



*Live Well. Health Matters.*

**BOARD OF DIRECTORS  
REGULAR MEETING**

**March 23<sup>rd</sup>, 2016  
6:30 P.M.**

**Beach Cities Room  
Beach Cities Health Center  
514 North Prospect Avenue  
Redondo Beach, CA 90277**

- I. CALL TO ORDER - SALUTE TO THE FLAG JANE DIEHL
- II. PUBLIC DISCUSSION
- III. APPROVAL OF MINUTES OF THE FEBRUARY 24<sup>th</sup>, 2016 MEETING
- IV. APPOINTMENT OF BOARD MEMBERS TO BCHD COMMITTEES JANE DIEHL
  - A. COMMUNITY HEALTH COMMITTEE
  - B. FINANCE COMMITTEE
  - C. POLICY COMMITTEE
  - D. PROPERTIES COMMITTEE
  - E. STRATEGIC PLANNING COMMITTEE
- V. PROGRAM AND STAFF REPORTS:
  - A. CHIEF EXECUTIVE OFFICER SUSAN BURDEN
  - B. LEGAL COUNSEL BOB LUNDY
- VI. COMMITTEE REPORTS
  - A. COMMUNITY HEALTH COMMITTEE DR. MICHELLE BHOLAT
  - B. FINANCE COMMITTEE/TREASURER'S REPORT DR. NOEL CHUN
    - 1. ACTION ITEM:  
APPROVE CHECKS NO. 65178 THROUGH 65396,  
TOTALING \$416,087.95 FOR ACCOUNTS PAYABLE  
FOR THE MONTH OF FEBRUARY 2016
  - C. POLICY COMMITTEE VANESSA POSTER
    - 1. ACTION ITEM: APPROVE FINANCE POLICIES
      - a. REVISED POLICY NUMBER 6100: FINANCIAL OPERATIONS

- b. REVISED POLICY NUMBER 6120: BUDGETPREPARATION
- c. REVISED POLICY NUMBER 6130: PRINCIPAL PRESERVATION
- d. REVISED POLICY NUMBER 6140: DISBURSEMENT OF FUNDS
- e. REVISED POLICY NUMBER 6150: FUND ACCOUNTING
- f. REVISED POLICY NUMBER 6170: FUND BALANCE
- g. REVISED POLICY NUMBER 6180: CREDIT CARD USAGE
- h. REVISED POLICY NUMBER 6190: CUSTOMER PAYMENT ARRANGEMENTS
- i. REVISED POLICY NUMBER 6200: FRAUD

2. ACTION ITEM:

- a. NEW POLICY NUMBER 4095: APPOINTMENT OF HIGH SCHOOL STUDENTS AS COMMUNITY COMMITTEE MEMBERS

D. PROPERTIES COMMITTEE

JANE DIEHL

E. AD HOC PROPERTIES COMMITTEE

DR. NOEL CHUN  
LESLIE DICKEY

1. ACTION ITEM:

APPROVAL TO AWARD CONTRACT TO ORBACH, HUFF, SUAREZ & HENDERSON LLP FOR LEGAL SERVICES RELATED TO DESIGN & CONSTRUCTION ISSUES ON THE SENIOR HOUSING PROJECTS.

F. STRATEGIC PLANNING COMMITTEE

VANESSA POSTER

VII. OLD BUSINESS

VIII. NEW BUSINESS

- A. NOTICE OF CHIEF EXECUTIVE OFFICER TO NOT EXTEND EMPLOYMENT EFFECTIVE OCTOBER 31<sup>ST</sup>, 2016 PER CURRENT CONTRACT

1. DISCUSSION AND ACTION ITEM:

CONSIDERATION AND DIRECTION TO STAFF REGARDING THE BOARDS PLAN TO EITHER DIRECTLY CONTRACT WITH THE RECOMMENDED PROFESSIONAL EXECUTIVE RECRUITMENT FIRM OF TERI BLACK AND COMPANY INC. OR DIRECT STAFF TO GO FOR PUBLIC BID FOR PROFESSIONAL EXECUTIVE RECRUITMENT SERVICES

IX. BOARD MEMBER REPORTS

X. ANNOUNCEMENTS/QUESTIONS AND REFERRALS TO STAFF

XI. ADJOURNMENT

**THE NEXT REGULAR MEETING OF THE BOARD OF DIRECTORS IS SCHEDULED FOR WEDNESDAY, APRIL 27<sup>TH</sup>, 2016 IN THE BEACH CITIES ROOM AT THE BEACH CITIES HEALTH CENTER**