness and nutrition classes and receive ongoing coaching support from our personal trainers.

CHF Staff

In the past year, CHF has gained significant efficiencies while expanding and improving programming. CHF is operationalizing to meet standards and guidelines (including program performance and quality management) required for Medical Fitness Association (MFA) accreditation. CHF currently operates with two managers overseeing the facilities, fitness floor, personal training staff, group exercise classes and instructors (including Pilates and yoga), special programming (including WellBeing, WorkWell, and community based programming), members' services, volunteer program and child care.

Personal Trainers

In 2009, CHF reformulated the personal trainer compensation plan to incentivize the promotion of individual personal training. Our personal trainers now spend more than 75% of their time with individual clients. Personal trainers have also been offered ongoing educational opportunities, including WellCoaches and Medical Exercise Specialist certification, to enhance their professional skills and improve the quality of the services provided to our members. Our personal trainers provide every new member with three free orientation sessions to develop a personalized exercise programming and to instruct on proper usage of the equipment.

Instructors

CHF has more than 30 regular certified fitness instructors providing classes to our membership. This year we gained efficiencies by transitioning to a paper tracking system for payroll to full implementation of EZ labor software. We have also been

developing our relationships with these important health and fitness ambassadors in our community. Instructors now receive regular update of BCHD and CHF programming and services to share with their students and the community.

Front Desk

The consolidation of CHF and Center for Pilates and Movement Therapy (CPMT) and the movement of all CHF operations to the 2nd floor allowed significant efficiencies to be gained in the staffing of the front desk. We have also enhanced front desk staff and volunteer customer service training to ensure that we exceed the expectations of our members. Front desk staff provide facility tours, assist in source and lead tracking, support member retention efforts, and promote special offers for our members

Child Care

In order to support the fitness of families, CHF offers affordable childcare by a friendly, trained staff trained in CPR/AED. We have been improving our procedures and protocol to ensure a safe, supportive, healthy environment for the children we care for while their parents work out.

Member Retention

In 2009, we saw dramatic improvements in member retention through decreased cancellations. We have instituted a member retention plan that rewards and thanks our members for their loyalty. Program benefits include:

- ❑ Discounts based upon term of membership;
- ❑ Welcome cards to new members;
- ❑ Anniversary cards and rewards; and,
- ❑ Special incentives for participation in our regular fitness promotions (e.g., March Madness).

Revenue and the Economic Downturn: Opportunities

While we have been able to maintain membership during the economic downturn, we have had to lower our monthly prices to stay competitive. These lowered rates will impact membership revenue in the upcoming year. With the increasing percentage of our population on a fixed income and/or tightened household budget, we have also seen a reduction in the buying pool for both retail items and supplemental fee-for-service offerings (especially yoga and Pilates classes).

In response to this trend, CHF is expanding its member retention plan to yoga and Pilates class participants (who may or may not be CHF members). We are also transforming our class registration process into an on-demand service. In the past year, we have seen a dramatic decrease in class registrations and increase in drop-in visits. In order to provide participants with the flexibility they are demanding, we will now be promoting the sale of daily passes and value-packs which will allow class participants to take classes at their convenience rather than committing to specific dates/times. New software will support online purchases and reservations. Finally, in order to minimize the impact of decreased utilization of fee-for-service classes, CHF has increased class efficiencies (classes must have a minimum of 6 participants).

Beach Cities Health District
CHF - Gym/Pilates/Yoga/Classes/Wellness/Nutrition
Budget 2010-11

| | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|--|----------------|----------------|----------------|------|----------------|------|
| 2-610-611-4020-00 Property Tax Revenue | - | - | - | - | - | - |
| TOTAL TAX REVENUE | - | - | - | - | - | - |
| 2-610-611-4110-00 Lease Revenue | 10,800 | 7,200 | - | 150% | 7,677 | 141% |
| 2-610-611-4120-00 Revenue - POC | - | - | - | - | - | - |
| 2-610-611-4130-00 Revenue - Prospect South Bay | - | - | - | - | - | - |
| 2-610-611-4140-00 Interest Revenue | - | - | - | - | - | - |
| 2-610-611-4150-00 Limited Partnership Revenue | - | - | - | - | - | - |
| TOTAL INVESTMENT REVENUE | 10,800 | 7,200 | - | 150% | 7,677 | 141% |
| 2-610-611-4210-00 Revenue - Classes / Group | 349,769 | 382,721 | 435,259 | 91% | 288,634 | 121% |
| 2-610-611-4220-00 Membership Revenue | 718,345 | 828,075 | 801,381 | 87% | 713,940 | 101% |
| 2-610-611-4230-00 Individual/Consult/Single-Day | 181,930 | 205,179 | 225,784 | 89% | 214,678 | 85% |
| 2-610-611-4250-00 Childcare Revenue | 3,000 | 8,600 | 12,445 | 35% | 3,351 | 90% |
| 2-610-611-4260-00 Food/Beverage Revenue | - | - | - | - | - | - |
| 2-610-611-4270-00 Equipment Sales Revenue | - | - | - | - | - | - |
| 2-610-611-4280-00 Equipment Rental Revenue | 3,000 | 3,000 | 3,000 | 100% | 3,274 | 92% |
| 2-610-611-4290-00 Retail Revenue | 8,400 | 15,540 | 19,519 | 54% | 8,403 | 100% |
| TOTAL USER FEES REVENUE | 1,264,444 | 1,443,115 | 1,497,388 | 88% | 1,232,282 | 103% |
| 2-610-611-4390-00 Misc Revenue (WorkWell) | 780 | 2,400 | - | 33% | - | - |
| 2-610-611-4310-00 Memorial Donations Revenue | - | - | - | - | - | - |
| 2-610-611-4320-00 Grants | - | - | - | - | - | - |
| 2-610-611-4999-00 Transfers in (out) | 639,864 | 701,136 | 473,048 | 91% | 701,136 | 91% |
| TOTAL OTHER REVENUE | 640,644 | 703,536 | 473,048 | 91% | 701,136 | 91% |
| | 1,915,888 | 2,153,851 | 1,970,436 | 89% | 1,941,094 | 99% |
| 2-610-611-5610-00 COGS - Cost of Goods Sold - non-food | 9,720 | 13,320 | 12,095 | 73% | 10,090 | 96% |
| 2-610-611-5620-00 Cafe Supplies - cost of good sold - food | - | - | - | - | - | - |
| TOTAL COST OF GOODS SOLD | 9,720 | 13,320 | 12,095 | 73% | 10,090 | 96% |
| 2-610-611-5010-00 Salaries - Reg FT-Ben | 295,476 | 321,432 | 440,508 | 92% | 409,234 | 72% |
| 2-610-611-5015-00 Salaries - Reg PT - Ben | 176,138 | 177,702 | 70,499 | 99% | 170,391 | 103% |
| 2-610-611-5018-00 Salaries - Reg PT - PERS-only | 9,684 | 9,660 | 34,989 | 100% | - | - |
| 2-610-611-5020-00 Salaries - Reg PT - no Ben | 56,664 | 61,002 | 68,886 | 93% | - | - |
| 2-610-611-5025-00 Salaries - Temporary PT - No Ben | - | - | - | - | - | - |
| 2-610-611-5030-00 Salaries - Instructors - no Ben | 282,586 | 300,836 | 272,034 | 94% | 296,414 | 95% |
| 2-610-611-5035-00 Cafeteria Plan Contribution | 87,576 | 68,960 | 65,520 | 127% | 64,279 | 136% |
| 2-610-611-5040-00 Payroll Taxes | 55,387 | 58,768 | 59,872 | 94% | 62,570 | 89% |
| 2-610-611-5050-00 LTD Insurance Premiums | 2,088 | 2,544 | 2,364 | 82% | 2,088 | 100% |
| 2-610-611-5055-00 Pension Benefits | 38,094 | 40,848 | 45,258 | 93% | 33,190 | 115% |
| 2-610-611-5060-00 Unemployment Benefits | - | - | - | - | - | - |
| 2-610-611-5065-00 Employee Incentive Bonus | 20,600 | 24,000 | 11,474 | 86% | 27,571 | 75% |
| 2-610-611-5070-00 Employee Service Awards Expense | - | - | - | - | - | - |
| 2-610-611-5057-00 Vacation/Sick Leave | - | - | - | - | - | - |
| TOTAL PAYROLL | 1,024,293 | 1,065,752 | 1,071,404 | 96% | 1,065,737 | 96% |
| payroll % of user fee revenue | 81% | 74% | 72% | | 86% | |
| 2-610-611-5210-00 Consumables (food used as supplies) | 450 | 460 | 1,902 | 98% | 178 | 252% |
| 2-610-611-5215-00 Insurance - General | - | - | - | - | - | - |
| 2-610-611-5220-00 Employee Travel/Parking | 240 | 1,850 | 778 | 13% | 5,842 | 4% |
| 2-610-611-5222-00 Client transportation | - | 1,000 | - | 0% | - | - |
| 2-610-611-5225-00 Office Supplies | 2,880 | 3,000 | 4,427 | 96% | 5,671 | 51% |
| 2-610-611-5227-00 Gym/Locker room Supplies | 8,400 | 8,040 | 8,486 | 104% | 10,687 | 79% |
| 2-610-611-5228-00 Program Supplies | 4,200 | 6,500 | 3,706 | 65% | 5,890 | 71% |
| 2-610-611-5229-00 Janitorial supplies | - | - | - | - | - | - |
| 2-610-611-5230-00 Other Supplies | - | - | 90 | - | 7 | 0% |
| TOTAL GEN & ADMIN EXPENSES | 16,170 | 20,850 | 19,389 | 78% | 28,275 | 57% |
| 2-610-611-5110-00 Employee Retention & Recognition | 1,800 | - | - | - | 1,164 | 155% |
| 2-610-611-5111-00 Employee Wellness | - | 6,428 | - | 0% | 665 | - |
| 2-610-611-5112-00 Employee Assistance | - | - | - | - | - | - |
| 2-610-611-5115-00 ADP Payroll Processing Fees | 8,040 | 13,836 | 12,696 | 58% | 7,965 | 101% |
| 2-610-611-5120-00 Education & Training Seminars | 2,200 | 1,650 | 3,753 | 133% | 3,123 | 70% |
| 2-610-611-5125-00 Insurance - Worker's Comp | 10,104 | 19,380 | 14,712 | 52% | 9,338 | 108% |
| 2-610-611-5130-00 Recruitment | 1,200 | 1,740 | 1,740 | 69% | 405 | 297% |
| 2-610-611-5140-00 Tuition Reimbursement | - | 4,000 | 2,000 | 0% | - | - |
| 2-610-611-5145-00 Uniforms | 1,200 | 1,200 | 783 | 100% | 1,618 | 74% |
| TOTAL HUMAN RESOURCES EXPE | 24,544 | 48,234 | 35,684 | 51% | 24,278 | 101% |
| 2-610-611-5311-00 IT Server Equipment | - | 265 | 265 | 0% | - | - |
| 2-610-611-5312-00 IT Workstations | - | - | - | - | - | - |
| 2-610-611-5313-00 Presentational Equipment | - | - | - | - | - | - |
| 2-610-611-5314-00 Phone Equipment | - | - | - | - | - | - |
| 2-610-611-5315-00 IT Repair & Maint Parts | - | - | - | - | - | - |
| 2-610-611-5316-00 IT Website / Internet Equipment | - | - | - | - | - | - |
| 2-610-611-5317-00 IT Monitors & Printers | - | - | - | - | - | - |
| 2-610-611-5320-00 IT Network Expense | - | - | - | - | - | - |
| 2-610-611-5330-00 IT Software Expense | 6,000 | 6,861 | 6,729 | 87% | 7,476 | 80% |

