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POLICY TITLE: MICRO-ENRICHMENT GRANTS
POLICY NUMBER: 4050

COMMITTEE APPROVAL DATE: 02/13/2018 **WRITTEN/REVISED BY:** K. LAWSON
BOARD APPROVAL DATE: 02/28/2018 **SUPERSEDES:** 07/22/2015

POLICY:

4050 It is the policy of the Beach Cities Health District (“District”) to support large and small health initiatives based on fund availability.

4050.1 Policy 4050 enables the community to access support for small health initiatives called Micro-Enrichment Grants (MEG).

GUIDELINES:

4050.2 Each year the BCHD Board of Directors may choose to allocate funds for Micro-Enrichment Grants during the budget adoption process.

4050.3 The MEG provides up to \$5,000 per request in any fiscal year. The request must be processed through the MEG Form provided by the Chief Executive Officer’s office. Requests must meet the criteria established within the scope of the District Mission and Board Adopted Health Priorities. Funding is awarded on a first come-first serve basis. Organizations may apply only once per fiscal year (July 1 – June 30). Multiple projects may be bundles on one application not to exceed \$5,000.

Criteria:

4050.4

4050.4.1 Individuals or groups requesting MEG must be legal residents of or provide services to residents in the three Beach Cities.

4050.4.2 Funding cannot in any way be related to fundraising activities.

4050.4.3 Funding cannot be related to the general operating budget of the applicant organization.

4050.4.4 The project must impact the health of the community within the scope of the BCHD health priorities.

4050.4.5 The applicant must complete the MEG application form in its entirety for consideration. Incomplete applications will be returned.

4050.4.6 The applicant must sign an agreement and submit a final summary report at the completion of the project.



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Funding Determination

4050.5 The MEG application will be processed by the administration of BCHD within agency procedures. Consideration will be given contingent upon the availability of funds, community health priorities, and ability of the applicant to effectively administer the project. At no time will an application be considered as an agreement to fund any project. BCHD may award less than the requested funding amount. Awards of less than \$5,000 do not imply that the applicant organization has any remaining balance for future applications.

EXCEPTIONS:

4050.6 The Chief Executive Officer is the only person authorized to make exceptions to this policy.



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POLICY TITLE: 5040
POLICY NUMBER: Contracts for Non-Profit Agencies

COMMITTEE APPROVAL DATE: 09/20/2017 **WRITTEN/REVISED BY:** K. LAWSON
BOARD APPROVAL DATE: 09/27/2017 **SUPERSEDES:** N/A

POLICY:

5040.1 It is the policy of the Beach Cities Health District (“District”) to promote health and wellness in the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. In order to accomplish this goal, Beach Cities Health District provides funding to non-profit agencies (i.e., 501(c)3 status) through contracts that provide health-related services in those communities. Contracts are awarded based upon evidence of program effectiveness, existing need and alignment with District health priorities.

GUIDELINES:

5040.2 The funding allocation is approved by the board of Directors as part of the annual District budget process.

5040.3 Contracts with non-profit agencies will be for specific programs or program areas that fall under District health priorities and within its funding allocations as approved by the Board through the budget process.

5040.4 All contracts are on a performance reimbursement basis. Contracts may be multi-year, with an annual contract renewal process that assesses program performance and/or compliance based upon the scope of service.

5040.5 Recipients will submit to an annual audit conducted by District staff.

5040.6 Recipients should not assume that there exists an entitlement to financial assistance nor that similar funding will be available in future years.

5040.7 A formal Request for Proposal shall not be issued. However, a grant application form shall be made available to applicants.

5040.8 Grant awards shall be posted on the District’s website.

5040.9 This policy shall be reviewed annually.

EXCEPTIONS:

5040.10 The Chief Executive Officer is the only person authorized to make exceptions to this policy.



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POLICY TITLE: CONTRACTS FOR PUBLIC AGENCY SERVICES
POLICY NUMBER: 5010

COMMITTEE APPROVAL DATE: 09/20/2017 **WRITTEN/REVISED BY:** K. LAWSON
BOARD APPROVAL DATE: 09/27/2017 **SUPERSEDES:** 07/22/2015

POLICY:

5010 It is the policy of the Beach Cities Health District (“District”) to promote health and wellness in the communities of Hermosa Beach, Manhattan Beach and Redondo Beach. In order to accomplish this goal the Beach Cities Health District provides funding to public agencies (i.e., school districts and cities) through contracts that provide health-related services in those communities. Contracts are awarded based upon evidence of program effectiveness, existing need and alignment with District health priorities.

GUIDELINES:

5010.1 The funding allocation is approved by the Board of Directors as part of the annual District budget process.

5010.2 Contracts with public agencies will be for specific programs or program areas that fall under District health priorities and within its funding allocations as approved by the Board through the budget process. All contracts are on a performance reimbursement basis. Contracts may be multi-year, with an annual contract renewal process that assesses program performance and/or compliance based upon the scope of service.

5010.3 All contracts are on a performance reimbursement basis. Contracts may be multi-year, with an annual contract renewal process that assesses program performance and/or compliance based upon the scope of service.

5010.4 Recipients will submit to an annual review conducted by District staff.

5010.5 Recipients should not assume that there exists an entitlement to financial assistance nor that similar funding will be available in future years.

5010.6 A formal Request for Proposal shall not be issued. However, a grant application form shall be made available to applicants.

5010.7 Grant awards shall be posted on the District’s website.

5010.8 This policy shall be reviewed annually.

EXCEPTIONS:

5010.9 The Chief Executive Officer is the only person authorized to make exceptions to this policy.