



Live Well. Health Matters.

**BOARD OF DIRECTORS
REGULAR MEETING**

**July 22, 2015
6:30 P.M.**

**Beach Cities Room
Beach Cities Health Center
514 North Prospect Avenue
Redondo Beach, CA 90277**

- I. CALL TO ORDER - SALUTE TO THE FLAG VANESSA POSTER
- II. PUBLIC DISCUSSION
- III. APPROVAL OF MINUTES OF THE JUNE 24, 2015 REGULAR MEETING
- IV. BEACH CITIES HEALTH DISTRICT STAFF RECOGNITION:
 - TEN YEAR ANNIVERSARIES:
 - MEGAN VIXIE, DIRECTOR, HUMAN RESOURCES SUSAN BURDEN
 - JESSICA MARTINEZ, COMMUNITY SERVICES KERIANNE LAWSON
- V. PROGRAM AND STAFF REPORTS:
 - A. CHIEF EXECUTIVE OFFICER SUSAN BURDEN
HONORING DR. LISA SANTORA,
CHIEF MEDICAL OFFICER
 - B. CHIEF MEDICAL OFFICER DR. LISA SANTORA
UPDATE ON IMMUNIZATION AND SB277
 - C. COMMUNICATIONS DEPARTMENT UPDATE CRISTAN HIGA
 - D. LEGAL COUNSEL BOB LUNDY

VI. COMMITTEE REPORTS

A. COMMUNITY HEALTH COMMITTEE

DR. MICHELLE BHOLAT

B. FINANCE COMMITTEE/TREASURER'S REPORT

DR. NOEL CHUN

1. ACTION ITEM:

APPROVE CHECKS NO. 63475 THROUGH 63750,
TOTALING \$1,498,320.08 FOR ACCOUNTS PAYABLE
FOR THE MONTH OF JUNE 2015

C. POLICY COMMITTEE

VANESSA POSTER

1. ACTION ITEM: APPROVE HUMAN RESOURCES POLICIES

- a. REVISED POLICY NUMBER 3050: HOLIDAYS, VACATIONS AND SICK LEAVE
- b. REVISED POLICY NUMBER 3825: ALCOHOL AND DRUG ABUSE

2. ACTION ITEM: APPROVE FINANCE POLICY

- a. REVISED POLICY NUMBER 6210: ACCOUNTING FOR FIXED ASSETS

3. ACTION ITEM: ACTION ITEM: APPROVE OPERATIONS POLICIES

- a. REVISED POLICY NUMBER 4010: CONFLICT OF INTEREST
- b. REVISED POLICY NUMBER 4020: CONFLICT OF INTEREST CODE
- c. REVISED POLICY NUMBER 4030: ACCESS TO PUBLIC RECORDS
REVISED POLICY NUMBER 4030a: APPLICATION FOR INSPECTION OF PUBLIC RECORDS
- d. REVISED POLICY NUMBER 4040: RECORDS RETENTION
- e. REVISED POLICY NUMBER 4050: MICRO-ENRICHMENT GRANTS
REVISED POLICY NUMBER 4050a: MICRO-ENRICHMENT GRANT APPLICATION AND AGREEMENT
REVISED POLICY NUMBER 4050b: MICRO-ENRICHMENT GRANT FINAL REPORT
- f. REVISED POLICY NUMBER 4060: PUBLIC COMPLAINTS
- g. REVISED POLICY NUMBER 4070: STRATEGIC PLAN
- h. REVISED POLICY NUMBER 4080: USE OF MEETING ROOMS
- i. REVISED POLICY NUMBER 4090: APPOINTMENT OF COMMUNITY COMMITTEE MEMBERS
- j. REVISED POLICY NUMBER 4100: TRAVEL AND REIMBURSEMENT
- k. REVISED POLICY NUMBER 4120: CONTRACTS FOR PUBLIC SERVICE AGENCY SERVICES
- l. REVISED POLICY NUMBER 4130: HEALTH FUNDS
- m. REVISED POLICY NUMBER 4140: VOLUNTEER SERVICES
- n. REVISED POLICY NUMBER 4150: MEMORIAL FUND

4. ACTION ITEM:

- a. DELETE POLICY NUMBER 4110: ADVERTISING IN BCHD PUBLICATIONS

D. PROPERTIES COMMITTEE

JANE DIEHL

ACTION ITEM:

APPROVE ISSUANCE OF REQUEST FOR QUALIFICATIONS (RFQ)
FOR PROFESSIONAL CONSULTANTS (PARKING CONSULTANT,
CIVIL ENGINEERING CONSULTANT, MASTER PLAN ARCHITECT,
GEOTECHNICAL CONSULTANT, ENVIRONMENTAL CONSULTANT)
FOR PLANNED SENIOR LIVING PROJECT AT 514 NORTH PROSPECT
AVENUE, REDONDO BEACH, CA 90277

E. STRATEGIC PLANNING COMMITTEE

VANESSA POSTER

ACTION ITEM: APPOINTMENT OF COMMUNITY
MEMBER TO THE STRATEGIC PLANNING COMMITTEE

VII. OLD BUSINESS

VIII. NEW BUSINESS

A. ACTION ITEM:

APPROVE THE FORMATION OF AND APPOINT AN AD HOC
PROPERTIES COMMITTEE: SENIOR LIVING PROJECT AT
514 NORTH PROSPECT AVENUE, REDONDO BEACH, CA
90277

B. DISCUSSION: POTENTIAL ADDITION OF COMMUNITY YOUTH
REPRESENTATIVES TO COMMITTEES OR BOARD

IX. BOARD MEMBER REPORTS

X. ANNOUNCEMENTS/QUESTIONS AND REFERRALS TO STAFF

XI. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, SEPTEMBER 30, 2015 IN THE BEACH CITIES ROOM
AT THE BEACH CITIES HEALTH CENTER**