Beach Cities Health District
CHF - Gym/Pilates/Yoga/Classes/Wellness/Nutrition
Budget 2010-11

| | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|---|------------------|------------------|------------------|------|------------------|------|
| TOTAL MIS EXPENSES | 6,000 | 7,126 | 6,994 | 84% | 7,476 | 80% |
| 2-610-611-5410-00 Advertising | - | - | - | - | - | - |
| 2-610-611-5415-00 Community Education Materials | - | - | - | - | - | - |
| 2-610-611-5420-00 Community Outreach | 800 | 9,000 | 9,784 | 9% | 355 | 225% |
| 2-610-611-5425-00 Internet / Intranet / Website | - | - | - | - | - | - |
| 2-610-611-5430-00 Dues & Memberships | 1,170 | 1,230 | 1,063 | 95% | 398 | 294% |
| 2-610-611-5435-00 Educational Materials | 500 | - | 225 | - | - | - |
| 2-610-611-5440-00 Mailing Services | - | - | - | - | - | - |
| 2-610-611-5445-00 Management of Volunteers | 240 | - | - | - | - | - |
| 2-610-611-5450-00 Meetings | 120 | 200 | 200 | 60% | 146 | 82% |
| 2-610-611-5455-00 Postage | 1,296 | - | 7,790 | - | 1,298 | 100% |
| 2-610-611-5460-00 Printing | 288 | - | 7,209 | - | 297 | 97% |
| 2-610-611-5465-00 Promotional Items/Materials | 1,500 | 3,000 | 2,650 | 50% | 9,838 | 15% |
| 2-610-611-5470-00 Subscriptions | 360 | 180 | 135 | 200% | 597 | 60% |
| 2-610-611-5499-00 Business Promotion Allocation | 62,604 | 80,496 | 68,061 | 78% | 80,496 | 78% |
| TOTAL COMMUNITY RELATIONS E | 68,878 | 94,106 | 97,117 | 73% | 93,423 | 74% |
| 2-610-611-5510-00 Building Maintenance & Repair | - | - | - | - | - | - |
| 2-610-611-5515-00 Equipment/Furniture < \$5,000 | 8,175 | 8,150 | 5,297 | 100% | 9,979 | 82% |
| 2-610-611-5520-00 Equipment/ Lease | 50,388 | 40,164 | 3,880 | 125% | 39,226 | 128% |
| 2-610-611-5525-00 Equipment/General Maintenance & R | 2,400 | 7,920 | 9,475 | 30% | 2,030 | 118% |
| 2-610-611-5530-00 Landscape Maintenance | - | - | - | - | - | - |
| 2-610-611-5540-00 Electricity | - | - | - | - | - | - |
| 2-610-611-5542-00 Gas | - | - | - | - | - | - |
| 2-610-611-5544-00 Water | - | - | - | - | - | - |
| 2-610-611-5546-00 Waste Removal | - | - | - | - | - | - |
| 2-610-611-5548-00 Telephone | 7,200 | 6,000 | 5,667 | 120% | 5,175 | 139% |
| 2-610-611-5550-00 Plant Service | 2,460 | 2,436 | 2,428 | 101% | 2,109 | 117% |
| 2-610-611-5565-00 Janitorial Services | - | - | - | - | - | - |
| 2-610-611-5598-00 Internal BOE allocation | 168,662 | 215,650 | 183,491 | 78% | 212,342 | 79% |
| 2-610-611-5599-00 BOE allocation to tenants | - | - | - | - | - | - |
| TOTAL FACILITIES EXPENSES | 239,285 | 280,320 | 210,238 | 85% | 270,861 | 88% |
| 2-610-611-5710-00 Accounting Services | - | - | - | - | - | - |
| 2-610-611-5715-00 Banking Services | - | - | - | - | - | - |
| 2-610-611-5720-00 Election Expense | - | - | - | - | - | - |
| 2-610-611-5725-00 Laundry Services | 57,600 | 80,496 | 36,404 | 72% | 91,826 | 63% |
| 2-610-611-5730-00 Legal Services | - | - | - | - | - | - |
| 2-610-611-5740-00 Outside Services | - | - | - | - | - | - |
| 2-610-611-5744-00 Outside Service-Research | - | - | - | - | - | - |
| 2-610-611-5746-00 Outside Services - H&F | 4,800 | 10,848 | 14,231 | 44% | 1,575 | 305% |
| 2-610-611-5747-00 Outside Services - Property | - | - | - | - | - | - |
| 2-610-611-5748-00 Engineering/Maintenance Services | - | - | - | - | - | - |
| 2-610-611-5750-00 Research Services | - | - | - | - | - | - |
| 2-610-611-5755-00 Service Contracts | 7,880 | 18,318 | 18,318 | 43% | 5,479 | 144% |
| 2-610-611-5760-00 Taxes & Licensing | - | - | - | - | - | - |
| TOTAL PROFESSIONAL SERVICES | 70,280 | 109,662 | 68,953 | 64% | 98,880 | 71% |
| 2-610-611-5910-00 Prospect South Bay | - | - | - | - | - | - |
| 2-610-611-5920-00 Interest Expense | - | - | - | - | - | - |
| 2-610-611-5999-00 Indirect Admin Services | 456,720 | 514,476 | 448,561 | 89% | 514,476 | 89% |
| TOTAL OTHER | 456,720 | 514,476 | 448,561 | 89% | 514,476 | |
| 2-610-611-5930-00 Grant Expense | - | - | - | - | - | - |
| 2-610-611-5935-00 Health Fund | - | - | - | - | - | - |
| 2-610-611-5940-00 Holiday Assistance | - | - | - | - | - | - |
| TOTAL FUNDS & GRANTS | - | - | - | - | - | - |
| TOTAL OPERATING EXPENSES | 1,915,890 | 2,153,846 | 1,970,436 | 89% | 2,113,497 | 91% |
| NET INCOME (LOSS) BEFORE CAPEX | (2) | 5 | 1 | | (172,402) | |
| 2-610-611-6010-00 Capital Expenditure - Fitness Equip | - | - | 24,177 | - | - | - |
| 2-610-611-6020-00 Capital Expenditure - MIS | - | - | - | - | - | - |
| 2-610-611-6030-00 Capital Expenditure - FF&E | - | - | - | - | - | - |
| 2-610-611-6040-00 Capital Expenditure - Parking | - | - | - | - | - | - |
| 2-610-611-6050-00 Capital Expenditure - Building | - | - | - | - | - | - |
| TOTAL CAPITAL EXPENDITURE | - | - | 24,177 | - | - | - |
| NET INCOME (LOSS) | (2) | 5 | (24,176) | | (172,402) | |

