



Live Well. Health Matters.

**BOARD OF DIRECTORS
REGULAR MEETING
June 25, 2014
6:30 P.M.
Beach Cities Room
Beach Cities Health Center
514 North Prospect Avenue
Redondo Beach, CA 90277**

AGENDA

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| I. | CALL TO ORDER - SALUTE TO THE FLAG | DR. NOEL CHUN |
| II. | PUBLIC DISCUSSION | |
| III. | APPROVAL OF MINUTES OF THE MAY 22, 2014 MEETING | |
| IV. | <u>COMMUNITY PARTNER PRESENTATION:</u> PRESENTATION BY JENS BRANDT, ASSISTANT PRINCIPAL, REDONDO UNION HIGH SCHOOL, TO BCHD STAFF MEMBER, STACI BORETZKY, SCHOOL HEALTH COORDINATOR, IN APPRECIATION FOR HER DEDICATION AND SUPPORT OF THE HEALTHY LIVING OF ALL STAKEHOLDERS IN THE REDONDO BEACH UNIFIED SCHOOL DISTRICT | |
| V. | BEACH CITIES HEALTH DISTRICT STAFF RECOGNITION: <u>TWENTY YEAR ANNIVERSARY:</u> LAUREN NAKANO, BLUE ZONES PROJECT | DR. LISA SANTORA |
| VI. | <u>PROGRAM AND STAFF REPORTS:</u> A. ADVENTUREPLEX DEPARTMENT UPDATE B. CHIEF EXECUTIVE OFFICER C. CHIEF MEDICAL OFFICER D. LEGAL COUNSEL | CINDY FOSTER SUSAN BURDEN DR. LISA SANTORA BOB LUNDY |
| VII. | COMMITTEE REPORTS A. COMMUNITY HEALTH COMMITTEE | DR. ROBERT GROSSMAN |

B. FINANCE COMMITTEE/TREASURER'S REPORT

JOANNE EDGERTON

1. ACTION ITEM: APPROVE CHECKS NO. 60463 THROUGH NO. 60693 TOTALING \$620,497.78 FOR ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2014
2. DISCUSSION AND POTENTIAL ACTION ITEM: APPROVAL OF THE SELECTION OF NEW INDEPENDENT AUDITOR

JOANNE EDGERTON

C. POLICY COMMITTEE

MARIE CORR

1. ACTION ITEM: APPROVE HUMAN RESOURCE POLICIES:
 - a. REVISED POLICY NUMBER 3050: HOLIDAYS, VACATION, AND SICK LEAVE
 - b. REVISED POLICY NUMBER 3080: CONFIDENTIALITY
 - c. REVISED POLICY NUMBER 3220: COMPENSATION
 - d. REVISED POLICY NUMBER 3230: BENEFITS
 - e. REVISED POLICY NUMBER 3240: HOURS OF WORK AND OVERTIME
 - f. REVISED POLICY NUMBER 3250: PAYROLL PAY PERIODS
 - g. NEW POLICY NUMBER 3260: ADVANCEMENT OF WAGES
 - h. REVISED POLICY NUMBER 3630: EMPLOYEE SERVICE AWARDS
 - i. NEW POLICY NUMBER 3640: PERFORMANCE EVALUATION
 - j. REVISED POLICY NUMBER 3830: ANTI-HARASSMENT
 - k. NEW POLICY NUMBER 3835: EMPLOYEE CONDUCT AND WORKING ENVIRONMENT
 - l. REVISED POLICY NUMBER 3840: WORKPLACE SAFETY AND SECURITY
 - m. REVISED POLICY NUMBER 3845: INSPECTION OF PERSONNEL FILES
 - n. NEW POLICY NUMBER 3850: EMPLOYMENT REFERENCES AND LETTERS OF RECOMMENDATION
 - o. REVISED POLICY NUMBER 3920: SEPARATION FROM EMPLOYMENT
2. ACTION ITEM: DELETION OF HUMAN RESOURCE POLICIES:
ARTICLE XVIII: EMPLOYEE CONDUCT AND WORKING ENVIRONMENT
POLICY 2080: PAY CLASSIFICATION AND EMPLOYEE STATUS

D. PROPERTIES COMMITTEE

DR. NOEL CHUN

1. ACTION ITEM:
APPROVE THE FORMATION OF AND APPOINT AN AD HOC JOINT VENTURE COMMITTEE AND APPROVE THE AUTHORITY OF THE CHIEF EXECUTIVE OFFICER AND THE AD HOC JOINT VENTURE COMMITTEE TO NEGOTIATE A JOINT VENTURE AND LEASE AGREEMENT WITH WOUND CARE PARTNERS

E. STRATEGIC PLANNING COMMITTEE

VANESSA POSTER

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. BOARD MEMBER REPORTS

XI. ANNOUNCEMENTS/QUESTIONS AND REFERRALS TO STAFF

XII. ADJOURNMENT

ACTION ITEM:

MOTION TO ADJOURN IN MEMORY OF:

DR. NEWTON CHUN

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR
WEDNESDAY, JULY 30, 2014 IN THE BEACH CITIES ROOM
AT THE BEACH CITIES HEALTH CENTER**