BCHD FY2010-11 Budget



Older Adult Services

Senior care - maximizing years living at home

- In-home assessment
- Case management
- A broad volunteer base
- Serves 19% of 85+ population in our three cities
- 1,040 care manager visits last year
- 4,073 volunteers visits last year



Live Well. Health Matters.

Date: July 1, 2010

Older Adult Services Department

The Beach Cities Health District's Older Adult Services Program serves residents of Hermosa Beach, Manhattan Beach and Redondo Beach. Professional staff provide the following services designed to improve the quality of life and maintain independence for older and disabled residents in the three Beach Cities:

Care Management

- Confidential in-home assessment and ongoing contact to help define needs
- Care plans to achieve goals
- Linkages to health and community services and advocacy
- Access to District's Senior and Disabled Health Fund (for qualified residents)

Peer Counseling Program: Participants matched with highly skilled volunteers who provide confidential support and encouragement

Friend to Friend Program: Weekly visits from trained volunteers who offer companionship and opportunities to expand support systems

Errand Volunteers: Assistance with shopping and errands

Support Groups: Weekly support meetings; opportunity to share feelings with others in a safe, caring atmosphere; special groups for men only, women only, and caregivers

MoveWell: In-home exercise program for frail elderly, including weekly visits from trained volunteers

**Beach Cities Health District
Senior Services Rollup
Budget 2010-11**

| | | Budget FY11 | Budget FY10 | Budget FY09 | Proj'd FY10 |
|-----------|--------------------------------|------------------|------------------|------------------|------------------|
| --- 4020- | Property Tax Revenue | - | - | - | - |
| | TOTAL TAX REVENUE | - | - | - | - |
| --- | 4110- | - | - | - | - |
| --- | 4120- | - | - | - | - |
| --- | 4130- | - | - | - | - |
| --- | 4140- | - | - | - | - |
| --- | 4150- | - | - | - | - |
| | TOTAL INVESTMENT REVENUE | - | - | - | - |
| --- | 4210 | 2,440 | 444 | 1,860 | 5,016 |
| --- | 4220 | - | - | - | - |
| --- | 4230 | - | - | - | - |
| --- | 4250 | - | - | - | - |
| --- | 4260 | - | - | - | - |
| --- | 4270 | - | - | - | - |
| --- | 4280 | - | - | - | - |
| --- | 4290 | - | - | - | - |
| | TOTAL USER FEES REVENUE | 2,440 | 444 | 1,860 | 5,016 |
| --- | 4390- | - | - | - | - |
| --- | 4310- | 8,620 | 9,620 | 9,395 | 19,778 |
| --- | 4320- | 53,853 | 53,265 | 53,265 | 40,138 |
| --- | 4999- | 1,242,948 | 1,238,172 | 1,234,490 | 1,238,160 |
| | TOTAL OTHER REVENUE | 1,305,421 | 1,301,057 | 1,297,150 | 1,298,076 |
| | | 1,307,861 | 1,301,501 | 1,299,010 | 1,303,092 |
| --- | 5610- | - | 2,000 | 2,000 | 2,016 |
| --- | 5620- | - | - | - | - |
| | TOTAL COST OF GOODS SOLD | - | 2,000 | 2,000 | 2,016 |
| --- | 5010- | 412,318 | 407,286 | 437,616 | 412,491 |
| --- | 5015- | 20,316 | 20,070 | 19,446 | 42,511 |
| --- | 5018- | 22,392 | 5,598 | - | - |
| --- | 5020- | 13,257 | 16,518 | - | - |
| --- | 5025- | - | - | - | - |
| --- | 5030- | - | - | - | - |
| --- | 5035- | 64,518 | 67,590 | 58,620 | 59,407 |
| --- | 5040- | 31,611 | 30,342 | 30,852 | 30,459 |
| --- | 5050- | 2,076 | 2,796 | 2,088 | 2,073 |
| --- | 5055- | 36,012 | 34,758 | 37,884 | 33,624 |
| --- | 5060- | - | - | - | - |
| --- | 5065- | - | - | - | - |
| --- | 5070- | - | - | - | - |
| --- | 5057- | - | - | - | - |
| | TOTAL PAYROLL | 602,500 | 584,958 | 586,506 | 580,565 |
| --- | 5210- | 1,599 | 1,200 | 1,200 | 1,488 |
| --- | 5215- | - | - | - | - |
| --- | 5220- | 8,000 | 4,450 | 4,000 | 7,500 |
| --- | 5222- | - | - | - | - |
| --- | 5225- | 2,160 | 2,060 | 2,060 | 1,769 |
| --- | 5227- | - | - | - | - |
| --- | 5228- | 600 | 250 | 480 | 286 |
| --- | 5229- | - | - | - | - |
| --- | 5230- | - | - | - | - |
| | TOTAL GEN & ADMIN EXPENSES | 12,359 | 7,960 | 7,740 | 11,043 |
| --- | 5110- | - | - | - | - |
| --- | 5111- | - | - | - | - |
| --- | 5112- | - | - | - | - |
| --- | 5115- | 1,812 | 972 | 1,056 | 1,793 |
| --- | 5120- | 3,504 | 2,500 | 7,220 | 4,774 |
| --- | 5125- | 5,268 | 6,060 | 4,602 | 4,869 |
| --- | 5130- | 500 | 500 | 500 | 1,138 |
| --- | 5140- | - | - | - | - |
| --- | 5145- | - | - | - | - |
| | TOTAL HUMAN RESOURCES EXPENSES | 11,084 | 10,032 | 13,378 | 12,574 |
| --- | 5311- | - | - | - | - |
| --- | 5312- | - | - | - | 1,779 |
| --- | 5313- | - | - | - | - |
| --- | 5314- | - | - | - | - |
| --- | 5315- | - | - | - | - |
| --- | 5316- | - | - | - | - |
| --- | 5317- | - | - | - | - |
| --- | 5320- | - | - | - | - |
| --- | 5330- | 14,019 | 14,019 | 13,935 | 14,019 |
| | TOTAL MIS EXPENSES | 14,019 | 14,019 | 13,935 | 15,799 |
| --- | 5410- | - | - | - | - |
| --- | 5415- | - | - | - | - |
| --- | 5420- | 400 | 400 | 750 | 346 |
| --- | 5425- | 1,620 | 2,200 | 2,700 | 1,615 |

**Beach Cities Health District
Senior Services Rollup
Budget 2010-11**

| | Budget FY11 | Budget FY10 | Budget FY09 | Proj'd FY10 |
|---|------------------|------------------|------------------|------------------|
| --- 5430- Dues & Memberships | 655 | 640 | 735 | 640 |
| --- 5435- Educational Materials | 456 | 250 | 750 | 450 |
| --- 5440- Mailing Services | - | - | - | - |
| --- 5445- Management of Volunteers | - | - | - | - |
| --- 5450- Meetings | - | - | - | - |
| --- 5455- Postage | 1,570 | 1,570 | 1,570 | 1,236 |
| --- 5460- Printing | 1,200 | 1,500 | 1,500 | 1,097 |
| --- 5465- Promotional Items/Materials | - | - | - | - |
| --- 5470- Subscriptions | 50 | 20 | 100 | - |
| --- 5499- Business Promotion Allocation | - | - | - | - |
| TOTAL COMMUNITY RELATIONS E | 5,951 | 6,580 | 8,105 | 5,384 |
| --- 5510- Building Maintenance & Repair | - | - | - | - |
| --- 5515- Equipment/Furniture < \$5,000 | 500 | 500 | 500 | 500 |
| --- 5520- Equipment/ Lease | - | - | - | - |
| --- 5525- Equipment/General Maintenance & R | - | - | - | - |
| --- 5530- Landscape Maintenance | - | - | - | - |
| --- 5540- Electricity | - | - | - | - |
| --- 5542- Gas | - | - | - | - |
| --- 5544- Water | - | - | - | - |
| --- 5546- Waste Removal | - | - | - | - |
| --- 5548- Telephone | 3,049 | 2,675 | 2,675 | 2,664 |
| --- 5550- Plant Service | - | - | - | - |
| --- 5565- Janitorial Services | - | - | - | - |
| --- 5598- Internal BOE allocation | 45,323 | 50,581 | 49,667 | 50,580 |
| --- 5599- BOE allocation to tenants | - | - | - | - |
| TOTAL FACILITIES EXPENSES | 48,872 | 53,756 | 52,842 | 53,744 |
| --- 5710- Accounting Services | - | - | - | - |
| --- 5715- Banking Services | - | - | - | - |
| --- 5720- Election Expense | - | - | - | - |
| --- 5725- Laundry Services | - | - | - | - |
| --- 5730- Legal Services | - | - | - | - |
| --- 5740- Outside Services | 820 | 5,920 | 9,000 | 5,434 |
| --- 5744- Outside Service-Research | - | - | - | - |
| --- 5746- Outside Services - H&F | - | - | - | - |
| --- 5747- Outside Services - Property | - | - | - | - |
| --- 5748- Engineering/Maintenance Services | - | - | - | - |
| --- 5750- Research Services | - | - | - | - |
| --- 5755- Service Contracts | 1,000 | 1,000 | 1,000 | 921 |
| --- 5760- Taxes & Licensing | - | - | - | - |
| TOTAL PROFESSIONAL SERVICES | 1,820 | 6,920 | 10,000 | 6,355 |
| --- 5910- Prospect South Bay | - | - | - | - |
| --- 5920- Interest Expense | - | - | - | - |
| --- 5999- Indirect Admin Services | 311,772 | 310,884 | 313,611 | 310,884 |
| TOTAL OTHER | 311,772 | 310,884 | 313,611 | 310,884 |
| --- 5930- Grant Expense | 100,993 | 100,889 | 100,393 | 100,889 |
| --- 5935- Health Fund | 190,000 | 195,000 | 182,000 | 195,000 |
| --- 5940- Holiday Assistance | 8,500 | 8,500 | 8,500 | 7,655 |
| TOTAL FUNDS & GRANTS | 299,493 | 304,389 | 290,893 | 303,544 |
| TOTAL OPERATING EXPENSES | 1,307,870 | 1,301,498 | 1,299,010 | 1,301,909 |
| NET INCOME (LOSS) BEFORE CAPEX | (9) | 3 | - | 1,183 |
| --- 6010- Capital Expenditure - Fitness Equip | - | - | - | - |
| --- 6020- Capital Expenditure - MIS | - | - | - | - |
| --- 6030- Capital Expenditure - FF&E | - | - | - | - |
| --- 6040- Capital Expenditure - Parking | - | - | - | - |
| --- 6050- Capital Expenditure - Building | - | - | - | - |
| TOTAL CAPITAL EXPENDITURE | - | - | - | - |
| NET INCOME (LOSS) | (9) | 3 | - | 1,183 |

BCHD FY2010-11 Budget

Administrative Departments



Live Well. Health Matters.

Administrative Departments

Administration is comprised of the following component areas:

Executive. The CEO and administrative staff provide leadership and guidance to help departments and staff to maintain BCHD's mission, vision and goals. Centralized admin services supports all district staff.

Human Resources. Human Resources provides services that promote a work environment characterized by fair treatment, open communication, personal accountability, trust and mutual respect. Human Resources also maintains benefits and compensation, employee relations, performance management, recruiting and hiring, regulatory compliance, training programs and work culture.

Volunteer Management. The District currently has approximately 600 volunteers, a stable program providing volunteer opportunities for a wide range of ages and interests across District programs.

- **Volunteer With Youth** keeps AdventurePlex camps running smoothly throughout the year. These volunteers insure that children are keeping energized and engaged in the community. The Clubhouse is a baby sitting service for children provided for members of the Center for Health and Fitness that is run by volunteers.
- **Volunteer With Adults** The Center for Health Information and Emergency Preparedness is a free education library that is open to the public and mainly run by volunteers. The GrowWell program enhances the health of 0-5 year olds by providing information of community resources to the parents of the beach cities.
- **Volunteer With Seniors** keeping the elderly healthy and helping their needs. The MoveWell In-Home Exercise Program uses volunteers to go to the residences and do manageable workouts with the senior citizens. There is also a errand running program that helps get the seniors that can not drive places they need to go and supplies that they need. Peer counseling one on one time is used for emotional support for keeping safe environment with nonjudgmental help from our volunteers to do what is in the best interest for their client.

Finance. This department ensures funding for BCHD programs in addition to managing properties and maintaining information technology equipment. The Finance is provides Financial, Information Services and Property Management support services.

- **Financial Services** provides general ledger, accounts payable and receivable, payroll, financial reporting, treasury and leads the annual budget process. The department protects BCHD through audit and maintaining accounting controls. Finance also provides monthly management budgetary variance reports to all departments and monthly treasury and financial results reports to the CEO and elected Board of Directors.

BCHD budgets have earned the CSMFO Meritorious Budget award since FY2008-08 and the Outstanding Financial Reporting award for the BCHD Comprehensive Annual Financial Report for the year ended June 30, 2009. The FY2010-11 budget contemplates maintaining these levels of accounting and financial reporting.

- **Information Services** maintains BCHD's hardware, software and the network, configures and troubleshoots problems with computers, printers and telephones and provides long-term strategic planning.

The FY2010-11 budget contemplates the conversion of the user-fee application at AdventurePlex and the Center for Health and Fitness and the replacement of the District phone system in January 2011.

- **Property Management** ensures Beach Cities Health District and its owned properties maintain standards for safety and comfort. The department heads the Safety Committee to keep buildings and their occupants prepared in event of emergency and handles property and risk management.

The FY2010-11 budget contemplates the vacancy of 14,464 sq. ft. in the district's primary building beginning Nov. 1st and efforts to lease the space to new tenants. Conservatively, no lease revenue is budgeted the remainder of this fiscal year.

Communications and Marketing. Communications and Marketing provides all aspects of marketing and communications to District staff and board members. The department ensures that Beach Cities Health District's programs and services are represented in a manner that conveys our preventive health mission to the community we serve. The department handles media relations, graphic design, copywriting, copyediting, marketing communications, promotions, advertising, branding, creative content for internal and external Web sites, crisis communications, audiovisual production of board meeting videos, and publishing of the District's quarterly magazine, Live Well. Communications and Marketing oversees the district's community relations involvement in local business and service organizations and through participation in community events and fairs.

**Beach Cities Health District
Admin Services Rollup
Budget 2010-11**

| | | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|-----------|--|----------------|----------------|----------------|------|----------------|--------|
| --- 4020- | Property Tax Revenue | 2,450,400 | 2,484,000 | 2,319,600 | 99% | 2,450,558 | 100% |
| | TOTAL TAX REVENUE | 2,450,400 | 2,484,000 | 2,319,600 | 99% | 2,450,558 | 100% |
| --- | | | | | - | - | - |
| --- 4110- | Lease Revenue | 1,902,175 | 2,185,517 | 2,091,752 | 87% | 2,191,983 | 87% |
| --- 4120- | Revenue - POC | - | - | - | - | - | - |
| --- 4130- | Revenue - Prospect South Bay | - | - | - | - | - | - |
| --- 4140- | Interest Revenue | 1,954,180 | 2,148,779 | 2,246,469 | 91% | 2,160,615 | 90% |
| --- 4150- | Limited Partnership Revenue | 1,191,663 | 1,218,333 | 1,617,807 | 98% | 1,242,177 | 96% |
| | TOTAL INVESTMENT REVENUE | 5,048,018 | 5,552,629 | 5,956,027 | 91% | 5,594,775 | 90% |
| --- | | | | | | | |
| --- 4210 | Revenue - Classes / Group | - | - | - | - | - | - |
| --- 4220 | Membership Revenue | - | - | - | - | - | - |
| --- 4230 | Individual/Consult/Single-Day | - | - | - | - | - | - |
| --- 4250 | Childcare Revenue | - | - | - | - | - | - |
| --- 4260 | Food/Beverage Revenue | - | - | 184,498 | - | - | - |
| --- 4270 | Equipment Sales Revenue | - | - | - | - | - | - |
| --- 4280 | Equipment Rental Revenue | - | - | - | - | - | - |
| --- 4290 | Retail Revenue | - | - | - | - | - | - |
| | TOTAL USER FEES REVENUE | - | - | 184,498 | - | - | - |
| --- | | | | | | | |
| --- 4390- | Revenue (discontinue unless misc) | - | - | - | - | 4,667 | 0% |
| --- 4310- | Memorial Donations Revenue | - | - | - | - | - | - |
| --- 4320- | Grants | - | - | - | - | - | - |
| --- 4999- | Transfers in (out) | (5,585,844) | (5,731,968) | (5,748,268) | 97% | (5,731,980) | 97% |
| | TOTAL OTHER REVENUE | (5,585,844) | (5,731,968) | (5,748,268) | 97% | (5,727,313) | 98% |
| --- | | | | | | | |
| | | 1,912,574 | 2,304,661 | 2,711,857 | 83% | 2,318,020 | 83% |
| --- | | | | | | | |
| --- 5610- | COGS - Cost of Goods Sold - non-food | - | - | 23,995 | - | - | - |
| --- 5620- | Cafe Supplies - cost of good sold - food | - | - | 101,474 | - | - | - |
| | TOTAL COST OF GOODS SOLD | - | - | 125,469 | - | - | - |
| --- | | | | | | | |
| --- | | | | | | | |
| --- 5010- | Salaries - Reg FT-Ben | 1,200,384 | 1,187,250 | 1,274,450 | 101% | 1,221,763 | 98% |
| --- 5015- | Salaries - Reg PT - Ben | - | - | - | - | - | - |
| --- 5018- | Salaries - Reg PT - PERS-only | 17,916 | 10,620 | 33,762 | 169% | 21,348 | 84% |
| --- 5020- | Salaries - Reg PT - no Ben | - | 14,994 | 5,928 | 0% | - | - |
| --- 5025- | Salaries - Temporary PT - No Ben | - | - | - | - | - | - |
| --- 5030- | Salaries - Instructors - no Ben | - | - | - | - | - | - |
| --- 5035- | Cafeteria Plan Contribution | 130,440 | 134,370 | 131,646 | 97% | 122,387 | 107% |
| --- 5040- | Payroll Taxes | 74,880 | 81,864 | 86,421 | 91% | 75,267 | 99% |
| --- 5050- | LTD Insurance Premiums | 7,764 | 6,432 | 5,820 | 121% | 7,769 | 100% |
| --- 5055- | Pension Benefits | 134,106 | 96,171 | 140,465 | 139% | 133,545 | 100% |
| --- 5060- | Unemployment Benefits | 45,000 | 40,000 | 25,000 | 113% | 57,447 | 78% |
| --- 5065- | Employee Incentive Bonus | - | - | - | - | 1,200 | 0% |
| --- 5070- | Employee Service Awards Expense | 1,500 | 500 | 1,008 | 300% | - | - |
| --- 5057- | Vacation/Sick Leave | - | - | - | - | - | - |
| | TOTAL PAYROLL | 1,611,990 | 1,572,201 | 1,704,500 | 103% | 1,640,726 | 98% |
| --- | | | | | | | |
| --- | | | | | | | |
| --- 5210- | Consumables (food used as supplies) | 9,156 | 9,400 | 13,400 | 97% | 9,529 | 96% |
| --- 5215- | Insurance - General | 144,528 | 148,622 | 130,043 | 97% | 144,702 | 100% |
| --- 5220- | Employee Travel/Parking | 9,214 | 12,000 | 13,850 | 77% | 6,975 | 132% |
| --- 5222- | Client transportation | 2,000 | - | - | - | - | - |
| --- 5225- | Office Supplies | 11,080 | 10,980 | 15,500 | 101% | 13,070 | 85% |
| --- 5227- | Gym/Locker room Supplies | - | - | - | - | - | - |
| --- 5228- | Program Supplies | - | - | - | - | - | - |
| --- 5229- | Janitorial supplies | 5,556 | 6,360 | 3,600 | 87% | 5,556 | 100% |
| --- 5230- | Other Supplies | 890 | 890 | 2,880 | 100% | 1,337 | 67% |
| | TOTAL GEN & ADMIN EXPENSES | 182,424 | 188,252 | 179,273 | 97% | 181,169 | 101% |
| --- | | | | | | | |
| --- | | | | | | | |
| --- 5110- | Employee Retention & Recognition | 6,360 | 6,600 | 7,200 | 96% | 11,090 | 57% |
| --- 5111- | Employee Wellness | 3,000 | - | 6,428 | - | - | - |
| --- 5112- | Employee Assistance | 3,000 | 3,264 | 2,700 | 92% | 2,971 | 101% |
| --- 5115- | ADP Payroll Processing Fees | 5,952 | 4,020 | 4,092 | 148% | 5,880 | 101% |
| --- 5120- | Education & Training Seminars | 20,690 | 48,674 | 23,904 | 43% | 30,589 | 68% |
| --- 5125- | Insurance - Worker's Comp | 11,004 | 14,520 | 13,536 | 76% | 10,182 | 108% |
| --- 5130- | Recruitment | 5,240 | 5,660 | 5,660 | 93% | 5,071 | 103% |
| --- 5140- | Tuition Reimbursement | 5,700 | 7,225 | 12,600 | 79% | 4,629 | 123% |
| --- 5145- | Uniforms | 800 | 1,300 | 1,600 | 62% | 1,084 | 74% |
| | TOTAL HUMAN RESOURCES EXPE | 61,746 | 91,263 | 77,720 | 68% | 71,496 | 86% |
| --- | | | | | | | |
| --- | | | | | | | |
| --- 5311- | IT Server Equipment | 2,000 | 10,000 | 9,500 | 20% | 12,496 | 16% |
| --- 5312- | IT Workstations | 6,000 | 12,750 | 18,000 | 47% | 12,129 | 49% |
| --- 5313- | Presentational Equipment | 1,800 | 1,500 | - | 120% | 2,060 | 87% |
| --- 5314- | Phone Equipment | - | 2,500 | 500 | 0% | - | - |
| --- 5315- | IT Repair & Maint Parts | 672 | 2,000 | 2,500 | 34% | 668 | 101% |
| --- 5316- | IT Website / Internet Equipment | 1,200 | 2,000 | - | 60% | - | - |
| --- 5317- | IT Monitors & Printers | 2,280 | 3,000 | 3,600 | 76% | 2,293 | 99% |
| --- 5320- | IT Network Expense | 2,200 | 2,200 | 2,200 | 100% | 2,932 | 75% |
| --- 5330- | IT Software Expense | 15,570 | 10,156 | 21,936 | 153% | 112 | 13855% |
| | TOTAL MIS EXPENSES | 31,722 | 46,106 | 58,236 | 69% | 32,691 | 97% |
| --- | | | | | | | |
| --- | | | | | | | |
| --- 5410- | Advertising | 44,678 | 16,000 | 149,750 | 279% | 39,086 | 114% |
| --- 5415- | Community Education Materials | - | - | - | - | 2,023 | 0% |
| --- 5420- | Community Outreach | 14,996 | 19,996 | 22,000 | 75% | 12,389 | 121% |
| --- 5425- | Internet / Intranet / Website | 3,000 | 31,600 | 2,100 | 9% | 1,200 | 250% |

Beach Cities Health District
Admin Services Rollup
Budget 2010-11

| | | Budget FY11 | Budget FY10 | Budget FY09 | | Proj'd FY10 | |
|-----------|---------------------------------------|------------------|------------------|------------------|------|------------------|------|
| --- 5430- | Dues & Memberships | 9,233 | 12,135 | 13,361 | 76% | 10,029 | 92% |
| --- 5435- | Educational Materials | 2,950 | 3,025 | 10,627 | 98% | - | - |
| --- 5440- | Mailing Services | 13,000 | 7,800 | 2,004 | 167% | 19,162 | 68% |
| --- 5445- | Management of Volunteers | 4,248 | 9,450 | 9,504 | 45% | 6,920 | 61% |
| --- 5450- | Meetings | 3,700 | 5,600 | 5,400 | 66% | 3,491 | 106% |
| --- 5455- | Postage | 74,450 | 99,960 | 51,320 | 74% | 73,922 | 101% |
| --- 5460- | Printing | 79,735 | 104,125 | 140,550 | 77% | 97,744 | 82% |
| --- 5465- | Promotional Items/Materials | 3,785 | 4,020 | 6,008 | 94% | 5,367 | 71% |
| --- 5470- | Subscriptions | 894 | 969 | 2,089 | 92% | 273 | 327% |
| --- 5499- | Business Promotion Allocation | (139,008) | (165,300) | (129,480) | 84% | (165,288) | 84% |
| | TOTAL COMMUNITY RELATIONS E | 115,661 | 149,380 | 285,233 | 77% | 106,318 | 109% |
| --- 5510- | Building Maintenance & Repair | 83,600 | 83,600 | 81,200 | 100% | 92,385 | 90% |
| --- 5515- | Equipment/Furniture < \$5,000 | 4,300 | 7,300 | 7,650 | 59% | 9,161 | 47% |
| --- 5520- | Equipment/ Lease | 9,720 | - | - | - | 5,287 | 184% |
| --- 5525- | Equipment/General Maintenance & R | 4,800 | 9,600 | 5,420 | 50% | 6,277 | 76% |
| --- 5530- | Landscape Maintenance | 50,064 | 50,180 | 52,400 | 100% | 54,376 | 92% |
| --- 5540- | Electricity | 342,163 | 367,940 | 216,770 | 93% | 340,516 | 100% |
| --- 5542- | Gas | 124,209 | 202,210 | 187,684 | 61% | 143,504 | 87% |
| --- 5544- | Water | 60,000 | 65,000 | 65,000 | 92% | 59,463 | 101% |
| --- 5546- | Waste Removal | 12,500 | 14,400 | 14,400 | 87% | 11,659 | 107% |
| --- 5548- | Telephone | 11,636 | 19,554 | 18,872 | 60% | 16,929 | 69% |
| --- 5550- | Plant Service | 6,000 | 6,000 | 7,080 | 100% | 6,000 | 100% |
| --- 5565- | Janitorial Services | 132,900 | 132,900 | 136,500 | 100% | 131,580 | 101% |
| --- 5598- | Internal BOE allocation | (233,558) | (286,910) | (263,933) | 81% | (279,184) | 84% |
| --- 5599- | BOE allocation to tenants | (505,094) | (502,765) | (384,488) | 100% | (514,764) | 98% |
| | TOTAL FACILITIES EXPENSES | 103,240 | 169,009 | 144,555 | 61% | 83,189 | 124% |
| --- 5710- | Accounting Services | 17,568 | 22,000 | 20,275 | 80% | 14,166 | 124% |
| --- 5715- | Banking Services | 75,804 | 73,200 | 68,300 | 104% | 75,801 | 100% |
| --- 5720- | Election Expense | 48,000 | 48,000 | 160,000 | 100% | 48,000 | 100% |
| --- 5725- | Laundry Services | - | - | 1,440 | - | - | - |
| --- 5730- | Legal Services | 61,200 | 101,000 | 114,867 | 61% | 53,916 | 114% |
| --- 5740- | Outside Services | 241,000 | 222,200 | 266,508 | 108% | 206,050 | 117% |
| --- 5744- | Outside Service-Research | - | - | 10,000 | - | - | - |
| --- 5746- | Outside Services - H&F | - | - | - | - | - | - |
| --- 5747- | Outside Services - Property | - | - | - | - | 5,479 | 0% |
| --- 5748- | Engineering/Maintenance Services | - | - | - | - | - | - |
| --- 5750- | Research Services | 775 | 450 | 600 | 172% | 196 | 395% |
| --- 5755- | Service Contracts | 120,195 | 127,610 | 91,252 | 94% | 124,774 | 96% |
| --- 5760- | Taxes & Licensing | 8,687 | 5,087 | 6,900 | 171% | 12,296 | 71% |
| | TOTAL PROFESSIONAL SERVICES | 573,229 | 599,547 | 740,142 | 96% | 540,678 | 106% |
| --- 5910- | Prospect South Bay | 52,800 | 52,800 | 54,000 | 100% | 49,292 | 107% |
| --- 5920- | Interest Expense | 482,956 | 500,993 | 517,656 | 96% | 504,610 | 96% |
| --- 5999- | Indirect Admin Services | (1,930,920) | (2,023,932) | (2,087,880) | 95% | (2,023,932) | 95% |
| | TOTAL OTHER | (1,395,164) | (1,470,139) | (1,516,224) | 95% | (1,470,030) | - |
| --- 5930- | Grant Expense | 30,000 | 20,000 | 25,000 | 150% | 30,000 | 100% |
| --- 5935- | Health Fund | - | - | - | - | - | - |
| --- 5940- | Holiday Assistance | - | - | - | - | - | - |
| | TOTAL FUNDS & GRANTS | 30,000 | 20,000 | 25,000 | 150% | 30,000 | 100% |
| | TOTAL OPERATING EXPENSES | 1,314,849 | 1,365,619 | 1,823,904 | 96% | 1,216,237 | 108% |
| | NET INCOME (LOSS) BEFORE CAPEX | 597,726 | 939,041 | 887,953 | | 1,101,783 | 54% |
| --- 6010- | Capital Expenditure - Fitness Equip | - | - | - | - | - | - |
| --- 6020- | Capital Expenditure - MIS | - | 25,000 | 7,500 | 0% | - | - |
| --- 6030- | Capital Expenditure - FF&E | - | - | - | - | - | - |
| --- 6040- | Capital Expenditure - Parking | 33,000 | - | 57,000 | - | - | - |
| --- 6050- | Capital Expenditure - Building | 100,000 | 457,700 | 311,100 | 22% | 612,144 | 16% |
| | TOTAL CAPITAL EXPENDITURE | 133,000 | 482,700 | 375,600 | 28% | 612,144 | 22% |
| | NET INCOME (LOSS) | 464,726 | 456,341 | 512,353 | | 489,639 | |

BCHD FY2010-11 Budget

Budget Timeline And Accounting Basis



Live Well. Health Matters.

Budget Timeline

December. The budget process begins each year when Finance reviews the prior year's timeline, guidelines, and spreadsheets and requests Department feedback on the prior year process. Department Directors provide insight on how the Finance Department can better serve their areas in the upcoming year. Finance schedules in-service training and Q&A sessions.

January. The current year's mid-year financials are completed for the six months of activity ending December. This is a half-way mark that provides a simple and convenient comparison, multiplying current actual activity by two gives a rudimentary starting point.

February. Budget instructions and revised spreadsheets are released. Capital project requests are due in February, followed by initial revenue projections. Once initial expense projections are submitted from Directors, the initial consolidation can be assembled.

March. Each Department's budget reviewed with the Finance Director in early March. The CEO is given a first-look of the consolidation in Mid-march and a period of review and adjustments follows from then until April.

April. Grant forecast commitment to Community Health Committee. Successive iterations of review and corrections continue seeking to balance the budget and maximize services allocating all available resources.

May. Finance Committee, comprised of two board members, appointed community members, the Finance Director and the Treasurer of one of the three Beach Cities, reviews prior to recommendation to the Board of Directors. The District Board of Directors is presented the budget for the May Board meeting.

Following completion of their review, adjustment and approval by resolution, the approved budget is sent to staff for implementation.

Accounting Basis

BCHD's budget and financial reporting use the modified accrual basis of accounting, focusing on current financial resources measurement. Revenues are recognized as soon as they are both measurable and collectible within the current fiscal year. Expenditures are generally recorded when the liability is incurred.

BCHD FY2010-11 Budget

Description of Funds



Live Well. Health Matters.

2010-11 BUDGET
DESCRIPTION OF FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Beach Cities Health District, like other state and local government entities, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Fund. All activities are reported in the General Fund except for those segregated in the Special Revenue Fund. This fund includes governmental activities such as Community Services, Community-Based Services, Property Management, Health & Fitness and District Administrative Departments.

Special Revenue Fund. Beach Cities Health District's special revenue fund segregates activity related to Prospect One Corporation, established to construct and operate medical office building space on the main campus of the District. Activity in the current fiscal year was comprised solely of interest income.

BCHD FY2010-11 Budget

Fund Summary



Live Well. Health Matters.

**Beach Cities Health District
Budget 2010-2011
Fund Summary - All Funds**

| | Budget FY09 | Budget FY10 | Proj'd FY10 | Budget FY11 | Increase (Decrease) |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue | 2,319,600 | 2,484,000 | 2,450,558 | 2,450,400 | (158) |
| Lease Revenue | 2,091,752 | 2,192,717 | 2,199,659 | 1,912,975 | (286,684) |
| Interest Revenue | 2,246,469 | 2,148,779 | 2,160,615 | 1,954,180 | (206,435) |
| Partnership Revenue | 1,617,807 | 1,218,333 | 1,242,177 | 1,191,663 | (50,514) |
| User Fee Revenue | 2,910,149 | 2,651,777 | 2,323,841 | 2,390,146 | 66,305 |
| Other Revenue | 119,160 | 81,988 | 108,538 | 113,253 | 4,715 |
| TOTAL REVENUES | 11,304,937 | 10,777,593 | 10,485,388 | 10,012,617 | (472,772) |
| OPERATING EXPENSES | | | | | |
| Cost of Goods Sold | 286,856 | 137,406 | 139,905 | 141,370 | 1,465 |
| Payroll & Benefits | 5,065,911 | 4,919,748 | 4,929,584 | 4,961,813 | 32,229 |
| General & Administrative | 400,714 | 378,984 | 381,110 | 367,772 | (13,338) |
| Human Resources | 185,110 | 215,816 | 154,654 | 152,272 | (2,382) |
| Info Systems | 95,569 | 86,081 | 80,015 | 84,501 | 4,486 |
| Community Relations | 527,098 | 384,579 | 312,987 | 295,665 | (17,322) |
| Facilities | 539,800 | 625,684 | 535,297 | 510,847 | (24,450) |
| Professional Services | 942,565 | 846,377 | 728,848 | 728,493 | (355) |
| Interest & Other | 571,655 | 553,781 | 553,902 | 535,756 | (18,146) |
| Funds & Grants | 1,801,706 | 1,690,258 | 1,699,413 | 1,636,412 | (63,001) |
| TOTAL OPERATING EXPENSES | 10,416,984 | 9,838,714 | 9,515,716 | 9,414,902 | (100,814) |
| OPERATING SURPLUS (DEFICIT) | 887,953 | 938,878 | 969,672 | 597,716 | (371,956) |
| Capital Expenditures | 431,944 | 482,700 | 612,144 | 141,693 | (470,451) |
| Designated Energy Recovery | 456,000 | 456,000 | 456,000 | 456,000 | - |
| NET INCOME (LOSS) | 8 | 178 | -98,472 | 23 | 98,495 |
| FUND BALANCE as of July 1 | | | 39,313,448 | 39,214,976 | |
| FUND BALANCE as of June 30 | | | 39,214,976 | 39,214,999 | |

Beach Cities Health District**Budget 2010-2011****General Fund**

| | Budget FY09 | Budget FY10 | Proj'd FY10 | Budget FY11 | Increase (Decrease) |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue | 2,319,600 | 2,484,000 | 2,450,558 | 2,450,400 | (158) |
| Lease Revenue | 2,091,752 | 2,192,717 | 2,199,659 | 1,912,975 | (286,684) |
| Interest Revenue | 1,385,010 | 1,314,115 | 1,320,132 | 1,148,515 | (171,617) |
| Partnership Revenue | 1,385,010 | 1,218,333 | 1,242,177 | 1,191,663 | (50,514) |
| User Fee Revenue | 2,910,149 | 2,651,777 | 2,323,841 | 2,390,146 | 66,305 |
| Other Revenue | 460,073 | 412,576 | 439,126 | 432,873 | (6,253) |
| TOTAL REVENUES | 10,784,391 | 10,273,518 | 9,975,493 | 9,526,572 | (448,922) |
| OPERATING EXPENSES | | | | | |
| Cost of Goods Sold | 286,856 | 137,406 | 139,905 | 141,370 | 1,465 |
| Payroll & Benefits | 5,065,911 | 4,919,748 | 4,929,584 | 4,961,813 | 32,229 |
| General & Administrative | 400,714 | 378,984 | 381,110 | 367,772 | (13,338) |
| Human Resources | 185,110 | 215,816 | 154,654 | 152,272 | (2,382) |
| Info Systems | 95,569 | 86,081 | 80,015 | 84,501 | 4,486 |
| Community Relations | 527,098 | 384,579 | 312,987 | 295,665 | (17,322) |
| Facilities | 539,800 | 625,684 | 535,297 | 510,847 | (24,450) |
| Professional Services | 939,675 | 843,290 | 728,831 | 725,406 | (3,425) |
| Interest & Other | 53,999 | 52,788 | 49,292 | 52,800 | 3,508 |
| Funds & Grants | 1,801,706 | 1,690,258 | 1,699,413 | 1,636,412 | (63,001) |
| TOTAL OPERATING EXPENSES | 9,896,438 | 9,334,634 | 9,011,089 | 8,928,859 | (82,230) |
| OPERATING SURPLUS (DEFICIT) | 887,953 | 938,882 | 964,404 | 597,714 | (366,692) |
| Capital Expenditures | 431,944 | 482,700 | 612,144 | 141,693 | (470,451) |
| Designated Energy Recovery | 456,000 | 456,000 | 456,000 | 456,000 | - |
| NET INCOME (LOSS) | 8 | 182 | -103,740 | 21 | 103,761 |
| FUND BALANCE as of July 1 | | | 38,192,972 | 38,089,232 | |
| FUND BALANCE as of June 30 | | | 38,089,232 | 38,089,253 | |

Beach Cities Health District
Budget 2010-2011 Prospect One
Special Revenue Fund

| | Budget FY09 | Budget FY10 | Proj'd FY10 | Budget FY11 | Increase (Decrease) |
|------------------------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Tax Revenue | | | | | - |
| Lease Revenue | | | | | - |
| Interest Revenue | 861,459 | 834,664 | 840,483 | 805,665 | (34,818) |
| Partnership Revenue | | | | | - |
| User Fee Revenue | | | | | - |
| Other Revenue | -340,913 | -330,588 | -330,588 | -319,620 | 10,968 |
| TOTAL REVENUES | 520,546 | 504,076 | 509,895 | 486,045 | (23,850) |
| OPERATING EXPENSES | | | | | |
| Cost of Goods Sold | | | | | - |
| Payroll & Benefits | | | | | - |
| General & Administrative | | | | | - |
| Human Resources | | | | | - |
| Info Systems | | | | | - |
| Community Relations | | | | | - |
| Facilities | | | | | - |
| Professional Services | 2,890 | 3,087 | 17 | 3,087 | 3,070 |
| Interest & Other | 517,656 | 500,993 | 504,610 | 482,956 | (21,654) |
| Funds & Grants | | | | | - |
| TOTAL OPERATING EXPENSES | 520,546 | 504,080 | 504,627 | 486,043 | (18,584) |
| OPERATING SURPLUS (DEFICIT) | 0 | (4) | 5,268 | 2 | (5,266) |
| Capital Expenditures | 0 | 0 | 0 | 0 | - |
| Designated Energy Recover | 0 | 0 | 0 | 0 | - |
| NET INCOME (LOSS) | 0 | (4) | 5,268 | 2 | (5,266) |
| FUND BALANCE as of July 1 | | | 1,120,476 | 1,125,744 | |
| FUND BALANCE as of June 30 | | | 1,125,744 | 1,125,746 | |

BCHD FY2010-11 Budget

Glossary of Budget Terms



Live Well. Health Matters.

BEACH CITIES HEALTH DISTRICT
BUDGET FISCAL YEAR 2010-2011

Glossary of Budget Terms

Because the Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for supplementary help.

Accrual Basis - the basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Accounting System- aids the recipient in the separate identification of receipts, disbursements, assets, liabilities, and provides for the summarization of financial information in a manner that will facilitate the preparation of the periodic reports.

Accrued Interest - Interest earned but not yet received.

Allocate - to distribute according to a plan or set apart for a special purpose. Examples: a. spread a cost over two or more accounting periods; b. charge a cost or revenue to a number of departments, products, processes or activities on a rational basis.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Appropriation – Legal authorization by the District Board of Directors to make expenditures and to incur obligations for specific purposes.

Auditor's Report – Annual report issued in conjunction with a financial audit performed by an independent Certified Public Accountant. In this report, the independent auditor reports on internal control weaknesses and instances of noncompliance discovered in connection with the financial audit.

Available Fund Balance --That portion of the governmental type fund equity which is available for financing the budget requirements for the accounting period involved. This is a conventional term, which is synonymous with the accepted term "fund balance unreserved/undesignated," and should not be used in the financial statement presentation.

Balance Sheet- The financial statement disclosing the assets, liabilities and equity of an entity at a specified date in conformity with GAAP.

Beginning Fund Balance – Fund balance available in a fund at the beginning of the year, carried forward from the end of the prior year.

Board of Directors – The District's equivalent of a City Council, comprised of five elected officials.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Budget – The financial plan for the operations of the District that includes and estimate of proposed expenditures and the proposed means of funding those expenditures. Of the many kinds of budgets, cash budget shows cash flow, an expected payment of money, and a capital budget shows the anticipated payments for capital projects.

Budget Message - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message contains an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Comparisons. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operations on the budgetary basis.

Business-type activities. One of two classes of activities reported in the government-wide financial statements. Business activities are financed in whole or in part by fees charged to external parties for goods or services and are normally reported in enterprise funds.

Cash – Currency on hand, demand deposits with banks or other financial institutions, and deposits that have the general characteristics of liquidity that can be withdrawn at any time without notice or penalty.

Cash Basis - a basis of accounting under which transactions are recognized only when cash changes hands.

Capital Assets. Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Capital assets include buildings, equipment, improvements other than buildings, infrastructure, and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Capital Budget – Schedule of repair or replacement of fixed assets or improvements costing in excess of \$5,000 and with a useful life greater than 1 year.

Capital Improvement Project (CIP) – Fixed asset or improvements typically costing more than \$5,000 and with a useful life greater than one year.

CEO – Chief Executive Officer, the District's equivalent of a City Manager or an Executive Director.

Comprehensive Annual Financial Report (CAFR) - An annual financial report that includes basic financial statements and required supplemental information, combining statements showing columns for each individual fund and individual fund statements, prepared in conformity with Generally Accepted Accounting Principals (GAAP). Includes introductory information, schedules necessary to demonstrate financial, legal and contractual compliance, and statistical data.

Constant Maturity Treasury (CMT) Index - The 1 Year CMT Index is the twelve month "average" of monthly yields on United States Treasury Securities adjusted to a constant maturity of one year as made available by the Federal Reserve in Federal Reserve Statistical Release H.15.

Cost reimbursement basis – the setting of charges so that costs are systematically recovered on a break-even basis over time, typically used in connection with the evaluation of internal service funds.

Current financial resources measurement focus – The intent to report the near-term (current) inflows, outflows, and balances of expendable (spendable) financial resources. The current financial resources measurement focus is unique to accounting for government and is solely used for reporting the financial position and results of governmental funds.

Deferred Revenue. Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

Deficit. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department - A subdivision of the District under the fiscal review of a Director. Beach Cities Health District is comprised of the following seven departments: Communications, Community-Based Services, Community Care Services, Finance, Health & Fitness, Human Resources, and Property Management.

Depreciation. (1) Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a capital asset, charged as an

expense during a particular period. In accounting for depreciation, the cost of a capital asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Designation – a portion of the fund balance that is set aside for a specific use, still spendable.

Designated unreserved fund balance – Management's intended use of available expendable financial resources in governmental funds reflecting actual plans approved by the District Board of Directors. Reflect the District's self-imposed limitations on the use of otherwise spendable resources.

Direct Expense – Expense that is specifically associated with the delivery of a service or program and clearly identifiable to a particular function.

Economic Resources Measurement Focus – The intent to report all inflows, outflows and balances affecting or reflecting an entity's net assets. Used for proprietary and fiduciary funds, and by business enterprises and not-for-profit organizations in the private sector.

Enterprise Fund – The fund type used to report activities for which fees are charged to external users for goods and services.

Expenditure – The cost of services rendered or goods received.

Financial Audit. An audit made to determine whether the financial statements of a government are presented fairly, in conformity with GAAP.

Finding – Term used in connection with an audit; an observation that suggests or recommends a management action, response or explanation.

Fiscal Year – The 12-month period of time from July 1st to June 30th.

Fixed Asset – Tangible property items such as land, buildings, fitness equipment and furniture that have a value over \$1,000 and a useful life greater than 1 year.

Fixed Costs. Costs of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and equities, or balances, and changes therein, are recorded and segregated to carry on specific

activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance. The difference between fund assets and fund liabilities of governmental funds.

General Fund – The primary fund of the District, used to account for all revenues and expenditures not required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Conventions, norms, rules and procedures that serve as a the standard for fair presentation of financial statements.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Governmental Activities – One of two classes of activities reported in the government-wide financial statements. Governmental activities generally financed through taxes, intergovernmental revenues, and other non-exchange revenues, usually reported in governmental and internal service funds.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Inventory. (1) A detailed list showing quantities, descriptions, and values of property and, frequently, units of measure and unit prices. (2) An asset account reflecting the cost of goods held for resale or for use in operations. Under some circumstances, inventory is not valued at cost but at the lower of cost or market.

Investments. Most commonly, securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include capital assets used in government operations.

Investment Revenue – The interest income received from a portfolio of investments.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Matching Principle - is the accounting principle that requires the recognition of all costs that are directly associated with the realization of the revenue reported within the income statement.

Miscellaneous Income - is that income realized that is not directly related to the sale of standard products and services.

Modified Accrual Basis accounting is a mixture of the cash and accrual basis. The modified accrual basis should be used for governmental funds. To be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current spendable resources. In other words, revenues must be both measurable and available to pay for the current period's liabilities. Revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities. Expenditures are recognized when a transaction or event is expected to draw upon current spendable resources rather than future resources.

Note Payable. In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time, either to the bearer or to the order of a person designated therein.

Note Receivable. A legal right to receive payment of a certain sum of money on demand or at a fixed or determinable time, based on an unconditional written promise signed by the maker.

Operating budget – the financial plan, excluding capital expenditures, for the District's provision of services.

Other Post-Employment Benefits (OPEB). Post-Employment benefits provided by an employer to plan participants, beneficiaries, and covered dependents through a plan or other arrangement that is separate from a plan to provide retirement income. OPEB also include post-employment health care benefits provided through a public employee retirement system or pension plan. In addition to post-employment health care benefits (such as illness, dental, vision, and hearing), OPEB may include, for example, life insurance, disability income, tuition assistance, legal services, and other assistance programs.

Overhead - is the indirect costs associated with providing a service or product. Building rent, heating and lighting, administration or supervision costs and maintenance of facilities are all examples of indirect overhead.

Par Value - The amount of principal that must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Pass-through Grants. Grants and other financial assistance received by a governmental entity to transfer to or spend on behalf of a secondary recipient.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Prepaid Expenses - Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid items are prepaid rent, prepaid interest, and unexpired insurance premiums.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Property Tax – A tax assessed in proportion to the appraised value of property to finance services that benefit that property. Los Angeles County Assessor, Auditor-Controller, and Treasurer & Tax Collector produce and account for the property tax bill and payments, remitting the appropriate portion to Beach Cities Health District.

Property Tax Increment – Increased tax revenues created from increased taxable property values. When a public project such as a health district is created, there is an increase in the value of surrounding real estate. This increased site value and investment creates more taxable property, which increases tax revenues. The increased tax revenues are the tax increment.

Reserve – A portion of the fund balance that is not available for appropriation because it does not represent spendable cash or because of legal restrictions.

Revenue – Source of income, such as from taxes, user fees, or interest.

Safekeeping - Holding of assets (e.g., investments or securities) by a financial institution serving as an agent.

Special District. An independent unit of local government organized to perform a single government function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent upon enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, health district, fire protection districts, transit authorities, port authorities, and electric power authorities.

Special Revenue Fund – the grouping of related accounts that segregate the activities related to the financing of construction and operation of medical office building space on the main campus of the District.

Unqualified Opinion. An opinion rendered without reservation by the independent auditor that financial statements are fairly presented.

Unrealized Gains and Losses. A term used in connection with the valuation of investments. Cumulative change in the market value of investments prior to their disposition.

Unrealized Revenues. A term used in connection with budgeting. The difference between estimated revenues and actual revenues.

Unrestricted Net Assets. That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).

BCHD FY2010-11 Budget

Acronyms



Live Well. Health Matters.

BEACH CITIES HEALTH DISTRICT
BUDGET FISCAL YEAR 2010-2011

Glossary of Acronyms

The Operating Budget of the Beach Cities Health District is available to the public, the related terminology below is provided for clarify references throughout the budget documents.

BCHD – Beach Cities Health District
BOD – Board of Directors
BOE – Building Operating Expenses
BSC – Breastfeeding Support Center
CAPEX or Capex – Capital Expenditures
CAFR - Comprehensive Annual Financial Report
CBS – Community-Based Services
CCS – Community Care Services
CEO – Chief Executive Officer
CHC – Center for Health Connection
CHF – Center for Health and Fitness
CIP – Capital Improvement Plan
CMT – Constant Maturity Treasury index
FASB – Financial accounting standards board
FIFO – First in first out
FY – Fiscal Year.
G&A – General and Administrative
GAAP – Generally Accepted Accounting Principals
GASB – Government Accounting Standards Board.
H&F – Health & Fitness
HB – Hermosa Beach
HE – Health Education
HRC – Health Resource Center
IS – Information Systems
LAIF – Local Agency Investment Fund.
LIFO – Last in first out
MB – Manhattan Beach
MIS – Management of Information Systems
MRC – Medical Reserve Corps
OPEB – Other Post-employment Benefits
OSHA – Occupational Safety and Health Act
PERS – Public employee retirement system
POC – Prospect One Corporation
RB – Redondo Beach
STD – Sexually-transmitted disease
YTD – Year to Date